

**MINUTES OF NARRABRI SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE NARRABRI SHIRE COUNCIL CHAMBERS, 46-48 MAITLAND STREET, NARRABRI
ON TUESDAY, 26 OCTOBER 2021 AT 1.00PM**

PRESENT: Mayor Ron Campbell (Mayor), Cr Catherine Redding (Deputy Mayor), Cr Maxine Booby, Cr Ron Campey, Cr Lloyd Finlay, Cr Robert Kneale, Cr Annie McMahon, Cr Cameron Staines.

IN ATTENDANCE: Stewart Todd (General Manager), Lindsay Mason (Director Corporate and Community Services), Eloise Chaplain (Acting Director Infrastructure Delivery), Andrew Brown (Director Planning, Strategy and People), Delece Hartnett (Minute Clerk)

Proceedings of the meeting commenced at 1.00pm.

1 OPENING PRAYER BY A MEMBER OF THE NARRABRI MINISTER'S FRATERNAL

Members and officers were upstanding for the opening prayer by Rev Bernard Gabbott of Narrabri Anglican Church, in association with the Narrabri Ministers Fraternal.

2 ACKNOWLEDGEMENT OF COUNTRY

The Mayor acknowledged the Traditional Owners of the land on which the Council met, the Kamilaroi people, and the Council paid its respects to Elders past, present and emerging.

3 RECOGNITION OF SERVICE MEN & WOMEN

The Mayor acknowledged the sacrifice made by Australian service men and women, in particular those who gave their lives in defence of the freedom we enjoy today.

4 APOLOGIES/GRANTING OF LEAVE OF ABSENCES

Nil

5 DECLARATION OF PECUNIARY AND NON- PECUNIARY INTERESTS

Nil

6 ITEMS TO BE CONSIDERED IN THE CONFIDENTIAL (PUBLIC EXCLUDED) MEETING

MINUTE 171/2021

Moved: Cr Ron Campey Seconded: Cr Cameron Staines

1. That the following matters will be considered in the Closed (Public Excluded) Meeting:

14.1 Memorandum of Understanding - Port of Newcastle

14.2 Contract 2021-22/06 - Boston Street Bridge Replacement

In Favour: Crs Ron Campbell, Catherine Redding, Maxine Booby, Ron Campey, Lloyd Finlay, Robert Kneale and Cameron Staines

Against: Nil

CARRIED 7/0

7 PRESENTATIONS

Nil

8 CONFIRMATION OF MINUTES

MINUTE 172/2021

Moved: Cr Lloyd Finlay Seconded: Cr Maxine Booby

- 1. That the minutes of Ordinary Meeting of the Narrabri Shire Council held on 28 September 2021 comprising Minute Nos 153/2021 to 170/2021 as circularised be confirmed and signed as a correct record by the Mayor.**

In Favour: Crs Ron Campbell, Catherine Redding, Maxine Booby, Ron Campey, Lloyd Finlay, Robert Kneale and Cameron Staines

Against: Nil

CARRIED 7/0

Cr McMahon arrived at the meeting at 1.15pm

9 MAYORAL MINUTE

9.1 MAYORAL MINUTE - MAYORAL APPOINTMENTS FOR SEPTEMBER/OCTOBER 2021

MINUTE 173/2021

Moved: Mayor Ron Campbell

- 1. That Council note the Mayoral Appointments for the period September/October 2021.**

In Favour: Crs Ron Campbell, Catherine Redding, Maxine Booby, Ron Campey, Lloyd Finlay, Robert Kneale, Annie McMahon and Cameron Staines

Against: Nil

CARRIED 8/0

10 OUR SOCIETY

Nil reports.

11 OUR ENVIRONMENT

Nil reports.

12 OUR ECONOMY

Nil reports.

13 OUR CIVIC LEADERSHIP

13.1 DELEGATES REPORT - VICKERY COAL MINE COMMUNITY CONSULTATIVE COMMITTEE MEETING - FRIDAY 6 AUGUST 2021

MINUTE 174/2021

Moved: Cr Catherine Redding Seconded: Cr Robert Kneale

- 1. That Council note Cr Reddings' Delegates Report from the Vickery Coal Mine Community Consultative Committee meeting held on Friday 6 August 2021.**

In Favour: Crs Ron Campbell, Catherine Redding, Maxine Booby, Ron Campey, Lloyd Finlay, Robert Kneale, Annie McMahon and Cameron Staines

Against: Nil

CARRIED 8/0

13.2 DELEGATES REPORT - MAULES CREEK COAL COMMUNITY CONSULTATIVE COMMITTEE MEETING - 8 SEPTEMBER 2021

MINUTE 175/2021

Moved: Cr Robert Kneale Seconded: Cr Catherine Redding

- 1. That Council note Cr Kneale's Delegates Report from the Maules Creek Coal Community Consultative Committee Meeting held on Wednesday 8 September 2021.**

In Favour: Crs Ron Campbell, Catherine Redding, Maxine Booby, Ron Campey, Lloyd Finlay, Robert Kneale, Annie McMahon and Cameron Staines

Against: Nil

CARRIED 8/0

13.3 DELEGATES REPORT - BOGGABRI COAL COMMUNITY CONSULTATIVE COMMITTEE MEETING - 9 SEPTEMBER 2021**MINUTE 176/2021**

Moved: Cr Robert Kneale Seconded: Cr Catherine Redding

- 1. That Council note Cr Kneale's Delegates Report from the Boggabri Coal Community Consultative Committee held on Thursday 9 September 2021.**

In Favour: Crs Ron Campbell, Catherine Redding, Maxine Booby, Ron Campey, Lloyd Finlay, Robert Kneale, Annie McMahon and Cameron Staines

Against: Nil

CARRIED 8/0

13.4 DELEGATES REPORT - NARROMINE TO NARRABRI (N2N) INLAND RAIL COMMUNITY CONSULTATIVE COMMITTEE - INLAND RAIL ROUTE**MINUTE 177/2021**

Moved: Cr Maxine Booby Seconded: Cr Catherine Redding

- 1. That Council note the information provided by the Chair of the Narromine to Narrabri (N2N) Inland Rail Community Consultative Committee concerning the Inland Rail route.**

In Favour: Crs Ron Campbell, Catherine Redding, Maxine Booby, Ron Campey, Lloyd Finlay, Robert Kneale, Annie McMahon and Cameron Staines

Against: Nil

CARRIED 8/0

13.5 INVESTMENT REPORT - SEPTEMBER 2021**MINUTE 178/2021**

Moved: Cr Maxine Booby Seconded: Cr Catherine Redding

- 1. That Council note the Investment Report for September 2021.**

In Favour: Crs Ron Campbell, Catherine Redding, Maxine Booby, Ron Campey, Lloyd Finlay, Robert Kneale, Annie McMahon and Cameron Staines

Against: Nil

CARRIED 8/0

SUSPENSION OF STANDING ORDERS**MINUTE 179/2021**

Moved: Cr Catherine Redding Seconded: Cr Maxine Booby

That Council suspend standing orders at 1.24pm; to attend to a technical difficulty with the video conference.

CARRIED

RESUMPTION OF STANDING ORDERS**MINUTE 180/2021**

Moved: Cr Maxine Booby Seconded: Cr Catherine Redding

That Council resume standing orders at 1.25pm.

CARRIED

13.6 MEDIA POLICY**MINUTE 181/2021**

Moved: Cr Catherine Redding Seconded: Cr Robert Kneale

- 1. That Council endorse the draft Media Policy.**
- 2. That Council place the draft Media Policy on public exhibition for a minimum of 28 days, during the exhibition period call for and accept submissions from the public on the draft policy.**
- 3. That Council adopt the Media Policy, if no submissions are received during the public exhibition period.**

In Favour: Crs Ron Campbell, Catherine Redding, Maxine Booby, Ron Campey, Lloyd Finlay, Robert Kneale, Annie McMahon and Cameron Staines

Against: Nil

CARRIED 8/0

13.7 ACCEPTANCE OF TENDERS UNDER DELEGATION - SEPTEMBER 2021**MINUTE 182/2021**

Moved: Cr Catherine Redding Seconded: Cr Ron Campey

- 1. That Council note the determination of tenders under delegation for the period to September 2021.**

In Favour: Crs Ron Campbell, Catherine Redding, Maxine Booby, Ron Campey, Lloyd Finlay, Robert Kneale, Annie McMahon and Cameron Staines

Against: Nil

CARRIED 8/0

13.8 NARRABRI SHIRE COUNCIL AND SERVICE NSW FOR BUSINESS PARTNERSHIP AGREEMENT RENEWAL**MINUTE 183/2021**

Moved: Cr Cameron Staines Seconded: Cr Catherine Redding

- 1. That Council delegates authority to the General Manager to enter into the partnership agreement with Service NSW; and**
- 2. That Council apply its Common Seal to any necessary documents associated with this resolution.**

In Favour: Crs Ron Campbell, Catherine Redding, Maxine Booby, Ron Campey, Lloyd Finlay, Robert Kneale, Annie McMahon and Cameron Staines

Against: Nil

CARRIED 8/0

13.9 2020/2021 DRAFT ANNUAL FINANCIAL STATEMENTS**MINUTE 184/2021**

Moved: Cr Ron Campey Seconded: Cr Maxine Booby

- 1. That Council formally adopt the draft Annual Financial Statements for the year ended 30 June 2021 as presented, for referral to audit.**
- 2. The Mayor, Deputy Mayor, General Manager and Responsible Accounting Officer be authorised to sign the Statements by Councillors and Management on the preparation of the General Purpose and Special Purpose Financial Statements for the year ended 30 June 2021.**
- 3. The General Manager be delegated the authority to issue the audited Annual Financial Statements upon receipt of the auditors' reports subject to there being no material audit changes or audit issues.**
- 4. That Council present the audited Annual Financial Statements and Auditors Reports to the public at a meeting to be held in conjunction with its next available Ordinary Council meeting.**

In Favour: Crs Ron Campbell, Catherine Redding, Maxine Booby, Ron Campey, Lloyd Finlay, Robert Kneale, Annie McMahon and Cameron Staines

Against: Nil

CARRIED 8/0

14 CONFIDENTIAL (CLOSED COUNCIL) MEETING**MINUTE 185/2021**

Moved: Cr Cameron Staines Seconded: Cr Ron Campey

That at 1.40pm Council move into Closed (Public Excluded) Meeting of Council and that the press and members of the public be asked to leave the room whilst Council considers the following items:

14.1 Memorandum of Understanding - Port of Newcastle

This matter is considered to be confidential under Section 10A(2) - (d)(ii) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a competitor of the council.

14.2 Contract 2021-22/06 - Boston Street Bridge Replacement

This matter is considered to be confidential under Section 10A(2) - (c) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

In Favour: Crs Ron Campbell, Catherine Redding, Maxine Booby, Ron Campey, Lloyd Finlay, Robert Kneale, Annie McMahon and Cameron Staines

Against: Nil

CARRIED 8/0

14.1 MEMORANDUM OF UNDERSTANDING - PORT OF NEWCASTLE**MINUTE 186/2021**

Moved: Cr Cameron Staines Seconded: Cr Catherine Redding

- 1. That Council enter into the attached Memorandum of Understanding between the Port of Newcastle and Narrabri Shire Council.**
- 2. That Council maintain confidentiality on this matter until appropriate arrangements are made regarding the signing of the Memorandum of Understanding.**

In Favour: Crs Ron Campbell, Catherine Redding, Maxine Booby, Ron Campey, Lloyd Finlay, Robert Kneale, Annie McMahon and Cameron Staines

Against: Nil

CARRIED 8/0

14.2 CONTRACT 2021-22/06 - BOSTON STREET BRIDGE REPLACEMENT**MINUTE 187/2021**

Moved: Cr Ron Campey Seconded: Cr Catherine Redding

- 1. That Council note that after assessing the tenders submitted (in accordance with the criteria specified in the tender documents) and having regard to all the circumstances, the Tender Panel recommends that Council accept the tender from Saunders Civilbuild Pty Ltd in the GST exclusive amount of \$3,080,307.67 for Contract No. 2021-22/06 – Design and Construction of a Replacement Bridge at Boston Street, Boggabri.**
- 2. That Council accept the tender from Saunders Civilbuild Pty Ltd in the GST exclusive amount of \$3,080,307.67 for Contract No. 2021-22/06 – Design and Construction of a Replacement Bridge at Boston Street, Boggabri and authorise the General Manager to sign the contract documents.**
- 3. That Council maintain the confidentiality of the documents and considerations in respect of Contract No. 2021-22/06 – Design and Construction of a Replacement Bridge at Boston Street, Boggabri.**

In Favour: Crs Ron Campbell, Catherine Redding, Maxine Booby, Ron Campey, Lloyd Finlay, Robert Kneale, Annie McMahon and Cameron Staines

Against: Nil

CARRIED 8/0

MINUTE 188/2021

Moved: Cr Ron Campey Seconded: Cr Cameron Staines

That at 2.17pm Council move out of Closed (Public Excluded) Meeting and that the resolutions from the Closed (Public Excluded) Meeting be read out to those present by the Chair of the Meeting or their nominee.

In Favour: Crs Ron Campbell, Catherine Redding, Maxine Booby, Ron Campey, Lloyd Finlay, Robert Kneale, Annie McMahon and Cameron Staines

Against: Nil

CARRIED 8/0

15 MEETING CLOSED

The Meeting closed at 2.21pm.

The minutes of this meeting are scheduled to be confirmed at the Ordinary Council Meeting to be held on 23 November 2021.

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CHAIRPERSON