

**MINUTES OF NARRABRI SHIRE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE NARRABRI SHIRE COUNCIL CHAMBERS, 46-48 MAITLAND STREET, NARRABRI  
ON TUESDAY, 23 AUGUST 2022 AT 1.00PM**

**PRESENT:** Cr Ron Campbell, Cr Catherine Redding, Cr Rohan Boehm, Cr Robert Browning, Cr John Clements, Cr Lisa Richardson

**IN ATTENDANCE:** Rob Williams (General Manager), Donna Ausling (Director Planning and Strategy), Eloise Chaplain (Director Infrastructure Delivery), Andrew Brown (Director Corporate and Community Services), Jason Townsend (Manager Governance and Risk), Kira Goodhew (Minute Clerk)

Proceedings of the meeting commenced at 1:00pm.

### **1 OPENING PRAYER**

Members and officers were upstanding for the opening prayer by Reverend Bernard Gabbott of the Anglican Church Narrabri, in association with the Narrabri Ministers Fraternal.

### **2 ACKNOWLEDGEMENT OF COUNTRY**

The Mayor acknowledged the Traditional Owners of the land on which the Council met, the Gamilaroi people, and the Council paid its respects to Elders past, present and emerging.

### **3 RECOGNITION OF SERVICE MEN & WOMEN**

Council acknowledged the sacrifice made by Australian service men and women, in particular those who gave their lives in defence of the freedom we enjoy today.

### **4 APOLOGIES/GRANTING OF LEAVE OF ABSENCES**

<b>COUNCILLOR</b>	<b>DATE/ DURATION</b>	<b>APOLOGY/LEAVE OF ABSENCE</b>	<b>REASON</b>
CR DICKINSON	23/08/2022	LEAVE OF ABSENCE	LEAVE DUE TO A LOSS IN THE FAMILY.
CR TIEMENS	23/08/2022	LEAVE OF ABSENCE	LEAVE DUE TO BEING AWAY FROM THE NARRABRI SHIRE.
CR LAMONT	23/08/2022	LEAVE OF ABSENCE	LEAVE DUE TO ILLNESS.

#### **MINUTE 249/2022**

MOVED: CR CATHERINE REDDING  
SECONDED: CR JOHN CLEMENTS

#### **1. THAT LEAVE OF ABSENCE BE GRANTED TO:**

- A. CR BRETT DICKINSON FOR 23 AUGUST 2022 DUE TO A LOSS IN THE FAMILY;**
- B. CR GREG LAMONT FOR 23 AUGUST 2022 DUE TO ILLNESS; AND**

**C. CR DARRELL TIEMENS FOR 19 AUGUST 2022 TO 4 SEPTEMBER 2022 DUE TO BEING AWAY FROM THE NARRABRI SHIRE.**

IN FAVOUR: CRS RON CAMPBELL, CATHERINE REDDING, ROHAN BOEHM, ROBERT BROWNING, JOHN CLEMENTS AND LISA RICHARDSON

AGAINST: NIL

**CARRIED 6/0**

**5 DECLARATION OF PECUNIARY AND NON- PECUNIARY INTERESTS**

1. Nil.

**6 MATTERS OF GREAT URGENCY**

1. Nil reports.

**7 ITEMS TO BE CONSIDERED IN THE CONFIDENTIAL (PUBLIC EXCLUDED) MEETING**

The following matters will be considered in the Closed (Public Excluded) Meeting:

- 17.1 Road Opening and Closure at 3206 Killarney Gap Road Narrabri
- 17.2 Staff Matter

**8 PRESENTATIONS**

Presentations made to Council:

1. Nil

**9 CONFIRMATION OF MINUTES****MINUTE 250/2022**

Moved: Cr John Clements      Seconded: Cr Rohan Boehm

- 1. That the minutes of Ordinary Meeting of the Narrabri Shire Council held on 26 July 2022 as circularised be confirmed and signed as a correct record by the Mayor.**

In Favour: Crs Ron Campbell, Catherine Redding, Rohan Boehm, Robert Browning, John Clements and Lisa Richardson

Against: Nil

**CARRIED 6/0**

**10 MATTERS OF GREAT URGENCY**

1. Nil reports.

**11 QUESTIONS WITH NOTICE**

1. Nil reports.

**12 MAYORAL MINUTE****12.1 MAYORAL MINUTE - MAYORAL APPOINTMENTS FOR JULY/AUGUST 2022****MINUTE 251/2022**

Moved: Cr Ron Campbell

- 1. That Council note the Mayoral appointments for the period 22 July 2022 to 17 August 2022.**

In Favour: Crs Ron Campbell, Catherine Redding, Rohan Boehm, Robert Browning, John Clements and Lisa Richardson

Against: Nil

**CARRIED 6/0**

**12.2 MAYORAL MINUTE - RESOURCES FOR REGIONS GRANT PROJECTS****MINUTE 252/2022**

Moved: Cr Ron Campbell

- 1. That the General Manager prepare all documents required for the following projects to be funded from the Resources for Regions Round 9:**
  - a. Narrabri Sports Precinct feasibility study;**
  - b. Dripping Rock feasibility study;**
  - c. Wee Waa Arts Centre Program;**
  - d. Disability Inclusion and Accessibility Program;**
  - e. Wee Waa Community and Business Hub;**
  - f. Narrabri Intersection upgrade Kaputar and Old Gunnedah Road;**
  - g. Yarrie Lake Circuit Road upgrade and seal;**
  - h. Dangar Park embellishments; and**
  - i. Splash Parks for the Communities of Wee Waa, Boggabri and Narrabri.**

In Favour: Crs Ron Campbell, Catherine Redding, Rohan Boehm, Robert Browning, John Clements and Lisa Richardson

Against: Nil

**CARRIED 6/0**

**Attachments**

- 1 Supplementary Report - Mayoral Minute - Resources for Regions Grant Projects

**13 OUR CIVIC LEADERSHIP****13.1 DELEGATE REPORT - FLOODPLAIN MANAGEMENT ADVISORY COMMITTEE (FMAC) MINUTES - 8 AUGUST 2022****MINUTE 253/2022**

Moved: Cr John Clements      Seconded: Cr Lisa Richardson

- 1. That Council note the Delegate Report on the Floodplain Management Advisory Committee meeting held on 8 August 2022.**

In Favour:      Crs Ron Campbell, Catherine Redding, Rohan Boehm, Robert Browning, John Clements and Lisa Richardson

Against:      Nil

**CARRIED 6/0**

**13.20 LOG OF AUTO-ARCHIVE ACCESS****MINUTE 254/2022**

Moved: Cr John Clements      Seconded: Cr Catherine Redding

- 1. That Council note the Log of Auto-Archive report.**

In Favour:      Crs Ron Campbell, Catherine Redding, Rohan Boehm, Robert Browning, John Clements and Lisa Richardson

Against:      Nil

**CARRIED 6/0**

**13.2 DELEGATE REPORT - CENTRAL NORTHERN REGIONAL LIBRARY (CNRL) MINUTES AND AGENDA FOR ANNUAL GENERAL MEETING AND ORDINARY MEETING - 16 MARCH 2022****MINUTE 255/2022**

Moved: Cr Catherine Redding      Seconded: Cr Lisa Richardson

- 1. That Council note the Delegate Report on the Central Northern Regional Library (CNRL) Annual General Meeting and Ordinary Meeting held on 16 March 2022.**

In Favour:      Crs Ron Campbell, Catherine Redding, Rohan Boehm, Robert Browning, John Clements and Lisa Richardson

Against:      Nil

**CARRIED 6/0**

**13.3 DELEGATE REPORT - NSW PUBLIC LIBRARIES ASSOCIATION NORTH EAST FULL ZONE MEETING - 12 MAY 2022****MINUTE 256/2022**

Moved: Cr Catherine Redding      Seconded: Cr John Clements

- 1. That Council note the Delegate Report on the NSW Public Libraries Association North East Full Zone Meeting held on 12 May 2022.**

In Favour:      Crs Ron Campbell, Catherine Redding, Rohan Boehm, Robert Browning, John Clements and Lisa Richardson

Against:      Nil

**CARRIED 6/0**

**13.4 DELEGATE REPORT - MAULES CREEK COAL COMMUNITY CONSULTATIVE COMMITTEE MEETING - WEDNESDAY 25 MAY 2022****MINUTE 257/2022**

Moved: Cr John Clements      Seconded: Cr Lisa Richardson

- 1. That Council note the Delegate Report on the Maules Creek Coal Community Consultative Committee Meeting held on Wednesday 25 May 2022.**

In Favour:      Crs Ron Campbell, Catherine Redding, Rohan Boehm, Robert Browning, John Clements and Lisa Richardson

Against:      Nil

**CARRIED 6/0**

**13.5 COUNTRY MAYORS ASSOCIATION OF NSW GENERAL MEETING MINUTES - FRIDAY 5 AUGUST 2022****MINUTE 258/2022**

Moved: Cr John Clements      Seconded: Cr Lisa Richardson

- 1. That Council note the Delegate Report on the Country Mayors Association of NSW General Meeting on Friday 5 August 2022.**

In Favour:      Crs Ron Campbell, Catherine Redding, Rohan Boehm, Robert Browning, John Clements and Lisa Richardson

Against:      Nil

**CARRIED 6/0**

**13.6 COUNTRY MAYORS ASSOCIATION OF NSW RURAL SKILLS FORUM MINUTES - THURSDAY  
4 AUGUST 2022****MINUTE 259/2022**

Moved: Cr John Clements                      Seconded: Cr Catherine Redding

- 1. That Council note the Delegate Report on the Country Mayors Association of NSW Rural Skills Forum held on 4 August 2022.**

In Favour: Crs Ron Campbell, Catherine Redding, Rohan Boehm, Robert Browning, John Clements and Lisa Richardson

Against: Nil

**CARRIED 6/0**

**13.7 MEMBERSHIP - MINING AND ENERGY RELATED COUNCILS NSW****MINUTE 260/2022**

Moved: Cr John Clements                      Seconded: Cr Rohan Boehm

- 1. That Council endorse the attendance of both the Mayor and General Manager (if available), to attend MERC's meeting in Sydney on 2 September 2022 for the purposes of assessing the value proposition of membership and prepare a further report for consideration.**

In Favour: Crs Ron Campbell, Catherine Redding, Rohan Boehm, Robert Browning, John Clements and Lisa Richardson

Against: Nil

**CARRIED 6/0**

**13.8 SPORTING WALL OF FAME- ASSESSMENT PANEL****MINUTE 261/2022**

Moved: Cr Lisa Richardson                      Seconded: Cr Rohan Boehm

- 1. That Council appoints Councillor Redding to the Sporting Wall of Fame Assessment Panel in accordance with Section 4(i) of the Sporting Wall of Fame Policy.**

In Favour: Crs Ron Campbell, Catherine Redding, Rohan Boehm, Robert Browning, John Clements and Lisa Richardson

Against: Nil

**CARRIED 6/0**

**13.9 RESOLUTIONS REGISTER - JULY TO AUGUST 2022****MINUTE 262/2022**

Moved: Cr John Clements      Seconded: Cr Rohan Boehm

- 1. That Council receive and note the outstanding Resolutions Register as at 17 August 2022.**
- 2. That Council receive and note the completed Resolutions Register as at 17 August 2022.**

In Favour:      Crs Ron Campbell, Catherine Redding, Rohan Boehm, Robert Browning, John Clements and Lisa Richardson

Against:      Nil

**CARRIED 6/0**

**13.10 ORDINARY COUNCIL MEETING SCHEDULE UNTIL SEPTEMBER 2023****MINUTE 263/2022**

Moved: Cr Lisa Richardson      Seconded: Cr John Clements

- 1. That Council set the dates for the Ordinary Council Meetings as follows:**
  - a. Tuesday, 18 October 2022;**
  - b. Tuesday, 22 November 2022;**
  - c. Tuesday, 20 December 2022;**
  - d. Tuesday, 28 February 2023;**
  - e. Tuesday, 28 March 2023;**
  - f. Tuesday, 18 April 2023;**
  - g. Tuesday, 23 May 2023;**
  - h. Tuesday, 27 June 2023;**
  - i. Tuesday, 25 July 2023;**
  - j. Tuesday, 22 August 2023; and**
  - k. Tuesday, 26 September 2023.**

In Favour:      Crs Ron Campbell, Catherine Redding, Rohan Boehm, Robert Browning, John Clements and Lisa Richardson

Against:      Nil

**CARRIED 6/0**

**MOVE INTO COMMITTEE OF THE WHOLE****MINUTE 264/2022**

Moved: Cr John Clements                      Seconded: Cr Lisa Richardson

**1. That Council suspend standing orders and move into Committee of the Whole.**

In Favour:      Crs Ron Campbell, Catherine Redding, Rohan Boehm, Robert Browning, John Clements and Lisa Richardson

Against:        Nil

**CARRIED 6/0**

The Council moved into Committee of the Whole, the time being 2:07 pm.

**MOVE OUT OF COMMITTEE OF THE WHOLE****MINUTE 265/2022**

Moved: Cr John Clements                      Seconded: Cr Robert Browning

**1. That Council resume standing orders and move out of Committee of the Whole.**

In Favour:      Crs Ron Campbell, Catherine Redding, Rohan Boehm, Robert Browning, John Clements and Lisa Richardson

Against:        Nil

**CARRIED 6/0**

The Council moved out of Committee of the Whole, the time being 2.19 pm.

**13.11 NARRABRI SHIRE COUNCIL CODE OF MEETING PRACTICE 2022****MINUTE 266/2022**

Moved: Cr John Clements                      Seconded: Cr Robert Browning

**1. That Council endorse Option 2 as the draft Code of Meeting Practice 2022 for public exhibition for 28 days.**

In Favour:      Crs Ron Campbell, Catherine Redding, Robert Browning and John Clements

Against:        Crs Rohan Boehm and Lisa Richardson

**CARRIED 4/2**



**13.12 POLICY FRAMEWORK AND REVIEW****MINUTE 267/2022**

Moved: Cr Rohan Boehm                      Seconded: Cr John Clements

- 1. That Council adopt the draft Policy Framework as attached to this report.**

In Favour:      Crs Ron Campbell, Catherine Redding, Rohan Boehm, Robert Browning, John Clements and Lisa Richardson

Against:        Nil

**CARRIED 6/0**

**13.13 DELIVERY PROGRAM 6 MONTHLY PROGRESS REPORT - JUNE 2022****MINUTE 268/2022**

Moved: Cr John Clements                      Seconded: Cr Catherine Redding

- 1. That Council adopt the Delivery Program 6 Monthly Progress Report, as attached, detailing Council's progress in meeting its objectives, strategies and measures up to the June 2022 period.**

In Favour:      Crs Ron Campbell, Catherine Redding, Rohan Boehm, Robert Browning, John Clements and Lisa Richardson

Against:        Nil

**CARRIED 6/0**

**13.14 OPERATIONAL AND SERVICE PLAN ANNUAL REPORT - JUNE 2022****MINUTE 269/2022**

Moved: Cr Lisa Richardson                      Seconded: Cr John Clements

- 1. That Council adopt the Operational and Service Plan Annual Report, as attached, detailing Council's progress in meeting its actions, capital works and key performance measures for the 2021/2022 financial year.**

In Favour:      Crs Ron Campbell, Catherine Redding, Rohan Boehm, Robert Browning, John Clements and Lisa Richardson

Against:        Nil

**CARRIED 6/0**

**13.15 QUARTERLY BUDGET REVIEW STATEMENT - JUNE 2022****MINUTE 270/2022**

Moved: Cr Lisa Richardson      Seconded: Cr Catherine Redding

- 1. That Council note the Quarterly Budget Review Statement for the period ending 30 June 2022.**

In Favour:      Crs Ron Campbell, Catherine Redding, Rohan Boehm, Robert Browning, John Clements and Lisa Richardson

Against:      Nil

**CARRIED 6/0**

**13.16 CAPITAL WORKS CARRY FORWARDS, REVOTES AND OVER RUNS****MINUTE 271/2022**

Moved: Cr John Clements      Seconded: Cr Lisa Richardson

- 1. That Council revoke in 2022/2023 an amount of \$879,000, as identified in attachment 1 to this report, from the 2021/2022 capital works program.**
- 2. That Council carry forward to 2022/2023 an amount of \$15,455,691, as identified in attachment 1 to this report, to finalise works not completed as at the end of 2021/2022 financial year.**
- 3. That Council reduce multi-year capital project budgets in 2022/2023 by an amount of \$60,369, for projects that exceeded their projected votes at 30 June 2022, or were commenced in advance, as identified in attachment 1 to this report.**

In Favour:      Crs Ron Campbell, Catherine Redding, Rohan Boehm, Robert Browning, John Clements and Lisa Richardson

Against:      Nil

**CARRIED 6/0**

**13.17 INVESTMENT REPORT - JULY 2022****MINUTE 272/2022**

Moved: Cr Rohan Boehm      Seconded: Cr Catherine Redding

**1. That Council note the Investment Report for July 2022.**

In Favour: Crs Ron Campbell, Catherine Redding, Rohan Boehm, Robert Browning, John Clements and Lisa Richardson

Against: Nil

**CARRIED 6/0**

**13.18 INFRASTRUCTURE STATUS REPORT - AUGUST****MINUTE 273/2022**

Moved: Cr Catherine Redding      Seconded: Cr John Clements

**1. That Council receive and note the Infrastructure Delivery Status Report – August 2022.**

In Favour: Crs Ron Campbell, Catherine Redding, Rohan Boehm, Robert Browning, John Clements and Lisa Richardson

Against: Nil

**CARRIED 6/0**

**13.19 PLANNING AND DEVELOPMENT SERVICES REPORT - JULY 2022****MINUTE 274/2022**

Moved: Cr Catherine Redding      Seconded: Cr Lisa Richardson

**1. That Council receive and note the Planning and Development Services report for the month of July 2022**

In Favour: Crs Ron Campbell, Catherine Redding, Rohan Boehm, Robert Browning, John Clements and Lisa Richardson

Against: Nil

**CARRIED 6/0**

Item 13.20 was dealt with at an earlier time in the meeting (before Item 13.2)

**14 OUR SOCIETY**

1. Nil reports.

**15 OUR ENVIRONMENT****15.1 NARRABRI SEWERAGE SCHEME AND SEWERAGE TREATMENT PLANT IMPROVEMENTS****MINUTE 275/2022**

Moved: Cr Rohan Boehm                      Seconded: Cr Robert Browning

**1. That Council:**

- a. Receive and note Narrabri Sewerage Scheme and Sewerage Treatment Plant Improvements Planning report.
- b. Endorse the development of an Improvement Plan.

In Favour:      Crs Ron Campbell, Catherine Redding, Rohan Boehm, Robert Browning, John Clements and Lisa Richardson

Against:        Nil

**CARRIED 6/0**

**15.2 ROAD SERVICES - RESOURCING****MINUTE 276/2022**

Moved: Cr Rohan Boehm                      Seconded: Cr Lisa Richardson

**1. That Council receive and note the Road Services – Resourcing report.**

In Favour:      Crs Ron Campbell, Catherine Redding, Rohan Boehm, Robert Browning, John Clements and Lisa Richardson

Against:        Nil

**CARRIED 6/0**

**15.3 AMENDMENT TO SECTION 7.12 CONTRIBUTIONS PLAN****MINUTE 277/2022**

Moved: Cr Rohan Boehm                      Seconded: Cr John Clements

**1. That Council adopt the Section 7.12 Development Contributions Plan, as attached to this report.**

In Favour:      Crs Ron Campbell, Catherine Redding, Rohan Boehm, Robert Browning, John Clements and Lisa Richardson

Against:        Nil

**CARRIED 6/0**

**15.4 RECONCILIATION ACTION PLAN****MINUTE 278/2022**

Moved: Cr Catherine Redding    Seconded: Cr Rohan Boehm

- 1. That Council note the progress on the Innovate Reconciliation Action Plan 2023-2025.**
- 2. That Council nominate Councillor Clements as delegate and Councillor Boehm as alternate delegate to the proposed Reconciliation Action Plan Advisory Committee.**
- 3. That a further report be submitted on draft Terms of Reference and formal establishment of a Reconciliation Action Plan Advisory Committee.**

In Favour:    Crs Ron Campbell, Catherine Redding, Rohan Boehm, Robert Browning, John Clements and Lisa Richardson

Against:        Nil

**CARRIED 6/0**

**SUSPENSION OF STANDING ORDERS****MINUTE 279/2022**

Moved: Cr John Clements        Seconded: Cr Lisa Richardson

- 1. That Council suspend standing orders for a break.**

In Favour:    Crs Ron Campbell, Catherine Redding, Rohan Boehm, Robert Browning, John Clements and Lisa Richardson

Against:        Nil

**CARRIED 6/0**

The Council suspend standing orders, the time being 3:10 pm.

**RESUMPTION OF STANDING ORDERS****MINUTE 280/2022**

Moved: Cr John Clements        Seconded: Cr Catherine Redding

- 1. That Council resume standing orders.**

In Favour:    Crs Ron Campbell, Catherine Redding, Rohan Boehm, Robert Browning, John Clements and Lisa Richardson

Against:        Nil

**CARRIED 6/0**

The Council resume standing orders, the time being 3:24 pm.

## 16 OUR ECONOMY

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1. Nil reports.

## 17 CONFIDENTIAL (CLOSED COUNCIL) MEETING

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At 3.24 pm the Chairperson offered the opportunity to members of the public to make representations as to whether any part of the Council meeting should not be considered in Closed Council.

The General Manager advised the Chairperson that no written public submissions or representation had been received as to whether or not part of the meeting should be closed to the public. The Chairperson asked any members of the Council whether any part of the meeting should not be considered in Closed Council

### MINUTE 281/2022

Moved: Cr Catherine Redding    Seconded: Cr Rohan Boehm

**That Council move into Closed (Public Excluded) Meeting of Council and that the press and members of the public be asked to leave the room whilst Council considers the following items:**

#### 17.1 Road Opening and Closure at 3206 Killarney Gap Road Narrabri

**This matter is considered to be confidential under Section 10A(2) - (d)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.**

In Favour: Crs Ron Campbell, Catherine Redding, Rohan Boehm, Robert Browning, John Clements and Lisa Richardson

Against: Nil

**CARRIED 6/0**

**17.1 ROAD OPENING AND CLOSURE AT 3206 KILLARNEY GAP ROAD NARRABRI****MINUTE CO-282/2022**

Moved: Cr Rohan Boehm                      Seconded: Cr Catherine Redding

**1. That Council;**

- a. approve the proposed land swap with the landowner noted within this report.
- b. completes the required Council Road Closure Process under Part 4 Division 3 of the *Roads Act 1993 (NSW)*.
- c. completes the required Council Road Opening Process under Part 2 Division 1 of the *Roads Act 1993 (NSW)*.
- d. prepares a Plan of First Title Creation and takes all steps required to complete registration by the Land Registry Services NSW.
- e. authorise the General Manager to sign all relevant documents required to effect the road opening and closure and land swap.

In Favour: Crs Ron Campbell, Catherine Redding, Rohan Boehm, Robert Browning, John Clements and Lisa Richardson

Against: Nil

**CARRIED 6/0**

**MINUTE 283/2022**

Moved: Cr Catherine Redding                      Seconded: Cr Lisa Richardson

1. That at 3:53 pm Council move out of Closed (Public Excluded) Meeting and that the resolutions from the Closed (Public Excluded) Meeting be read out to those present by the Chair of the Meeting or their nominee.

In Favour: Crs Ron Campbell, Catherine Redding, Rohan Boehm, Robert Browning, John Clements and Lisa Richardson

Against: Nil

**CARRIED 6/0**

The Council moved into open session at 3.53 pm and the General Manager read out to those present the resolutions of the Closed (Public Excluded) Meeting.

**18 MEETING CLOSED**

The Meeting closed at 3:53 pm.

The minutes of this meeting are scheduled to be confirmed at the Ordinary Council Meeting to be held on 27 September 2022.

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**CHAIRPERSON**