

**MINUTES OF NARRABRI SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE NARRABRI SHIRE COUNCIL CHAMBERS, 46-48 MAITLAND STREET, NARRABRI
ON TUESDAY, 22 FEBRUARY 2022 AT 1.00PM**

PRESENT: Cr Catherine Redding, Cr Rohan Boehm, Cr Robert Browning, Cr John Clements, Cr Brett Dickinson, Cr Greg Lamont, , Cr Lisa Richardson, Cr Darrell Tiemens

IN ATTENDANCE: Stewart Todd (General Manager), Lindsay Mason (Director Corporate and Community Services), Andrew Brown (Director Planning, Strategy and People), Tim McClellan (Manager Financial Services), Stevi Hogarth (Minute Clerk)

Deputy Mayor Cr Redding assumed the Chair of the Meeting in the absence of the Mayor.

Proceedings of the meeting commenced at 1.03 pm.

1 OPENING PRAYER BY A MEMBER OF THE NARRABRI MINISTER'S FRATERNAL

Members and officers were upstanding for the opening prayer by Rev Keith Bates of New Life Christian Fellowship Narrabri, in association with the Narrabri Ministers Fraternal.

2 ACKNOWLEDGEMENT OF COUNTRY

The Chair acknowledged the Traditional Owners of the land on which the Council met, the Kamilaroi people, and the Council paid its respects to Elders past, present and emerging.

3 RECOGNITION OF SERVICE MEN & WOMEN

Council acknowledged the sacrifice made by Australian service men and women, in particular those who gave their lives in defence of the freedom we enjoy today.

4 APOLOGIES/GRANTING OF LEAVE OF ABSENCES

MINUTE 021/2022

Moved: Cr John Clements Seconded: Cr Brett Dickinson

- 1. That Leave of Absence be granted to Mayor Cr Ron Campbell for the period 22 February 2022 to 1 March 2022 inclusive.**

In Favour: Crs Catherine Redding, Rohan Boehm, Robert Browning, John Clements, Brett Dickinson, Greg Lamont, Lisa Richardson and Darrell Tiemens

Against: Nil

CARRIED 8/0

5 DECLARATION OF PECUNIARY AND NON- PECUNIARY INTERESTS

Nil.

6 ITEMS TO BE CONSIDERED IN THE CONFIDENTIAL (PUBLIC EXCLUDED) MEETING

MOTION**MINUTE 022/2022**

Moved: Cr Darrell Tiemens Seconded: Cr Greg Lamont

1. **The following matters will be considered in the Closed (Public Excluded) Meeting:**
 - a. **Item 14.1 Renewal of Road Reserve Licence - Jonathon Phelps and Wendy Phelps (Havana Ag).**

In Favour: Crs Catherine Redding, Rohan Boehm, Robert Browning, John Clements, Brett Dickinson, Greg Lamont, Lisa Richardson and Darrell Tiemens

Against: Nil

CARRIED 8/0

7 PRESENTATIONS

Council received the following presentation:

1. Audited Annual Financial Statements – 2020/2021
Paul Cornall, Audit Partner – Forsyths

8 CONFIRMATION OF MINUTES

MINUTE 023/2022

Moved: Cr Lisa Richardson Seconded: Cr Darrell Tiemens

1. **That the minutes of the Ordinary Meeting of the Narrabri Shire Council held on 23 November 2021 comprising Minute Nos 189/2021 to 213/2021 as circularised be confirmed and signed as a correct record by the Mayor.**

In Favour: Crs Catherine Redding, Robert Browning, John Clements, Brett Dickinson, Greg Lamont, Lisa Richardson and Darrell Tiemens

Against: Cr Rohan Boehm

CARRIED 7/1

MINUTE 024/2022

Moved: Cr John Clements Seconded: Cr Darrell Tiemens

- 1. That the minutes of the Extraordinary Council Meeting of the Narrabri Shire Council held on 3 December 2021 comprising Minute Nos 214/2021 to 215/2021 as circularised be confirmed and signed as a correct record by the Mayor.**

In Favour: Crs Catherine Redding, Rohan Boehm, Robert Browning, John Clements, Brett Dickinson, Greg Lamont, Lisa Richardson and Darrell Tiemens

Against: Nil

CARRIED 8/0

MINUTE 025/2022

Moved: Cr John Clements Seconded: Cr Rohan Boehm

- 1. That the minutes of Ordinary Meeting of the Narrabri Shire Council held on 11 January 2022 comprising Minute Nos 001/2022 to 008/2022 as circularised be confirmed and signed as a correct record by the Mayor with the following amendments:**
 - a. Chairpersonship amended to Chair on page 1 of the Minute document.**
- 2. That the minutes of Extraordinary Council Meeting of the Narrabri Shire Council held on 15 February 2022 comprising Minute Nos 009/2022 to 020/2022 as circularised be confirmed and signed as a correct record by the Mayor.**

In Favour: Crs Catherine Redding, Rohan Boehm, Robert Browning, John Clements, Brett Dickinson, Greg Lamont, Lisa Richardson and Darrell Tiemens

Against: Nil

CARRIED 8/0

9 MAYORAL MINUTE

9.1 MAYORAL MINUTE - MAYORAL APPOINTMENTS FOR FEBRUARY 2022**MINUTE 026/2022**

Moved: Cr Catherine Redding Seconded: Cr Greg Lamont

- 1. That Council note the Mayoral Appointments for the period up to 11 February 2022.**

In Favour: Crs Catherine Redding, Rohan Boehm, Robert Browning, John Clements, Brett Dickinson, Greg Lamont, Lisa Richardson and Darrell Tiemens

Against: Nil

CARRIED 8/0

10 OUR SOCIETY

Nil reports.

11 OUR ENVIRONMENT

11.1 DRAFT NEW ENGLAND NORTH WEST REGIONAL PLAN 2041**MINUTE 027/2022**

Moved: Cr Rohan Boehm Seconded: Cr Darrell Tiemens

- 1. That Council make a submission to the NSW Department of Planning and Environment on the North West Regional Plan 2041 in accordance with the draft attached to this report.**
- 2. That Council in its submission place additional emphasis on resourcing, policy integration and outcomes.**

In Favour: Crs Catherine Redding, Greg Lamont, Robert Browning, John Clements, Lisa Richardson, Rohan Boehm, Brett Dickinson and Darrell Tiemens

Against: Nil

CARRIED 8/0

12 OUR ECONOMY

Nil reports.

13 OUR CIVIC LEADERSHIP**13.1 ANNUAL APPOINTMENT OF COUNCIL DELEGATES****MINUTE 028/2022**

Moved: Cr Greg Lamont Seconded: Cr John Clements

- 1. That Council move into Committee of the Whole to discuss the annual appointments of Council delegates.**

In Favour: Crs Catherine Redding, Rohan Boehm, Robert Browning, John Clements, Brett Dickinson, Greg Lamont, Lisa Richardson and Darrell Tiemens

Against: Nil

CARRIED 8/0

MINUTE 029/2022

Moved: Cr Darrell Tiemens Seconded: Cr Rohan Boehm

- 1. That Council move out of Committee of the Whole.**

In Favour: Crs Catherine Redding, Rohan Boehm, Robert Browning, John Clements, Brett Dickinson, Greg Lamont, Lisa Richardson and Darrell Tiemens

Against: Nil

CARRIED 8/0

MINUTE 030/2022

Moved: Cr John Clements Seconded: Cr Greg Lamont

That Council adopt the following delegate appointments to the various external bodies or organisations requesting or requiring Council representation up until the Ordinary Council Meeting to be held on 27 September 2022:

<i>Name of Body/Organisation</i>	<i>Details</i>	<i>2022 Delegates</i>
<i>Central Northern Libraries Committee</i>	<i>General meetings held throughout the year, agendas are sent in</i>	<i>Delegate: Cr Redding Alternate: Cr Richardson</i>
<i>Joint Regional Planning Panel (JRPP)</i>	<i>As required.</i>	<i>Delegate: Cr Clements Delegate: Cr Boehm Alternate: Cr Browning</i>
<i>Leards Forest Environmental Trust Committee</i>		<i>Delegate: Cr Richardson Alternate: Cr Dickinson</i>
<i>Lillian Hulbert Memorial Prize Committee</i>	<i>Held when the Prize is open.</i>	<i>Delegate: Mayor</i>

<i>Myall Creek Memorial Committee</i>		<i>Delegate: Cr Redding Delegate: Cr Lamont Alternate: Cr Boehm</i>
<i>Namoi Water</i>	<i>Agenda and Minutes are sent in</i>	<i>Delegate: Cr Clements Alternate: Cr Redding</i>
<i>Narrabri Bush Fire Management Committee</i>	<i>Two a year, one before bush fire season and one after bush fire season</i>	<i>Delegate: Cr Tiemens Alternate: Cr Dickinson</i>
<i>Narrabri Hospital Advisory Committee</i>	<i>Held every month, second month at 2pm, Narrabri Hospital</i>	<i>Delegate: Cr Redding Alternate: Cr Tiemens</i>
<i>Wee Waa Hospital Advisory Committee</i>	<i>Held every second month, first Thursday of the month at 1pm, Wee Waa Hospital</i>	<i>Delegate: Cr Dickinson Alternate: Cr Clements</i>
<i>Narrabri Gas Project Water Technical Advisory Group</i>	<i>As required.</i>	<i>Delegate: Cr Redding Alternate: Cr Clements</i>

Name of Body/Organisation	Details	2022 Delegates
<i>Boggabri Coal Community Consultation Committee</i>	<i>Quarterly meetings, onsite, will send agenda and minutes in</i>	<i>Delegate: Cr Redding Alternate: Cr Clements</i>
<i>Maules Creek Coal Mine Community Consultative Committee</i>	<i>Quarterly meetings</i>	<i>Delegate: Cr Richardson Alternate: Cr Dickinson</i>
<i>Narrabri Coal Mine Community Consultative Committee</i>	<i>Quarterly meetings, first Tuesday of the month, 4pm onsite.</i>	<i>Delegate: Cr Redding Alternate: Cr Clements</i>
<i>Narrabri Gas Project Community Consultative Committee</i>	<i>Monthly meetings; second Tuesday of the month</i>	<i>Delegate: Cr Browning Delegate: Cr Redding Alternate: Cr Dickinson</i>
<i>Tarrawonga Coal Mine Community Consultative Committee</i>	<i>Quarterly meetings</i>	<i>Delegate: Cr Tiemens Alternate: Cr Redding</i>
<i>Vickery Coal Mine Community Consultative Committee</i>	<i>Quarterly meetings</i>	<i>Delegate: Cr Redding Alternate: Cr Tiemens</i>
<i>Western Slopes Pipeline Community Consultative Committee</i>		<i>Delegate: Cr Tiemens Alternate: Cr Dickinson</i>
<i>Inland Rail N2N</i>		<i>Delegate: Cr Lamont Alternate: Cr Browning</i>
<i>Whitehaven Coal Sponsorship Committee</i>		<i>Delegate: Cr Tiemens Alternate: Cr Dickinson</i>

In Favour: Crs Catherine Redding, Rohan Boehm, Robert Browning, John Clements, Brett Dickinson, Greg Lamont, Cr Lisa Richardson and Darrell Tiemens

Against: Nil

CARRIED 8/0

13.2 REVIEW OF ORDINARY COUNCIL MEETING DATES AND TIMES 2021/2022

MINUTE 031/2022

Moved: Cr Rohan Boehm Seconded: Cr Darrell Tiemens

1. That Council set the ensuing 9-month schedule for Ordinary Council Meetings, for the remainder of 2022, being:
 - a. Tuesday 22 February 2022
 - b. Tuesday 22 March 2022
 - c. Tuesday 26 April 2022 (Avoids Easter - 18 April 2022)
 - d. Tuesday 24 May 2022
 - e. Tuesday 28 June 2022
 - f. Tuesday 26 July 2022
 - g. Tuesday 23 August 2022
 - h. Tuesday 27 September 2022

This brings the meeting dates back in line with normal September election cycles.

2. That Council set the commencement time for Ordinary Council Meetings to be 1:00pm.

In Favour: Crs Catherine Redding, Greg Lamont, Robert Browning, John Clements, Lisa Richardson, Rohan Boehm, Brett Dickinson and Darrell Tiemens

Against: Nil

CARRIED 8/0

13.3 ANNUAL APPOINTMENT TO COUNCIL COMMITTEES**MINUTE 032/2022**

Moved: Cr Rohan Boehm Seconded: Cr Brett Dickinson

- 1. That Council move into Committee of the Whole to discuss the annual appointments to Council committees.**

In Favour: Crs Catherine Redding, Rohan Boehm, Robert Browning, John Clements, Brett Dickinson, Greg Lamont, Lisa Richardson and Darrell Tiemens

Against: Nil

CARRIED 8/0

MINUTE 033/2022

Moved: Cr Darrell Tiemens Seconded: Cr Lisa Richardson

- 1. That Council move out of Committee of the Whole.**

In Favour: Crs Catherine Redding, Rohan Boehm, Robert Browning, John Clements, Brett Dickinson, Greg Lamont, Lisa Richardson and Darrell Tiemens

Against: Nil

CARRIED 8/0

MINUTE 034/2022

Moved: Cr John Clements Seconded: Cr Rohan Boehm

That Council adopt the following delegate appointments to the internal committees up until the Ordinary Council Meeting to be held on 27 September 2022:

<i>Advisory Committee</i>	<i>Details</i>	<i>2022 Delegates</i>
Access and Inclusion Committee	As required	<i>Member: Cr Redding</i> <i>Member: Cr Richardson</i>
Crime Prevention Advisory Committee	Quarterly	<i>Member: Cr Redding</i> <i>Member: Cr Richardson</i>
Floodplain Management Advisory Committee	As required	<i>Member: Cr Dickinson</i> <i>Member: Cr Clements</i> <i>Member: Cr Browning</i>

Narrabri Airport Advisory Committee	Minimum twice per year	<i>Member: Cr Tiemens</i> <i>Member: Cr Boehm</i>
Saleyards Advisory Committee	Minimum twice per year	<i>Member: Cr Tiemens</i> <i>Member: Cr Dickinson</i>
The Crossing Theatre Advisory Committee	Minimum twice per year	<i>Member: Cr Redding</i> <i>Member: Cr Tiemens</i>

<i>Special Purpose Committee</i>	<i>Details</i>	<i>2022 Member(s)</i>
<i>Audit, Risk & Improvement Committee</i>	<i>Quarterly</i>	<i>Member: Cr Lamont</i>
<i>Local Traffic Committee</i>	<i>As required</i>	<i>Member: Cr Dickinson</i> <i>Alternate: Cr Browning</i>

In Favour: Crs Catherine Redding, Greg Lamont, Robert Browning, John Clements, Lisa Richardson, Rohan Boehm, Brett Dickinson and Darrell Tiemens

Against: Nil

CARRIED 8/0

13.4 DELEGATES REPORT - NARRABRI MINE COMMUNITY CONSULTATIVE COMMITTEE MEETING - 15 DECEMBER 2021

MINUTE 035/2022

Moved: Cr Catherine Redding Seconded: Cr Rohan Boehm

- 1. That Council note the Delegates Report from the Narrabri Mine Community Consultative Committee Meeting held on 15 December 2021.**

In Favour: Crs Catherine Redding, Rohan Boehm, Robert Browning, John Clements, Brett Dickinson, Greg Lamont, Lisa Richardson and Darrell Tiemens

Against: Nil

CARRIED 8/0

13.5 DELIVERY PROGRAM 6 MONTHLY PROGRESS REPORT - DECEMBER 2021**MINUTE 036/2022**

Moved: Cr John Clements Seconded: Cr Darrell Tiemens

- 1. That Council adopt the Delivery Program 6 Monthly Progress Report, as attached, detailing Council's progress in meeting its objectives, strategies and measures up to the December 2021 period.**

In Favour: Crs Catherine Redding, Rohan Boehm, Robert Browning, John Clements, Brett Dickinson, Greg Lamont, Lisa Richardson and Darrell Tiemens

Against: Nil

CARRIED 8/0

13.6 OPERATIONAL AND SERVICE PLAN QUARTERLY REPORT - DECEMBER 2021**MINUTE 037/2022**

Moved: Cr Rohan Boehm Seconded: Cr John Clements

- 1. That Council adopt the December 2021 Quarterly Operational and Service Plan Report, as attached, detailing Council's progress in meeting its actions, capital works and key performance measures.**

In Favour: Crs Catherine Redding, Rohan Boehm, Robert Browning, John Clements, Brett Dickinson, Greg Lamont, Lisa Richardson and Darrell Tiemens

Against: Nil

CARRIED 8/0

13.7 INVESTMENT REPORT - NOVEMBER 2021**MINUTE 038/2022**

Moved: Cr Brett Dickinson Seconded: Cr Darrell Tiemens

- 1. That Council note the Investment Report for November 2021.**

In Favour: Crs Catherine Redding, Rohan Boehm, Robert Browning, John Clements, Brett Dickinson, Greg Lamont, Lisa Richardson and Darrell Tiemens

Against: Nil

CARRIED 8/0

13.8 INVESTMENT REPORT - DECEMBER 2021**MINUTE 039/2022**

Moved: Cr Brett Dickinson Seconded: Cr Darrell Tiemens

- 1. That Council note the Investment Report for December 2021.**

In Favour: Crs Catherine Redding, Rohan Boehm, Robert Browning, John Clements, Brett Dickinson, Greg Lamont, Lisa Richardson and Darrell Tiemens

Against: Nil

CARRIED 8/0

13.9 INVESTMENT REPORT - JANUARY 2022**MINUTE 040/2022**

Moved: Cr Brett Dickinson Seconded: Cr Darrell Tiemens

- 1. That Council note the Investment Report for January 2022.**

In Favour: Crs Catherine Redding, Rohan Boehm, Robert Browning, John Clements, Brett Dickinson, Greg Lamont, Lisa Richardson and Darrell Tiemens

Against: Nil

CARRIED 8/0

13.10 QUARTERLY BUDGET REVIEW STATEMENT - DECEMBER 2021**MINUTE 041/2022**

Moved: Cr Brett Dickinson Seconded: Cr Greg Lamont

- 1. That Council adopt the Quarterly Budget Review Statement for the period ended 31 December 2021 as the revised Budget estimates for the year ended 30 June 2022 and the Operational Plan and Capital Works Plan be amended accordingly.**

CARRIED

In Favour: Crs Catherine Redding, Rohan Boehm, Robert Browning, John Clements, Brett Dickinson, Greg Lamont, Lisa Richardson and Darrell Tiemens

Against: Nil

CARRIED 8/0

13.11 COUNCIL POLICY ON PUBLIC INTEREST DISCLOSURES BY STAFF, FORMER STAFF, COMMUNITY, CURRENT AND FORMER COUNCILLORS.

MINUTE 042/2022

Moved: Cr Rohan Boehm Seconded: Cr John Clements

- 1. That Council note the report relating to the Policy on Public Interest Disclosures.**

In Favour: Crs Catherine Redding, Rohan Boehm, Robert Browning, John Clements, Brett Dickinson, Greg Lamont, Lisa Richardson and Darrell Tiemens

Against: Nil

CARRIED 8/0

MINUTE 043/2022

Moved: Cr John Clements Seconded: Cr Greg Lamont

- 1. That Council recommit Item 13.1 to amend the delegate for the Maules Creek Community Consultative Committee.**

In Favour: Crs Catherine Redding, Rohan Boehm, Robert Browning, John Clements, Brett Dickinson, Greg Lamont, Lisa Richardson and Darrell Tiemens

Against: Nil

CARRIED 8/0

MINUTE 044/2022

Moved: Cr John Clements Seconded: Cr Greg Lamont

- 1. That Council adopt the following delegate appointments to the Maules Creek Coal Mine Community Consultative Committee up until the Ordinary Council Meeting to be held on 27 September 2022:**

<i>Name of Body/Organisation</i>	<i>Details</i>	<i>2022 Delegates</i>
<i>Maules Creek Coal Mine Community Consultative Committee</i>	<i>Quarterly meetings</i>	<i>Delegate: Cr Dickinson Alternate: Cr Browning</i>

In Favour: Crs Catherine Redding, Rohan Boehm, Robert Browning, John Clements, Brett Dickinson, Greg Lamont, Lisa Richardson and Darrell Tiemens

Against: Nil

CARRIED 8/0

NOTE: This resolution (044/2022) for appointments to the Maules Creek Coal Mine Community Consultative Committee only, supercedes the appointments made in resolution 030/2022.

SUSPENSION OF STANDING ORDERS**MINUTE 045/2022**

Moved: Cr Greg Lamont Seconded: Cr Lisa Richardson

- 1. That Council suspend standing orders for a break at 3.35pm.**

In Favour: Crs Catherine Redding, Rohan Boehm, Robert Browning, John Clements, Brett Dickinson, Greg Lamont, Lisa Richardson and Darrell Tiemens

Against: Nil

CARRIED 8/0

RESUMPTION OF STANDING ORDERS**MINUTE 046/2022**

Moved: Cr John Clements Seconded: Cr Brett Dickinson

1. That Council resume standing orders at 3:46pm.

In Favour: Crs Catherine Redding, Rohan Boehm, Robert Browning, John Clements, Brett Dickinson, Greg Lamont, Lisa Richardson and Darrell Tiemens

Against: Nil

CARRIED 8/0

14 CONFIDENTIAL (CLOSED COUNCIL) MEETING

MINUTE 047/2022

Moved: Cr Lisa Richardson Seconded: Cr Greg Lamont

1. That at 3.46pm Council move into Closed (Public Excluded) Meeting of Council and that the press and members of the public be asked to leave the room whilst Council considers the following items:**14.1 Renewal of Road Reserve Licence - Jonathon Phelps and Wendy Phelps (Havana Ag).**

This matter is considered to be confidential under Section 10A(2) - (d)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

In Favour: Crs Catherine Redding, Rohan Boehm, Robert Browning, John Clements, Brett Dickinson, Greg Lamont, Lisa Richardson and Darrell Tiemens

Against: Nil

CARRIED 8/0

MINUTE 048/2022

Moved: Cr Lisa Richardson Seconded: Cr John Clements

- 1. That at 3.53pm Council move out of Closed (Public Excluded) Meeting and that the resolutions from the Closed (Public Excluded) Meeting be read out to those present by the Chair of the Meeting or their nominee.**

In Favour: Crs Catherine Redding, Rohan Boehm, Robert Browning, John Clements, Brett Dickinson, Greg Lamont, Lisa Richardson and Darrell Tiemens

Against: Nil

CARRIED 8/0

14.1 RENEWAL OF ROAD RESERVE LICENCE - JONATHON PHELPS AND WENDY PHELPS (HAVANA AG).

MINUTE 049/2022

Moved: Cr Darrell Tiemens Seconded: Cr Rohan Boehm

- 1. That Council enter into a rental licence agreement with Jonathon Phelps and Wendy Phelps (Havana Ag) for a term of 10 years commencing with an annual licence fee of \$700.00 plus GST, with annual adjustments for CPI. That the agreement can be executed by the Mayor and General Manager, with the use of Councils seal, if required.**

In Favour: Crs Catherine Redding, Rohan Boehm, Robert Browning, John Clements, Brett Dickinson, Greg Lamont, Lisa Richardson and Darrell Tiemens

Against: Nil

CARRIED 8/0

15 MEETING CLOSED

The Meeting closed at 3.54pm

The minutes of this meeting are scheduled to be confirmed at the Ordinary Council Meeting to be held on 22 March 2022.

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CHAIRPERSON