



I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: Monday, 28 June 2021

Time: 1.00pm

**Location: Narrabri Shire Council Chambers
46-48 Maitland Street
Narrabri**

AGENDA

Ordinary Council Meeting 28 June 2021

**Stewart Todd
GENERAL MANAGER**

AGENDA

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1 OPENING PRAYER BY A MEMBER OF THE NARRABRI MINISTER'S FRATERNAL

Members and officers are asked to be upstanding for the opening prayer.

2 ACKNOWLEDGEMENT OF COUNTRY

I'd like to begin by acknowledging the Traditional Owners of country throughout Australia, and in particular the Gomeroi People of the Kamilaroi Nation, and recognise their continuing connection to land, waters and culture.

We pay our respects to their Elders past, present and emerging.

3 RECOGNITION OF SERVICE MEN & WOMEN

Council acknowledges the sacrifice made by Australian service men and women, in particular those who gave their lives in defence of the freedom we enjoy today.

4 APOLOGIES/GRANTING OF LEAVE OF ABSENCES

5 DECLARATION OF PECUNIARY AND NON- PECUNIARY INTERESTS

Councillors are reminded of their obligation to declare their interest in any matters listed before them.

In considering your interest, you are reminded to include pecuniary, non-pecuniary and conflicts of interest as well as any other interest you perceive or may be perceived of you.

Councillors may declare an interest at the commencement of the meeting, or alternatively at any time during the meeting should any issue progress or arise that would warrant a declaration.

Councillors must state their reasons in declaring any type of interest.

6 ITEMS TO BE CONSIDERED IN THE CONFIDENTIAL (PUBLIC EXCLUDED) MEETING

Extract from Council's Code of Meeting Practice:

14 CLOSURE OF COUNCIL MEETINGS TO THE PUBLIC

Grounds on which meetings can be closed to the public

14.1 The council or a committee of the council may close to the public so much of its meeting as comprises the discussion or the receipt of any of the following types of matters:

- (a) personnel matters concerning particular individuals (other than councillors),
- (b) the personal hardship of any resident or ratepayer,
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,

- (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
- (e) information that would, if disclosed, prejudice the maintenance of law,
- (f) matters affecting the security of the council, councillors, council staff or council property,
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege,
- (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land,
- (i) alleged contraventions of the council's code of conduct.

Note: Clause 14.1 reflects section 10A(1) and (2) of the Act.

- 14.2 The council or a committee of the council may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.

Note: Clause 14.2 reflects section 10A(3) of the Act.

The following matters will be considered in the Closed (Public Excluded) Meeting:

- 14.1 Compulsory Acquisition Lot 11 DP1253835 from A.W. Carberry and P.M. Carberry - Culgoora Road
- 14.2 Contract 2021-22/05 Watercart Hire
- 14.3 Contract 2021-22/03 Provision of Periodic Maintenance of Sealed Roads
- 14.4 Contract 2021-22/04 - Tipping Truck Hire

7 PRESENTATIONS

Presentation requests received to date:

- Nil.

8 CONFIRMATION OF MINUTES

RECOMMENDATION

That the minutes of the Ordinary Meeting of the Narrabri Shire Council held on 24 May 2021 comprising Minute Nos 076/2021 to 091/2021 as circularised be confirmed and signed as a correct record by the Mayor.

**MINUTES OF NARRABRI SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE NARRABRI SHIRE COUNCIL CHAMBERS, 46-48 MAITLAND STREET, NARRABRI
ON MONDAY, 24 MAY 2021 AT 1.00PM**

PRESENT: Mayor Ron Campbell (Mayor), Cr Cameron Staines (Deputy Mayor), Cr Maxine Booby, Cr Ron Campey, Cr Lloyd Finlay, Cr Robert Kneale, Cr Annie McMahon.

IN ATTENDANCE: Stewart Todd (General Manager), Lindsay Mason (Director Corporate and Community Services), Eloise Chaplain (Acting Director Infrastructure Delivery), Andrew Brown (Acting Director Planning, Strategy & People), Delece Hartnett (Minute Clerk).

Proceedings of the meeting commenced at 1.00pm.

1 OPENING PRAYER BY A MEMBER OF THE NARRABRI MINISTER'S FRATERNAL

Members and officers were upstanding for the opening prayer by Majors Kelvin & Brenda Stace of Narrabri Salvation Army Rural Chaplains, in association with the Narrabri Ministers Fraternal.

2 ACKNOWLEDGEMENT OF COUNTRY

The Mayor acknowledged the Traditional Owners of the land on which the Council met, the Kamilaroi people, and the Council paid its respects to Elders past, present and emerging.

3 RECOGNITION OF SERVICE MEN & WOMEN

Council acknowledges the sacrifice made by Australian service men and women, in particular those who gave their lives in defence of the freedom we enjoy today.

4 APOLOGIES/GRANTING OF LEAVE OF ABSENCES

MINUTE 076/2021

Moved: Cr Robert Kneale Seconded: Cr Ron Campey

1. That the apology received from Cr Redding be accepted.

In Favour: Crs Ron Campbell, Cameron Staines, Maxine Booby, Ron Campey, Lloyd Finlay and Robert Kneale

Against: Nil

CARRIED 6/0

5 DECLARATION OF PECUNIARY AND NON- PECUNIARY INTERESTS

Councillors were reminded of their obligation to declare their interest in any matters listed before them.

COUNCILLOR	ITEM NUMBER	PECUNIARY/ NON-PECUNIARY	REASON
Cr Campbell	13.5 – Narrabri Gas Project – Voluntary Planning Agreement	Pecuniary Interest	Business Owner/Contractor to Santos

6 ITEMS TO BE CONSIDERED IN THE CONFIDENTIAL (PUBLIC EXCLUDED) MEETING

MINUTE 077/2021

Moved: Mayor Ron Campbell Seconded: Cr Robert Kneale

1. That the following matters will be considered in the Closed (Public Excluded) Meeting:

a. 14.1 - Transfer of National Australia bank building 75 Rose St Wee Waa to Council Ownership.

In Favour: Crs Ron Campbell, Cameron Staines, Maxine Booby, Ron Campey, Lloyd Finlay and Robert Kneale

Against: Nil

CARRIED 6/0

7 PRESENTATIONS

Nil.

8 CONFIRMATION OF MINUTES

MINUTE 078/2021

Moved: Cr Maxine Booby Seconded: Cr Ron Campey

1. That the minutes of Ordinary Meeting of the Narrabri Shire Council held on 27 April 2021 comprising Minute Nos 051/2021 to 071/2021 as circularised be confirmed and signed as a correct record by the Mayor.

In Favour: Crs Ron Campbell, Cameron Staines, Maxine Booby, Ron Campey, Lloyd Finlay and Robert Kneale

Against: Nil

CARRIED 6/0

MINUTE 079/2021

Moved: Cr Maxine Booby Seconded: Cr Ron Campey

1. That the minutes of Extraordinary Council Meeting of the Narrabri Shire Council held on 18 May 2021 comprising Minute Nos 072/2021 to 075/2021 as circularised be confirmed and signed as a correct record by the Mayor.

In Favour: Crs Ron Campbell, Cameron Staines, Maxine Booby, Ron Campey, Lloyd Finlay and Robert Kneale

Against: Nil

CARRIED 6/0

9 MAYORAL MINUTE

9.1 MAYORAL MINUTE - MAYORAL APPOINTMENTS FOR APRIL/MAY 2021

MINUTE 080/2021

Moved: Mayor Ron Campbell

1. That Council note the Mayoral Appointments for the period April/May 2021.

In Favour: Crs Ron Campbell, Cameron Staines, Maxine Booby, Ron Campey, Lloyd Finlay and Robert Kneale

Against: Nil

CARRIED 6/0

10 OUR SOCIETY

10.1 CENTRAL NORTHERN REGIONAL LIBRARY 5 YEAR AGREEMENT

MINUTE 081/2021

Moved: Cr Maxine Booby Seconded: Cr Lloyd Finlay

- 1. That Council note the minutes from the CNRL Ordinary Meeting held 21 April 2021.**
- 2. That Council approve the extension of the current CNRL Library Agreement for a further five-year period.**
- 3. That Council affix the Seal of Council to the Central Northern Regional Library Agreement 2021.**

In Favour: Crs Ron Campbell, Cameron Staines, Maxine Booby, Ron Campey, Lloyd Finlay and Robert Kneale

Against: Nil

CARRIED 6/0

10.2 NARRABRI SHIRE YOUTH COUNCIL**MINUTE 082/2021**

Moved: Cr Cameron Staines Seconded: Cr Lloyd Finlay

- 1. That Council establish the Narrabri Shire Youth Council.**
- 2. That Council adopt the Narrabri Shire Youth Council Terms of Reference, as attached to this report.**

In Favour: Crs Ron Campbell, Cameron Staines, Maxine Booby, Ron Campey, Lloyd Finlay and Robert Kneale

Against: Nil

CARRIED 6/0

11 OUR ENVIRONMENT

Nil reports.

12 OUR ECONOMY

Nil reports.

13 OUR CIVIC LEADERSHIP**13.1 DELEGATES REPORT - NEW ENGLAND JOINT ORGANISATION MEETING - MONDAY 22 FEBRUARY 2021****MINUTE 083/2021**

Moved: Cr Maxine Booby Seconded: Cr Robert Kneale

- 1. That Council note Mayor Campbell's Delegates Report on the New England Joint Organisation (NEJO) Meeting held on Monday 22 February 2021.**

In Favour: Crs Ron Campbell, Cameron Staines, Maxine Booby, Ron Campey, Lloyd Finlay and Robert Kneale

Against: Nil

CARRIED 6/0

13.2 FOREIGN ARRANGEMENTS SCHEME**MINUTE 084/2021**

Moved: Cr Ron Campey Seconded: Cr Robert Kneale

- 1. That Council note the report in relation to the Foreign Arrangements Scheme.**
- 2. That Council note that it has no arrangements as per the Foreign Arrangements Scheme.**

In Favour: Crs Ron Campbell, Cameron Staines, Maxine Booby, Ron Campey, Lloyd Finlay and Robert Kneale

Against: Nil

CARRIED 6/0

13.3 INVESTMENT REPORT - APRIL 2021**MINUTE 085/2021**

Moved: Cr Robert Kneale Seconded: Cr Maxine Booby

- 1. That Council note the Investment Report for April 2021.**

In Favour: Crs Ron Campbell, Cameron Staines, Maxine Booby, Ron Campey, Lloyd Finlay and Robert Kneale

Against: Nil

CARRIED 6/0

13.4 SETTING OF COUNCILLOR FEES 2021/2022**MINUTE 086/2021**

Moved: Cr Robert Kneale Seconded: Cr Maxine Booby

- 1. That Council adopt the maximum fee payable under the Local Government Remuneration Tribunal determination, in accordance with the Local Government Act 1993.**

In Favour: Crs Ron Campbell, Cameron Staines, Maxine Booby, Ron Campey, Lloyd Finlay and Robert Kneale

Against: Nil

CARRIED 6/0

Cr McMahon arrived at the meeting at 1.31pm. Cr McMahon had previously advised she would be arriving late for the meeting.

MINUTE 087/2021

Moved: Cr Ron Campey Seconded: Cr Maxine Booby

- 1. That Council determine to consider the following Supplementary Report tabled by the General Manager at this Council Meeting:**

- a. Item 13.5 – Narrabri Gas Project – Voluntary Planning Agreement.**

In Favour: Crs Ron Campbell, Cameron Staines, Maxine Booby, Ron Campey, Lloyd Finlay, Robert Kneale and Annie McMahon

Against: Nil

CARRIED 7/0

Mayor Campbell declared a pecuniary interest in relation to item 13.5, due to his company Namoi Wastecorp holding contracts with Santos, and was not present at or in sight of the meeting during the consideration of the item.

The Mayor vacated the Chair.

Cr Staines assumed chairpersonship of the Meeting.

At 1.32pm, Mayor Ron Campbell left the meeting.

Cr Staines, as Chairperson ruled that Item 13.5 – Narrabri Gas Project – Voluntary Planning Agreement, as the business to be of great urgency on the grounds that the business requires a decision by Council before the next Ordinary Council Meeting.

13.5 NARRABRI GAS PROJECT - VOLUNTARY PLANNING AGREEMENT**MINUTE 088/2021**

Moved: Cr Lloyd Finlay Seconded: Cr Robert Kneale

- 1. That Council endorse the draft Narrabri Gas Project Voluntary Planning Agreement for the purposes of public exhibition.**
- 2. That Council place on public exhibition the draft Narrabri Gas Project Voluntary Planning Agreement for a period of at least 28 days, during the exhibition period call for and accept submissions from the public on the draft Voluntary Planning Agreement.**

In Favour: Crs Cameron Staines, Maxine Booby, Ron Campey, Lloyd Finlay, Robert Kneale and Annie McMahon

Against: Nil

CARRIED 6/0

At 1.37pm, Mayor Ron Campbell returned to the meeting.

Cr Staines vacated the Chair.

The Mayor assumed chairpersonship of the Meeting.

14 CONFIDENTIAL (CLOSED COUNCIL) MEETING

MINUTE 089/2021

Moved: Cr Cameron Staines Seconded: Cr Maxine Booby

That at 1.38pm Council move into Closed (Public Excluded) Meeting of Council and that the press and members of the public be asked to leave the room whilst Council considers the following items:

14.1 Transfer of National Australia bank building 75 Rose St Wee Waa to Council Ownership

This matter is considered to be confidential under Section 10A(2) - (d)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

In Favour: Crs Ron Campbell, Cameron Staines, Maxine Booby, Ron Campey, Lloyd Finlay, Robert Kneale and Annie McMahon

Against: Nil

CARRIED 7/0

MINUTE 090/2021

Moved: Cr Annie McMahon Seconded: Cr Cameron Staines

That at 1.47pm Council move out of Closed (Public Excluded) Meeting and that the resolutions from the Closed (Public Excluded) Meeting be read out to those present by the Chair of the Meeting or their nominee.

In Favour: Crs Ron Campbell, Cameron Staines, Maxine Booby, Ron Campey, Lloyd Finlay, Robert Kneale and Annie McMahon

Against: Nil

CARRIED 7/0

14.1 TRANSFER OF NATIONAL AUSTRALIA BANK BUILDING 75 ROSE ST WEE WAA, TO COUNCIL OWNERSHIP**MINUTE 091/2021**

Moved: Cr Ron Campey

Seconded: Cr Annie McMahon

- 1. That Council accept the offer of the building located at 75 Rose St, Wee Waa, by the National Bank of Australia (NAB), as a gift to Council, subject to a satisfactory building inspection by a qualified building inspector.**
- 2. That a contract for transfer of the building be prepared for execution by both parties.**
- 3. That the General Manager be authorised to execute all documentation of behalf of Council.**
- 4. That the Council Seal be applied to the contract, if required.**

In Favour: Crs Ron Campbell, Cameron Staines, Maxine Booby, Ron Campey, Lloyd Finlay, Robert Kneale and Annie McMahon

Against: Nil

CARRIED 7/0**15 MEETING CLOSED**

The Meeting closed at 1.48pm.

The minutes of this meeting are scheduled to be confirmed at the Ordinary Council Meeting to be held on 22 June 2021.

.....
CHAIRPERSON

9 MAYORAL MINUTE

9.1 MAYORAL MINUTE - MAYORAL APPOINTMENTS FOR MAY/JUNE 2021**Responsible Officer:** Ron Campbell, Mayor**Author:** Delece Hartnett, Personal Assistant to Mayor and General Manager**Attachments:** Nil**RECOMMENDATION**

- 1. That Council note the Mayoral Appointments for the period May/June 2021.**

MAYORAL MINUTE

For the information of Councillors, I provide details of my Mayoral appointments and attendances between the dates, as follows:

Monday 24 May 2021

- Attended May 2021 Ordinary Council Meeting, with fellow Councillors and senior Council staff.

Tuesday 25 May 2021

- Travelled from Tamworth to Albury to attend 2021 ARA/ALC Inland Rail Conference, with Deputy Mayor, General Manager and Manager Economic Development.

Wednesday 26 – Thursday 27 May 2021

- Attended 2 full days in Albury at 2021 ARA/ALC Inland Rail Conference, with Deputy Mayor, General Manager and Manager Economic Development, prior to returning to Sydney on Thursday evening for Country Mayors Association Meeting on Friday.

Friday 28 May 2021

- Attended quarterly Country Mayors Association Meeting in Sydney with Deputy Mayor and General Manager, and returned to Narrabri late the same evening.

Monday 31 May 2021

- Met with NSW Department of Education (Infrastructure) representatives regarding Wee Waa High School, to further discuss planning issues on proposed new site/School, with Council Planning and Infrastructure staff also in attendance.

Wednesday 2 June 2021

- Hosted the 'Stronger Country Communities' Narrabri Shire Youth Art and Culture Banners project at The Crossing Theatre.
- Attended evening meeting organised by The Hon Sarah Mitchell MP, NSW Education Minister regarding educational efforts within the Narrabri Shire, held at the Tourist Hotel, Narrabri.

Thursday 3 June 2021

- Attended Wee Waa High School media announcement by The Hon Sarah Mitchell MP, NSW Minister for Education, announcing the multi-million dollar construction of the new Wee Waa High School, with the Deputy Mayor also in attendance. The Hon Sam Faraway MP, MLC, was also in attendance at this announcement.
- Met with The Hon Sam Faraway MP, MLC, and Infrastructure Delivery staff to discuss the current status of the Shire roads flood damage funding, and other current matters concerning the same.
- Attended the Narrabri Library for media announcement by The Hon Sam Faraway MP, MLC, regarding the funding of approx. \$140,000 for the Mobile Library Van to commence servicing the Shire communities.

Monday 7 June 2021

- Participated within media interview with ABC New England, regarding the Councils recent discussions pertaining to Flood Funding and maintenance.

Tuesday 8 June 2021

- Attended Narrabri Chamber of Commerce evening monthly meeting at the Narrabri RSL Club.

Thursday 10 June 2021

- Travelled to Gunnedah to attend the annual Oxley Police District Medals and Awards Ceremony, as the Council representative for 2021.

Wednesday 16 June 2021

- Met with Insp. Robert Dunn, Oxley Command, regarding opportunities within Narrabri Shire for local development and crime prevention issues.
- Attended Wee Waa Chamber of Commerce evening monthly meeting at the Imperial Hotel, Wee Waa.

Saturday 19 June 2021

- Travel from Tamworth to Canberra to attend the Australian Local Government Association – National General Assembly for 2021, between Sunday 20 June – Wednesday 23 June 2021. The Deputy Mayor and General Manager were also in attendance.

10 OUR SOCIETY



THEME 1: OUR SOCIETY

STRATEGIC DIRECTION 1: SAFE, INCLUSIVE AND CONNECTED COMMUNITY

By 2027, we will provide a safe, supportive community where everyone feels welcomes, valued and connected.

COMMUNITY ENGAGEMENT

Through extensive community engagement, the Narrabri Shire community identified several social priority areas to be actioned over the 2017 - 2018 financial year.

COMMUNITY SERVICES

Current services provided within the Narrabri Shire community include:

- Community development
- Community health and safety
- Community arts, events and entertainment
- Community care services and transport
- Parks, open spaces and sporting facilities
- Children, youth and aged care services
- Disability access services
- Library services

COMMUNITY OUTCOMES

In partnership with the community, government and non-government agencies, the Operational Plan will work towards achieving the following social strategic outcomes:

- Increased community arts, events and entertainment
- Reduction in anti-social behaviour and public offences
- Improved community accessibility and inclusiveness
- Improved sport and recreational services and facilities
- Improved educational services and learning pathways
- Improved community health and support services

NIL REPORTS.

11 OUR ENVIRONMENT



THEME 2: OUR ENVIRONMENT

STRATEGIC DIRECTION 2: ENVIRONMENTALLY SUSTAINABLE AND PRODUCTIVE SHIRE

By 2027, we will maintain a healthy balance between our natural and built environments.

COMMUNITY ENGAGEMENT

Through extensive community engagement, the Narrabri Shire community identified several environmental priority areas to be actioned over the 2017 - 2018 financial year.

COMMUNITY SERVICES

Current services provided within the Narrabri Shire community include:

- Waste management and recycling
- Environmental planning
- Planning and development
- Parks and open spaces
- Noxious weeds control
- Floodplain management
- Water and sewer management
- Stormwater management

COMMUNITY OUTCOMES

In partnership with the community, government and non-government agencies, the Operational Plan will work towards achieving the following environmental strategic outcomes:

- Improved air, water and soil quality
- Reduction in domestic and industry waste
- Management of potential impacts from extractive industries
- Improved emergency service provision and resources
- Maintenance of heritage sites for future generation

11.1 NARRABRI FLOODPLAIN RISK MANAGEMENT STUDY AND PLAN VOLUME 1: SUPPLEMENTARY FLOOD STUDY – NAMOI RIVER, MULGATE CREEK AND LONG GULLY ADDENDUM 1 – FEBRUARY 2020 VALIDATION

Responsible Officer: Andrew Brown, Executive Manager Corporate Planning & Workforce

Author: Cara Stoltenberg, Strategic & Major Projects Planner

Attachments: 1. Draft Supplementary Addendum February 2020 Validation (under separate cover) 

DELIVERY PROGRAM ALIGNMENT

2 Environment

Objective 2.2 We will protect our environment through sustainable planning and well-resourced emergency services

Strategy 2.2.1 Community emergency service providers are well resourced to adequately prepare and respond to natural disasters and emergencies

EXECUTIVE SUMMARY

Council's appointed consultants WRM Water and Environment have recently completed a draft Narrabri Floodplain Risk Management Study and Plan Volume 1: Supplementary Flood Study – Namoi River, Mulgate Creek and Long Gully Addendum 1 – February 2020 Validation ("the Draft Supplementary Addendum").

On 27 April 2021, Council resolved that the draft Supplementary Addendum be placed on public exhibition for a period of twenty-eight (28) days, in accordance with the *Environmental Planning and Assessment Regulation 2000*, and that Council invite submissions from the community during this period.

The period of public exhibition has now closed. No submissions were received. It is recommended that Council now adopt the Draft Supplementary Addendum.

RECOMMENDATION

1. That Council adopt the Draft Narrabri Floodplain Risk Management Study and Plan Volume 1: Supplementary Flood Study – Namoi River, Mulgate Creek and Long Gully Addendum 1 – February 2020 Validation, as attached to this report.

BACKGROUND

The New South Wales (NSW) Government's Flood Policy is directed at providing solutions to existing flooding problems in developed areas and ensuring that new developments are compatible with the flood hazard and do not create additional flooding problems in other areas. Under the Policy, the management of flood prone land remains the responsibility of Local Government. To facilitate this, the NSW Government has published the "Floodplain Development Manual: The Management of Flood Liable Land" April 2005 ("the Manual"), which includes best practice guidance on (amongst other things) the floodplain management process (Figure 1).

1. Data Collection	Compiles and reviews all available information and data.
2. Flood Study	Determines the nature and extent of the flood problem for the full range of flood events.
3. Floodplain Risk Management Study	Evaluates management options for the floodplain with respect to both existing and future development.
4. Floodplain Risk Management Plan	Involves formal adoption by Council of a plan of management for the floodplain.
5. Implementation of the Plan	<ul style="list-style-type: none"> • Involves construction of flood mitigation works, where viable, to protect existing development. • Uses planning controls to ensure that future development is compatible with flood hazards.
6. Review of Plan	Review of plan to ensure it remains current and appropriate. A review is normally carried out after 10 years.

Figure 1. The Floodplain Management Process.

In relation to Narrabri, Council is currently progressing through Stages 3 and 4 of the NSW Floodplain Management Process, having hired consultants WRM Water and Environment to complete a Floodplain Risk Management Study and Plan for Narrabri.

Stages 1 and 2 of the NSW Floodplain Management Process were previously completed by the same consultancy firm; WRM Water and Environment in 2016. The “Narrabri Flood Study – Namoi River, Mulgate Creek and Long Gully” (“the Flood Study”) was completed in December 2016 and assessed the risk of regional flooding from the Namoi River and local flooding from its tributaries, Mulgate Creek and Long Gully. The Flood Study was adopted by Council at their 13 December 2016 Ordinary Meeting; Minute 413/2016.

Modelling conducted for the Flood Study was updated as part of the Floodplain Risk Management Process, with a Supplementary Flood Study then being completed presenting the results of the updated Flood Study modelling. The results presented in the Supplementary Flood Study since supersede the Flood Study and will be used throughout the remainder of the Floodplain Risk Management Plan and Study stage of the NSW Floodplain Management Process.

Narrabri and surrounds experienced heavy rainfall in early February 2020. Localised intense rainfall northeast of Narrabri resulted in flooding of Horsearm Creek and Doctors Creek. WRM Water and Environment were commissioned by Council to validate the recently completed hydrologic and hydraulic models developed of the local Narrabri creek catchments to the available data for the February 2020 event and completing an addendum to the recent Supplementary Flood Study.

CURRENT SITUATION

On 27 April 2021, Council resolved that the Draft Supplementary Addendum be placed on public exhibition for a period of twenty-eight (28) days, in accordance with the *Environmental Planning and Assessment Regulation 2000*, and that Council invite submissions from the community during this period.

The period of public exhibition has now closed. No submissions were received. It is recommended that Council now adopt the Draft Supplementary Addendum.

FINANCIAL IMPLICATIONS

The current total project cost is \$155,420 (excluding GST). Council was successful in receiving a Floodplain Management Grant from the Department of Planning, Industry and Environment at a funding ratio of 6:1. The Department of Planning, Industry and Environment approved a maximum funding amount of up to \$130,000 (excluding GST) to the project. Therefore, Council's financial contribution to this project is \$25,420 (excluding GST).

STATUTORY AND POLICY IMPLICATIONS

The Manual stipulates the requirements for the management of flood liable land across NSW. In accordance with the Manual, Council is currently undertaking Stages 3 and 4 of the NSW Flood Planning Framework for the township of Narrabri. The Draft Supplementary Addendum was required to be placed on public exhibition for a minimum of twenty-eight (28) days, in accordance with the *Environmental Planning and Assessment Regulation 2000*.

CONSULTATION

Following a resolution of Council, the draft Study and Plan was publicly exhibited for a period of twenty-eight (28) days. No submissions were received during this time.

External Consultation

- WRM Water and Environment.
- Narrabri Shire Floodplain Risk Management Committee.
- NSW Department of Planning, Industry and Environment.
- Narrabri Shire Residents.

Internal Consultation

Nil.

12 OUR ECONOMY



THEME 3: OUR ECONOMY

STRATEGIC DIRECTION 3: PROGRESSIVE AND DIVERSE ECONOMY

By 2027, we will have developed a strong, diverse economy that attracts, retains and inspires business, industry and tourism growth.

COMMUNITY ENGAGEMENT

Through extensive community engagement, the Narrabri Shire community identified several economic priority areas to be actioned over the 2017 - 2018 financial year.

COMMUNITY SERVICES

Current services provided within the Narrabri Shire community include:

- Economic development
- Planning and development
- Entertainment and conferences
- Local and regional tourism and events
- Saleyards
- Airport

COMMUNITY OUTCOMES

In partnership with the community, government and non-government agencies, the Operational Plan will work towards achieving the following economic strategic outcomes:

- Increased community events, conferences and entertainment
- Increased employment through industry innovation, investment and value adding
- Established freight hub for the Norther Inland Region
- Increased housing availability and affordability
- Broadened economic base

12.1 DRAFT DESTINATION MANAGEMENT PLAN 2021-2025

Responsible Officer: Lindsay Mason, Director Corporate and Community Services

Author: Nicola O'Neill, Manager Tourism and Community Development

Attachments: 1. Draft Destination Management Plan 2021-2025 (under separate cover) 

DELIVERY PROGRAM ALIGNMENT**3 Economy**

Objective 3.1 We will stimulate business and tourism by maximising our assets and attracting regional events

Strategy 3.1.2 Facilitate the provision of a quality tourism product to present to visitors

EXECUTIVE SUMMARY

The Draft Destination Management Plan 2021-2025 was on public exhibition until the 2 June 2021. No submissions were received, and the plan is now ready to be adopted.

RECOMMENDATION

1. That Council adopt the Destination Management Plan 2021-2025, as attached to this report.

BACKGROUND

The draft Destination Management Plan 2021-2021 was on public exhibition from the 5 May 2021 until 2 June 2021. The plan was available on Council Website, at the Narrabri Region Visitor Information Centre as well as all Shires Libraries. The draft Destination Management Plan is Council's business plan for building and managing the local visitor economy, identifies objectives, strategies and outcomes providing a framework for tourism management within the Shire.

CURRENT SITUATION

Whilst the draft Destination Management Plan 2021-2025 was on public exhibition no submissions were received.

The draft Destination Management Plan, if adopted, will be branded in Council's applicable style guide prior to public release.

FINANCIAL IMPLICATIONS

A Destination Management Plan is required by Council to allow Council to access tourism related funding opportunities, both Federal and State.

STATUTORY AND POLICY IMPLICATIONS

Nil.

CONSULTATION

The draft Destination Management Plan 2021-2025 was developed in consultation with tourism stakeholders across the shire including community consultation sessions in 2020 and individual tourism operator interviews. The draft Destination Management Plan 2021-2025 was placed on public exhibition for 28 days, from 5 May 2021 to 2 June 2021.

Internal Consultation

- Executive and Council Staff.

13 OUR CIVIC LEADERSHIP



THEME 4: OUR CIVIC LEADERSHIP

STRATEGIC DIRECTION 4: COLLABORATIVE AND PROACTIVE LEADERSHIP

By 2027, we will proactively together to achieve our shared vision with strong strategic direction.

COMMUNITY ENGAGEMENT

Through extensive community engagement, the Narrabri Shire community identified several civic leadership priority areas to be actioned over the 2017 - 2018 financial year.

COMMUNITY SERVICES

Current services provided within the Narrabri Shire community include:

- Integrated strategic planning and reporting
- Community engagement and consultation
- Representation and governance
- Human resource management
- Customer services
- Information services
- Financial services
- Risk management
- Compliance and regulation

COMMUNITY OUTCOMES

In partnership with the community, government and non-government agencies, the Operational Plan will work towards achieving the following civic leadership strategic outcomes:

- Improved community engagement and decision-making processes
- Well established community, industry, government and non-government partnerships
- Well maintained core infrastructure and service provision that delivers public value
- Transparent and accountable planning and reporting
- Financial efficiency and sustainability

13.1 INVESTMENT REPORT - MAY 2021

Responsible Officer: Lindsay Mason, Director Corporate and Community Services

Author: Tim McClellan, Manager Financial Services

Attachments: Nil

DELIVERY PROGRAM ALIGNMENT**4 Leadership**

Objective 4.4 Our strategic goals will be achieved through transparent and accountable planning and reporting

Strategy 4.4.3 Report in a clear, concise manner that is easily understood

EXECUTIVE SUMMARY

Council is required to consider a report on its investments in accordance with clause 212 of the *Local Government (General) Regulation 2005*.

During the month:

- Four (4) investments matured, totalling \$6 million.
- Four (4) new investments were placed, totalling \$5 million.

Council's Responsible Accounting Officer has certified that Council's investments are in accordance with requirements.

RECOMMENDATION

1. That Council note the Investment Report for May 2021.

BACKGROUND

Council is required to consider a report on its investments in accordance with clause 212 of the *Local Government (General) Regulation 2005*.

CURRENT SITUATION

The following is a summary of investment movements for May 2021.

Investments maturing during the month:

- | | | | |
|------------|-----|-------------|------------------|
| • 05/05/21 | NAB | \$1,000,000 | 154 days @ 0.45% |
| • 05/05/21 | AMP | \$1,000,000 | 154 days @ 0.60% |
| • 19/05/21 | BOQ | \$2,000,000 | 266 days @ 0.73% |
| • 26/05/21 | AMP | \$2,000,000 | 189 days @ 0.70% |

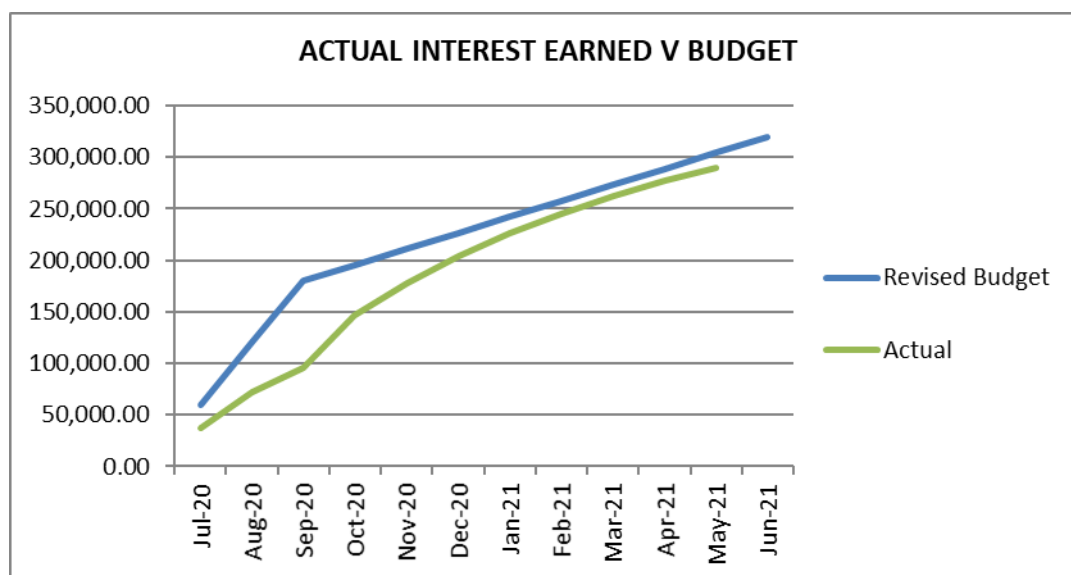
New Investments secured during the month:

- 05/05/21 AMP \$1,000,000 182 days @ 0.65%
- 05/05/21 ME Bank \$1,000,000 182 days @ 0.43%
- 19/05/21 BOQ \$2,000,000 182 days @ 0.43%
- 19/05/21 Macquarie Bank \$1,000,000 210 days @ 0.35%

	Market Value (\$)	Term (days)	Rate	Maturity Date	% of Portfolio
Short Term Deposits (<1 yr)	24,000,000.00				80.64%
Aus Unity	1,000,000.00	365	1.05%	10/06/21	3.36%
NAB	2,000,000.00	126	0.30%	07/07/21	6.72%
BOQ	1,000,000.00	273	0.63%	14/07/21	3.36%
AMP	2,000,000.00	175	0.70%	28/07/21	6.72%
ME Bank	3,000,000.00	240	0.45%	11/08/21	10.08%
AMP	1,000,000.00	363	0.80%	25/08/21	3.36%
NAB	2,000,000.00	366	0.75%	01/09/21	6.72%
Judo Bank	1,000,000.00	364	1.05%	15/09/21	3.36%
BOQ	2,000,000.00	217	0.35%	06/10/21	6.72%
AMP	2,000,000.00	336	0.75%	27/10/21	6.72%
AMP	1,000,000.00	182	0.65%	03/11/21	3.36%
ME Bank	1,000,000.00	182	0.43%	03/11/21	3.36%
BOQ	2,000,000.00	182	0.43%	17/11/21	6.72%
ME Bank	2,000,000.00	273	0.43%	01/12/21	6.72%
Macquarie Bank	1,000,000.00	210	0.35%	15/12/21	3.36%
Cash Deposits	5,761,355.56				19.36%
NAB At Call A/c	1,000,000.00	At Call	0.25%	n/a	3.36%
NAB Working A/c	4,761,355.56	At Call	0.00%	n/a	16.00%
Total Cash & Investments	29,761,355.56				100.00%

Movements within Bank account for the reporting period (\$)

Cash Book balance at 30 April 2021	1,585,636.29
Plus Receipts	6,721,817.31
Plus Investments Matured	6,000,000.00
Less Payments	-4,817,063.99
Less Investments Placed	-5,000,000.00
Cash Book balance at 31 May 2021	4,490,389.61
Less Outstanding Deposits	-518,837.51
Plus Unpresented Payments	789,803.46
Reconciliation Balance as at 31 May 2021	4,761,355.56



Investment Rate Summary for May 2021

Average Interest Rate on Investments: 0.59%

Weighted Average Interest Rate on Investments 0.56%

Council's Benchmarks

Bank Bill Swap Rate (BBSW) 90-day index (31/05/2021)¹ 0.04%

Average 11am Cash Rate 0.10%

FINANCIAL IMPLICATIONS

Interest income for the month was \$12,997, bringing the income earned for the year to \$289,982.

The net movement in the total value of deposits held each month is reflective of the immediate cashflow requirements to service creditors. Council made some major contract payments in May which included the Spring Creek and Horsearm Creek bridges, Airport Apron works, Maitland Street CBD works, the Wee Waa and Boggabri sewer treatment works (STP) and the annual CNRL contribution.

STATUTORY AND POLICY IMPLICATIONS

Clause 212 of the *Local Government (General) Regulation 2005* requires Council's Responsible Accounting Officer to provide a monthly report setting out the details of all money that the Council has invested under section 625 of the *Local Government Act 1993*.

It is certified that Council's investments have been made in accordance with:

- *Local Government Act 1993*.
- *Local Government (General) Regulation 2005*.
- Ministerial Investment Order dated 12 January 2011.
- Council's Investment Policy dated 15 August 2017.

¹ Source: www.asx.com.au

CONSULTATION

External Consultation

Nil.

Internal Consultation

- Responsible Accounting Officer.

13.2 DONATION IN LIEU OF ORDINARY RATES

Responsible Officer: Lindsay Mason, Director Corporate and Community Services

Author: Leah Lash, Customer Relations Coordinator

Attachments: Nil

DELIVERY PROGRAM ALIGNMENT**4 Leadership**

Objective 4.3 Infrastructure and service delivery will provide public value for the community

Strategy 4.3.3 Service delivery is enhanced through innovation and continuous improvement

EXECUTIVE SUMMARY

Annual Donation in Lieu of Ordinary Rates applications have been advertised and received.

RECOMMENDATION

1. That Council authorise the individual amounts totalling \$37,686.82 to be donated to community organisations in accordance with the Donations in Lieu of Ordinary Rates Policy and section 356 of the *Local Government Act 1993*.

BACKGROUND

Section 356 of the *Local Government Act 1993* states that Council may contribute money or otherwise grant financial assistance to organisations for the purpose of exercising its functions.

Council's current Policy provides clear guidelines and transparent criteria by which Council will continue to make donations to the community.

CURRENT SITUATION

Council recently advertised for applications for 'Donations in Lieu of Ordinary Rates', and as per its Policy. In April 2021, Council also wrote to previous applicants advising them that applications were being sought for this annual submission. A total of 21 applications were received by the due date.

Council has assessed the applications and the following organisations are eligible for a donation of their annual rates:

Name of Organisation	Organisation Composition	Amount
Bellata War Memorial Hall	Community Organisation, Charity Organisation	\$ 558.00
Narrabri Rifle Club	Sporting Club	\$ 774.41
WAY Church	Community Organisation	\$ 1,310.00
Narrabri Art & Craft Society Inc	Community Organisation	\$ 3,116.59
C.W.A Wee Waa Branch	Community Organisation	\$ 2,495.29
1st Narrabri West Scouts	Community Organisation	\$ 2,881.68
Baan Baa Tennis Club	Sporting Club	\$ 1,104.98

Pilliga Community Centre	Community Organisation, Charity Organisation	\$ 1,009.99
Galloping Gully Polocrosse Club Inc	Sporting Club	\$ 471.05
Narrabri Men's Shed Inc	Community Organisation	\$ 1,466.88
Boggabri District Historical Society Inc	Community Organisation	\$ 1,979.54
Narrabri Pre School Assoc	Community Organisation	\$ 3,048.57
Narrabri District Citizens Boys Club	Sporting Club	\$ 2,296.90
Boggabri Home and Community Care	Community Organisation	\$ 2,052.13
Boggabri Home for the Aged Incorporated	Community Organisation	\$ 2,705.44
Abbeyfield Australia Limited	Charity Organisation	\$ 1,650.20
Namoi Aero Club	Sporting Club	\$ 377.51
Narrabri Pistol Club Inc	Sporting Club	\$ 1,368.88
Narrabri Clay Target Club Inc	Sporting Club	\$ 1,858.35
Life Without Barriers	Charity Organisation	\$ 2,678.65
Wee Waa Gym	Sporting Club	\$ 1,923.78
Baan Baa Community Hall Incorporated	Community Organisation	\$ 558.00
TOTAL		\$ 37,686.82

FINANCIAL IMPLICATIONS

The total amount of all eligible applications is \$ 37,686.82.

STATUTORY AND POLICY IMPLICATIONS

Within the 'Donation in Lieu of Ordinary Rates Policy' (4.4) there are 'not for profit' organisations that receive donation of rates, for land which is used directly in association with the organisations activity.

CONSULTATION

External Consultation

Contact was made through either mail or email with previous applicants under Council's *Donations in Lieu of Rates Policy*.

Internal Consultation

- Finance Officer – Rates.

13.3 LG PROFESSIONALS NSW - COL MILLS MEMORIAL AWARD

Responsible Officer: Stewart Todd, General Manager

Author: Lindsay Mason, Director Corporate and Community Services

Attachments: Nil

DELIVERY PROGRAM ALIGNMENT**4 Leadership**

Objective 4.1 We will proactively engage and partner with the community and government to achieve our strategic goals

Strategy 4.1.3 Develop and build strong, productive partnerships with State and Federal Governments

EXECUTIVE SUMMARY

Ms Zoe Saunders was nominated and awarded the prestigious 2021 Col Mills Memorial Award; which is otherwise known as the NSW Emerging Leader of the Year award.

As the recipient of this Award, Ms Saunders is now a finalist in the National Emerging Leader of The Year Award, being judged in August 2021.

With Ms Saunders receiving the Col Mills Memorial Award; Council has now had two (2) female employees in recent years being recognised as emerging leaders in NSW Local Government.

This is an achievement that Executive Management are extremely proud of and one that Council should be equally proud.

RECOMMENDATION**1. That Council congratulate Ms Zoe Saunders in being:**

- a. Awarded the LG Professionals NSW 2021 Col Mills Memorial Award; and**
- b. A Finalist in the LG Professionals Australia's 2021 National Emerging Leader of the Year Award.**

BACKGROUND

Local Government Professionals Australia, NSW formerly known as Local Government Managers Australia NSW (LGMA NSW) is the leading association representing the professionals in NSW local government. The Association is committed to maintaining high professional and ethical standards throughout the sector and ensuring that their members are at the forefront of change and innovation.

The Col Mills Memorial Award is made available specifically to LG Professionals NSW Next Gen members (<35yo) to support them as they develop in their career in local government. The Col Mills Award and Scholarship was formed in 1999, in memory of LG Professionals NSW member Col Mills, who was a strong advocate of creating opportunities for members to advance their professional careers.

The Col Mills Memorial Award looks for:

- Professional Development: what nominees have done in the past three years to develop themselves professionally and, where appropriate, others.
- Leadership: How nominees have led a team, function, or project. What barriers they faced and how did you overcome these?
- Relationships: How nominees have managed up or navigated relationships which have contributed to an outcome.

CURRENT SITUATION

At the recent LG Professionals NSW Annual Conference and Awards Evening, Council was proud to receive notice that the 2021 Col Mills Memorial Award recipient was Council's own Zoe Saunders.

In bestowing the Memorial Award, the judge looked for:

- The significance of the nominee's achievements or contributions to the community?
- The significance of the nominee's achievements or contributions to their team or council?
- How the nominee's leadership skills or contributions exceeded expectations?

The Award was judged by retired member Les McMahon, who you may remember as he is also the Chair of the Judging Panel for the AR Bluett Award.

To complete his judging Mr McMahon is provided all applications for the Award with only the first name of the nominee and all other identifying information removed, so no council names or other identifying information is available - which ensures there is no bias or favouritism.

As a recipient of the Col Mills Memorial Award, Ms Saunders has now been entered into the National Award for The Emerging Leader of The Year Award; which is judged as part of the National Awards announced at the LG Professionals, Australia National Congress and Business Expo.



With Ms Saunders receiving the Col Mills Memorial Award; Council has now had two (2) female employees in recent years being recognised as emerging leaders in NSW Local Government.

This is an achievement that Executive Management are extremely proud of and one that Council should be equally proud.

FINANCIAL IMPLICATIONS

Nil.

STATUTORY AND POLICY IMPLICATIONS

Nil.

CONSULTATION

External Consultation

- LG Professionals Australia, NSW.
- LG Professionals Australia.

Internal Consultation

- Director Corporate Services.

13.4 DELEGATES REPORT - COUNTRY MAYORS ASSOCIATION MEETING - 28 MAY 2021

Responsible Officer: Ron Campbell, Mayor

Author: Delece Hartnett, Personal Assistant to Mayor & General Manager

Attachments: 1. Minutes - Country Mayors Association Meeting - 28 May 2021 [↓](#) 

DELIVERY PROGRAM ALIGNMENT**4 Leadership**

Objective 4.4 Our strategic goals will be achieved through transparent and accountable planning and reporting

Strategy 4.4.2 Ensure effective and sound local governance practice

RECOMMENDATION

1. That Council note Mayor Campbell's Delegates Report from the Country Mayors Association Ordinary Meeting and Annual General Meeting held in Sydney on Friday 28 May 2021.

DELEGATES REPORT

The Minutes from the Country Mayors Association Ordinary Meeting and Annual General Meeting held in Sydney on Friday 28 May 2021, are attached.



Country Mayors Association of NEW SOUTH WALES

Chairperson: Cr Ken Keith OAM
PO Box 337 Parkes NSW 2870
02 6861 2333
ABN 92 803 490 533

MINUTES

GENERAL MEETING

FRIDAY, 28 MAY 2021 THEATRETTE, PARLIAMENT HOUSE, SYDNEY

The meeting opened at 8.35 a.m.

1. ATTENDANCE:

Bega Valley Shire Council, Cr Russell Fitzpatrick, Mayor
Bland Shire Council, Mr Ray Smith, General Manager
Blayney Shire Council, Cr Scott Ferguson, Mayor
Blayney Shire Council, Ms Rebecca Ryan, General Manager
Cabonne Shire Council, Cr Kevin Beatty, Mayor
Cabonne Shire Council, Mr Brad Burns, General Manager
Coolamon Shire Council, Cr Bruce Hutcheon, Deputy Mayor
Coolamon Shire Council, Mr Tony Donoghue, General Manager
Coonamble Shire Council, Cr Allan Karanough, Mayor
Cootamundra-Gundagai Regional Council, Cr Abb McAlister
Cootamundra-Gundagai Regional Council, Mr Phil McMurray, General Manager
Cowra Shire Council, Cr Bill West, Mayor
Cowra Shire Council, Mr Paul Devery, General Manager
Dubbo Regional Council, Mr Dean Frost, CEO
Dungog Shire Council, Cr John Connors, Mayor
Dungog Shire Council, Mr Gareth Curtis, General Manager
Forbes Shire Council, Cr Phyllis Miller, Mayor
Forbes Shire Council, Mr Steve Loane, General Manager
Goulburn Mulwaree Council, Cr Bob Kirk, Mayor
Goulburn Mulwaree Council, Mr Warrick Bennett, General Manager
Griffith City Council, Cr John Dal Broi, Mayor
Gwydir Shire Council, Cr John Coulton, Mayor
Gwydir Shire Council, Mr Max Eastcott, General Manager
Hay Shire Council, Cr Jenny Dwyer, Mayor
Hilltops Council, Cr Brian Ingram, Mayor
Kempsey Shire Council, Cr Liz Campbell, Mayor

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Kempsey Shire Council, Mr Craig Milburn, General Manager
Kiama Municipal Council, Cr Mark Honey, Mayor
Kiama Municipal Council, Mr Mike Dowd, Acting General Manager
Kyogle Council, Cr Danielle Mulholland, Mayor
Lachlan Shire Council, Cr John Medcalf, Mayor
Lachlan Shire Council, Mr Greg Tory, General Manager
Leeton Shire Council, Cr Paul Maytom, Mayor
Leeton Shire Council, Cr George Weston, Deputy Mayor
Lithgow City Council, Cr Ray Thompson, Mayor
Lockhart Shire Council, Cr Roger Schirmer, Mayor
Lockhart Shire Council, Mr Peter Veneris, General Manager
Moree Plains Shire Council, Cr Katrina Humphries, Mayor
Murray River Council, Cr Christopher Bilkey, Mayor
Murray River Council, Mr Terry Dodds, CEO
Narrabri Shire Council, Cr Ron Campbell, Mayor
Narrabri Shire Council, Cr Cameron Staines, Deputy Mayor
Narrabri Shire Council, Mr Stewart Todd, General Manager
Oberon Council, Cr Kathy Sajowitz, Mayor
Oberon Council, Mr Gary Wallace, General Manager
Parkes Shire Council, Cr Ken Keith, Mayor
Parkes Shire Council, Mr Kent Boyd, General Manager
Queanbeyan-Palerang Regional Council, Mr Tim Overall, Mayor
Shoalhaven City Council, Cr Amanda Findley, Mayor
Shoalhaven City Council, Mr Stephen Dunshea, CEO
Singleton Council, Cr Sue Moore, Mayor
Tamworth Regional Council, Cr Col Murray, Mayor
Tamworth Regional Council, Mr Paul Bennett, General Manager
Temora Shire Council, Cr Rick Firman, Mayor
Temora Shire Council, Ms Elizabeth Smith, Director Administration and Finance
Tenterfield Shire Council, Cr Peter Petty, Mayor
Uralla Shire Council, Cr Michael Pearce, Mayor
Uralla Shire Council, Ms Kate Jessep, General Manager
Walcha Council, Cr Eric Noakes, Mayor
Walcha Council, Mr Chris Weber, Acting General Manager
Warren Shire Council, Cr Milton Quigley, Mayor
Warrumbungle Shire Council, Cr Ambrose Doolan, Mayor
Warrumbungle Shire Council, Mr Roger Bailey, General Manager
LGNSW, Cr Linda Scott, President
LGNSW, Mr Scott Phillips, CEO
Canberra Regional Joint Organisation, Kalina Koloff, CEO
Central NSW Joint Organisation, Jenny Bennett, Executive Officer

APOLOGIES:

As submitted

SPECIAL GUESTS:

Hon Melinda Pavey MP, Minister for Water, Property and Housing
Mr Shane Fitzsimmons, Commissioner, Resilience NSW

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The Chairman Cr Ken Keith thanked members of the Executive for their input into the agenda and thanked member councils for their feedback to the issues of importance

2. ADOPTION OF MINUTES OF PREVIOUS MEETING:

RESOLVED that the minutes of the General Meeting held on 5 March 2021 be accepted as a true and accurate record (Tenterfield Shire Council / Leeton Shire Council).

3. Matters Arising from the Minutes

State Governments commitment to roads

4. CORRESPONDENCE

Outward

- (a) The Hon Scott Morrison MP, Prime Minister, Re the removal of Part 1, Section 6, of the Local Government Assistance Act 1995
- (b) The Hon Mark Coulton MP, Minister for Regional Health, Regional Communications and Local Government, Re the removal of Part 1, Section 6, of the Local Government Assistance Act 1995
- (c) Cr Linda Scott, President, Local Government NSW, Re the removal of Part 1, Section 6, of the Local Government Assistance Act 1995
- (d) The Chief Executive, Australian Local Government Association, Re the removal of Part 1, Section 6, of the Local Government Assistance Act 1995
- (e) the Chairperson, NSW Local Government Grants Commission, Re the removal of Part 1, Section 6, of the Local Government Assistance Act 1995
- (f) Hon Brad Hazard MP, Minister for Health and Medical Research, opposing the establishment of COVID quarantine accommodation in rural areas
- (g) Cr John Medcalf OAM, Mayor, Lachlan Shire Council, advising that Lachlan Shire Council had been admitted as a member of the Country Mayors Association
- (h) The Hon Brad Hazzard MP, Minister for Health and Medical Research, thanking him for his presentation to the 6 March meeting
- (i) Mr David Salisbury, Executive Manager Engineering, Essential Energy, thanking him for his presentation to the 6 March meeting
- (j) The Hon David Elliott, Minister for Police and Emergency Services, regarding significant increases in contributions for emergency services payable by councils
- (k) The Hon Shelley Hancock MP, Minister for Local Government, regarding significant increases in contributions for emergency services payable by councils
- (l) Mr Scott Phillips, Chief Executive, Local Government NSW, regarding lead organisations for the identified rural council issues

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(m) letter Councillor Ben Shield, Dubbo City Council, sending sincere best wishes

Inward

(a) Cr Linda Scott, President, LGNSW, regarding Financial Assistance Grants

(b) Cr Linda Scott, President, LGNSW, regarding council costs to support health professionals and services in regional, rural and remote areas

NOTED

5. FINANCIAL REPORT

RESOLVED That the financial reports for the last quarter were tabled and accepted (Shoalhaven City Council / Moree Plains Shire Council)

6. Cr Linda Scott, President, LGNSW

Cr Scott outlined the current situation regarding the Emergency Services Levy that was passed by both Houses of Parliament allowing the levy to be shown as a separate item on the rate notice and not be part of the allowable rate increase and the notice forwarded to councils by the Office of Local Government telling councils not to act on the legislation

RESOLVED (1) That the Country Mayors Association make representations to the State Government to reconsider their decision not to pay to the Environmental Services Levy or have it separated on the rate notice as councils are conflicted as Parliament has legislated the changes but the Office of Local Government are advising councils not to act on the legislative change

(2) That until the matter is resolved member councils are asked to consider not paying the increased levy (Tenterfield Shire Council / Moree Plains Shire Council)

A report has been submitted by Cr Scott addressing advocacy wins, opportunities for collaboration, upcoming events and submissions (Copy Attached)

7. Priority Issues Health and Water Responses

NOTED

8. Report from Gunnedah Shire Council on Health Services

RESOLVED That the NSW Country Mayors Association calls on the Federal Government to:

- 1 Formally acknowledge that Rural and Remote NSW Local Government areas are being seriously disadvantaged due to the critical lack of General Practitioners.

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- 2 Increase the Medicare payments to General Practitioners who choose to practice in the Rural and Remote regions of NSW.
- 3 Reduce the Medicare payments to General Practitioners practicing in Metropolitan areas to offset the increased expenditure in Rural and Remote NSW. (Kyogle Council / Forbes Shire Council)

RESOLVED That the NSW Country Mayors Association calls on the NSW Government to establish a new Ministry called the Ministry of Regional and Rural Health with responsibility for driving urgent improvements to Health services in Regional, Rural and Remote NSW. (Forbes Shire Council / Kyogle Council)

9. Report from Eurobodalla Shire Council on Water Security
Report withdrawn by Eurobodalla Shire Council

10. Executive Report Re Tele Health

RESOLVED That the NSW Country Mayors Association calls on the NSW Government to

- 1 Enhance technological capabilities, enabling tele-health approaches for general and specialist service provision
- 2 Commit to funding "Tele-Health" in Rural and Remote communities throughout NSW as an additional service and commit that "Tele-Health" services will not be used to replace doctors in rural communities. (Temora Shire Council / Kyogle Council)

11. Executive Report Re Mental Health

RESOLVED That the NSW Country Mayors Association calls on the Federal Government to:

- 1 Increase funding to Regional, Rural and Remote communities that have a evidence-based need for provision of suitable detoxification and rehabilitation facilities.
- 2 Increase funding to support Mental Health facilities and Allied Health clinicians in Regional, Rural and Remote communities. (Uralla Shire Council / Forbes Shire Council)

12. Report from Oberon Council Re Patient Transport

RESOLVED

- 1 That NSWCMMA support improved Patient Transport options in Rural and Remote NSW and make representation to both NSW Health and the Federal Health Minister to simplify and improve the processes around Patient Transport to deliver more equitable outcomes.

- 2 That NSWCMA support and make representation that Patient Transport Services in Rural and Remote areas needs to be adequately funded.
(Oberon Shire Council / Forbes Shire Council)

13 Executive Report Re Incentive Scheme for Training, Support and Mentoring of Health Care Professionals in Rural NSW

RESOLVED That the NSW Country Mayors Association calls on the Federal Government to:

- 1 Reverse the 2019 decision to reduce the "*Skilled Migration Program's*", number of overseas trained doctors entering Australia until Regional, Rural and Remote NSW are serviced by adequate levels of medical professionals.
- 2 Appoint an independent suitable qualified third party to conduct a comprehensive review of the Commonwealth's "*Workforce Incentive Program*".
- 3 Once endorsed, call on the NSW Government to implement all recommendations from the upper house enquiry into "Health Outcomes and Access to Health and Hospital Services in Rural, Regional and Remote NSW. (Kempsey Shire Council / Kyogle Council)

14. Executive Report Support for Local Water Utilities

RESOLVED That the NSW Country Mayors Association calls on the NSW Government to:

- 1 Engage with Local Government including the network of thirteen (13) Joint Organisations across NSW to support Local Water Utilities and provide a strategic, evidence-based approach to address water security and the investment in infrastructure required to underpin economic development in regional NSW Including;
 - (a) Regional pipe network systems
 - (b) Regional Water Storages
 - (c) Clear and affordable funding pathways to ensure equity
 - (d) Investment in contemporary surface and groundwater real-time monitoring and modelling and make that modelling accessible to Local Government.
 - (e) Streamline regulations in relation to recycled water reuse.
 - (f) Advocate to the NSW Government to waive NSW Government costs associated with essential water infrastructure (such as access to crown land, state forests, and biodiversity offsets).
 - (g) Develop a Memorandum of Understanding between local government water/wastewater utilities and government agencies outlining responsibilities and service level agreements.
- 2 Establish a multi-agency committee including local government with sufficient delegation to both optimise and monitor the delivery of the

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Regional Water Strategies and enable a more effective response to emergencies and drought

- 3 Develop accredited training programs for skill development and quality assurance of municipal water and wastewater treatment personnel.(Tenterfield Shire Council / Uralla Shire Council)

15. National Resources Access Regulator

RESOLVED That the Country Mayors Association work on relationships between Councils and the National Resources Access Regulator and invite both a senior Executive and a Board member to attend the next meeting of the Country Mayors Association (Moree Plains Shire Council / Leeton Shire Council)

16. Executive Report Re Australian Government Investment for Water Supplies

RESOLVED That the NSW Country Mayors Association:

- 1 Advocate to the Australian Government for a whole of government approach (three tiers) to major regional bulk water security initiatives.
- 2 Advocate to the Australian Government to increase their funding and involvement in the provision of secure bulk water supply projects for towns and cities across regional Australia.(Tenterfield Shire Council / Forbes Shire Council)

17. Hon Melinda Pavey MP, Minister for Water, Property and Housing

Keeping Crown Land cemetery costs down is a priority as currently NSW costs are double that of Victoria. The Government is trying to get tenants to purchase aboriginal housing as it would be far cheaper for them than paying rent. The Housing 2041 Strategy has been released which deals with supply and mixture of supply. If Councils have crown land that can be developed as housing please let the Minister know. There is a Safe and Secure Water Program and a Risk Development Program. There needs to be more information on flood mitigation as there is going to be stronger growth in rural NSW

18. Mr Shane Fitzsimmons, Commissioner, Resilience NSW

There has been damage to over 50 Local Government areas in the past 18 months. On the 1 May 2020 Resilience NSW was established with a mandate to transform whole of government action to emergency situations which is married to Inquiries that government needs to do better. Resilience is very much about coordinating resources. Resilience NSW has established six locations around the State and senior staff positions are in the process of being filled. Urgent attention is being given to compounding disasters such as fire, drought and flood. The March floods affected 63 Local Government areas and natural disasters were declared in 61 of those. Progress better funding is being introduced so that infrastructure is not just replaced but the replacement addresses the future

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requirements. Resilience NSW wants to partner closely with Local Government to develop a Resilience Strategy making sure there is no duplication

19. Day Light Saving

RESOLVED That the Country Mayors Association write to the Minister for Justice requesting that day light saving be reduced to four months of the year starting on the first weekend in November and finishing in the last weekend in February to be implemented no later than November 2021.(Lachlan Shire Council / Temora Shire Council)

20. Animal Welfare Cats and Dogs

RESOLVED That the NSW Country Mayors Association call on the NSW Government to act as a matter of urgency to:

- 1 Update the regulations in relation to the NSW Animal Welfare Code of Practice for breeding dogs and cats that applies to establishing and operating the Dog Breeding Facilities in NSW
- 2 Apply best practice standards to the New Code of Practice that aligns with the Victorian regulations acknowledging that the lack of proactive cross-border collaboration on legislative reforms in NSW/VIC is now legally forcing Riverine NSW local governments to approve large scale dog breeding facilities in accordance with the NSW planning system.(Murray River Council / Hilltops Council)

21. Short Term Accommodation Shortages and Homelessness

RESOLVED That the Country Mayors Association

- 1 declares that our respective councils are experiencing a housing crisis in respect of housing availability, social housing availability and general affordability across our communities
- 2 requests that the LGNSW conference take the issue up as one of importance for action
- 3 calls on the Federal Government to create a National Housing Plan that can support the work of local councils

22 National Water Quality Management Strategy

RESOLVED That the NSW Country Mayors Association calls on the Australian, State and Territory Governments to mandate their nationally agreed policy framework within the Australian Government's National Water Quality Management Strategy, so that all Australian governments and other industries, organisations and institutions effectively manage the quality and supply of water that is fit for purpose.(Hay Shire Council /Tenterfield Shire Council)

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23 Murray Darling Basin

RESOLVED That the NSW Country Mayors Association calls on the NSW Government:

- 1 To engage an independent authority to prepare a public report detailing:
 - (a) The current river monitoring performed in the Murray-Darling Basin, its distribution and data accuracy and timeliness.
 - (b) The benefits of a basin-wide consistent approach to enhanced and comprehensive river monitoring data, and its opportunities and challenges.
- 2 Following the outcomes of the report to initiate and install competent river monitoring infrastructure and programs to provide enhanced river data and analysis to support water managers improve water policy, planning, management and operations to improve and maintain water quality and supply in the Murray-Darling Basin. (Hay Shire Council / Leeton Shire Council)

There being no further business the meeting closed at 12.31pm.

Cr Ken Keith OAM
Chairman Country Mayor's Association of NSW

13.5 DELEGATES REPORT - NARRABRI GAS PROJECT COMMUNITY CONSULTATIVE COMMITTEE - 18 MAY 2021

Responsible Officer: Robert Kneale, Councillor

Author: Delece Hartnett, Personal Assistant to Mayor & General Manager

Attachments: 1. Minutes - Narrabri Gas Project Community Consultative Committee - 18 May 2021 [↓](#) 

DELIVERY PROGRAM ALIGNMENT**4 Leadership**

Objective 4.1 We will proactively engage and partner with the community and government to achieve our strategic goals

Strategy 4.1.2 Ensure the community is informed and involved in Council activities through implementing quality consultation

RECOMMENDATION

1. That Council note Cr Kneale's Delegates Report from the Narrabri Gas Project Community Consultative Committee Meeting held on Tuesday 18 May 2021.

DELEGATES REPORT

The Narrabri Gas Project Community Consultative Committee held a Meeting on Tuesday 18 May 2021.

The Minutes from the meeting are attached.



MEETING MINUTES

Narrabri Gas Project (NGP)

Community Consultative Committee (CCC)

Meeting # 2

DATE / TIME

18 May 2021
9:45am

LOCATION

The Crossing Theatre (Riverside room)
Tibbereena Street, Narrabri

FACILITATOR

Garry West

MINUTE TAKER

Trish Dandridge

ATTENDEES

- ♦ Garry West (Independent Chair)
- ♦ Rohan Boehm (People for the Plains)
- ♦ Peter Brookhouse (Community)
- ♦ Jocelyn Cameron (CWA)
- ♦ Annie Moody (Santos)
- ♦ Andrew Snars (Santos)

- ♦ Russell Stewart (Narrabri Chamber of Commerce)
- ♦ Lynn Trindall (Narrabri LALC)
- ♦ Jack Warnock (Community)
- ♦ Cr Cathy Redding (Narrabri Shire Council)
- ♦ Cr Rob Kneale (Narrabri Shire Council)

APOLOGIES

- ♦ Jocellin Jansson (North West LLS)
- ♦ David Scilley (NSW Farmers)

GUESTS

- ♦ Todd Dunn (Santos)
- ♦ Carlee Miller (Santos)

Discussions

No	Discussions
1. Welcome	The Chair welcomed all to the meeting and acknowledged Gomeroi country on which the meeting was held as well as Elders past, present and future and all Aboriginal persons present.
Independent Secretarial Services	Chair introduced CCC members to Trish Dandridge, who has been engaged by him to be the independent Secretary.
Introduction of Carlee Miller	Chair introduced Carlee Miller, Santos Senior Community Advisor NSW & QLD who would be a guest at this meeting.
Congratulations to Andrew Snars	The Chair congratulated Andrew Snars on his recognition at the Santos EHSS Awards for exceptional leadership, teamwork, innovation and efficiency in environment, health, safety and sustainability across the business.

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<p>2. Minutes – Confirmation</p> <p>Actions Arising</p>	<p>Chair asked if there was any further concerns or questions in relation to the previous minutes. No issues were raised.</p> <p>Moved: Cr Rob Kneale Seconded: Jocelyn Cameron Carried</p> <p>1. GHD to be invited to attend future CCC meeting</p> <p>As there is only preliminary and baseline work, GHD availability to come to future meetings will remain as an action moving forward.</p> <p>2. CSIRO (GISERA) to be invited to attend future CCC meeting</p> <p>CSIRO (GISERA) will remain as a forward action. The next GISERA NSW Regional Research Advisory Committee minutes will be available early June.</p> <p>3. Confirm Advisory Group Minutes will go to CCC.</p> <p>Chair advised that Advisory Group minutes are published on the website and available to the public. There is no need for the minutes to come specifically to the CCC and any questions in relation to the minutes can be discussed in the CCC meeting if required.</p>
<p>3. Santos Update</p> <p>Company update</p> <p>Site visit</p> <p>Narrabri Gas Project</p>	<p>Andrew Snars (Santos – Regional Manager)</p> <p>Andrew provided CCC Members with a company update via a presentation.</p> <p>**Note: Minutes are to be read in conjunction with Santos presentation **</p> <p>Key topics presented included;</p> <ul style="list-style-type: none"> • Santos' commitment to Industry, Community and Indigenous Participation, Climate Change and Environment Health and Safety. • Company highlights including First Quarter financial results for 2021, Sustainability report release, Financial Investment Decision for Barossa Joint Venture • Commitment to meet net zero emissions by 2040 and associated roadmap to reach achievement, including Carbon Capture and Storage (CCS) and Hydrogen. <p>Andrew invited if there are any questions, queries for Members or the community, the shop front is open and available.</p> <p>Q. Where are you going to source carbon? A. Carbon is taken and captured primarily from our operations for example from the exhaust from the compressors and turbines.</p> <p>Q. Is there a Greenhouse Gas Advisory Group? A. The Greenhouse Gas Emissions Advisory Group is established.</p> <p>Q. Are there implications for water with the development of hydrogen? A. No, Santos is not looking at hydro reactors for this area.</p> <p>Q. How is hydrogen transported? A. Typically via pipelines similar to the way natural gas is transported</p> <p>Todd Dunn (Santos - Narrabri Gas Project Manager)</p> <p>Todd extended an invitation for the CCC to tour the site and see how the gas is produced and recommended timing around next meeting. Chair supported this invitation for a familiarisation visit in conjunction with a future meeting.</p> <p>Todd provided CCC Members with a Narrabri Gas Project update via a presentation.</p> <p>**Note: Minutes are to be read in conjunction with Santos presentation **</p>

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update	<p>Key topics presented included;</p> <ul style="list-style-type: none"> • Indicative timeline and scope • Staged/Phasing of the development as per the consent • Proposed development for Phase 1 - once all required management plans are approved and in place, it is a 12 to 18-month exploration and appraisal program before any decisions can be made to progress. The appraisal drilling program will likely include 6 pilot wells and 4 core holes with supporting infrastructure. • Development lifecycle was explained from infrastructure siting and civil works through to drilling & completions, operations and rehabilitation. - The aim is to minimize the ecological disturbance. • Management Plan update – 25 management plans are to be developed which need to be approved by Government before Phase 1 can commence. Specific plans that require consultation with the CCC for Phase 1 include the Field Development Plan and Noise Management Plan. <p>Q. How many active wells will there be at any one time?</p> <p>A. The proposed scope for Phase 2 development is for 176 wells on 88 well pads.</p> <p>Q. Are there high levels of variation of methane, Co2?</p> <p>A. There is a slight variation across the field which we expect.</p> <p>Q. What is the likelihood of long-term impacts on the aquifers?</p> <p>A. They have been there for millions of years, and this activity will not affect their integrity.</p> <p>Q. Where there have been wells on farms, what will it look like when it is finished?</p> <p>A. There will be a complete rehabilitation of the site and there is also a requirement from the EPA to take the site back to what it looked like beforehand. Wells are fenced and then when rehabilitation takes place, the fence comes down. Trees may need to be rehabilitated in the Pilliga. Santos work with Forestry for the best outcomes for the trees.</p> <p>Q. How much involvement does the CCC have in development of the plans?</p> <p>A. Plans are under development and go through an internal review with technical experts and the leadership team and then have external consultation including engaging with the CCC and advisory groups for comment and feedback. There are other groups including the Council and community as well to be consulted. Feedback is taken and considered in the plan and presented to Government with justifications on any changes from community consultation.</p> <p>Q. Will the plans be completed before they come to the CCC?</p> <p>A. The CCC is not an approving body, it is for consultation, however, Santos cannot ignore the feedback when they are submitted for Government approval, Santos needs to take into account and incorporate feedback where possible.</p> <p>Q. Is there a clearing house and process for unresolved issues?</p> <p>A. The process is Santos develop the plans, community consultation is then sought, feedback taken, consideration of that feedback and then presented to the Planning Secretary (Government) who will sign off.</p> <p>Q. Will the CCC members be able to look at the plans at the next meeting?</p> <p>A. The plans are being developed progressively to ensure Government have time to review (not all at once). The CCC meeting dates may vary to accommodate consultation requirements, they may not be every three months but there will be ample notice provided.</p> <p>Carlee Miller (Santos Senior Community Advisory)</p> <p>Carlee will be responsible for the development of the Social Impact Plan which is a requirement prior to the commencement of Phase 2. A Social Impact Plan includes things such as housing, health, employment and education.</p> <p>Carlee will work with GHD who are the consultants conducting the baseline assessment. There is awareness of multiple other groups conducting work of this nature and it is important to work collaboratively to ensure minimal duplication to avoid community consultation fatigue. More data will be available as we move closer to Phase 2.</p> <p>A helpful tool that has been developed by the UQ Centre for Natural Gas is the Boomtown Toolkit. It provides information on community indicators from other resource towns.</p>
Social Impact Plan	
4. Advisory Groups	Conditions of consent required the establishment of the several advisory groups.

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	<p>DPIE approved for Garry West to Independently Chair the Advisory Group meetings to ensure consistent cohesion and run these groups under similar guidelines as the CCC. Advisory Groups include:</p> <ul style="list-style-type: none"> • Aboriginal Cultural Heritage Advisory Group (ACHAG) • Biodiversity Advisory Group (BAG) • Water Technical Advisory Group (WTAG) • Greenhouse Gas Emissions Advisory Group (GGEAG) <p>Letters of appointment have been signed off by DPIE and are located on the NGP website detailing who is on the committees.</p> <p>It is a requirement for these Advisory Groups to meet a minimum of 2 times per year.</p>
5. General Business	<p>A member raised that the Federal Government is undertaking a regional infrastructure gas study with a meeting hosted by Regional Development Australia on 17 May 2021. It was noted the only resource industry noted by Federal Government in the Northern Inland was tin and did not include coal seam gas.</p> <p>A member raised the question of bushfire management and preparedness. Santos agreed to provide details at the next meeting in addition to offering the CCC member the opportunity to speak directly with Santos outside of the session.</p> <p>A member asked if Santos was in a position to comment on the two pipelines and their current status. It was noted that Santos advised they are continuing discussions with APA.</p>

Actions

NO.	ACTIONS	ACTION BY	DUE DATE
1	GHD to be invited to attend future CCC meeting	Andrew Snars	On going
2	CSIRO (GISERA) to be invited to future CCC meeting	Chair	On going
4.	Bushfire Management Plan discussions	Andrew Snars	Next CCC Meeting

Next Meeting (TBC)

Tentatively 17 August 2021

13.6 DELEGATES REPORT - BOGGABRI-TARRAWONGA-MAULES CREEK COMMUNITY CONSULTATIVE COMMITTEE MEETING - 13 MAY 2021

Responsible Officer: Lloyd Finlay, Councillor

Author: Delece Hartnett, Personal Assistant to Mayor and General Manager

Attachments: 1. Boggabri - Tarrawonga - Maules Creek CCC Minutes 13 May 2021 [↓](#)

**DELIVERY PROGRAM ALIGNMENT****4 Leadership**

Objective 4.4 Our strategic goals will be achieved through transparent and accountable planning and reporting

Strategy 4.4.2 Ensure effective and sound local governance practice

RECOMMENDATION

1. That Council note Cr Finlay's Delegates Report from the combined Boggabri-Tarrawonga-Maules Creek Community Consultative Committee Meeting held on Thursday 13 May 2021.

DELEGATES REPORT

The Boggabri-Tarrawonga-Maules Creek Community Consultative Committee held a Meeting on 13 May 2021.

The Minutes from the meeting are attached.

Minutes of the Boggabri – Tarrawonga – Maules Creek Community Consultative Committee

Meeting Held: Thursday 13 May 2021 from 2:00pm

Venue: Boggabri Golf Club

1 Welcome, Introductions and Apologies

DR welcomed everyone to the Joint CCC meeting and noted that the agenda would be changed around a little to allow MNn and MQ to present first.

Present: Cr Lloyd Finlay (LF), Danielle Nieuwenhuis (DN) – Boggabri Coal, Darren Swain (DS) – WHC, Emma Bulkeley (EB) – MCCM, Geoff Eather (GE) – Boggabri Coal CCC, Hamish Russell (HR) – BCOPL, Jack Warnock (JW) – Maules Creek, Libby Laird (LL) – Maules Creek, Lyndall Crowley (LC) – Maules Creek CCC, Mitchum Neave (MN) – Boggabri Coal CCC, Pat Murphy (PM) – (Boggabri CCC), Ray Balks (RB) – Idemitsu, Richard Gillham (RGi) – Boggabri Coal CCC, Robyn Grover (RG) – Maules Creek CCC, Roselyn Druce (RD) – Boggabri Coal CCC, Sebastien Moreno (SM) – Tarrawonga Coal, Stewart Dunlop (SD) – Boggabri Coal, Ross Wilson (RW) – MCCM, Tian Oosthuizen (TO) – Tarrawonga Coal, Wade Hudson (WH) – Gunnedah Shire Council

Guests: Matthew Newton (MNn) – Resources Regulator, Matt Quinn (MQ) – Resources Regulator

Apologies: Colleen Fuller (CF) – Tarrawonga CCC, Robert Kneale (RK) – Narrabri Shire Council, Simmone Moodie (SMo) – Maules Creek CCC, Steve Eather (SE) – Maules Creek CCC

Independent Chair: David Ross (DR)

Independent Secretary: Debbie Corlet (DC)

2 Resources Regulator Presentation by Matthew Newton

MNn introduced the work that the Resources Regulator undertakes with respect to rehabilitation, playing a short video <https://www.youtube.com/watch?v=VyFYlot5F8Q>. Compliance and enforcement actions are driven by a risk-based approach. Supported self-regulation is where they prefer to be but do move up the ladder to strong active enforcement, if required. They have around 40 inspectors, conducting inspections, audits and investigations. A key focus is Section 240 Directions; namely, to ensure that a risk is being addressed, that land is being rehabilitated or performance improved. They are able to take enforcement action, such as issuing Official Cautions.

MNn also observed that Targeted Assessment Program (TAPs) proactively assess how effectively a mine is controlling risks and managing compliance with the preventative and mitigating controls that are critical in planning for and implementing mine site rehabilitation. Each TAP focuses on the implementation of a specific critical control or compliance priority like decommissioning, materials and soils management, landform establishment, revegetation, surface and groundwater management as well as tailings facilities storage management.

A rehabilitation security bond must be provided before exploration and mining activities begin. As of January 2021, the NSW Government held around \$3.3 billion in security bonds for rehabilitation of exploration and mining impacts. The security deposit covers the full cost of all rehabilitation and closure activities required if a mining company defaults on their rehabilitation obligations. Mining companies must demonstrate they have met their rehabilitation objectives and completion criteria to have their security bond released.

LL – How much do you need to rehabilitate each mine?

MNn – This is a cumulative amount. Rehabilitation \$280 million dollars.

LL – So in this region – we would like to know that please?

Mine	Assessed Security Deposit
Maules Creek	\$112,076,000
Tarrawonga Coal Mine	\$49,375,000
Boggabri Coal Mine	\$70,713,000

Current reforms within the Regulator are to address two key Auditor-General recommendations which are to improve the quality of rehabilitation and closure plans and to also enhance oversight of mine rehabilitation.

With regards to rehabilitation reform objectives, the lease holder must achieve final land use, plan and rehabilitate progressively, report on progress, approach standardised rehabilitation obligations for all mining leases. This will result in streamlined title instruments, reduction in red tape for lease holders and government and greater transparency for the community.

The intent of the policy is to provide clarity about what the lease holder must achieve to demonstrate that rehabilitation of land and water disturbed by mining is safe and stable and meets the rehabilitation obligations of the development consent.

A lease holder is required to submit an Annual Rehabilitation Report and Forward Program (this outlines the tactical approach to achieving the Rehabilitation Outcomes in a progressive manner) and the Annual Rehabilitation Report outlines progress towards achieving the Forward Program. There is a Mine Rehabilitation Portal (GIS spatial data) that will provide greater transparency in tracking rehabilitation progress, which will be available to the public via NSW Government's SEED Portal.

Reforms are designed to shift Regulator's approach to a higher proportion of proactive work. The lease holder must take all reasonable measures to prevent or, if that is not reasonably practicable, to minimise, harm to the environment, rehabilitate as soon as reasonably practicable, implement a 3-year forward program of progressive rehab, achieve final landform and final land use and report on progress.

Lease holder to prepare and achieve rehabilitation outcomes by submitting the Rehabilitation Objectives, Rehabilitation Completion Criteria and Final Landform and Rehabilitation Plan for approval by the Regulator. Rehabilitation outcomes must be consistent with any relevant development consent. The Rehabilitation Management Plan (replaces the MOP) – lease holder will be required to develop, implement and publish a RMP and not lodged with or approved by the Resources Regulator.

RD – Regarding the Rehabilitation Management Plan – so no MOP anymore?

MN – It (the current MOP) includes everything at the moment with how they are going to do everything. The components of the MOP are disappearing, but the mine will have the requirement to implement with how they are going to do this and how they are going to manage risk.

RD – Will that keep evolving?

MNn – It will be become more static as it comes to closure and it becomes more robust. MOP used to be everything – noise, dust etc but this will only be focusing on rehab now. Dust etc will be in their own Management Plan. This is only about the Rehabilitation Plan.

LL – Maules Creek Modification 7 – Is that the final landform? I have been trying to understand if this is the response to the MCCM having to submit a draft void closure plan by 28 December 2020 and then having until the middle of 2025 or something to come up with a final plan? Or is there another modification?

MNn – Consent where reasonably feasible looks at ways to fill that void. There are options for analysis and for more additional advice to be provided. Why is there a void? Can you partially fill it – can you avoid impacts. How will you make it stable etc. We try to flesh out as much as we can. We want it rehabilitated as much as possible. Final void will be left with that and what they do with that final void. It needs to be rehabilitated with high water treatment / low water. What Planning try to do with the mining company involvement is look at the opportunities but under the Dept of Planning. Our role is to make sure it is rehabilitated. In terms of what is in front of Government at the moment, all has to go through the approval process. Then that Mod 7 will be the final one.

Exploration and mining report is updated every 6 months on the website. There are numerous Rehabilitation Information Releases published. Mine Rehabilitation News can be found here – <https://www.resourcesregulator.nsw.gov.au/news/mine-rehabilitation-news>

DS – What’s the timing of the implementation from the MOP to the new system?

MNn – Hoping within weeks but mines will have 12 months to get everything together. Records on site, management systems onsite. So, then we can come out and start the process.

MNn – Legacy mines have had very limited regulation in the past with limited rehabilitation. Risk is now a lot less. After the lease is finished, we have had a mining company have to come back to fix something.

LL – The rehabilitation bond is a very political issue. There’s a huge risk that some organisations may go broke. Who do you go after if the mine is not there? What happens with that rehab then?

MNn – Security is held but they have an obligation to fill that void. We have that as a bank guarantee, and we have that money to spend if necessary. It is specified in the consent and we have calculated for the rehabilitation to fulfil these obligations.

LL – Who rehabilitates it?

MNn – We will exhaust all avenues to make sure the lease holder does it. If that doesn’t happen, then at the end we’ll organise all the rehabilitation to happen.

PM – How much pressure can you apply to fill that void? There are a lot of voids out there.

MN – If there’s an obligation in their consent, then they have to demonstrate that’ll it get done.

DR – Thanked both MNn and MQ for coming along to the Joint CCC and for the presentation.

3 Declaration of Pecuniary or Non-Pecuniary Interests

RGI, LF, MN – Have properties that have been acquired or fall into the ‘Zone of Affectation’ for acquisition or have family members at one of the mines. DR gets paid for chairing these meetings as does DC for typing the minutes. RG has a family member at Boggabri Coal and another at Tarrawonga Coal.

4 Acceptance of Previous Minutes and Business Arising

The minutes for the May 2020 Joint CCC meeting were accepted by all present as an appropriate reflection on what was discussed.

David observed that all actions had now been completed.

5 Company Reports

BCOPL Report by Hamish

Housing VPA – Reviewing options for construction of housing in 2022. BCO currently own 13 blocks in Boggabri. Architect currently being engaged to develop initial design proposals for discussion with Council. Target is to have a plan in place for 2022 budget cycle. Construction and internal fit out of the Early Learning Facility is now complete. Senior staff roles filled. Opening late May (subject to licence).

2021 Completed Tree Clearing – 15.91 ha completed clearing (mining) and 2.72 ha completed clearing (exploration).

Proposed Modification – The mine is seeking to modify its existing Project Approval. This will include:

- increasing the approved maximum depth of mining down to the Templemore Coal Seam
- recovering an additional 61.6 million tonnes (ROM) coal resource within the currently approved mine Disturbance Boundary and extending the mine life by 6 years to 2039
- constructing a specifically designed fauna movement crossing across the existing haul road between the Southern Rehabilitation Area and the western side of the biodiversity corridor.

HR and RB discussed that environmental specialist studies are complete for the modification. The document is anticipated to go on public exhibition around July 2021.

An update was then given on the 10 *Tree Troffs* installed by the mine. These are frequented by birds, possums and goannas. Furthermore, offset tree planting to commence in winter on Merriendi, Braefield and Nioka North. Approx. 86,000 tubestock to be planted.

Maules Creek Mine Report by Darren

Employment – Continued focus on local, indigenous, and female employment. 571 WHC people are employed on site. 26% of the WHC workforce at MCC are women.

Air Quality Monitoring – Annual rolling average for TEOM 1 is 12.7 ug/m3 at 31 March 2021 (criteria 30ug/m3). Progressive overburden emplacement and bulk shaping on the northern dump, with some topsoil spreading and seeding in progress.

Biodiversity Management

With respect to MCCM's management of biodiversity. DS noted that:

- During the most recent routine Whitehaven Offset Area Feral Animal Control program (March 2021) the results included: 51 out of total 75 pigs trapped were from the Maules offset properties. 420 out of total 659 baits (1080) taken were from the Maules offsets properties.
- *Threatened Flora* – Quarterly inspections undertaken for Tylophora and Pomaderris sites. Some flowering Tylophora found in March but unfortunately no follicles / seed developed.
- *Fire Management* – Currently planning 2021 Ecological burn Program.

AHS Movement to Date

DS noted that 17 EH5000s are now converted for autonomous operation. ANC fleet installations continue – AHS enabled equipment list expanding. >47,000 loads hauled autonomously. >6,220,000 cubic metres of waste moved. >180 personnel trained to work with AHS so far.

DS also discussed two modifications with the Joint CCC members. *PA Modification 7* – Application to modify the final landform was submitted to DPIE and placed on public exhibition 18 February to 3 March. Response to Submissions report was submitted to DPIE in April. 22 submissions were received from agencies and the public. DPIE are currently assessing the Response to Submissions report.

PA Modification 8 – An application will be submitted to DPIE to modify the MCCM Project Approval, for the disposal of end-of-life used mining equipment tyres. The application will include commitments to manage the location of burial, pre-task risk assessment, implementing a disposal procedure, maintenance of a register, monitoring and continuing to investigate feasible opportunities for recycling heavy vehicle tyres.

Tarrawonga Mine Report by Sebastian

Environment – rehabilitation, tree clearing campaign 2021, Annual Report submitted March 2021, Ongoing environmental monitoring programs (GW, SW, Air, Noise, Blast, Fauna and Flora, pest and weeds). Modification (MOD7) approved in February 2021 and Modification (MOD9) was submitted in March 2021.

Looking ahead – Environment – Rehabilitation, Annual Reporting, Monitoring Programs, Review and Implementation of Environmental Management Plans and BTM Complex Strategies, Environmental Improvement and Approvals.

LL – Re Modification 9 – tyres in the pit. The Tarrawonga Mine Annual Reviews for 2013-14 and 2014-15 reports that the mine has already been “disposing of tyres in the pit” since at least 2013. Do you have approval to do this? Do you have an EPA licence? Why are you seeking approval for this?

SM – In the Annual Reviews in 2013 and 2014 – it is stated that tyres were stored before disposal in pits. This aligns with the Environmental Assessment Report conducted in 2011 where there is a statement that end of life tyres will be disposed of in pit. I wasn’t around at that time, but my understanding is from 2014 onwards it was never mentioned in-pit disposal in Annual Reviews.

DR – How many tyres are stored onsite?

SM – Roughly there are 250 tyres stored onsite.

LL – It does not say storing. It says disposal in the void.

SM – The mine stores and stockpiles tyres at the moment, pending approval for disposal.

RGi – What happens if you aren’t allowed to store them in the pit?

HR – They are put on a truck and put into landfill somewhere else. Technology will become advanced in the future, but it isn’t there at the moment. Below a certain diameter – they get landfilled and tracked.

RGi – So they’ll go in the ground at some time anyway?

SM – In pit burial is common practice across the industry.

LL – Tony Dywer from WHC yesterday at the MCCM CCC meeting told the community about the hierarchy of waste management for tyres. Avoid, Minimise, recycle – the bottom of the rung is to bury them. The technology does exist. There is a huge amount of resource in this. There are a lot of resources – there’s oil, steel, stacks of carbon. So can be put on roads. Robert Kneale talked about this happening in the past from his experience on roads.

And as the environmental rep for MCCM researched and put to the MCCM meeting yesterday via DR, the tyres leach pollution into the water source.

Not saying WHC or BC do this, but another standard mining practice the community have become aware of is that other things can be stored in the very big cavity of the buried tyres such as old oil barrels. There’s a lot of potential for our water to be contaminated and that is a lot of pollution going into our water.

ACTION: Mines to investigate tyre recycling opportunities

LL – Giving approval to bury all these tyres doesn’t make sense, if they could be stored for 2 years or so and in that time a recycling facility can be built only next door. Other places are taking responsibility. Our world is bigger than this room- you are telling people in here that there are no options. This is not correct. BHP are taking responsibility for their waste. They are partnering with a tyre recycling facility in Nebo and paying to build the facility themselves.

6 General Business

RGi – I’m the President of the Lions Club and just wanted to thank the mines for their support. The butcher shop (as well as other businesses) wouldn’t be doing so well if it wasn’t about support.

On another note, though, on Monday 3 May, there was a group of miners who had a BBQ at the lagoon. I don't mind if they have a beer and fire there, but I picked up 85 beer bottles and I was disgusted with the mess left behind as there was bottles thrown in the fire and all broken. Going to send photos to Emma to distribute.

ACTION: EB – The Maules Creek crew would have been bussed in and out. I'll bring it up with production. 85% are on buses and sent back to Gunnedah. This is not acceptable.

HR – To also discuss with Production and make sure everyone is aware.

MN – Requested that all mines come together and get a business of the ground for a recycling plant for the used / old tyres. Why can't you organise a recycling plant here? We don't want a handout but a hand up. They could run that as their own business. There are obviously enough tyres here to establish a business.

MN – Richard has land here at Boggabri – how are you going with your management for drivers being fatigued?

HR – We do have technology in our trucks which can detect when drivers are nodding off or getting fatigued. We have a test they do to see if they can continue operating or if they need to take a break.

DN – We are expanding that equipment but haven't had any fatigued incidents as yet.

RW – We will also have cameras in our vehicles to recognise driver fatigue etc.

MNn – We can provide information about how this is regulated as well.

MN – Regarding cultural burn. There will be a flyer if interested, please contact David if you want more information.

DR – Quick update on the Environmental Trust. We are open and very keen to receive any applications between the May and October meetings. The Trust has been going for a while now and I've been involved for the last 5 years. The preference is for revegetation or habitat / tree troffs type applications but even projects like solar panels or water tanks will be considered. Please get the information out to your networks. There's still plenty of money available.

Meeting closed at 4:20 pm

7 Next Joint CCC Meeting – 28 October 2021.

Appendix 1

Action List

Page No	Action No	Action to be completed	Action Owner
2	1	How much do you need to rehabilitate each mine	Matthew Newton
5	2	All 3 mines to consider options for how to recycle or have tyres taken somewhere else	All Mines
5	3	Who had the party at the lagoon and left all mess and smashed bottles / threw them into the fire etc.? Bring it up with the Production team(s).	Emma Bulkeley Hamish Russell
5	4	What was written in the Annual Review about disposal of tyres. Please check and report back to the CCC.	Sebastien Moreno
6	5	MNn to provide information about driver fatigue regulations.	Matthew Newton Matthew Quinn

13.7 DELEGATES REPORT - MAULES CREEK COAL COMMUNITY CONSULTATIVE COMMITTEE MEETING - 12 MAY 2021

Responsible Officer: Robert Kneale, Councillor

Author: Delece Hartnett, Personal Assistant to Mayor & General Manager

Attachments: 1. Minutes - Maules Creek Coal CCC Meeting - Wednesday 12 May 2021

**DELIVERY PROGRAM ALIGNMENT****4 Leadership**

Objective 4.1 We will proactively engage and partner with the community and government to achieve our strategic goals

Strategy 4.1.2 Ensure the community is informed and involved in Council activities through implementing quality consultation

RECOMMENDATION

- 1. That Council note Cr Kneale's Delegates Report from the Maules Creek Coal Community Consultative Committee Meeting held on Wednesday 12 May 2021.**

DELEGATES REPORT

The Maules Creek Coal Community Consultative Committee held a meeting on Wednesday 12 May 2021.

The Minutes from the meeting are attached.

Notes: Notes of the 33rd Meeting of the Maules Creek Coal Community Consultative Committee
Site Visit, Held at Maules Creek Coal Mine

Wednesday 12 May 2021

Members Present: Cr Robert Kneale (RK) – Narrabri Shire Council, Darren Swain (DS) – WHC, Emma Bulkeley (EB) – WHC, Jack Warnock (JW) – Community Representative, Libby Laird (LL) – Maules Creek Community Representative, Robyn Grover (RG) – Community Representative, Roselyn Druce (RD) – Alternative Community Representative, Ross Wilson (RW) – WHC, Steve Eather (SE) – Community Representative, Tony Dwyer (TD) – WHC

Apologies: David Paull (DP) – Sustainable Living Armidale (SLA), Lyndell Crowley (LC) – Boggabri Business & Community Progress Association, Simone Moodie (SMo) – Community Aboriginal Representative

Independent Chair: David Ross (DR)

Independent Secretary: Debbie Corlet (DC)

Agenda Items	Who to Present
1. Apologies	DR
2. Declaration of pecuniary or other interests	DR
3. Confirmation of the Minutes of the previous meeting – Wednesday 17 February 2021	DR
4. Business arising from the previous minutes – Action List Distributed	DR
5. Approvals Update	TD
6. Company Reports and Overview of Activities	WHC
7. General Business	DR
8. Site Tour	ALL
9. Next Meeting – Wednesday 11 August 2021	ALL

Agenda Item	Discussion	Action/By Whom
1.	Welcome and Apologies – David Paull, Lyndell Crowley and Simone Moodie. Today's meeting will be a shorter meeting, then followed by a bus tour of the coal mine.	
2.	Declaration of pecuniary or other interests – DR shared that he is paid a fee to chair these meetings as is DC for typing the minutes.	
3.	Confirmation of the minutes of the previous meeting (17 February 2021) – The CCC endorsed the minutes as an acceptable record of what was discussed.	
4.	<p>Business Arising from the previous minutes</p> <p>Action No 1 – DR to contact the EPA regarding the continuation of NRAQC – this is still in limbo. DR has spoken to both Lindsay and Rebecca who have come back to say there is major restructuring going on at the moment.</p> <p>Action No 2 and 3 – EB to identify if MCCM have received the extension for the EPBC – Tony will talk about Modification 7 but EB confirmed details have been sent through.</p> <p>Action 4 – EB to identify which lights are interfering with JW's property and correct the issue – Jack advised that the lights seem to be subdued when they were investigated but since then they are red hot again. EB to look into this again. Can see from Wallah.</p> <p>Action 5 – Green Flyer – RB observed that the details should be in the current Green Flyer.</p>	ACTION 1 – EB to investigate lights again
6.	<p>Approvals Update – Tony Dwyer</p> <p>EPBC Approval Variation</p> <p>Variation to the conditions of the EPBC approval was granted on 24 March 2021 for the Maules Creek Mine. These were a combination of administrative changes, time specific conditioning for securement of offsets and allowance for additional offset areas. Revised timing for securement of existing offset properties is 30 June 2021, and for any approved new offset areas make application to secure by 30 December 2022, and secure by 31 March 2024.</p> <p>TD – Noted that, with respect to the Conservation Agreement, MCCM is in the final step of securement.</p> <p>PA Modification 7</p> <p>The application to modify the final landform was submitted to DPIE and placed on public exhibition from 18 February to 3 March 2021. There were 22 submissions received from agencies and the public. WHC have since responded to the Submissions Report, which the Department are currently assessing.</p>	

	<p>PA Modification 8 An application will be submitted to the DPIE once completed, to modify the Maules Creek Coal Mine Project Approval (PA10_0138) via Section 4.55 (1A) of the EP&A Act. TD observed that this Modification is for the disposal of end-of-life used mining equipment tyres at the mine.</p> <p>The application will include commitments to manage the location of burial, pre-task risk assessment, implementing a disposal procedure, maintenance of a register, monitoring and continuing to investigate feasible opportunities for recycling waste heavy vehicle tyres. Where possible MCCM have committed to recycling tyres, where practical and feasible to do so. Disposal is the only current practical solution.</p> <p>There are efforts within the mine presently to prolong and maximise tyre life. Tyres are repaired, for example re-tread, where possible. Re-purposing occurs on site where this is available.</p> <p>LL – Why more offsets and where and what type? TD – Securement package had particular vegetation type described in the approval. Needed to find additional lands. Required a certain type of vegetation. This is to the northeast of Maules Creek. At Baraba. White Box Grassy Woodland. LL – The community are extremely disappointed. There was a court case, this is disappointing. TD –We need to work through the regulators process.</p> <p>LL – Re Modification 7 slide – Community people here need to understand the data you have presented. The community needs to understand that the agencies can only basically tick comment. Their submissions had some very serious concerns about the Mod. The six in favour of the Mod all work for WHC and I don't think from my reading that they said anything about water. Those who support the Mod said basically one line, 'I work here'. This isn't really an assessment of environmental impacts. This was a very complicated Modification document. The community in the room need to understand that the Agencies give advice, but the Department of Planning Assessments doesn't have to take the advice. This is how the Mods process is working. TD –The response to submissions were sent in April 2021 and the Department are currently still reviewing them and then the Project Assessment Report will be produced. The Department should have started that report now. Submissions and responses will be on the website.</p> <p>TD – The Intent of the Modification – disposal of end-of-life tyres. Commitment of management of burial of tyres. There will be a register with formal records of location, type, number of tyres etc. There will be monitoring and we will be investigating recycling of tyres. Waste hierarchy starts with elimination or minimising waste – avoid / recycle / reuse etc.</p> <p>LL – What are the constraints? TD – We have to use tyres to run the mine.</p>	<p>ACTION 2 – WHC to keep CCC updated on offsets etc.</p> <p>ACTION 3 – DR to send link from DPIE's website to CCC members.</p>
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	<p>DR – Question from David Paull – tyres can generate leachate. Are there alternatives that have been considered by the mine?</p> <p>TD – Yes, have considered availability to recycle, but this is not available at this time for these size tyres. We can minimise potential for leaching. It is quite low. Measures to undertake like depth of cover could readily achieve this with greater depth of tyres. This will be stepped out in the Modification.</p> <p>RK – Is technology not available? Maybe use the tyres in bitumen?</p> <p>TD – Volume is part of the issue. There is recycling of tyres but only to a certain size. Yard space for size of tyre as well. Volume and size of tyres doesn't align with process as yet.</p> <p>LL – There are other mines that recycle tyres. What about BHP? What are they proposing?</p> <p>TD – In QLD there is a proposal to handle mine size tyres. They are proposing to construct a purpose-built facility.</p> <p>LL – Yes, showing leadership in mining, taking responsibility of waste.</p> <p>TD – Confirmed that as part of the Modification, they will be keeping abreast of all options. Where possible, the tyres will be recycled, and we will try to prolong and maximise tyre life as well.</p> <p>LL – How many tyres to be disposed? .</p> <p>LL – Re Modification 8 – Tarrawonga have a similar Modification at the moment. People would like to see an Environmental Impact Statement be done as this is not minimal. What are the environmental impacts for burying these tyres? It is a huge open cut mine – this is not minimal. It wasn't a commitment that there would be a dump site left behind. The problem has a solution. Who supplies your tyres?</p>	<p>ACTION 4 – MCCM to keep CCC updated on exploring options for recycling of tyres</p> <p>ACTION 5 – MCCM to answer – who supplies the large mining tyres to WHC?</p> <p>ACTION 6 – MCCM to answer – How many tyres to be disposed?.</p>
7.	Company Reports and Overview of Activities by Darren – Presentation was provided to members to review and come back to DR with any questions, if required.	
8.	<p>Site Tour Notes</p> <p>Members had the opportunity to get an overview of operations within the mine. Then the meeting took place at the rehabilitation sites. EB observed that MCCM seeded 194 hectares of rehabilitated lands last year. Aerial seeding for 120 hectares has also been called on with 70 of the hectares seeded via a tractor. The cover crop is millet, which was established last winter. 400 trees will be planted per hectare. 50 hectares will be white box, narrow leaved ironbark, white cypress grassy open forest while the top half of the rehabilitated sites will be narrow leaved ironbark, white cypress pine shrubby open forest. 80,000 trees are to turn up this month and will be planted 5 metres apart from each other. These will be hand planted. Drones can be utilised to selectively seed, these carry 5kg of seed at a time for the shallow areas. This allows certain areas to be targeted with specific species.</p>	

9.	Next meeting date to be agreed - Next meeting Wednesday 11 August 2021 back at the Boggabri Golf Club at 2:00 pm. Last meeting for 2021 will be held on Wednesday 27 October with the Joint CCC on Thursday 28 October 2021.	
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Meeting Closed and Site Tour Finished: 5:15 pm

Appendix 1: Actions

Page No	Action No	Description	Date Raised
2	1	EB to investigate lights again.	12 May 2021
3	2	WHC to keep CCC updated on offsets etc.	12 May 2021
3	3	DR to send link from DPIE's website to CCC members.	12 May 2021
4	4	MCCM to keep CCC updated on exploring options for recycling of tyres.	12 May 2021
5	5	MCCM to answer – who supplies the large mining tyres to WHC?	12 May 2021
5	6	MCCM to answer – How many tyres to be disposed? (taken on notice).	12 May 2021

Appendix 2: Briefing Notes from WHC



Briefing Note

To:	Maules Creek Coal Mine CCC Members	From:	Maules Creek Coal Mine (MCC)
Date:	17 February 2021	Reference:	Responses to questions MCC CCC February 2021
Subject:	Responses to MCC CCC Actions and Questions		

Appendix 1. Actions noted during meeting.	Response
Action 2. EB to identify if MCCM have received the extension for the EPBC.	Not at this stage.
Action 3. EB to email DR the link when the modification goes on exhibition	Completed - link provided to CCC Chairman 18 February 2021
Action 4. EB to Identify which lights are interfering with JW's property and correct the issue	Completed.
Appendix 2. CCC Member subsequent questions regarding Re: Hunter Gas Pipeline	Response
Question 1. <i>What is known by WHC of the location of the Hunter to Queensland gas pipeline route, including the revision of the route?</i>	As noted in the last round of subsidiary questions to the MCC CCC, the Hunter Gas Pipeline is not relevant to the MCC CCC Meeting. Based on Queensland Hunter Gas Pipeline Environmental Assessment it appears the proposed alignment of the pipeline does not traverse any current MCC Offset Properties. Not relevant to MCC CCC.
Question 2. <i>Where does it intersect the biodiversity offsets?</i>	
Question 3. <i>The route involves clearing a 30m corridor for the pipeline, and from community understanding of maps, in who's case in offset country. How much WHC owned country is this? (all mines)</i>	
Question 4. <i>What is who's position on the pipeline? Will it agree to this buffer?</i>	

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Briefing Note

<p>Question 5. <i>Will/has WHC Signed a letter of access/authority?</i></p>	Based on Queensland Hunter Gas Pipeline Environmental Assessment it appears the proposed alignment of the pipeline does not traverse any current MCC Offset Properties. Not relevant to MCC CCC.
<p>Question 6. <i>Would you allow forced entry access?</i></p>	
Re: Miscellaneous topics	
<p>Question 1. <i>How much Namoi river water was used during 2019/2020 water year?</i></p>	<p>Website link provided during the last meeting responses below: https://whitehavencoal.com.au/our-business/our-assets/maules-creek-mine/ then scroll down to <u>Annual Reviews</u>. As per Maules Creek Coal Mine 2019 Annual Review - Page 59 275ML was pumped from the Namoi River.</p>
<p>Question 2. <i>What is the height of the Northern embankment?</i></p>	What is meant by "northern embankment"? Is this referring to the Western out of Pit dump or other?
<p>Question 3. <i>What was the original intent/purpose of the northern embankment and has that changed?</i></p>	Please provide more information on what is meant by "northern embankment".
<p>Question 4. <i>Have tyres ever been buried on the MCCM site?</i></p>	On-site disposal of tyres is permissible in NSW under certain circumstances and is a practice observed by industry participants. The EPA is currently reviewing the operation of the regime in NSW to resolve any inconsistencies in approach and provide greater certainty for the mining sector and other stakeholders.
<p>Question 5. <i>What was the purpose of the addendum in the water management plan (WMP)?</i></p>	The addendum for the WMP was to align the WMP with current mining operations and allow for the management of clean water onsite.
<p>Question 6. <i>What areas of the mine site does it specifically refer to?</i></p>	<p>This is shown in the Addendum to the Water Management Plan. https://whitehavencoal.com.au/our-business/our-assets/maules-creek-mine/#collapse14 select Environmental Management select Environmental Management Plans, Strategies and Programs scroll to MCC-Water Management Plan Addendum and Figure 1 shows specific areas.</p>

13.8 DELEGATES REPORT - BOGGABRI COAL COMMUNITY CONSULTATIVE COMMITTEE MEETING - 13 MAY 2021

Responsible Officer: Robert Kneale, Councillor

Author: Delece Hartnett, Personal Assistant to Mayor & General Manager

Attachments: 1. Minutes - Boggabri Coal CCC Meeting - 13 May 2021 [↓](#) 

DELIVERY PROGRAM ALIGNMENT**4 Leadership**

Objective 4.1 We will proactively engage and partner with the community and government to achieve our strategic goals

Strategy 4.1.2 Ensure the community is informed and involved in Council activities through implementing quality consultation

RECOMMENDATION

1. That Council note Cr Kneale's Delegates Report from the Boggabri Coal Community Consultative Committee held on Thursday 13 May 2021.

DELEGATES REPORT

The Boggabri Coal Community Consultative Committee held a Meeting on Thursday 13 May 2021.

The Minutes from the meeting are attached.

Minutes: Boggabri Coal Community Consultative Committee
Held at Boggabri Golf Club

Thursday 13 May 2021

Members Present: Cr Robert Kneale (RK) – Narrabri Shire Council, Danielle Nieuwenhuis (DN) – Boggabri Coal, Geoff Eather (GE) – Community Representative, Hamish Russell (HR) – Boggabri Coal, Mitchum Neave (MN) – Aboriginal Community Representative, Pat Murphy (PM) – Community Representative, Ray Balks (RB) – Boggabri Coal, Richard Gillham (RG) – Community Representative, Roselyn Druce (RD) – Boggabri Coal CCC, Stewart Dunlop (SD) – Boggabri Coal

Apologies: Russell Taylor (RT) – Boggabri Coal

Independent Chair: David Ross (DR)

Independent Secretary: Debbie Corlet (DC)

Agenda Items	Who to Present
1. Welcome, Introductions and Apologies	DR
2. Declaration of Pecuniary or other interests	DR
3. Confirmation of the Minutes of the previous meeting – Thursday 18 February 2021	DR
4. Business arising from the previous minutes – Action List Distributed	DR
5. Correspondence	HR
6. Company Reports and Overview of Activities	SD, HR, DN, RB
7. General Business including Modification 8	ALL
8. Next Meeting – Thursday 12 August 2021	

Agenda Item	Discussion	Action/By Whom
1.	Welcome, Introductions and Apologies – DR welcomed everyone.	
2.	Declaration of pecuniary or other interests – DR shared that he is paid a fee to chair these meetings as is DC for typing the minutes. RG has a property that falls into the 'Zone of Affectation' for acquisition, and he also leases country from Boggabri and WHC.	
3.	Confirmation of the minutes of the previous meeting (18 February 2021) – The CCC endorsed the minutes as an acceptable record of what was discussed although RD advised that she had typed up a lot of extra	

	information which wasn't included in the minutes and why she contacted DR. DR wanted to thank Tim for all his help and support over the years.	
4.	<p>Business Arising from the previous minutes</p> <ul style="list-style-type: none"> • Provide update for housing as required in VPA (ongoing action). • Provide cross section figure of BCO's coal seams. • Make / install signs for cultural area at Gins Leap. <p>While further details are provided in Section 6, HR confirmed that they have installed signage on the gate. MN – The sign is up there. Other places have a sign with scale of penalties – destruction of archaeological areas and what the penalties can be.</p>	ACTION 1 – Idemitsu to add penalties to signs
5.	<p>Correspondence</p> <p>NSW Department of Planning, Industry & Environment</p> <ul style="list-style-type: none"> • 3 Yearly Independent Environmental Audit report and BTM Groundwater Model review accepted by DPIE. • Annual Review submitted 29/4/21. Extension granted to the due date for Conservation Agreements over Biodiversity Offset Areas. <p>National Parks Wildlife Service & Biodiversity Conservation Trust – Exchange of information re long term security of biodiversity offset properties.</p> <p>Department of Agriculture, Water & Environment – Federal Approval Audit Report submitted. Ongoing consultation prior to being finalised.</p> <p>Environment Protection Authority (EPA) – Monthly Noise Reports. EPL 12407 Annual return submitted. Letter received regarding blast in July 2020. No regulatory action to be taken.</p> <p>Forestry Corporation NSW – Continuing negotiations about access / compensation agreements.</p>	
6.	<p>Company Reports and Overview of Activities by Boggabri Coal</p> <p>Housing VPA – General Housing</p> <p>SD observed that the mine is reviewing options for construction of housing in 2022. BCO currently own 13 blocks in Boggabri but is not required to build on each of these. An architect is currently being engaged to develop initial design proposals for discussion with Council. Construction of the ELF is complete. Internal fit out complete. Senior staff roles filled. Opening late May (subject to licence).</p> <p>This facilitated a discussion on who will own the blocks and who the houses are being built for (lower income earners versus miners).</p> <p>RG – The houses were to be built for 'lower income' local residents, not those working at the mine.</p>	

<p>HR observed that BCO builds the houses for sale. There is no timing factor as we could sell them now or after the mine has gone. It is to alleviate additional housing pressure in the area. With respect to who the houses are to be sold to, HR noted that the details are covered in the Statement of Commitment as it refers to in our approval and all the details are in there. We'll take this on board though and look at the finer detail.</p> <p>SD – There would be restrictions and constraints and so all needs to be considered. There are lots of options. MN – 13 houses in Boggabri area but what's happening with the Narrabri area? SD – It's not 13 houses but 13 blocks of land to build townhouses in Boggabri, so maybe only 7 houses over those 13 blocks, because of ELF obligations. Our priority is Boggabri, but we have an obligation in Narrabri.</p> <p>With respect to the ELF, SD noted that we expect to have around 6 staff members. We have had a very sound response. Can probably have around 26 kids.</p> <p>Exploration Update – 40 exploration holes are planned to be drilled this year. 14 completed to date in 2021.</p> <p>2021 Completed Tree Clearing – 15.91 ha completed clearing (mining) and 2.72 ha completed clearing (exploration).</p> <p>Production Update – 2021 YTD – Overburden – Moved 18,854,971 bcm. Coal mined was 2,640,585 T and coal railed was 2,444,645 T.</p> <p>Correspondence –</p> <p>RD – In regard to the Conservation Agreement that will be sorted by 30 June 2022. Is this going to happen this time? HR – That is the due date for our State Approval, which we are working towards. Yes, we are on track to achieve the Conservation Agreements. Biodiversity takes a long time to review and that plays a big part on those timeframes as well.</p> <p>RD – I think a property was missed out on the last Minutes?</p> <p>MN – Can we get a copy of your Approval. What are the offsets / the hectares / the biodiversity?</p> <p>RD – How many actual properties come under this approval? DN – There are complexities over the properties with landowners. We've been ironing out how many Agreements need to be in place. Maybe 20 or 22 individual Agreements with combination of areas that are offset. Think in total there are 27 properties. SD observed that some are owned 100% by Boggabri Coal and some are partially owned by joint venture parts.</p>	<p>ACTION 2 - HR to check to see if a property was missed</p> <p>ACTION 3 – HR to include slides on what is in the Approval (offsets, hectares, biodiversity etc).</p>
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<p>A discussion was instigated by MN seeking a guarantee that the land and offsets will not have gas pipes running through those properties?</p> <p>SD and HR responded that this cannot be guaranteed. There'll be a Biodiversity Conservation Agreement over that property. If someone wants to do something on that property, it'll have to go through the as we have no control over what happens in the future. We own the property and have the property rights but in terms of Government approvals or government decision – we may not have rights at all times.</p> <p>RK and DR also observed that the Hunter Gas pipeline CCCs have been inactive for a long time. We don't know any of that information and it is purely hypothetical. APA don't have the exact routing of the proposal and there is no precise information at the moment.</p> <p>MN – Are you under the pump to get your licence for your biodiversity offsets.</p> <p>HR – We share your concerns. We are pursuing Conservation Agreements and will do so feverishly to satisfy our approval obligations and due dates.</p> <p>HR – We can present on our Biodiversity Offset Area's for the next CCC - slides on scale and scope of biodiversity / talk about the properties and the ag. Offset properties / broken into sections. Put names of the properties on the slides as well.</p> <p>RD instigated a discussion about the burying of tyres and the implications for the mine's EPL. HR responded that that disposal of end-of-life tyres can be undertaken in accordance with our agreement. It is not currently contemplated in our EPL – it is in our Project Approval. It is referred to in our Environmental Assessment and included in a Management Plan. RD questioned whether it is a breach of the EPL. HR – The EPA have given the concurrence.</p> <p>DR – Is there a glitch in the paperwork?</p> <p>HR – Yes, the EPL is meant to reflect all the requirements.</p> <p>RD – If it's not written into it, you've done something that is a breach on the license. That's how the community will look at it. Most of the EPL licenses have approval to do these things. I can't see that variation on your EPL 12407. Our community is really upset about that.</p> <p>HR – We stopped the activity and we got approval to continue.</p> <p>HR – The condition of the EPL in the Act that they must make it current with the legislation. Born 2006 and now at 2021, at a point to make a change but didn't change the EPL.</p> <p>Bore extraction since previous meeting – BCO has extracted 99.9 ML from its alluvium bores since the 18/2/2021.</p> <p>HR – A bit over 1ML a day is extracted from the bore field.</p> <p>In response to a question from RG, HR noted that BCO has a requirement in the Water Management Strategy to share water with the other two nearby mines. We do talk about sharing water but no need to share water recently. There's been a discussion about it lately as Tarrawonga was looking to get rid of excess water, but we don't need it.</p>	<p>ACTION 4 – Monitor the information that does become available on the gas proposal for any potential changes</p> <p>ACTION 5 – TSR graph / slide on scale and scope of biodiversity. With names of the properties</p> <p>ACTION 6 – HR to provide link to Project Approval re tyre disposal</p>
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	<p>Community Complaints – July 2020 – there was 1 event that listed 2 complaints.</p> <p>RG – What’s the percentage of trees that are growing?</p> <p>HR – We have a varying degree of success. Some areas are going really well. During the drought, we procured a significant number of tube stock and then the drought hit. We planted tube stock where there was no water in the profile. We took the position that we might as well plant them and supplement with hand watering. In some areas it was a failure as there was no moisture in the soil and the water just fell through the cracks. Some areas are going great. Along the river, some are starting to come good after all the rain.</p>	
7.	<p>General Business</p> <p>Boggabri Coal Mine Proposed Modification Update</p> <p>BCOPL is seeking to modify the existing Project Approval (SSD 09_0182). The proposal consists of:</p> <ul style="list-style-type: none"> Increasing the approved maximum depth of mining down to the Templemore Coal Seam. Recover an additional 61.6 million tonnes (ROM) coal resource within the currently approved Mine Disturbance Boundary. Extend mine life by six years to 2039. Construct a specifically designed fauna movement crossing across the existing haul road between the Southern Rehabilitation Area and the western side of the regional biodiversity corridor. <p>What is changing due to the proposed Modification?</p> <ul style="list-style-type: none"> Approved Mine Life – proposed to change by six years to 2039. Project Disturbance – 2047 ha. No change proposed to approved disturbance boundary. Changed proposed due to Fauna Movement Crossing (approx. 1.1 ha direct disturbance). Annual Production – ROM 8.6 Mtpa average production with maximum proposed at 9.1 Mtpa. Eight additional coal seams to be targeted below Merriown down to and including Templemore seam. <p>MN – In regard to comments about tyres. What happens with the waste oil?</p> <p>HR – We recycle as much as possible.</p> <p>MN – Between all the mines why isn’t there a recycle centre set up already. I want to create jobs for our people that they can run independently from the mines. It could be a good opportunity for the mine and indigenous people.</p> <p>SD – We opened up a process and can discuss possibilities at the next CCC and what the opportunities could be.</p> <p>MN – Scar Trees – Raps have concluded (6 or 7 trees) would be suitable for display at Red Chief – others to be returned to approximately where they previously came from. Stakeholder meeting soon.</p> <p>SD – We have a financial commitment to the childcare centre. That means that even if spots aren’t filled, we will still support the centre, financially. We are confident it’ll go well.</p> <p>RD – Was the Mod8 application still under 4.55 or has that changed?</p>	<p>ACTION 7 – HR to provide numbers on tyres and how much oil is recycled / what is recycled</p> <p>ACTION 8 – BCO to report back each meeting re tyre recycling</p>

<p>HR – Exactly the same section that it'll be assessed under. RD – Under minimal impact. RB – Yes, publicly exhibited. We don't control the timeframe but the Regulators and the Planning Department both at state and federal level control when it goes to exhibition.</p> <p>DR – Modification – Replaces Statement of Environmental Effects (SSE – old requirement) Submitting a Modification Report is now a requirement.</p> <p>Environmental Assessment studies complete, public display expected to commence July 2021. Mod 8 Newsletter #02 will be distributed to interested parties before public exhibition of the Modification Report.</p> <p>Overview of MOD8 Findings Noise and Blasting. Air Quality. Groundwater. Surface Water. Biodiversity. Aboriginal Cultural Heritage & Historic Heritage. Soils, Land and Rehabilitation. Traffic & Transport. Social and Additional considerations.</p> <p>RB – Explained that this is not an extensive list and what was selected was because they thought it would be of interest. If there is anything else, please let BCO know, and they can report back at the next CCC meeting.</p> <p>RB – Predicted in the order of 500 megalitres into groundwater. RD – That's a considerable amount. RB – I think around 750 megalitres from memory.</p> <p>RD – What colour will the rock drains be? Don't want white. HR – We'll find out and report back at the next CCC meeting.</p> <p>MN – Is that (wildlife corridor) going to stay there? Guaranteed? RB – We can only mine to the yellow section (where the triangle section is). We haven't completed the archaeological assessment as yet as it is exploration data. We'll make that assessment then. If you go to the southwest of the edge – there's no obvious coal reserves in that area but in the area between the yellow and red, but we don't have the data to support as yet but looks to be extremely high for mining. We have a project approval that goes out to the red line and the clause that says 250 metres of that red line, so where you see the green spots can be approved after an assessment about the viability and then provide a submission to the Secretary to change that approval or lean on that approval.</p> <p>RB – We'll keep everyone updated as the process goes through each step and stage.</p> <p>Tree Troff Update Frequented by birds, possums and goannas. Monitoring program currently in place servicing all 10 Tree Troff.</p>	<p>ACTION 9– BCO to report exact number of megalitres</p> <p>ACTION 10 – BCO to report back what colour the rock drains will be</p> <p>ACTION 11 – Newsletter and exhibition details to be sent to David who will provide to CCC members</p> <p>ACTION 12 – HR to present analysis data from the Tree Troff</p>
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	Biodiversity Offset Areas HR noted that the CCC Biodiversity Offsets Property site visit to be arranged. April's pest management program was rained out, the next program commenced on 10 May and will run for 2 weeks. Fencing occurring on Merriendi. Offset tree planting to commence in winter on Merriendi, Braefield and Nioka North. Approx. 86,000 Tubestocks to be planted.	
8.	Next meeting date - Next meeting Thursday 12 August 2021 at the Boggabri Golf Club at 9:30 am.	

Meeting Closed at 12:00 pm

Appendix 1: Actions

Page No	Action No	Description	Date Raised
2	1	Add penalties to signs	13 May 2021
3	2	HR to check to see if a property was missed.	13 May 2021
3	3	HR to include slides on what is in the Approval (offsets, hectares, biodiversity etc).	13 May 2021
4	4	DR and HR to monitor the information that does become available on the gas proposal for any potential changes	13 May 2021
4	5	TSR graph / slide on scale and scope of biodiversity. With names of the properties	13 May 2021
4	6	HR to provide link to Project Approval re tyre disposal	13 May 2021
5	7	HR to provide numbers on tyres and how much oil is recycled / what is recycled	13 May 2021
5	8	BOC to report back each meeting re tyre recycling	13 May 2021
6	9	BCO to report exact number of megalitres	13 May 2021
6	10	BCO to report back what colour the rock drains will be	13 May 2021
6	11	Newsletter and exhibition details to be sent to David who will provide to CCC members	13 May 2021
6	12	HR to present analysis data from the Tree Troff	13 May 2021

13.9 DELEGATES REPORT - TARRAWONGA COMMUNITY CONSULTATIVE COMMITTEE MEETING - 12 MAY 2021

Responsible Officer: Lloyd Finlay, Councillor

Author: Delece Hartnett, Personal Assistant to Mayor and General Manager

Attachments: 1. Minutes - Tarrawonga Community Consultative Committee Meeting - 12 May 2021 [↓](#) 

DELIVERY PROGRAM ALIGNMENT**4 Leadership**

Objective 4.4 Our strategic goals will be achieved through transparent and accountable planning and reporting

Strategy 4.4.3 Report in a clear, concise manner that is easily understood

RECOMMENDATION

1. That Council note Cr Finlay's Delegates Report from the Tarrawonga Community Consultative Committee Meeting held on Wednesday 12 May 2021.

DELEGATES REPORT

Please find attached the Tarrawonga Community Consultative Committee Meeting Minutes from the meeting that was held on Wednesday 12 May 2021.



Minutes of the 64th Meeting of the Tarrawonga Coal Mine Community Consultative Committee (TCCC)

Meeting Held	12 th of May 2021 between 10:00AM- 11.45 AM		
Venue	Tarrawonga Training Room		
Agenda Item	Discussion and Description	Action and Accountability	Status/ Date
1. Present and Apologies	<u>Present:</u> Mr David Ross (DR)- Independent Chairman, Mr Wade Hudson (WH)- GSC Representative Mr David Moses (DM)- GSC Representative Mr Lloyd Finlay (LF)- NSC Representative, Mrs Rebecca Ryan (RR)- Community Representative, Mr Jack Morrissey (JM)- GSC Representative Mr Tian Oosthuizen (TOo)- TCM, Mr Tony Dwyer (TD)- WHC, Mr Darren Swain (DS)- WHC, Mr Sebastien Moreno (SM)- TCM, Miss Madeleine Wright (MW)- TCM,		
	<u>Apologies:</u> Mrs Colleen Fuller (CF)- Community Representative		

Meeting Minutes of Tarrawonga Coal Mine – Community Consultative Committee

1



Minutes of the 64th Meeting of the Tarrawonga Coal Mine Community Consultative Committee (TCCC)

Meeting Held	12 th of May 2021 between 10:00AM- 11.45 AM		
Venue	Tarrawonga Training Room		
Agenda Item	Discussion and Description	Action and Accountability	Status/ Date
2. Declaration of Pecuniary or Non-Pecuniary Interests	DR- declared that he is paid a fee for participation as Independent Chairman. DR also discussed members departing the CCC and the difficulties identifying potential replacements. LF declared that he leases WHC properties		
3. Previous Minutes Actions	Proceed with advertisement for new TCCC members.	DR- Chamber of Commerce member interested in joining TCCC and will have to fill the application form.	
	RR- regarding blasting and road closure. ~30min wait on the 27 April 2021. SM - advised that all the neighbours who have requested to are informed by email or sms prior to a blast. Anyone can be added to that list at any time. The general public can also check the WHC website for day and date of blast and if a road closure will be in place. TOo- added there is always a good reason	RR- To provide the details of the person who commented on the road closure wait, so SM can contact this person and add her to blast notification list if requested.	

2

Meeting Minutes of Tarrawonga Coal Mine – Community Consultative Committee



Minutes of the 64th Meeting of the Tarrawonga Coal Mine Community Consultative Committee (TCCC)

Meeting Held	12 th of May 2021 between 10:00AM- 11.45 AM		
Venue	Tarrawonga Training Room		
Agenda Item	Discussion and Description	Action and Accountability	Status/ Date
	for delaying a blast. For example to meet environmental obligations or sometimes due to technical challenge on the ground but TCM always tries to minimize the time for a road closure.		
4. Business Arising	No update		
5. Mine Progress Report	TOo advised: <ul style="list-style-type: none"> - TRIFR = 2.65 as a result of an operator standing on a rock, LTI free = 897 days - Production impacted by rainfall in March but on track with Overburden and Coal for the Quarter and below budget. 		
6. Environmental Monitoring report	MW <ul style="list-style-type: none"> - Read and explained the Quarterly Environmental Report results. - Advised MOD9 was submitted in March. - Several EMPs are being updated - Annual Return and Review 2020 		

3

Meeting Minutes of Tarrawonga Coal Mine – Community Consultative Committee



Minutes of the 64th Meeting of the Tarrawonga Coal Mine Community Consultative Committee (TCCC)

Meeting Held	12 th of May 2021 between 10:00AM- 11.45 AM		
Venue	Tarrawonga Training Room		
Agenda Item	Discussion and Description	Action and Accountability	Status/ Date

	<p>were submitted in March</p> <ul style="list-style-type: none"> - BTM GW model was submitted and NRAR comments being reviewed. Model to be reviewed in 3 years and some of those comments to be addressed then. <p>TD</p> <ul style="list-style-type: none"> - Presented MOD9 (Waste tyres disposal) submission - Commitments for in pit tyres disposal include recording, monitoring and development of risk assessment. WHC will regularly assess technology and industry best practices to manage end of life large tyres and will use the waste hierarchy priority matrix to reuse as much as possible. At present, burial of tyres is the only feasible option for WHC. It is also a common practice across the mining industry. TCM received comments from 		
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Meeting Minutes of Tarrawonga Coal Mine – Community Consultative Committee

4



Minutes of the 64th Meeting of the Tarrawonga Coal Mine Community Consultative Committee (TCCC)

Meeting Held	12 th of May 2021 between 10:00AM- 11.45 AM		
Venue	Tarrawonga Training Room		
Agenda Item	Discussion and Description	Action and Accountability	Status/ Date

	<p>agencies including from NSC and is now awaiting determination from DPIE. EPA is the regulator for waste management matters but MOD9 is required prior to EPA assessment.</p> <p>DM- How many tyres in total?</p> <p>TD- More than 350 tyres will be buried over the life of mine.</p> <p>DR- Members of community raised concerns that MOD9 was not discussed at the February TCCC meeting.</p> <p>TD – It was an oversight. The draft MOD9 report was prepared in late 2020 but submitted to DPIE in March 2021. The wording referring to February TCCC was not updated before the submission.</p> <p>TOo- reiterated that any community concern should not wait for next CCC meeting and</p>		
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Minutes of the 64th Meeting of the Tarrawonga Coal Mine Community Consultative Committee (TCCC)

Meeting Held	12 th of May 2021 between 10:00AM- 11.45 AM		
Venue	Tarrawonga Training Room		
Agenda Item	Discussion and Description	Action and Accountability	Status/ Date

	should be raised with TCM immediately. TCM would be happy to clarify any concern in a timely manner.		
7. General business	<p>DR- Asked if there was anything the community should be mindful of about the mining operation?</p> <p>TOO- There is no major change to expect in coming months. Rocglen mine crew will finish soon and will come over to assist TCM with rehabilitation. This will provide employment opportunity for those operators and accelerate TCM rehabilitation process.</p> <p>DR- Discussion around what can be changed in the next 12 months and what could be done during next CCC meeting CCC members showed interest in</p> <ul style="list-style-type: none"> - doing a tour of the rehabilitation areas - doing a mine tour - seeing a presentation of the blasting 	TCM - to organise a mine tour	









Minutes of the 64th Meeting of the Tarrawonga Coal Mine Community Consultative Committee (TCCC)

Meeting Held	12 th of May 2021 between 10:00AM- 11.45 AM		
Venue	Tarrawonga Training Room		
Agenda Item	Discussion and Description	Action and Accountability	Status/ Date
	processes - understand training/ education programs or opportunities		
8.Complaints	MW – No complaints in this reporting period		
9. Next Meeting and Other Comments	DR- advised next CCC meetings dates: - TCCC: 11 th August 2021 - TCCC: 27 th October 2021 - BTM CCC: 28 th October 2021		

13.10 2021/2022 OPERATIONAL PLAN

Responsible Officer: Andrew Brown, Acting Director Planning, Strategy and People

Author: Alice Gemmell-Smith, Corporate Planning and Audit Officer

- Attachments:**
1. 2021/2022 Operational Plan (under separate cover) 
 2. Appendix A - 2021/2022 Revenue Policy (under separate cover) 
 3. Appendix B - 2021/2022 Fees and Charges (under separate cover) 
 4. Appendix C - 2021/2022 Operational Budget (under separate cover) 
 5. Appendix D - 2021/2022 Capital Works Program (under separate cover) 
 6. Public Submissions received for the Draft 2021/2022 Operational Plan and Appendices (under separate cover) 

DELIVERY PROGRAM ALIGNMENT**4 Leadership**

- | | |
|-----------|-----------------------------------------------------------------------------------------------------|
| Objective | 4.4 Our strategic goals will be achieved through transparent and accountable planning and reporting |
| Strategy | 4.4.2 Ensure effective and sound local governance practice |

EXECUTIVE SUMMARY

The 2021/2022 Operational Plan (“**Operational Plan**”) and related attachments provide the public with a plan of Council’s strategic and business activities, financial planning, spending, Capital Works Program, Revenue Policy, and Fees and Charges for the next financial year.

Under the *Local Government Act 1993* (“**LG Act**”), Council must prepare an Operational Plan incorporating Council’s draft Budget, Fees and Charges and Revenue Policy and Capital Works Program and have it adopted before the beginning of each financial year. The Operational Plan outlines the activities to be undertaken that year, as part of the Delivery Program under the Integrated Planning and Reporting framework.

The Office of Local Government released a Circular to councils on 1 May 2020 (20-15) with advice to councils, that their existing Delivery Program would apply for a further 12 months (until 2022), due to the extenuating circumstances as a result of the COVID-19 pandemic.

The draft Operational Plan was placed on public exhibition for 28 days, between Tuesday 18 May 2021 and Wednesday 16 June 2021. During this time, Council called for submissions from the public on the draft documents to enable further consideration at this Ordinary Council meeting.

RECOMMENDATION

1. That Council adopt the 2021/2022 Operational Plan and Appendices, as attached, and incorporate the following amendments:
 - a. Action 4.1.1.11 be amended to “Maintain Council Connecting Business online business directory and network platform.”
 - b. Appendix A: 2021/2022 Revenue Policy be amended to include “In accordance with section 566(3) of the LG Act, it has been determined that the maximum rate

of interest payable on overdue rates and charges for the period 1 July 2021 to 30 June 2022 (inclusive) will be 6.0% per annum.”

- c. Minor typographical errors corrected.
2. That in relation to the report “2021/2022 Operational Plan”, Council make the following determinations:
 - a. That in relation to ordinary rates, Council adopt the 2.0% annual maximum rate peg, as approved by the Independent Pricing and Regulatory Tribunal, and in accordance with Section 494 of the LG Act and a 1.0% catch up in accordance with Section 511 of the LG Act. Council make and levy the ordinary rates for the year 1 July 2021 to 30 June 2022, as per the attached Appendix A – 2021/2022 Revenue Policy.
 - b. That in relation to the special rate, Council adopt the 2.0% annual maximum rate peg, as approved by the Independent Pricing and Regulatory Tribunal, and in accordance with Section 495 of the LG Act and a 1.0% catch up in accordance with Section 511 of the LG Act. Council make and levy the special rate for the year 1 July 2021 to 30 June 2022, as per the attached Appendix A - 2021/2022 Revenue Policy.
 - c. That is relation to water supply charges; in accordance with section 501 and Section 502 of the LG Act, Council make and levy the charges as per the attached Appendix A - 2021/2022 Revenue Policy.
 - d. That is relation to sewerage service charges; in accordance with section 501 and Section 502 of the LG Act, Council make and levy the charges as per the attached Appendix A - 2021/2022 Revenue Policy.
 - e. That is relation to waste management charges; in accordance with Section 496, Section 501 and Section 502 of the LG Act, Council make and levy the charges as per the attached Appendix A - 2021/2022 Revenue Policy.
 - f. That in relation to interest on overdue rates and charges, Council make and impose the maximum charge for interest of 6.0% from 1 July 2021 to 20 June 2022 inclusive on overdue rates and charges as determined by the Minister for Local Government, in accordance with Section 566 (3) of the LG Act.
 - g. That in relation to the exhibited fees and charges as per the attached Appendix B – 2021/2022 Fees and Charges, Council adopt the fees and charges for services provided by Council in accordance with Section 502 of the LG Act.
3. That Council note the submission received and formally advise the party, who made the written submission on Council’s draft 2021/2022 Operational Plan, of Council’s decision on the matter.
4. That Council note that the Draft watermark will be removed from the 2021/2022 Operational Plan suite of documents and will undergo corporate branding prior to being uploaded to Council’s website.

BACKGROUND

In 2009, the NSW Government introduced the current Integrated Planning and Reporting Framework for NSW Local Government (“**the Framework**”). This was embedded into the LG Act. The framework includes the requirement to prepare a long-term Community Strategic Plan, along with a four-year Delivery Program, Operational Program and Resourcing Strategy.

Under the Framework, all councils in NSW must have an annual Operational Plan, adopted before the beginning of each financial year, outlining the activities to be undertaken that year, as part of the four-year Delivery Program.

The Office of Local Government released a Circular to Councils on the 1 May 2020 (20-15) with advice to councils, that their existing Delivery Program would apply for a further 12 months (until 2022), due to the extenuating circumstances as a result of the COVID-19 pandemic.

The Operational Plan and related attachments provide the public with a plan of Council's strategic and business activities, financial planning, spending, Capital Works Program, Revenue Policy, and Fees and Charges for the next financial year.

The Framework and Operational Plan guidelines are pursuant to sections 405 and 406 of the LG Act.

CURRENT SITUATION

Under the LG Act, Council must prepare an Operational Plan incorporating Council's draft Budget, Fees and Charges and Revenue Policy and Capital Works Program each financial year.

The Operational Plan details the activities Council will undertake during the upcoming financial year in order to meet Delivery Program objectives. The Plan sets the priority areas of focus for Council; detailing the programs, actions and capital works that will be carried out. It also shows the public the draft Budget for the coming financial year and Council's proposed Revenue Policy and Fees and Charges.

The draft Operational Plan, once endorsed by Council, is publicly exhibited for a minimum of 28 days prior to its finalisation and review by Council. The draft Operational Plan was on public exhibition between Tuesday 18 May 2021 and Wednesday 16 June 2021.

Since the public exhibition stage of the draft Operational Plan, amendments that have been identified are included in the draft Operational Plan and are as follows:

Section Amended	Nature of Amendment
Action 4.1.1.11	Changed from: <ul style="list-style-type: none">- <i>"Develop and maintain Council Connecting Business platform database"</i> To: <ul style="list-style-type: none">- <i>"Maintain Council Connecting Business online business directory and network platform."</i>
Appendix A: 2021/2022 Revenue Policy page 3	Amended to include: <i>"In accordance with section 566(3) of the LG Act, it has been determined that the maximum rate of interest payable on overdue rates and charges for the period 1 July 2021 to 30 June 2022 (inclusive) will be 6.0% per annum."</i>
2021/2022 Operational Plan Document Suite	Corrections made to minor typographical errors.

FINANCIAL IMPLICATIONS

This report recommends the final Budget, Capital Works Program, Revenue Policy, and Fees and Charges for adoption for the 2021/2022 financial year.

Two road projects in the draft 2021/2022 Capital Works Program, being the Pilliga Road upgrade and the Flood Damage Restoration (following the February 2020 flood event) are likely to carry across 2021/2022 into 2022/2023:

Pilliga Road Upgrade

Council has been granted \$6,231,000 to upgrade Pilliga Road (MR127), but due to delivery capacity, has only budgeted \$2,000,000 for 2021/2022. These works will be scheduled to be commenced in the latter half of the 2021/2022 financial year with the remainder of the project being programed for completion in 2022/2023.

Flood Damage Restoration (February 2020)

Council is awaiting the outcome of its flood damage claim for restoration works to shire roads following the damage that occurred in the February 2020 flood event. Council's claim is for approximately \$7,400,000. In anticipation of receiving a large portion of the funds, Council has budgeted \$3,700,000 in its 2021/2022 capital works program. Until the outcome of the flood event claim is known the total resourcing required to complete these works is unknown. It is Council's intent to complete this project as soon as possible dependent on the outcome of the claim, funding, and resources.

STATUTORY AND POLICY IMPLICATIONS

Section 405 of the *Local Government Act 1993* addresses the requirements and the process for the establishment, by a council, of an annual Operational Plan.

Section 406 of the *Local Government Act 1993* identifies the guidelines councils are to follow to establish the Integrated Planning and Reporting Framework.

CONSULTATION

The draft Operational Plan was placed on public exhibition for 28 days, between Tuesday 18 May 2021 and Wednesday 16 June 2021. During this time, Council called for submissions from the public on the draft documents for further consideration at this Ordinary Council Meeting.

During the public exhibition period one (1) submissions was received. Details of the submission are provided below and are attached to this report.

External Consultation

Submission received:

Submitter's Name	Date	Submission Description	Responsible Directorate	Responding Manager	Directorate Comment	Recommendation
Mike Carberry	15 June 2021	Requesting the gravel re-sheeting of SR276 Cardale Mollee Road, Narrabri be included in the 2021/2022 Capital Works Program.	Infrastructure Delivery	Manager Road Services	Not feasible at this time.	Director of Infrastructure Delivery to write a response to Mr Carberry.

Internal Consultation

- Councillors.
- Executive and senior management (including additional Council staff).

14 CONFIDENTIAL (CLOSED COUNCIL) MEETING

RECOMMENDATION

That Council move into Closed (Public Excluded) Meeting of Council and that the press and members of the public be asked to leave the room whilst Council considers the following items:

14.1 Compulsory Acquisition Lot 11 DP1253835 from A.W. Carberry and P.M. Carberry - Culgoora Road

This matter is considered to be confidential under Section 10A(2) - (c) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

14.2 Contract 2021-22/05 Watercart Hire

This matter is considered to be confidential under Section 10A(2) - (d)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

14.3 Contract 2021-22/03 Provision of Periodic Maintenance of Sealed Roads

This matter is considered to be confidential under Section 10A(2) - (d)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

14.4 Contract 2021-22/04 - Tipping Truck Hire

This matter is considered to be confidential under Section 10A(2) - (d)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

RECOMMENDATION

That Council move out of Closed (Public Excluded) Meeting and that the resolutions from the Closed (Public Excluded) Meeting be read out to those present by the General Manager or their nominee.

15 MEETING CLOSED
