

**MINUTES OF NARRABRI SHIRE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE NARRABRI SHIRE COUNCIL CHAMBERS, 46-48 MAITLAND STREET, NARRABRI  
ON TUESDAY, 23 FEBRUARY 2021 AT 1.02PM**

**PRESENT:** Mayor Ron Campbell (Mayor), Cr Cameron Staines (Deputy Mayor), Cr Maxine Booby, Cr Ron Campey, Cr Lloyd Finlay, Cr Robert Kneale, Cr Annie McMahon, Cr Catherine Redding.

**IN ATTENDANCE:** Stewart Todd (General Manager), Lindsay Mason (Director Corporate and Community Services), Shane Burns (Director Infrastructure Delivery) and Delece Hartnett (Minute Clerk).

Proceedings of the meeting commenced at 1.02pm.

**1 OPENING PRAYER BY A MEMBER OF THE NARRABRI MINISTER'S FRATERNAL**

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Members and officers were upstanding for the opening prayer by Rev Paul Cosier of Narrabri Uniting Church, in association with the Narrabri Ministers Fraternal.

**2 ACKNOWLEDGEMENT OF COUNTRY**

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The Mayor acknowledged the Traditional Owners of the land on which the Council met, the Kamilaroi people, and the Council paid its respects to Elders past and present.

**3 APOLOGIES/GRANTING OF LEAVE OF ABSENCES**

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Nil, Council noted Cr McMahon's advice that she would be late to the meeting.

**4 DECLARATION OF PECUNIARY AND NON- PECUNIARY INTERESTS**

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Nil.

**5 ITEMS TO BE CONSIDERED IN THE CONFIDENTIAL (PUBLIC EXCLUDED) MEETING**

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**MINUTE 013/2021**

Moved: Cr Robert Kneale                      Seconded: Cr Ron Campey

**That the following matters will be considered in the Closed (Public Excluded) Meeting:**

- **13.1 Provision Of New Doctors Residence in Boggabri**

In Favour: Crs Ron Campbell, Cameron Staines, Maxine Booby, Ron Campey, Lloyd Finlay, Robert Kneale and Catherine Redding

Against: Nil

**CARRIED 7/0**

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**6 PRESENTATIONS**

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Nil.

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**7 CONFIRMATION OF MINUTES**

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**MINUTE 014/2021**

Moved: Cr Robert Kneale                      Seconded: Cr Cameron Staines

- 1. That the minutes of Ordinary Meeting of the Narrabri Shire Council held on 15 December 2020 comprising Minute Nos 205/2020 to 230/2020 as circularised be confirmed and signed as a correct record by the Mayor.**

In Favour:      Crs Ron Campbell, Cameron Staines, Maxine Booby, Ron Campey, Lloyd Finlay, Robert Kneale and Catherine Redding

Against:        Nil

**CARRIED 7/0**

**MINUTE 015/2021**

Moved: Cr Robert Kneale                      Seconded: Cr Cameron Staines

- 1. That the minutes of Extraordinary Council Meeting of the Narrabri Shire Council held on 27 January 2021 comprising Minute Nos 001/2021 to 012/2021 as circularised be confirmed and signed as a correct record by the Mayor.**

In Favour:      Crs Ron Campbell, Cameron Staines, Maxine Booby, Ron Campey, Lloyd Finlay, Robert Kneale and Catherine Redding

Against:        Nil

**CARRIED 7/0**

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**8 MAYORAL MINUTE**

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**8.1 MAYORAL MINUTE - USE OF POWERS UNDER S226(D) OF THE LOCAL GOVERNMENT ACT FOR LIGHTING INFRASTRUCTURE****MINUTE 016/2021**

Moved: Mayor Ron Campbell

- 1. That Council note the Mayor's use of the powers under section 226 (d) of the Local Government Act; enabling the procurement of lighting infrastructure to enable the Festival of Rugby to take place.**

In Favour: Crs Ron Campbell, Cameron Staines, Maxine Booby, Ron Campey, Lloyd Finlay, Robert Kneale and Catherine Redding

Against: Nil

**CARRIED 7/0**

**8.2 MAYORAL MINUTE - MAYORAL APPOINTMENTS FOR DECEMBER 2020/JANUARY-FEBRUARY 2021****MINUTE 017/2021**

Moved: Mayor Ron Campbell

- 1. That Council note the Mayoral Appointments for the period December 2020/January-February 2021.**

In Favour: Crs Ron Campbell, Cameron Staines, Maxine Booby, Ron Campey, Lloyd Finlay, Robert Kneale and Catherine Redding

Against: Nil

**CARRIED 7/0**

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**9 OUR SOCIETY**

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**9.1 GRANT ACTIVITY REPORT - 01 JULY 2020 TO 31 DECEMBER 2020****MINUTE 018/2021**

Moved: Cr Cameron Staines      Seconded: Cr Ron Campey

- 1. That Council note the grant activity report for the period 1 July 2020 to 31 December 2020.**

In Favour:      Crs Ron Campbell, Cameron Staines, Maxine Booby, Ron Campey, Lloyd Finlay, Robert Kneale and Catherine Redding

Against:      Nil

**CARRIED 7/0**

**MINUTE 019/2021**

Moved: Cr Cameron Staines      Seconded: Cr Ron Campey

- 1. That Council bring forward for discussion, Agenda Item 12.1 - Audit, Risk & Improvement Committee Annual Report, at the time of 1.20pm.**

In Favour:      Crs Ron Campbell, Cameron Staines, Maxine Booby, Ron Campey, Lloyd Finlay, Robert Kneale and Catherine Redding

Against:      Nil

**CARRIED 7/0**

At 1.30pm, Cr Ron Campey left the meeting.

At 1.31pm, Cr Ron Campey returned to the meeting.

**12.1 AUDIT, RISK & IMPROVEMENT COMMITTEE ANNUAL REPORT****MINUTE 020/2021**

Moved: Cr Cameron Staines      Seconded: Cr Maxine Booby

- 1. That Council note the Audit, Risk & Improvement Committee Annual Report presented by the Chair of the Audit, Risk & Improvement Committee.**

In Favour:      Crs Ron Campbell, Cameron Staines, Maxine Booby, Ron Campey, Lloyd Finlay, Robert Kneale and Catherine Redding

Against:      Nil

**CARRIED 7/0**

**9.2 NORTHERN INLAND ACADEMY OF SPORT - NARRABRI SHIRE COUNCIL ASSOCIATE PARTNER PROPOSAL 2021****MINUTE 021/2021**

Moved: Cr Cameron Staines      Seconded: Cr Robert Kneale

- 1. That Council agree to the proposal from Northern Inland Academy of Sport (NIAS) and funding the \$2,000.00 from the 2020/21 Community Grants Fund.**

In Favour:      Crs Ron Campbell, Cameron Staines, Maxine Booby, Ron Campey, Lloyd Finlay, Robert Kneale and Catherine Redding

Against:      Nil

**CARRIED 7/0**

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**10 OUR ENVIRONMENT**

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**10.1 BOGGABRI FLOOD STUDY****MINUTE 022/2021**

Moved: Cr Maxine Booby      Seconded: Cr Robert Kneale

- 1. That Council adopt the Boggabri Flood Study 2021, as attached to this report.**

In Favour:      Crs Ron Campbell, Cameron Staines, Maxine Booby, Ron Campey, Lloyd Finlay, Robert Kneale and Catherine Redding

Against:      Nil

**CARRIED 7/0**

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**11 OUR ECONOMY**

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Nil.

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**12 OUR CIVIC LEADERSHIP**

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**12.2 DELEGATES REPORT - NARRABRI MINE COMMUNITY CONSULTATIVE COMMITTEE MEETING - 16 DECEMBER 2020****MINUTE 023/2021**

Moved: Cr Catherine Redding      Seconded: Cr Lloyd Finlay

- 1. That Council note Cr Redding's Delegates Report from the Narrabri Mine Community Consultative Committee Meeting held on Wednesday 16 December 2020.**

In Favour:      Crs Ron Campbell, Cameron Staines, Maxine Booby, Ron Campey, Lloyd Finlay, Robert Kneale and Catherine Redding

Against:      Nil

**CARRIED 7/0**

**12.3 DELEGATES REPORT - NARRABRI GAS PROJECT COMMUNITY CONSULTATIVE COMMITTEE - 8 DECEMBER 2020****MINUTE 024/2021**

Moved: Cr Robert Kneale                      Seconded: Cr Ron Campey

- 1. That Council note Cr Kneale's Delegates Report from the Narrabri Gas Project Community Consultative Committee Meeting held on Tuesday 8 December 2020.**

In Favour:      Crs Ron Campbell, Cameron Staines, Maxine Booby, Ron Campey, Lloyd Finlay, Robert Kneale and Catherine Redding

Against:        Nil

**CARRIED 7/0**

**12.4 DELEGATES REPORT - MEDICAL PROFESSIONALS HOUSING COMMITTEE MEETING, WEE WAA - JANUARY 2021****MINUTE 025/2021**

Moved: Cr Maxine Booby                      Seconded: Cr Ron Campey

- 1. That Council note Cr Booby's Delegates Report from the Medical Professionals Housing Committee Meeting held on 28 January 2021.**

In Favour:      Crs Ron Campbell, Cameron Staines, Maxine Booby, Ron Campey, Lloyd Finlay, Robert Kneale and Catherine Redding

Against:        Nil

**CARRIED 7/0**

At 1:49 pm, Cr Catherine Redding left the meeting.

**12.5 INVESTMENT REPORT - DECEMBER 2020****MINUTE 026/2021**

Moved: Cr Robert Kneale                      Seconded: Cr Ron Campey

- 1. That Council note the Investment Report for December 2020.**

In Favour:      Crs Ron Campbell, Cameron Staines, Maxine Booby, Ron Campey, Lloyd Finlay and Robert Kneale

Against:        Nil

**CARRIED 6/0**

**12.6 INVESTMENT REPORT - JANUARY 2021****MINUTE 027/2021**

Moved: Cr Ron Campey                      Seconded: Cr Maxine Booby

- 1. That Council note the Investment Report for January 2021.**

In Favour:      Crs Ron Campbell, Cameron Staines, Maxine Booby, Ron Campey, Lloyd Finlay and Robert Kneale

Against:        Nil

**CARRIED 6/0**

At 1:52 pm, Cr Catherine Redding returned to the meeting.

**12.7 ACCEPTANCE OF TENDERS UNDER DELEGATION - DECEMBER 2020****MINUTE 028/2021**

Moved: Cr Ron Campey                      Seconded: Cr Robert Kneale

- 1. That Council note the determination of tenders under delegation for the period to December 2020.**

In Favour:      Crs Ron Campbell, Cameron Staines, Maxine Booby, Ron Campey, Lloyd Finlay, Robert Kneale and Catherine Redding

Against:        Nil

**CARRIED 7/0**



**12.8 2021 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT - CANBERRA 20-23 JUNE 2021****MINUTE 029/2021**

Moved: Cr Cameron Staines      Seconded: Cr Ron Campey

- 1. That Council approve both the Mayor and the Deputy Mayor to attend the National General Assembly in Canberra on 20 – 23 June 2021.**
- 2. That Council consider putting any motion(s) to the National General Assembly in accordance with the Discussion Paper Criteria (which close on 26 March 2021).**
- 3. That Council authorise the Mayor to lodge motion(s) to the National General Assembly in accordance with the Discussion Paper Criteria.**

In Favour:      Crs Ron Campbell, Cameron Staines, Maxine Booby, Ron Campey, Lloyd Finlay, Robert Kneale and Catherine Redding

Against:      Nil

**CARRIED 7/0**

**12.9 MINUTES OF THE AUDIT, RISK AND IMPROVEMENT COMMITTEE****MINUTE 030/2021**

Moved: Cr Cameron Staines      Seconded: Cr Maxine Booby

- 1. That Council note the Minutes of the Audit, Risk and Improvement Committee meeting held on 16 December 2020.**
- 2. That Council accept the resignation from Mr Conrad Bolton and formally thank him for his service to Council as a member of the Audit, Risk and Improvement Committee.**
- 3. That Council not fill the vacancy on the Audit, Risk and Improvement Committee, due to the current membership satisfying its Terms of Reference.**

In Favour:      Crs Ron Campbell, Cameron Staines, Maxine Booby, Ron Campey, Lloyd Finlay, Robert Kneale and Catherine Redding

Against:      Nil

**CARRIED 7/0**

**12.10 NARRA-BRIGHT EVENT - REQUEST FOR SUSPENSION OF ALCOHOL FREE ZONE****MINUTE 031/2021**

Moved: Cr Lloyd Finlay                      Seconded: Cr Catherine Redding

- 1. That Council suspend the Alcohol Free Zone along Maitland Street, Narrabri (between Lloyd Street and Bowen Street) from 5:00PM Friday 19 March 2021 to 12:00AM Sunday 21 March 2021, for the purposes of encouraging businesses to offer outdoor dining during the Narra-BRIGHT CBD Activation event.**

In Favour: Crs Ron Campbell, Cameron Staines, Maxine Booby, Ron Campey, Lloyd Finlay, Robert Kneale and Catherine Redding

Against: Nil

**CARRIED 7/0**

**12.11 RIGHT OF CARRIAGE WAY - LOT 3 DP1154624****MINUTE 032/2021**

Moved: Cr Maxine Booby                      Seconded: Cr Cameron Staines

- 1. That Council grant an easement for Right of Carriage Way 3.5 metre burdening Lot 3 DP1154624 and benefitting Lot 4 DP1154624.**
- 2. That Council authorise the General Manager to sign all necessary documents to give effect to the transaction.**

In Favour: Crs Ron Campbell, Cameron Staines, Maxine Booby, Ron Campey, Lloyd Finlay, Robert Kneale and Catherine Redding

Against: Nil

**CARRIED 7/0**

**12.12 CODE OF MEETING PRACTICE - RECOGNITION AND ACKNOWLEDGEMENT OF SERVICE MEN AND WOMEN****MINUTE 033/2021**

Moved: Cr Ron Campey                      Seconded: Cr Cameron Staines

- 1. That Council adopt the Code of Meeting Practice to include the recognition of Australian service men and women.**

In Favour: Crs Ron Campbell, Cameron Staines, Maxine Booby, Ron Campey, Lloyd Finlay, Robert Kneale and Catherine Redding

Against: Nil

**CARRIED 7/0**

**12.13 QUARTERLY BUDGET REVIEW STATEMENT - DECEMBER 2020****MINUTE 034/2021**

Moved: Cr Ron Campey                      Seconded: Cr Lloyd Finlay

- 1. That Council adopt the Quarterly Budget Review Statement for the period ended 31 December 2020 as the revised Budget estimates for the year ended 30 June 2021 and the Operational Plan and Capital Works Plan be amended accordingly.**

In Favour: Crs Ron Campbell, Cameron Staines, Maxine Booby, Ron Campey, Lloyd Finlay, Robert Kneale and Catherine Redding

Against: Nil

**CARRIED 7/0**

**12.14 OPERATIONAL AND SERVICE PLAN QUARTERLY REPORT - DECEMBER 2020****MINUTE 035/2021**

Moved: Cr Cameron Staines                      Seconded: Cr Lloyd Finlay

- 1. That Council adopt the December 2020 Quarterly Operational and Service Plan Report, as attached, detailing Council's progress in meeting its actions, capital works and key performance measures.**

In Favour: Crs Ron Campbell, Cameron Staines, Maxine Booby, Ron Campey, Lloyd Finlay, Robert Kneale and Catherine Redding

Against: Nil

**CARRIED 7/0**

**12.15 DELIVERY PROGRAM 6 MONTHLY PROGRESS REPORT - DECEMBER 2020****MINUTE 036/2021**

Moved: Cr Lloyd Finlay                      Seconded: Cr Ron Campey

- 1. That Council adopt the Delivery Program 6 Monthly Progress Report, as attached, detailing Council's progress in meeting its objectives, strategies and measures up to the December 2020 period.**

In Favour: Crs Ron Campbell, Cameron Staines, Maxine Booby, Ron Campey, Lloyd Finlay, Robert Kneale and Catherine Redding

Against: Nil

**CARRIED 7/0**

**13 CONFIDENTIAL (CLOSED COUNCIL) MEETING****MINUTE 037/2021**

Moved: Cr Lloyd Finlay                      Seconded: Cr Ron Campey

**That at 2.23pm Council move into Closed (Public Excluded) Meeting of Council and that the press and members of the public be asked to leave the room whilst Council considers the following items:**

**13.1 Provision Of New Doctors Residence in Boggabri**

**This matter is considered to be confidential under Section 10A(2) - (f) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.**

In Favour: Crs Ron Campbell, Cameron Staines, Maxine Booby, Ron Campey, Lloyd Finlay, Robert Kneale and Catherine Redding

Against: Nil

**CARRIED 7/0**

**13.1 PROVISION OF NEW DOCTORS RESIDENCE IN BOGGABRI****MINUTE 038/2021**

Moved: Cr Lloyd Finlay                      Seconded: Cr Maxine Booby

- 1. That Council provide a suitable prefabricated home on vacant Council land at 37 Dalton Street Boggabri, at an estimated cost of \$274,800.**
- 2. That the provision of the home be funded from the Maules Creek Coal Voluntary Planning Agreement (VPA) for Boggabri Community projects.**
- 3. That Council upon the successful completion of the new residence, place 29 Laidlaw St, Boggabri for sale with an authorised real estate agent in its current condition; any profits from sale are to be placed into a reserve for Community Projects within Boggabri.**
- 4. That rental income received from 37 Dalton Street, Boggabri be placed into a reserve (restricted) for maintenance and upkeep of the 37 Dalton Street Boggabri.**
- 5. That Council approve the use of the Council Seal for all relevant documents to enact this resolution.**

In Favour: Crs Ron Campbell, Cameron Staines, Maxine Booby, Ron Campey, Lloyd Finlay, Robert Kneale and Catherine Redding

Against: Nil

**CARRIED 7/0**

Cr McMahon arrived at the meeting at 2.43pm.

**MINUTE 039/2021**

Moved: Cr Annie McMahon      Seconded: Cr Cameron Staines

**That at 2.45pm Council move out of Closed (Public Excluded) Meeting and that the resolutions from the Closed (Public Excluded) Meeting be read out to those present by the Chair of the Meeting or their nominee.**

In Favour:      Crs Ron Campbell, Cameron Staines, Maxine Booby, Ron Campey, Lloyd Finlay, Robert Kneale, Annie McMahon and Catherine Redding

Against:      Nil

**CARRIED 8/0**

**14      MEETING CLOSED**

The Meeting closed at 2.46pm.

The minutes of this meeting are scheduled to be confirmed at the Ordinary Council Meeting to be held on 23 March 2021.

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**CHAIRPERSON**