



I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: Tuesday, 23 February 2021
Time: 1.00pm
Location: Narrabri Shire Council Chambers
46-48 Maitland Street
Narrabri

AGENDA

Ordinary Council Meeting 23 February 2021

**Stewart Todd
GENERAL MANAGER**

PUBLIC FORUM (held outside formal Council Meeting)

The Council may hold a public forum prior to each Ordinary Meeting of the Council for the purpose of hearing oral submissions from members of the public on items of business to be considered at the meeting (listed on the Agenda).

Public forums may also be held prior to Extraordinary Council Meetings and meetings of committees of the Council.

Public forums are to be chaired by the mayor or their nominee.

Request to Speak in the Public Forum

To speak at a public forum, a person must first make an application to the Council in the approved form. Applications to speak at the public forum must be received by 5pm on the working day before the date on which the public forum is to be held and must identify the item of business on the agenda of the Council meeting the person wishes to speak on, and whether they wish to speak 'for' or 'against' the item.

Approved speakers at the public forum are to register with the Council any written, visual or audio material to be presented in support of their address to the Council, and to identify any equipment needs at 5pm on the working day before the Public Forum.

The General Manager or their delegate may refuse to allow such material to be presented.

A person may apply to speak on no more than 2 items of business on the agenda of the Council Meeting.

Legal representatives acting on behalf of others are not to be permitted to speak at a public forum unless they identify their status as a legal representative when applying to speak at the public forum.

The General Manager or their delegate may refuse an application to speak at a public forum.

No more than three (3) speakers are to be permitted to speak 'for' or 'against' each item of business on the agenda for the Council Meeting.

If more than the permitted number of speakers apply to speak 'for' or 'against' any item of business, the general manager or their delegate may, in consultation with the mayor or the mayor's nominated chairperson, increase the number of speakers permitted to speak on an item of business, where they are satisfied that it is necessary to do so to allow the council to hear a fuller range of views on the relevant item of business.

Each speaker will be allowed three (3) minutes to address the Council. This time is to be strictly enforced by the Chairperson.

The Chairperson of the meeting can grant one extension of up to a maximum of two (2) minutes, should further information, be considered to be important to the Council. This is solely at the discretion of the Chair.

Speakers at public forums must not digress from their nominated item on the agenda. If a speaker digresses to irrelevant matters, the Chairperson is to direct the speaker not to do so. If a speaker fails to observe a direction from the chairperson, the speaker will not be further heard.

A councillor (including the chairperson) may, through the chairperson, ask questions of a speaker following their address at a Public Forum. Questions put to a speaker must be direct, succinct and without argument. Debate will not be permitted by the speaker, Councillors or staff.

Speakers are under no obligation to answer a question. Answers by the speaker, to each question are to be limited to three (3) minutes.

Speakers at public forums cannot ask questions of the Council, Councillors or Council staff.

The general manager or their nominee may, with the concurrence of the chairperson, address the council for up to 5 minutes in response to an address to the council at a public forum after the address and any subsequent questions and answers have been finalised.

Where an address made at a public forum raises matters that require further consideration by council staff, the general manager may recommend that the council defer consideration of the matter pending the preparation of a further report on the matters.

The *“Request to Speak in Public Forum”*, at an Ordinary Council Meeting, can be obtained, from Council’s Administration Office, or by downloading it from Council’s website at:

<http://www.narrabri.nsw.gov.au/speaking-at-public-forum-1232.html>



USE OF MOBILE PHONES AND UNAUTHORISED RECORDING OF MEETINGS

Councillors, council staff and members of the public must ensure that mobile phones are turned to silent during meetings of the council and committees of the council.

(Clause 15.20 Code of Meeting Practice)

A person must not live stream or use an audio recorder, video camera, mobile phone or any other device to make a recording of the proceedings of a meeting of the council or a committee of the council without the prior authorisation of the Council.

(Clause 15.21 Code of Meeting Practice)

AUDIO RECORDING NOTICE

Council advises that this Meeting will be recorded for the purpose of webcasting, and made available on the Internet. As such, all those present should refrain from making any defamatory statements. It is requested that Councillors within the duration of the Meeting, limit discussions to only the business on the agenda and what is permissible under our Code of Meeting Practice.

(Clause 5.20 Code of Meeting Practice)



Mayor
Cr Ron Campbell



Deputy Mayor
Cr Cameron Staines



Cr Maxine Booby



Cr Ron Campey



Cr Lloyd Finlay



Cr Robert Kneale



Cr Annie McMahon



Cr Cathy Redding



General Manager
Mr Stewart Todd



Director
Infrastructure Delivery
Mr Shane Burns



Director Corporate &
Community Services
Mr Lindsay Mason

Corporate values



Integrity

Ensuring transparency and honesty in all our activities.



Leadership

Providing guidance and direction to our community and our people.



Customer Focus

Delivering prompt, courteous and helpful services and being responsive to the community's changing needs.



Accountability

Accepting our responsibility for the provision of quality services and information.



Respect

Treating everyone with courtesy, dignity and fairness.



Excellence

Being recognised for providing services, programs and information which consistently meet and exceeds standards.

Strategic *direction*

OUR VISION

A strong and vibrant regional growth centre providing a quality living environment for the entire Shire community.



Theme 1: OUR SOCIETY

Strategic Direction 1: Safe, Inclusive and Connected Community

A safe, supportive community where everyone feels welcomed, valued and connected.



Theme 2: OUR ENVIRONMENT

Strategic Direction 2: Environmentally Sustainable and Productive Shire

Maintaining a healthy balance between our natural and built environments.



Theme 3: OUR ECONOMY

Strategic Direction 3: Progressive and Diverse Economy

A strong, diverse economy that attracts, retains and inspires business, industry and tourism growth.



Theme 4: OUR CIVIC LEADERSHIP

Strategic Direction 4: Collaborative and Proactive Leadership

Working pro-actively together to achieve our shared vision with strong strategic direction.

AGENDA

1	Opening Prayer by a Member of the Narrabri Minister's Fraternal	9
2	Acknowledgement of Country	9
3	Apologies/Granting of Leave of Absences	9
4	Declaration of Pecuniary and Non- Pecuniary Interests	9
5	Items to be Considered in the Confidential (Public Excluded) Meeting.....	9
6	Presentations	10
7	Confirmation of Minutes	10
8	Mayoral Minute	31
8.1	Mayoral Minute - Use of powers under s226(d) of the Local Government Act for Lighting Infrastructure	31
8.2	Mayoral Minute - Mayoral Appointments for December 2020/January- February 2021	32
9	Our Society.....	34
9.1	Grant Activity Report - 01 July 2020 to 31 December 2020	35
9.2	Northern Inland Academy of Sport - Narrabri Shire Council Associate Partner Proposal 2021.....	41
10	Our Environment.....	68
10.1	Boggabri Flood Study.....	69
11	Our Economy.....	72
	Nil reports.	
12	Our Civic Leadership	74
12.1	Audit, Risk & Improvement Committee Annual Report.....	75
12.2	Delegates Report - Narrabri Mine Community Consultative Committee Meeting - 16 December 2020.....	83
12.3	Delegates Report - Narrabri Gas Project Community Consultative Committee - 8 December 2020	87
12.4	Delegates Report - Medical Professionals Housing Committee Meeting, Wee Waa - January 2021	90
12.5	Investment Report - December 2020.....	93
12.6	Investment Report - January 2021	96
12.7	Acceptance of Tenders Under Delegation - December 2020	99
12.8	2021 National General Assembly of Local Government - Canberra 20-23 June 2021.....	101
12.9	Minutes of the Audit, Risk and Improvement Committee.....	116
12.10	Narra-BRIGHT Event - Request for Suspension of Alcohol Free Zone.....	123

12.11	Right of Carriage Way - Lot 3 DP1154624	129
12.12	Code of Meeting Practice - Recognition and Acknowledgement of Service Men and Women	132
12.13	Quarterly Budget Review Statement - December 2020.....	135
12.14	Operational and Service Plan Quarterly Report - December 2020.....	148
12.15	Delivery Program 6 Monthly Progress Report - December 2020	151
13	Confidential (Closed Council) Meeting	154
13.1	Provision Of New Doctors Residence in Boggabri.....	154
14	Meeting Closed	154

1 OPENING PRAYER BY A MEMBER OF THE NARRABRI MINISTER'S FRATERNAL

Members and officers are asked to be upstanding for the opening prayer.

2 ACKNOWLEDGEMENT OF COUNTRY

I'd like to begin by acknowledging the Traditional Owners of country throughout Australia, and in particular the Gomeroi People of the Kamilaroi Nation, and recognise their continuing connection to land, waters and culture.

We pay our respects to their Elders past, present and emerging.

3 APOLOGIES/GRANTING OF LEAVE OF ABSENCES

4 DECLARATION OF PECUNIARY AND NON- PECUNIARY INTERESTS

Councillors are reminded of their obligation to declare their interest in any matters listed before them.

In considering your interest, you are reminded to include pecuniary, non-pecuniary and conflicts of interest as well as any other interest you perceive or may be perceived of you.

Councillors may declare an interest at the commencement of the meeting, or alternatively at any time during the meeting should any issue progress or arise that would warrant a declaration.

Councillors must state their reasons in declaring any type of interest.

5 ITEMS TO BE CONSIDERED IN THE CONFIDENTIAL (PUBLIC EXCLUDED) MEETING

Extract from Council's Code of Meeting Practice:

14 CLOSURE OF COUNCIL MEETINGS TO THE PUBLIC

Grounds on which meetings can be closed to the public

14.1 The council or a committee of the council may close to the public so much of its meeting as comprises the discussion or the receipt of any of the following types of matters:

- (a) personnel matters concerning particular individuals (other than councillors),
- (b) the personal hardship of any resident or ratepayer,
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
- (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,

- (e) information that would, if disclosed, prejudice the maintenance of law,
- (f) matters affecting the security of the council, councillors, council staff or council property,
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege,
- (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land,
- (i) alleged contraventions of the council's code of conduct.

Note: Clause 14.1 reflects section 10A(1) and (2) of the Act.

- 14.2 The council or a committee of the council may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.

Note: Clause 14.2 reflects section 10A(3) of the Act.

The following matters will be considered in the Closed (Public Excluded) Meeting:

- 13.1 Provision Of New Doctors Residence in Boggabri

6 PRESENTATIONS

Presentation requests received to date:

- Nil.

7 CONFIRMATION OF MINUTES

RECOMMENDATION

That the minutes of the Ordinary Meeting of the Narrabri Shire Council held on 15 December 2020 comprising Minute Nos 205/2020 to 230/2020 as circularised be confirmed and signed as a correct record by the Mayor.

RECOMMENDATION

That the minutes of the Extraordinary Council Meeting of the Narrabri Shire Council held on 27 January 2021 comprising Minute Nos 001/2021 to 012/2021 as circularised be confirmed and signed as a correct record by the Mayor.

**MINUTES OF NARRABRI SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE NARRABRI SHIRE COUNCIL CHAMBERS, 46-48 MAITLAND STREET, NARRABRI
ON TUESDAY, 15 DECEMBER 2020 AT 1.03PM**

PRESENT: Cllr Ron Campbell (Mayor) Cr Cameron Staines (Deputy Mayor), Cr Maxine Booby, Cr Ron Campey, Cr Lloyd Finlay, Cr Robert Kneale, Cr Catherine Redding.

IN ATTENDANCE: Stewart Todd (General Manager), Shane Burns (Director Infrastructure Delivery) Lindsay Mason (Director Corporate and Community Services), Delece Hartnett (Minute Clerk).

Proceedings of the meeting commenced at 1:03pm.

1 OPENING PRAYER BY A MEMBER OF THE NARRABRI MINISTER'S FRATERNAL

Members and officers were upstanding for the opening prayer by Rev Keith Bates of New Life Christian Fellowship Narrabri, in association with the Narrabri Ministers Fraternal.

2 ACKNOWLEDGEMENT OF COUNTRY

The Mayor acknowledged the Traditional Owners of the land on which the Council met, the Kamilaroi people, and the Council paid its respects to Elders past and present.

3 APOLOGIES/GRANTING OF LEAVE OF ABSENCES

MINUTE 205/2020

Moved: Cllr Robert Kneale Seconded: Cllr Cameron Staines

That the apology received from Cr McMahon be accepted.

In Favour: Crs Lloyd Finlay, Maxine Booby, Catherine Redding, Cameron Staines, Ron Campey, Robert Kneale and Ron Campbell

Against: Nil

CARRIED 7/0

4 DECLARATION OF PECUNIARY AND NON- PECUNIARY INTERESTS

Nil.

5 ITEMS TO BE CONSIDERED IN THE CONFIDENTIAL (PUBLIC EXCLUDED) MEETING

MINUTE 206/2020

Moved: Cr Cameron Staines Seconded: Cr Robert Kneale

That the following matters will be considered in the Closed (Public Excluded) Meeting:

13.1 Northern NSW Inland Port

13.2 Australia Day Award 2021 Nominations

In Favour: Crs Lloyd Finlay, Maxine Booby, Catherine Redding, Cameron Staines, Ron Campey, Robert Kneale and Ron Campbell

Against: Nil

CARRIED 7/0

6 PRESENTATIONS

Nil.

7 CONFIRMATION OF MINUTES

MINUTE 207/2020

Moved: Cr Maxine Booby Seconded: Cr Ron Campey

That the minutes of Ordinary Meeting of the Narrabri Shire Council held on 27 November 2020 comprising Minute Nos 185/2020 to 204/2020 as circularised be confirmed and signed as a correct record by the Mayor.

In Favour: Crs Lloyd Finlay, Maxine Booby, Catherine Redding, Cameron Staines, Ron Campey, Robert Kneale and Ron Campbell

Against: Nil

CARRIED 7/0

MINUTE 208/2020

Moved: Cr Cameron Staines Seconded: Cr Ron Campey

That Council bring forward agenda item 11.1 – ‘Development Application DA2021/0012 for Proposed Bunnings Store’.

In Favour: Crs Lloyd Finlay, Maxine Booby, Catherine Redding, Cameron Staines, Ron Campey, Robert Kneale and Ron Campbell

Against: Nil

CARRIED 7/0

11.1 DEVELOPMENT APPLICATION DA2021/0012 FOR PROPOSED BUNNINGS STORE**MINUTE 209/2020**

Moved: Cr Cameron Staines Seconded: Cr Ron Campey

- 1. The Council release the existing restriction on the use of land numbered 6 in the second schedule shown on Folio: 13/1242823**
- 2. That Council grant consent to Development Application DA2021/0012, subject to conditions outlined in attachment 2 of the report, for Bunnings Store and associated access and car parking, business identification signs and directional signs on Lot 13 DP 1242823 13 Caroline Way, Narrabri.**

In Favour: Crs Lloyd Finlay, Maxine Booby, Catherine Redding, Cameron Staines, Ron Campey, Robert Kneale and Ron Campbell

Against: Nil

CARRIED 7/0

MINUTE 210/2020

Moved: Cr Cameron Staines Seconded: Cr Lloyd Finlay

That Council bring forward item 12.5 – 2019/2020 Annual Financial Statements.

In Favour: Crs Lloyd Finlay, Maxine Booby, Catherine Redding, Cameron Staines, Ron Campey, Robert Kneale and Ron Campbell

Against: Nil

CARRIED 7/0

12.5 2019/2020 ANNUAL FINANCIAL STATEMENTS**MINUTE 211/2020**

Moved: Cr Robert Kneale Seconded: Cr Ron Campey

That Council note the 2019/2020 audited Annual Financial Statements.

In Favour: Crs Lloyd Finlay, Maxine Booby, Catherine Redding, Cameron Staines, Ron Campey, Robert Kneale and Ron Campbell

Against: Nil

CARRIED 7/0

At 1:25 pm, Cr Ron Campey left the meeting.

At 1:28 pm, Cr Ron Campey returned to the meeting.

8 MAYORAL MINUTE

8.1 MAYORAL MINUTE - MAYORAL APPOINTMENTS FOR NOVEMBER/DECEMBER 2020**MINUTE 212/2020**

Moved: Cllr Ron Campbell

That Council note the Mayoral Appointments for the period November/December 2020.

In Favour: Cllrs Lloyd Finlay, Maxine Booby, Catherine Redding, Cameron Staines, Ron Campey, Robert Kneale and Ron Campbell

Against: Nil

CARRIED 7/0

9 OUR SOCIETY

9.1 AUSTRALIA DAY EVENTS - FREE ACCESS TO SHIRE POOLS**MINUTE 213/2020**

Moved: Cllr Maxine Booby Seconded: Cllr Robert Kneale

That Council provide free entry to Narrabri Shire pools on Australia Day, 26 January 2021.

In Favour: Cllrs Lloyd Finlay, Maxine Booby, Catherine Redding, Cameron Staines, Ron Campey, Robert Kneale and Ron Campbell

Against: Nil

CARRIED 7/0

10 OUR ENVIRONMENT

10.1 NARRABRI SHIRE ABORIGINAL CULTURAL HERITAGE STUDY**MINUTE 214/2020**

Moved: Cr Maxine Booby Seconded: Cr Catherine Redding

- 1. That Council adopt the Aboriginal Cultural Heritage Study – Narrabri Local Government Area - Part 1: Report, as attached to this report. Save and accept Table 7.1 ‘Tulladunna’.**
- 2. Amend Table 7.1 ‘Tulladunna’ to “Aboriginal Reserve and campsite was used as a site for many families. The site from the 1960’s was also used by itinerant cotton chipping workers.”**

In Favour: Crs Lloyd Finlay, Maxine Booby, Catherine Redding, Cameron Staines, Ron Campey, Robert Kneale and Ron Campbell

Against: Nil

CARRIED 7/0

10.2 DRAFT BOGGABRI FLOOD STUDY**MINUTE 215/2020**

Moved: Cr Robert Kneale Seconded: Cr Lloyd Finlay

- 1. That Council endorse the Draft Boggabri Flood Study for the purposes of public exhibition.**
- 2. That Council place on public exhibition the Draft Boggabri Flood Study for a period of at least twenty-eight (28) days, and during the exhibition period call for and accept submissions from the public on the draft study.**

In Favour: Crs Lloyd Finlay, Maxine Booby, Catherine Redding, Cameron Staines, Ron Campey, Robert Kneale and Ron Campbell

Against: Nil

CARRIED 7/0

10.3 LEARDS FOREST PRECINCT ENVIRONMENTAL TRUST FUNDING APPLICATIONS - DECEMBER 2020**MINUTE 216/2020**

Moved: Cr Lloyd Finlay Seconded: Cr Robert Kneale

That Council, pursuant to the provisions of section 356 of the Local Government Act 1993, grant financial assistance of \$16,791.00 from the Environmental Grant Program to the:

- a. Boggabri Golf Club - \$10,000.00 for lopping of trees; and**
- b. Fairfax Public School - \$6,791.00 for upgrade to kitchen garden.**

In Favour: Crs Lloyd Finlay, Maxine Booby, Catherine Redding, Cameron Staines, Ron Campey, Robert Kneale and Ron Campbell

Against: Nil

CARRIED 7/0

11 OUR ECONOMY**11.2 REVOCATION OF NARRABRI AIRPORT AS A SECURITY CONTROLLED AIRPORT****MINUTE 217/2020**

Moved: Cr Cameron Staines Seconded: Cr Lloyd Finlay

That Council note the revocation of the security controlled status of the Narrabri Airport.

In Favour: Crs Lloyd Finlay, Maxine Booby, Catherine Redding, Cameron Staines, Ron Campey, Robert Kneale and Ron Campbell

Against: Nil

CARRIED 7/0

12 OUR CIVIC LEADERSHIP

12.1 REQUEST FOR APPOINTMENT OF DELEGATE TO THE SANTOS COMMUNITY CONSULTATIVE COMMITTEE**MINUTE 218/2020**

Moved: Cr Cameron Staines Seconded: Cr Ron Campey

That Council re-confirm the appointment of Cr Redding and Cr Kneale as Council's delegates and Cr Campey as alternate delegate to the Narrabri Gas Project Community Consultative Committee.

In Favour: Crs Lloyd Finlay, Maxine Booby, Catherine Redding, Cameron Staines, Ron Campey, Robert Kneale and Ron Campbell

Against: Nil

CARRIED 7/0

12.2 REQUEST FOR APPOINTMENT OF DELEGATE TO THE WATER TECHNICAL ADVISORY GROUP FOR THE NARRABRI GAS PROJECT**MINUTE 219/2020**

Moved: Cr Maxine Booby Seconded: Cr Ron Campey

That Council appoint Cr Redding as the primary delegate, and Cr Staines as the alternate delegate to the Water Technical Advisory Group for the Narrabri Gas Project.

In Favour: Crs Lloyd Finlay, Maxine Booby, Catherine Redding, Cameron Staines, Ron Campey, Robert Kneale and Ron Campbell

Against: Nil

CARRIED 7/0

12.3 INVESTMENT REPORT - NOVEMBER 2020**MINUTE 220/2020**

Moved: Cr Maxine Booby Seconded: Cr Catherine Redding

That Council note the Investment Report for November 2020.

In Favour: Crs Lloyd Finlay, Maxine Booby, Catherine Redding, Cameron Staines, Ron Campey, Robert Kneale and Ron Campbell

Against: Nil

CARRIED 7/0

12.4 2019/2020 ANNUAL REPORT**MINUTE 221/2020**

Moved: Cr Robert Kneale Seconded: Cr Ron Campey

- 1. That Council adopt the 2019/2020 Annual Report, as attached to this report.**
- 2. That Council note that the 2019/2020 Annual Report will undergo corporate branding.**

In Favour: Crs Lloyd Finlay, Maxine Booby, Catherine Redding, Cameron Staines, Ron Campey, Robert Kneale and Ron Campbell

Against: Nil

CARRIED 7/0

12.6 NOTICE OF MOTION - RECOGNITION AND ACKNOWLEDGEMENT OF AUSTRALIAN SERVICE MEN AND WOMEN**MINUTE 222/2020**

Moved: Cr Ron Campey Seconded: Cr Cameron Staines

- 1. That Council amend the Code of Meeting Practice and insert the following recognition within the document, and distribute for public exhibition:**

“Council acknowledges the sacrifice made by Australian service men and women, in particular those who gave their lives in defence of the freedom we enjoy today”.

- 2. That Council place on public exhibition the amended Code of Meeting Practice for a period of at least twenty-eight (28) days, and during the exhibition period call for and accept submissions from the public on the Practice Document.**

In Favour: Crs Lloyd Finlay, Maxine Booby, Catherine Redding, Cameron Staines, Ron Campey, Robert Kneale and Ron Campbell

Against: Nil

CARRIED 7/0

SUSPENSION OF STANDING ORDERS**MINUTE 223/2020**

Moved: Cr Lloyd Finlay Seconded: Cr Maxine Booby

That Council suspend standing orders at 2.44pm.

In Favour: Crs Lloyd Finlay, Maxine Booby, Catherine Redding, Cameron Staines, Ron Campey, Robert Kneale and Ron Campbell

Against: Nil

CARRIED 7/0

RESUMPTION OF STANDING ORDERS**MINUTE 224/2020**

Moved: Cr Cameron Staines Seconded: Cr Maxine Booby

That Council resume standing orders at 3.02pm.

In Favour: Crs Lloyd Finlay, Maxine Booby, Catherine Redding, Cameron Staines, Ron Campey, Robert Kneale and Ron Campbell

Against: Nil

CARRIED 7/0

13 CONFIDENTIAL (CLOSED COUNCIL) MEETING**MINUTE 225/2020**

Moved: Cr Maxine Booby Seconded: Cr Lloyd Finlay

That at 3.02pm Council move into Closed (Public Excluded) Meeting of Council and that the press and members of the public be asked to leave the room whilst Council considers the following items:

13.1 Northern NSW Inland Port

This matter is considered to be confidential under Section 10A(2) - (d)(i) and (d)(ii) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and information that would, if disclosed, confer a commercial advantage on a competitor of the council.

13.2 Australia Day Award 2021 Nominations

This matter is considered to be confidential under Section 10A(2) - (a) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

In Favour: Crs Lloyd Finlay, Maxine Booby, Catherine Redding, Cameron Staines, Ron Campey, Robert Kneale and Ron Campbell

Against: Nil

CARRIED 7/0

MINUTE 226/2020

Moved: Cr Cameron Staines Seconded: Cr Maxine Booby

That at 3.20pm Council move out of Closed (Public Excluded) Meeting and that the resolutions from the Closed (Public Excluded) Meeting be read out to those present by the Chair of the Meeting or their nominee.

In Favour: Crs Lloyd Finlay, Maxine Booby, Catherine Redding, Cameron Staines, Ron Campey, Robert Kneale and Ron Campbell

Against: Nil

CARRIED 7/0

13.1 NORTHERN NSW INLAND PORT**MINUTE 227/2020**

Moved: Cr Ron Campey Seconded: Cr Lloyd Finlay

- 1. That Council authorise the General Manager to exercise the Call Options on Site 3 and Site 4.**
- 2. That Council in accordance with clause 201 of the Local Government (General) Regulation 2005, include its intention to borrow funds in the relevant Operational Plan and Revenue Policy and notify the Office of Local Government (via NSW TCorp) of its intention to borrow by completing the annual Proposed Borrowing return.**
- 3. That Council include the capital expenditure in the relevant annual budget to purchase Site 3 and Site 4 as outlined in this report.**
- 4. That Council purchase Site 3 and Site 4 for the amounts identified in this report.**
- 5. That Council authorise the use of the Council Seal in relation to all necessary documents associated with this resolution.**

In Favour: Crs Lloyd Finlay, Maxine Booby, Catherine Redding, Cameron Staines, Ron Campey, Robert Kneale and Ron Campbell

Against: Nil

CARRIED 7/0

MINUTE 228/2020

Moved: Cr Maxine Booby Seconded: Cr Ron Campey

That Council move into Committee of the Whole at 3.16pm.

In Favour: Crs Lloyd Finlay, Maxine Booby, Catherine Redding, Cameron Staines, Ron Campey, Robert Kneale and Ron Campbell

Against: Nil

CARRIED 7/0

MINUTE 229/2020

Moved: Cr Maxine Booby Seconded: Cr Cameron Staines

That Council move out of Committee of the Whole at 3.21pm.

In Favour: Crs Lloyd Finlay, Maxine Booby, Catherine Redding, Cameron Staines, Ron Campey, Robert Kneale and Ron Campbell

Against: Nil

CARRIED 7/0

13.2 AUSTRALIA DAY AWARD 2021 NOMINATIONS**MINUTE 230/2020**

Moved: Cr Cameron Staines Seconded: Cr Maxine Booby

COUNCIL HAS TEMPORARILY WITHHELD RESOLUTIONS 1, (a), (b) and (c); 2 and 3 FOR THIS MATTER under Section 10A(2) of the Local Government Act 1993, for the following reasons:

(a) Personnel matters concerning particular individuals (other than Councillors).

In Favour: Crs Lloyd Finlay, Maxine Booby, Catherine Redding, Cameron Staines, Ron Campey, Robert Kneale and Ron Campbell

Against: Nil

CARRIED 7/0

14 MEETING CLOSED

The Meeting closed at 3.21pm.

The minutes of this meeting are scheduled to be confirmed at the Ordinary Council Meeting to be held on 23 February 2021.

.....
MAYOR

**MINUTES OF NARRABRI SHIRE COUNCIL
EXTRAORDINARY COUNCIL MEETING
HELD AT THE NARRABRI SHIRE COUNCIL CHAMBERS, 46-48 MAITLAND STREET, NARRABRI
ON WEDNESDAY, 27 JANUARY 2021 AT 4.25PM**

PRESENT: Mayor Ron Campbell (Mayor), Cr Cameron Staines (Deputy Mayor), Cr Maxine Booby, Cr Ron Campey, Cr Lloyd Finlay, Cr Robert Kneale, Cr Annie McMahon, Cr Catherine Redding.

IN ATTENDANCE: Lindsay Mason (Director Corporate and Community Services), Shane Burns (Director Infrastructure Delivery), Amanda Hannay (Director Planning & Environment - Acting), Delece Hartnett (Minute Clerk)

1 OPENING PRAYER BY A MEMBER OF THE NARRABRI MINISTER'S FRATERNAL

Members and officers were upstanding for the opening prayer read by the Mayor.

2 ACKNOWLEDGEMENT OF COUNTRY

The Mayor acknowledged the Traditional Owners of the land on which the Council met, the Kamilaroi people, and the Council paid its respects to Elders past, present and emerging

3 APOLOGIES/GRANTING OF LEAVE OF ABSENCES

Nil

4 DECLARATION OF PECUNIARY AND NON-PECUNIARY INTERESTS

Councillors are reminded of their obligation to declare their interest in any matters listed before them.

In considering your interest, you are reminded to include pecuniary, non-pecuniary and conflicts of interest as well as any other interest you perceive or may be perceived of you.

Councillors may declare an interest at the commencement of the meeting, or alternatively at any time during the meeting should any issue progress or arise that would warrant a declaration.

Councillors must state their reasons in declaring any type of interest.

COUNCILLOR	ITEM NUMBER	PECUNIARY/ NON-PECUNIARY	REASON
Cr Redding	7.1 – EIS for N2N	Non-Pecuniary/Non-Significant	Affected Landholder

MINUTE 001/2021

Moved: Cr Ron Campey Seconded: Cr Annie McMahon

That the Declaration of Pecuniary and Non-Pecuniary Interests be received and noted.

In Favour: Crs Cameron Staines, Ron Campey, Lloyd Finlay, Robert Kneale, Annie McMahon, Catherine Redding and Ron Campbell

Against: Nil

CARRIED 7/0

5 ITEMS TO BE CONSIDERED IN THE CONFIDENTIAL (PUBLIC EXCLUDED) MEETING

MINUTE 002/2021

Moved: Cr Cameron Staines Seconded: Cr Robert Kneale

That the following matters will be considered in the Closed (Public Excluded) Meeting:

9.1 Memorandum of Understanding

In Favour: Crs Cameron Staines, Maxine Booby, Ron Campey, Lloyd Finlay, Robert Kneale, Annie McMahon, Catherine Redding and Ron Campbell

Against: Nil

CARRIED 8/0

PRESENTATIONS

Presentation requests received to date:

- Nil

MINUTE 003/2021

Moved: Cr Cameron Staines Seconded: Cr Annie McMahon

That Council bring forward Agenda item 8.1 – Northern NSW Inland Port Planning Proposal, for discussion at this time.

In Favour: Crs Cameron Staines, Maxine Booby, Ron Campey, Lloyd Finlay, Robert Kneale, Annie McMahon, Catherine Redding and Ron Campbell

Against: Nil

CARRIED 8/0

MINUTE 004/2021

Moved: Cr Robert Kneale Seconded: Cr Ron Campey

That Council bring forward Agenda item 7.1 – EIS Submission N2N, following discussion on Agenda item no. 8.1.

In Favour: Crs Cameron Staines, Maxine Booby, Ron Campey, Lloyd Finlay, Robert Kneale, Annie McMahon, Catherine Redding and Ron Campbell

Against: Nil

CARRIED 8/0

MOTION

Moved: Cr Ron Campey Seconded: Cr Robert Kneale

That Council move into Committee of the Whole at 4.32pm.

In Favour: Crs Ron Campey, Robert Kneale and Catherine Redding

Against: Crs Cameron Staines, Maxine Booby, Lloyd Finlay, Annie McMahon and Ron Campbell

LOST 3/5

The Motion to move into Committee of the Whole was put to the meeting, and was declared lost.

8.1 NORTHERN NSW INLAND PORT PLANNING PROPOSAL**MOTION**

Moved: Cr Cameron Staines Seconded: Cr Annie McMahon

- 1. That Council note the extensive and detailed consultation undertaken on the Northern NSW Inland Port Planning Proposal.**
- 2. That Council not extend the exhibition period for the Northern NSW Inland Port Planning Proposal and commence the review of the submissions and feedback received, with the review being the subject of a further report to Council.**

AMENDMENT

Moved: Cr Robert Kneale Seconded: Cr Ron Campey

- 1. That Council note the extensive and detailed consultation undertaken on the Northern NSW Inland Port Planning Proposal.**
- 2. That Council extend the exhibition period for the Northern NSW Inland Port Planning Proposal for a period of fourteen (14) days, to assist in the review of the submissions and feedback received, with the review being the subject of a further report to Council.**

In Favour: Crs Ron Campey, Lloyd Finlay, Robert Kneale and Catherine Redding

Against: Crs Cameron Staines, Maxine Booby, Annie McMahon, Ron Campbell

EQUAL

The voting being equal; the Mayor then exercised a casting vote for the amendment.

The amendment was then carried 5-4, therefore becoming the motion.

MINUTE 005/2021

Moved: Cr Robert Kneale Seconded: Cr Maxine Booby

- 1. That Council note the extensive and detailed consultation undertaken on the Northern NSW Inland Port Planning Proposal.**
- 2. That Council extend the exhibition period for the Northern NSW Inland Port Planning Proposal for a period of fourteen (14) days, to assist in the review of the submissions and feedback received, with the review being the subject of a further report to Council.**

In Favour: Crs Maxine Booby, Ron Campey, Lloyd Finlay, Robert Kneale, Annie McMahon, Catherine Redding and Ron Campbell

Against: Cr Cameron Staines

CARRIED 7/1

At 4.47pm, Cr Catherine Redding left the meeting.

6 OUR ENVIRONMENT**7.1 EIS SUBMISSION N2N****MINUTE 006/2021**

Moved: Cr Robert Kneale Seconded: Cr Annie McMahon

That Council make a submission to the NSW Government on the Environmental Impact Statement for the Narromine to Narrabri Inland Rail Project generally in accordance with this report.

In Favour: Crs Cameron Staines, Maxine Booby, Ron Campey, Lloyd Finlay, Robert Kneale, Annie McMahon and Ron Campbell

Against: Nil

CARRIED 7/0

At 5:06 pm, Cr Catherine Redding returned to the meeting.

6 OUR SOCIETY

6.1 NARRABRI SPORTS AND TOURISM PRECINCT MASTERPLAN**MINUTE 007/2021**

Moved: Cr Annie McMahon Seconded: Cr Ron Campey

- 1. That Council endorse the draft Narrabri Sport and Tourism Precinct Masterplan for the purposes of public exhibition, as attached.**
- 2. That Council place on public exhibition the Narrabri Sport and Tourism Precinct Masterplan for the period 1 February 2021 to 1 March 2021, during the exhibition period call for and accept submissions from the public on the draft Masterplan.**

In Favour: Crs Cameron Staines, Maxine Booby, Ron Campey, Lloyd Finlay, Robert Kneale, Annie McMahon, Catherine Redding and Ron Campbell

Against: Nil

CARRIED 8/0

8 OUR CIVIC LEADERSHIP

MINUTE 008/2021

Moved: Mayor Ron Campbell Seconded: Cr Robert Kneale

That Council accept a Supplementary Report for discussion at this time, with the Mayor stating that it complied with Council's 2020 Code of Meeting Practice – 9.3 (b), that Supplementary Report, item 9.2 be discussed as an urgent item, requiring a decision prior to the next ordinary meeting of Council.

In Favour: Crs Cameron Staines, Maxine Booby, Ron Campey, Lloyd Finlay, Robert Kneale, Annie McMahon, Catherine Redding and Ron Campbell

Against: Nil

CARRIED 8/0

8.2 TRAFFIC MANAGEMENT PLAN - FESTIVAL OF RUGBY EVENT, FEBRUARY 2021**MINUTE 009/2021**

Moved: Mayor Ron Campbell Seconded: Cr Robert Kneale

That Council approve the Traffic Management Plan for the Festival of Rugby Pending the following conditions.

- 1. Priority must be given to vehicles “ENTERING” the vehicle parking area to avoid traffic congestion and banking back onto the Newell Highway.**
 - a. the same controls placed on the primary entrance need to be placed on other likely entrances to the event off the Newell Highway. i.e. managing signage, Speed Restrictions (40kmph) etc;**
 - b. Vehicles should not be vetted or provided with information when entering, again to avoid congestion and traffic banking back onto Newell Highway. Marshalls shall position themselves accordingly to point/provide guidance only with discussions and/or exchanging of information taking place elsewhere;**
 - c. Recommended VMS messaging leading into event weekend: (SPECIAL EVENT 5-6 FEB).**
- 2. Additional egress point to allow two way traffic from parking field:**
 - a. Please ensure there is two way access to parking area to enable vehicles to depart and enter, so as not to back vehicles onto highway. i.e. remove a fence panel;**
 - b. RE: Email from police requesting RMS provide wet weather option for parking:**
 - a. Please add wet weather option for wet weather parking. i.e. Showground or other:**
 - c. Provision of appropriate Public Liability insurance to cover the event.**

In Favour: Crs Cameron Staines, Maxine Booby, Ron Campey, Lloyd Finlay, Robert Kneale, Annie McMahon, Catherine Redding and Ron Campbell

Against: Nil

CARRIED 8/0

9 CONFIDENTIAL (CLOSED COUNCIL) MEETING

MINUTE 010/2021

Moved: Cr Ron Campey Seconded: Cr Cameron Staines

That at 5.10pm Council move into Closed (Public Excluded) Meeting of Council and that the press and members of the public be asked to leave the room whilst Council considers the following items:

9.1 Memorandum of Understanding

This matter is considered to be confidential under Section 10A(2) - (d)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

In Favour: Crs Cameron Staines, Maxine Booby, Ron Campey, Lloyd Finlay, Robert Kneale, Annie McMahon, Catherine Redding and Ron Campbell

Against: Nil

CARRIED 8/0

9.1 MEMORANDUM OF UNDERSTANDING**MINUTE 011/2021**

Moved: Cr Maxine Booby Seconded: Cr Annie McMahon

- 1. That Council authorise the Mayor (or delegate) to enter into, on Council's behalf, a non-binding non-exclusive Memorandum of Understanding with Laing O'Rourke.**
- 2. That Council authorise the Mayor and General Manager to make any necessary amendments to finalise the Memorandum of Understanding; if changes are deemed necessary prior to entering into the Memorandum of Understanding.**
- 3. That Council maintain the confidentiality of the Memorandum of Understanding.**

In Favour: Crs Cameron Staines, Maxine Booby, Ron Campey, Lloyd Finlay, Robert Kneale, Annie McMahon, Catherine Redding and Ron Campbell

Against: Nil

CARRIED 8/0

MINUTE 012/2021

Moved: Cr Cameron Staines Seconded: Cr Annie McMahon

That at 5.27pm Council move out of Closed (Public Excluded) Meeting and that the resolutions from the Closed (Public Excluded) Meeting be read out to those present by the Chair of the Meeting or their nominee.

In Favour: Crs Cameron Staines, Maxine Booby, Ron Campey, Lloyd Finlay, Robert Kneale, Annie McMahon, Catherine Redding and Ron Campbell

Against: Nil

CARRIED 8/0

10 MEETING CLOSED

The Meeting closed at 5.28pm.

The minutes of this meeting are scheduled to be confirmed at the Ordinary Meeting of the Narrabri Shire Council held on 23 February 2021.

.....
CHAIRPERSON

8 MAYORAL MINUTE

8.1 MAYORAL MINUTE - USE OF POWERS UNDER S226(D) OF THE LOCAL GOVERNMENT ACT FOR LIGHTING INFRASTRUCTURE**Responsible Officer:** Ron Campbell, Mayor**Author:** Ron Campbell, Mayor**Attachments:** Nil**RECOMMENDATION**

- 1. That Council note the Mayor's use of the powers under section 226 (d) of the Local Government Act; enabling the procurement of lighting infrastructure to enable the Festival of Rugby to take place.**

MAYORAL MINUTE

With Council becoming aware that Narrabri Shire would be hosting the Festival of Rugby an infrastructure audit was undertaken against the requirements provided by both the Queensland Reds and the NSW Waratah rugby union clubs.

The lighting infrastructure at the Dangar Park, Narrabri was determined to be sub-par with the requirements for hosting the Festival.

It was identified that new lighting infrastructure would be required for the Festival to go ahead.

In order to ensure the lighting infrastructure was first sourced, then procured and installed in time for the Festival to go ahead, in consideration of the time constraints, difficulty in procurement and disruptions with freight supply lines due to the COVID pandemic it was appropriate that I utilise the policy-making powers of the Mayor between Council meetings to enable the sourcing, procurement and installation of the required lighting infrastructure to enable the Festival of Rugby to take place.

The economic benefit to hospitality type businesses; hotels, motels, cafes, etc; that have been hit hard during the COVID pandemic made the decision relatively straight forward. Further, the income received by the Narrabri Airport was welcomed with the reduction in RPT services, again due to COVID-19. There were also many local businesses that benefitted from providing service or goods to the Festival as well.

The total cost of the lighting infrastructure was \$123,100 (ex GST) and with agreement with Santos, the funding for this lighting infrastructure was sourced from the Santos VPA.

Section 226 of the Local Government Act (the Act) outlines the legislative role of the Mayor.

This section of the Act outlines that the Mayor may exercise, in cases of necessity, the policy-making functions of the governing body of the Council between meetings of the Council.

In accordance with guidance from the Office of Local Government; it is best practice to report to Council the utilisation of such powers.

Therefore, I commend this Mayoral Minute to the Council.

8.2 MAYORAL MINUTE - MAYORAL APPOINTMENTS FOR DECEMBER 2020/JANUARY-FEBRUARY 2021

Responsible Officer: Ron Campbell, Mayor

Author: Delece Hartnett, Personal Assistant to GM & Mayor

Attachments: Nil

RECOMMENDATION

That Council note the Mayoral Appointments for the period December 2020/January-February 2021

MAYORAL MINUTE

For the information of Councillors, I provide details of my Mayoral appointments and attendances between the dates (onwards from the December 2020 Ordinary Council Meeting) as follows:

Monday 14 December 2020

- Attended meeting to discuss the Boggabri Childcare Centre with Cr Booby, Catherine Collyer and Prue Jamieson.
- Attended meeting with the NSW School Infrastructure representatives to discuss options for the Wee Waa High School.
- Attended the evening meeting of the monthly Boggabri Chamber of Commerce.

Tuesday 15 December 2020

- Attended December 2020 Ordinary Council Meeting with Councillors and Management.

Monday 21 December 2020

- Hosted meeting with representatives of Laing O'Rourke to discuss the possibility of entering into a Memorandum of Understanding.

Wednesday 23 December 2020

- Met & had morning tea with Council Administration Management and Staff to wish them a wonderful Christmas and New Year.

Tuesday 26 January 2021

- Attended all three Australia Day functions organised by Council, starting at Boggabri, moving to Narrabri and finishing in Wee Waa with the Australia Day Ambassador Mr John Harper. Also in attendance with the Hon Mark Coulton MP and the Deputy Mayor as MC at the Narrabri event.

Wednesday 27 January 2021

- Attended January 2021 Councillor Briefing Workshop, and also January 2021 Extraordinary Council Meeting with Councillors and Management.

Friday 29 January 2021

- Attended virtual training 'Managing Media' hosted by LGNSW, with Deputy Mayor also completed by virtual attendance.

Tuesday 2 February 2021

- Attended February 2021 Councillor Briefing Workshop with Councillors and Management.

Friday 5 February 2021

- Attended Festival of Rugby 'Long Lunch' at The Crossing Theatre, and formally welcomed players, team staff and management to the Shire.
- Attended the Festival of Rugby for the 'Santos Cup' feature game, as Council representative.

Monday 8 February 2021

- Met with representatives from NSW Department of Education - School Infrastructure to discuss the options and planning for Wee Waa High School remediation, with the General Manager also in attendance.
- Attended the monthly meeting of the Boggabri Chamber of Commerce at the Boggabri Golf Club.

Tuesday 9 February 2021

- Attended the monthly meeting of the Narrabri Chamber of Commerce at the Narrabri RSL Club.

Wednesday 10 February 2021

- Met with prospective business owner to discuss Narrabri Shire and future opportunities.

Thursday 11 February 2021

- Attended Lillian Hulbert Award interviews with the nominees for the Award, with the Award Committee also in attendance.

9 OUR SOCIETY



THEME 1: OUR SOCIETY

STRATEGIC DIRECTION 1: SAFE, INCLUSIVE AND CONNECTED COMMUNITY

By 2027, we will provide a safe, supportive community where everyone feels welcomed, valued and connected.

COMMUNITY ENGAGEMENT

Through extensive community engagement, the Narrabri Shire community identified several social priority areas to be actioned over the 2017 - 2018 financial year.

COMMUNITY SERVICES

Current services provided within the Narrabri Shire community include:

- Community development
- Community health and safety
- Community arts, events and entertainment
- Community care services and transport
- Parks, open spaces and sporting facilities
- Children, youth and aged care services
- Disability access services
- Library services

COMMUNITY OUTCOMES

In partnership with the community, government and non-government agencies, the Operational Plan will work towards achieving the following social strategic outcomes:

- Increased community arts, events and entertainment
- Reduction in anti-social behaviour and public offences
- Improved community accessibility and inclusiveness
- Improved sport and recreational services and facilities
- Improved educational services and learning pathways
- Improved community health and support services

9.1 GRANT ACTIVITY REPORT - 01 JULY 2020 TO 31 DECEMBER 2020

Responsible Officer: Lindsay Mason, Director Corporate and Community Services

Author: Nicola O'Neill, Manager Tourism and Community Development

Attachments: 1. Grant Activity - July 2020-December 2020  

DELIVERY PROGRAM ALIGNMENT**1 Society**

Objective 1.3 Our communities will be provided with facilities and services to increase social connectivity and accessibility

Strategy 1.3.4 Continually improve access to community facilities and services across the Shire

EXECUTIVE SUMMARY

This report is to inform Council of grant activity for the period 1 July 2020 to 31 December 2020.

RECOMMENDATION

1. That Council note the grant activity report for the period 1 July 2020 to 31 December 2020.

BACKGROUND

The purpose of this report is to inform Council of grant activity for the period the period 1 July 2020 to 31 December 2020.

During the 1 July 2020 to 31 December 2020 period Council has taken the opportunity to apply for 24 grants, most of which relate to N2IP, roads, infrastructure and events.

Council employs a dedicated Grants Officer whose primary role is to source new funding for Council projects, to administer existing funded projects and to acquit completed funded projects.

The Grants Officer oversees operations of Council's Community Grants Fund, from application, to review and collation of data, and acquittal. Council advises both the local Federal and State members of grants lodged to keep them apprised of Council's grant application activity.

The Grants Officer provides information to community sectors regarding upcoming grant opportunities and offers assistance and advice to these groups in completing their applications.

Unfortunately, due to COVID-19, Council's Grants Officer has been unable to provide training to Community Groups, assisting to upskill volunteers with grant writing, reporting and acquittal knowledge. Should COVID-19 restrictions allow, this will recommence in 2021.

CURRENT SITUATION

During the period 1 July 2020 and 31 December 2020, Council lodged 24 applications totalling \$33,293,936.00. \$21,028,342.00 was confirmed as approved, with \$60,325.00 unsuccessful, leaving \$12,205,269.00 yet to be determined.

Of particular note, is the approved funding application for N2IP in the amount of \$16,800,000.

During the period 1 July 2020 to 31 December 2020, Council received confirmation of successful applications in the amount of \$627,473 from grant applications lodged in the 2019-2020 financial year. This provides an overall total of \$22,283,288 in successful grant funding for the first six months of the 2020-2021 financial year.

FINANCIAL IMPLICATIONS

Council's financial co-contributions to successful grant applications lodged between 1 July 2020 and 31 December 2020 is \$2,460,873.

STATUTORY AND POLICY IMPLICATIONS

Nil.

CONSULTATION**External Consultation**

Council's Grants Officer consults with community members, government agencies and contractors as required.

Internal Consultation

Internal consultation is undertaken with relevant Council officers as required.

Grant Activity Table July 2020-December 2020

Project Information	Financial Year of Application	Total Project Cost	Funding Applied For	Funding Body	Council Department	Status
Retail Revamp – Step Out from the Drought	2018/19	\$10,000.00	\$10,000.00	Foundation for Rural and Regional Renewal – Strengthening Rural Communities	Corporate and Community Services	Unsuccessful
George Street/Mitchell Street Shared Path	2019/2020	\$345,587.00	\$330,561.00	Transport for NSW – Active Transport	Infrastructure Delivery	Successful
Dangar Street Narrabri Shared Path	2019/2020	\$315,504.00	\$289,212.00	Transport for NSW – Active Transport	Infrastructure Delivery	Successful
Sawn Rocks Advertising	2019/2020	\$8,000.00	\$4,000.00	NSW National Parks and Wildlife – Targeted Advertising Campaign Grants	Corporate and Community Services	Decision Pending
Hearing Loop Infrastructure – Crossing Theatre	2019/2020	\$76,650.00	\$38,325.00	NSW Government – Office of Responsible Gambling – ClubGrants	Corporate and Community Services	Unsuccessful
Boggabri Floodplain Risk Management Study and Plan	2019/2020	\$150,000.00	\$129,000.00	NSW Department of Planning, Industry and Environment – Floodplain Management Program	Planning and Environment	Unsuccessful
Narrabri Strategic Slashing	2019/2020	\$15,000.00	\$15,000.00	NSW Rural Fire Service – Bushfire Risk Mitigation and Resilience Fund	Infrastructure Delivery	Decision Pending
Pilliga Strategic Slashing	2019/2020	\$4,000.00	\$4,000.00	NSW Rural Fire Service – Bushfire Risk Mitigation and Resilience Fund	Infrastructure Delivery	Decision Pending

Grant Activity Table July 2020-December 2020



Baan Baa Strategic Slashing	2019/2020	\$3,000.00	\$3,000.00	NSW Rural Fire Service – Bushfire Risk Mitigation and Resilience Fund	Infrastructure Delivery	Decision Pending
Boggabri Strategic Slashing	2019/2020	\$10,000.00	\$10,000.00	NSW Rural Fire Service – Bushfire Risk Mitigation and Resilience Fund	Infrastructure Delivery	Decision Pending
Bellata Strategic Slashing	2019/2020	\$3,000.00	\$3,000.00	NSW Rural Fire Service – Bushfire Risk Mitigation and Resilience Fund	Infrastructure Delivery	Decision Pending
Wee Waa Strategic Slashing	2019/2020	\$10,000.00	\$10,000.00	NSW Rural Fire Service – Bushfire Risk Mitigation and Resilience Fund	Infrastructure Delivery	Decision Pending
Gwabegar Strategic Slashing	2019/2020	\$5,000.00	\$5,000.00	NSW Rural Fire Service – Bushfire Risk Mitigation and Resilience Fund	Infrastructure Delivery	Decision Pending
Narrabri Women's Shed	2019/2020	\$40,000.00	\$35,000.00	NSW Government – Women NSW – Investing in Women Funding Program	Corporate and Community Services	Unsuccessful
Narrabri Shire Council Water Filled Barrier System	2019/2020	\$37,250.00	\$37,250.00	NSW Government Department of Planning, Industry and Environment – Streets as Shared Spaces Fund	Infrastructure Delivery	Unsuccessful
Bellata Columbarium Wall	2019/2020	\$9,423.00	\$4,700.00	NSW Government – Community Building Partnership	Infrastructure Delivery	Successful
Gwabegar Columbarium Wall	2019/2020	\$11,270.00	\$5,635.00	NSW Government – Community	Infrastructure Delivery	Successful

Grant Activity Table July 2020-December 2020

				Building Partnership		
Native and Indigenous gardens and landscaping at the VIC	2020/2021	\$40,000.00	\$40,000.00	Crown Reserves Improvement Fund	Corporate and Community Services	Unsuccessful
Small Business Month – Business Summit	2020/2021	\$20,000.00	\$2,000.00	Small Business Month	Corporate and Community services	Successful
Mental Health Month Activities	2020/2021	\$1,000.00	\$1,000.00	Mental Health Month	Corporate and Community Services	Successful
Maitland Street Repairs	2020/2021	\$3,336,158.00	\$1,475,176.00	Local Roads and Community Infrastructure	Infrastructure Delivery	Successful
CREATE 2021	2020/2021	\$40,000.00	\$22,000.00	Regional Arts Fund	Corporate and Community Services	Unsuccessful
Boston Street Bridge Replacement	2020/2021	\$3,200,000.00	\$2,622,109.00	Resources for Regions	Infrastructure Delivery	Successful
Stage 1 N2IP	2020/2021	To be advised	\$16,800,000.00	Growing Local Economies	Manager Economic Development	Successful
Old Gunnedah Road/Kaputar Road Intersection	2020/2021	\$140,000.00	\$126,000.00	Safer Roads	Infrastructure Delivery	Decision Pending
Turrawan Road and Old Narrabri Road	2020/2021	\$620,000.00	\$558,000.00	Safer Roads	Infrastructure Delivery	Decision Pending
CREATE 2021	2020/2021	\$40,000.00	\$3,000.00	Country Arts Support Program	Corporate and Community Services	Successful
Local Library Subsidy and Local Priority Grants	2020/2021	\$94,014.00	\$94,014.00	Local Library Subsidy and Local Priority Grant	Corporate and Community Services	Decision Pending
Boston Street Bridge Replacement Project	2020/2021	\$3,200,000.00	\$2,622,109.00	Fixing Country Bridges	Infrastructure Delivery	Decision Pending
Bullawa Creek Bridge	2020/2021	\$2,750,000.00	\$2,500,000.00	Fixing Country Bridges	Infrastructure Delivery	Decision Pending
Australia Day Branding	2020/2021	\$1,000.00	\$1,000.00	Australia Day Branding Program	Corporate and Community services	Successful
Pilliga Road Upgrades	2020/2021	\$6,231,000.00	\$4,165,500.00	Roads of Strategic Importance	Infrastructure Delivery	Decision Pending

Grant Activity Table July 2020-December 2020

Hearing Loop Infrastructure	2020/2021	\$76,650.00	\$38,325.00	Infrastructure Grants	Corporate and Community development	Unsuccessful
Mobile Library	2020/2021	\$158,327.00	\$150,702.00	Public Library Infrastructure Grant	Corporate and Community Development	Decision Pending
Australia Day 2021	2020/2021	\$26,320.00	\$17,320.00	COVID Safe Australia Day – Round 2	Corporate and Community Development	Successful
Weeds Action Program	2020/2021	\$94,450.00	\$94,450.00	North West Weeds Action Program	Infrastructure Delivery	Successful
Christmas Spirit Business Activation	2020/2021	\$11,170.00	\$10,000.00	Small and Vital	Corporate and Community Development	Decision Pending
Doreen Lane Rehabilitation	2020/2021	\$1,824,382.00	\$1,641,944.00	Fixing Local Roads	Infrastructure Delivery	Decision Pending
CBD Activation in conjunction with CREATE 2021	2020/2021	\$10,000.00	\$10,000.00	The Festival of Place – Summer Fund	Corporate and Community Development	Successful
Narrabri Shire Youth Week Activities 2021	2020/2021	\$5,287.00	\$2,287.00	Youth Week Funding	Corporate and Community Development	Successful
Narrabri Airport Runway Rehabilitation Project	2020/2021	\$297,000.00	\$297,000.00	Regional Airports Program – Round 2	Corporate and Community Development	Decision Pending

9.2 NORTHERN INLAND ACADEMY OF SPORT - NARRABRI SHIRE COUNCIL ASSOCIATE PARTNER PROPOSAL 2021**Responsible Officer:** Lindsay Mason, Director Corporate and Community Services**Author:** Nicola O'Neill, Manager Tourism and Community Development**Attachments:**
1. **NIAS - Narrabri Shire Council Associate Partnership Proposal - 2021** 
2. **NIAS Season 2020 Overview** **DELIVERY PROGRAM ALIGNMENT****1 Society**

Objective 1.1 Community health, safety and support services will adequately meet changing community needs

Strategy 1.1.1 Support and encourage health and wellbeing programs and services to improve resident lifestyles

EXECUTIVE SUMMARY

This report reviews a Partnership Proposal submitted to Council from the Northern Inland Academy of Sport (“NIAS”). The proposal outlines a request for a monetary contribution from Council in the amount of \$2,000, which will result in a commitment from NIAS to the following:

- Hold three (3) NIAS camps in Narrabri, including Rugby Union trials, tennis and netball training.
- One (1) community engagement day between NIAS squad and Narrabri Shire Community.
- Growth in Narrabri Shire athlete numbers compare to 2020 numbers.
- Council advertising being placed across a range of media in conjunction with NIAS advertising and reports.
- Complimentary event tickets.

RECOMMENDATION

1. **That Council agree to the proposal from Northern Inland Academy of Sport (NIAS) and funding the \$2,000.00 from the 2020/21 Community Grants Fund.**

BACKGROUND

Research shows that the Northern Inland Academy of Sport (“NIAS”) is an incorporated, community-based entity established in 1992. The aim of NIAS is to identify and prepare talented sportspeople in the Northern Inland region assisting them to reach maximum potential both on and off the field.

NIAS provides opportunities for accessing skill development, athlete and coach support services. The aim of NIAS is to develop individual potential, and support those identified as talented sportspeople in making the transition to higher levels of competition and performance. Through their programmes, NIAS has/will offer the following:

- Provision of 4,300 scholarships to athletes since 1992.
- Provision of 400 scholarships to coaches since 1992.
- Skill development across 12 sports programmes.
- Sport science testing analysis and support services at a regional and individual level.
- Life skills education program.
- Annual sporting events.

CURRENT SITUATION

A partnership request has been made by Northern Inland Academy of Sport. The return on this investment is a variety of advertising opportunities for Council across a range of media, a commitment to a range of sporting opportunities for Narrabri Shire and a number of complementary event tickets. Council has a Community Grants Fund that may be utilised to allocate funds for partnership purposes. Council has partnered with NIAS since the 2018/2019 financial year.

The NIAS organisation has developed a partnership proposal which affords Council the opportunity, at a cost of \$2,000.00 plus GST, to be promoted as a NIAS Partner. This results in the following benefits for Council:

- Council name and logo in the monthly NIAS newsletter.
- Opportunity to advertise in the newsletter free of charge.
- Council logo in the NIAS Awards booklet (300 copies distributed).
- Opportunity to advertise in the Awards Booklet free of charge.
- Council will be known as an Associate Partner of the Academy.
- Council signs can be used at NIAS events.
- Council logo on NIAS website with Council overview on partner page.
- Link from NIAS website to Council website.
- Opportunity for Council advertising on NIAS home page with direct link to Council website.
- Opportunity to place specific advertising on NIAS home page with link direct back to Council website.
- Community Engagement – Association with an organisation focussed on personal growth and development of young athletes.

- Access to all squad members and coaches (where possible) for promotional purposes, in particular, Narrabri Shire Council events.
- Opportunity to direct market promotions and specials to NIAS athletes and their parents via NIAS.
- Invitation to exclusive annual sponsor/partner events – two (2) complimentary tickets per function.
- Invitation to annual Academy Awards – two (2) complimentary tickets.
- Three (3) NIAS camps held in Narrabri including Rugby Union trials, tennis and netball training
- Commitment to growth in Narrabri Shire NIAS athlete numbers from 2020
- One (1) community engagement day between NIAS squad and Narrabri community.

FINANCIAL IMPLICATIONS

In order to participate in the proposed partnership in the current financial year, Council could allocate funds from the 2020/2021 Community Grants Fund, which has sufficient funds to cover the \$2,000.00 contribution.

STATUTORY AND POLICY IMPLICATIONS

Nil

CONSULTATION**External Consultation**

- Northern Inland Academy of Sport (NIAS).

Internal Consultation

Nil.



Narrabri Shire Council Associate Partnership Proposal- 2021

"Sport is a powerful medium to promote a corporate image. THE NORTHERN INLAND ACADEMY OF SPORT offers an opportunity for you to play a role in the development "on and off the field" of the regions talented young children and be connected with a pool of balanced, focused higher achievers. Our athletes are the role models for aspiring young sports people at the grass roots level of Sport."

www.nias.org.au

Parry House
Suite 3 Ground Floor Rear
468-472 Peel Street
P.O. Box 902
Tamworth NSW 2340
Phone: (02) 6766 2526
Fax: (02) 6766 3687
Email: nias@nias.org.au



Dear Amanda Wales,

Re: Associate Partnership Support for The Northern Inland Academy of Sport.

On behalf of the Academy I would like to thank you for allowing NIAS the opportunity to place the following proposal to you for an Associate partnership between the Narrabri Shire Council and the NIAS.

Narrabri is proud of its title "Australia's sportiest town" and so it should be. We believe it just makes sense that Australia's sportiest town should be aligned with the region's sportiest organisation and we'd like to explore ways in which NIAS can work with the Narrabri Shire Council to continue this partnership that will see great growth into the future. In 2020 we welcomed 16 athletes from Narrabri across our sporting programs.

The proposed 2021 NIAS Associate Partnership is as follows:

The purpose of this correspondence is to formalize the relationship with the Narrabri Shire Council based on the value proposition developed with the Northern Inland Academy of Sport.

We are seeking \$2,000 plus GST for the Northern Inland Academy of Sport to support its athletes in 2021:

In return, the Narrabri Shire Council will receive the following benefit entitlements.

With best wishes,

James M Cooper
Chief Executive Officer
0488 152 092

www.nias.org.au

Parry House
Suite 3 Ground Floor Rear
468-472 Peel Street
P.O. Box 907
Tamworth NSW 2340
Phone: (02) 6766 2526
Fax: (02) 6766 3687
Email: nias@nias.org.au



Introduction

The Northern Inland Academy's development programs have established benchmarks in standards and value in the officially recognised development pathway for talented athletes. The Academy works closely with recognised State Sporting Organisations, the NSW Institute of Sport and Regional/District Associations to ensure its programs provide an integrated pathway for talented athlete development. The Academy is a not for profit community based organisation that relies on the support of the region to continue to offer increased opportunities to talented young sports people. Sponsor recognition, community servicing, fundraising events, media and PR relations are integrated to ensure a consistent and professional image for NIAS.

The Academy's Mission:

"To identify, support and provide opportunities, pathways and access to skill development, athlete and coach support services to talented sportspeople in the Northern Inland region that will develop individual potential, on and off the field and support those identified sportspeople in making the transition to high levels of competition and performance."

As a strong brand and organisation in our region NIAS invites you to participate in the exciting development of our talented young sports people.

Since establishment in 1992, the Academy has provided over 4300 Scholarships to the region's emerging young athletes and over 400 coaches.

The Academy is able to provide its corporate partners with distinct and tangible marketing benefits – utilising its geographic and demographic reach, its unique positioning in the structure of sport and athlete development, and its considerable network of stakeholders, partners, athletes and families.

A corporate partnership with NIAS will provide outstanding opportunities for your company not only to leverage its brand within the significant Northern Inland region, but also to demonstrate its strength as a corporate citizen through supporting sport and talented young athlete development.

Snapshot of the 2021 NIAS Programs:

- ▶ 295 talented athletes aged between 11 and 18 residing and developing their potential on and off the field across the whole of the Northern Inland of NSW as well as 48 coaches.
- ▶ Tactical – skill development across twelve fully endorsed and integrated sports programs – AFL, Athletics, Basketball, Cycling, Golf, Hockey, Lonestar, Netball, Rugby League, Tennis, Triathlon and Water polo.
- ▶ Technical – Sport science testing, analysis and support services offered at a regional and individual level.
- ▶ Life Skills – Comprehensive life Skills Education Program focusing on key components; Goal Setting, Resilience, Opportunities Beyond Sport, Wellness, TV Print and Media and Health (GROWTH) delivered online in 2020 due to COVID-19 restrictions

www.nias.org.au

Parry House
Suite 3 Ground Floor Rear
468-472 Peel Street
P.O. Box 907
Tamworth NSW 2340

Phone: (02) 6766 2526
Fax: (02) 6766 3687
Email: nias@nias.org.au



THE NORTHERN INLAND ACADEMY OF SPORT

A High Quality Brand for High Quality Programs

The Academy's **brand** has become synonymous with quality – both in the standard of talented young athletes we deal with, and the quality of our program content – including highly accredited coaching staff and respected professional providers.

The Northern Inlands young sportspeople, our State's sporting authorities and coaching and development resources, and many corporate supporters are all subscribing to the Academy's **ethos** of "performance, excellence and achievement".

The opportunity to align your company brand with the quality Academy brand, combined with the Academy's **reach** across the entire Northern Inland region and beyond, provides a strong foundation for implementing your key marketing strategies including branding, advertising and business development.

An Alignment with the Academy's Brand Will:

- ▶ Demonstrate your corporate community support for the talented young Athletes, our leaders of tomorrow from the Northern Inland of NSW
- ▶ Generate positive branding across the 300,000 population of Northern NSW
- ▶ Provide outstanding promotional and advertising opportunities, in particular target market to young motivated and talented athletes
- ▶ Enable access to the Academy's stakeholder network and the region's sports participation base

Partnership Package Benefits Offered as an Academy Associate Partner:

Marketing objectives

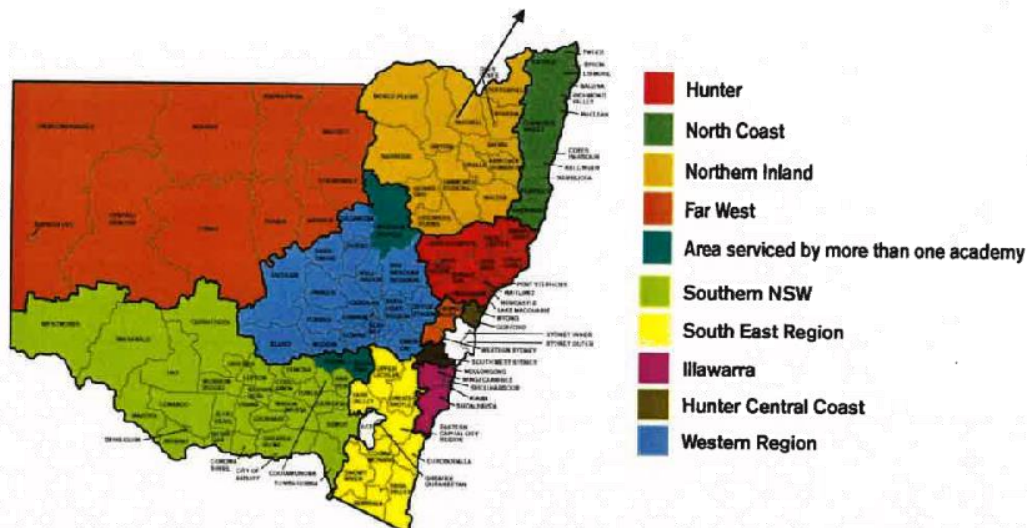
Newsletters & Annual Report

- Narrabri Shire Council name/logo will feature in the "NIAS" monthly newsletter. The newsletter is sent to all NIAS athletes & their parents, coaches, members, our sponsors & business supporters, plus local schools, councils & sporting bodies.
- The opportunity to advertise in this newsletter free of charge.
- Narrabri Shire Council name/logo in the NIAS Awards Booklet circulated to all athletes, coaches, officials, board members, local & state government departments, local MP's & regional stakeholders. (300 copies distributed)
- The opportunity to advertise in the Awards Booklet free of charge.

www.nias.org.au

Parry House
Suite 3 Ground Floor Rear
468-472 Peel Street
P.O. Box 907
Tamworth NSW 2340

Phone: (02) 6766 2526
Fax: (02) 6766 3687
Email: nias@nias.org.au



Corporate objectives (image based)

NIAS Associate Partner Status

- The Narrabri Shire Council will be known as an Associate partner of the Academy.

Banners & signs

- Narrabri Shire Council signs can be used at Academy events.

Internet exposure

- Narrabri Shire Council logo located on NIAS web-site, www.nias.org.au Specific partner page will provide a brief overview of Narrabri Shire Council and it is links to the NIAS.
- Link from NIAS website to Narrabri Shire Council website.
- Opportunity for Narrabri Shire Council to have a link on website to NIAS Website.
- Opportunity to place specific advertising on NIAS home Page with link direct back to your site.

www.nias.org.au

Parry House
Suite 3 Ground Floor Rear
468-472 Peel Street
P.O. Box 907
Tamworth NSW 2340

Phone: (02) 6766 2526
Fax: (02) 6766 3687
Email: nias@nias.org.au

**Community Engagement**

- Being associated with an organisation that assists the personal growth and development of our young athletes living in our community. They will be the leaders in our community in future years.

Access and association with athletes

- Access to all squad athletes and coaches (where possible) for promotional purposes. In particular, Narrabri Shire Council events.
- Opportunity to direct market promotions and specials to NIAS athletes and their parents via NIAS.

Corporate hospitality and Networking**Exclusive Sponsor and Corporate Functions**

- Invitation to exclusive Sponsor's Events are held annually to acknowledge our valuable sponsor/partners and enable networking with other stakeholders. You will receive 2 complementary tickets to each function.

Annual Academy Awards

- The Annual Academy Awards celebrates the achievements of NIAS athletes and coaches. This event is now recognized as one of the main events on the Northern Inland calendar. Because it has grown so much, the event is now split over two nights with one Awards night held in Tamworth and one in Armidale with more than 500 people attending. You will receive 2 complementary tickets to the Awards.

2021 commitments

- Three NIAS camps held in Narrabri – including Rugby Union trials, tennis, and netball training.
- Growth in athlete numbers from 2020
- One community engagement day between NIAS squad and Narrabri community

I look forward to your confirmation of the above points and if happy please sign the agreement page and return one copy to the Academy. Should any amendment be necessary could these be detailed to me.

Thanks again for your willingness to support the development of the region and states pre-elite talented young athletes.

With my very best wishes,

James M Cooper
Chief Executive Officer

www.nias.org.au

Parry House
Suite 3 Ground Floor Rear
468-472 Peel Street
P.O. Box 907
Tamworth NSW 2340

Phone: (02) 6766 2526
Fax: (02) 6766 3687
Email: nias@nias.org.au

**AGREEMENT**

On behalf of the Narrabri Shire Council, I agree to the offerings and entitlements listed within the above letter to support the 2021 NIAS program.

Authorised Signatory

Name

Position

Date

On behalf of NIAS, I agree to the offerings and entitlements listed within the above letter to support the relationship between NIAS and the Narrabri Shire Council.

Authorised Signatory

Name

Position

Date

www.nias.org.au

Parry House
Suite 3 Ground Floor Rear
468-472 Peel Street
P.O. Box 907
Tamworth NSW 2340

Phone: (02) 6766 2526
Fax: (02) 6766 3687
Email: nias@nias.org.au



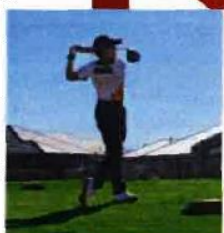
Our Mission

"To identify, support and provide opportunities, pathways and access to skill development, athlete and coach support services to talented sportspeople in the Northern Inland region that will develop individual potential, on and off the field and support those identified talented sportspeople in making the transition to higher levels of competition and performance."



Northern Inland Academy of Sport Season 2020

"Developing potential on and off the field"



Sport is a powerful medium to promote a Corporate Image.

The Northern Inland Academy of Sport offers an opportunity for you to play a role in the development of potential "On and off the field" of the regions



N_{IAS}
Northern Inland Academy of Sport

ONLINE EDUCATION PROGRAM



Previously, the Northern Inland Academy of sport has hosted the Growth Day to provide education content to our athletes. This event was scheduled to take place in March with all Academy athletes partaking. However COVID-19 restrictions spiked before this day was able to be held and consequently we had no choice other than to cancel the day. Alternatively, at the height of COVID-19 and the country in lockdown, NIAS altered our strategy to provide our athletes with online education. This education was rolled out over a few months to ensure athletes were able to engage with the content whilst adjusting to a changing school and life style. This proved very successful with athletes showing great engagement with the following topics delivered by professionals in the field.

Healthy Body

Warren Ansell—Pro-Active Physiotherapy

Performance Psychology

Marni Hietbrink—Peak Psychology

Nutrition for Young Athletes

Selena Chan—Food Smart Selena

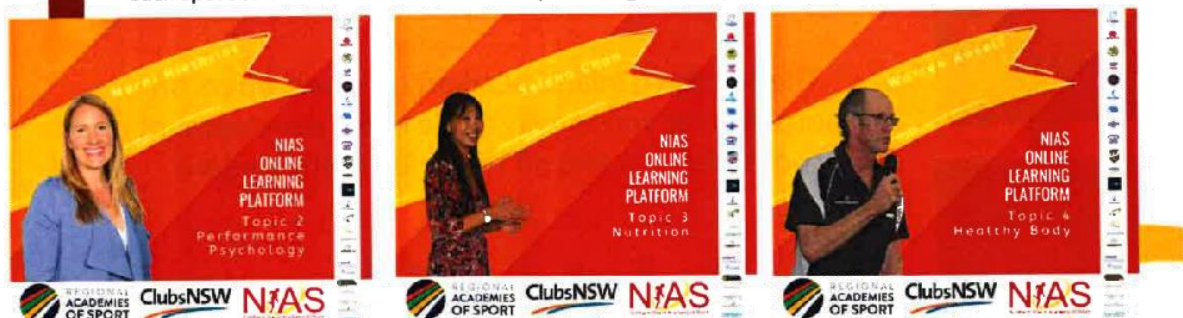
The Power of Social Media

Northern Inland Academy of Sport

Warren Ansell provided informational content as well as a video to demonstrate to athletes a wide range of warm-up and cool-down exercises they should engage before commencing strenuous activity. In addition to providing performance psychology content, Marni Hietbrink also delivered additional information on topics they desired more information on. Accredited dietitian Selena Chan, not only gave the athletes professional nutrition advice, but she assisted them in designing their own weekly meal plans. In addition, athletes were able to access the Your Local Club Education Program which aims to educate athletes about the off field components with a particular focus being on their professional preparation to both their sport and life holistically. Some of these topics include Financial Fitness, Drugs in Sport, Youth Leadership, Social Media and Creating Awareness (Headspace).

As well as having ongoing education, the High Performance Manager at UNE, Matt Pine, designed strength and conditioning programs specific for our NIAS athletes. These programs were modified so all athletes were able to keep their strength and conditioning levels by training at home.

To give athletes the best opportunity to continue to grow and develop in their sport, NIAS coaches designed home skills sessions for athletes to practice. These skills were unique to each sport to ensure athletes continued practicing their key skills, unique to their sport.



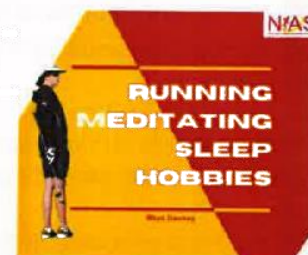
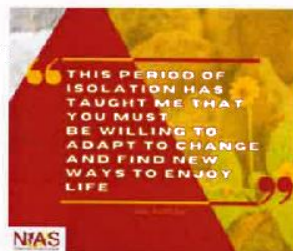
NIAS
Northern Inland Academy of Sport

ATHLETE LIFE IN LOCKDOWN

NIAS were determined to stay connected to our athletes during lockdown and provide them with ongoing support through what has been an incredibly tough time for all. In doing this we strategized new ways of educating our budding athletes and provided key sporting development alternatives.

Not only did we establish a sound base for providing online educational topics, strength and conditioning programs and tailored skills programs, but we also communicated with individual athletes as much as possible when we couldn't provide face-to-face training sessions.

Our athletes shared what they had been doing, what they had learnt since being in isolation and how they coped with stress.



Working together, athletes across all of our sports helped us to create the NIAS Pass the Ball Challenge, where athletes sent in a video of themselves passing a ball or object to represent their sport. When put together, this created one big pass the ball challenge across the academy sports. You can watch this video through the following link

<https://m.facebook.com/NIASSport/videos/548854475790435/>



NIAS athletes kept busy throughout lockdown with the strength and conditioning programs sent to them, skills based sessions designed by their coaches and engaging in mini sporting challenges set by NIAS. You can see a short video for a snapshot of extra activities the athletes did during isolation through the following link

<https://m.facebook.com/NIASSport/videos/602292783752058>

AFL 2020



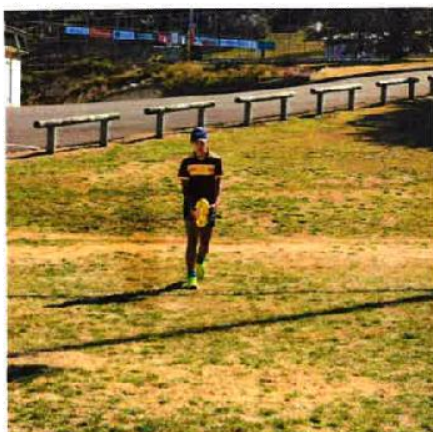
Program Partners: Inverell RSM Club and AFL NSW/ACT

Squad: Dane Cuddihy, Rory Cuddihy, Jayden Budda-Dean, Cooper Taveira, Diesel Harvey, Ashton McConnell, Griffin Byrne, Lachlan Schafer, Alex Woods, Campbell Harrison, Camden Gaukroger, and Morgan Dunn

Alexandra Wright, Charlotte McHarg, Tahlia Bird, Isabelle Wright, Jessica Wright, Wunda Williams, Ashlee Collins, Koralea Frost, Ruby Spark, Daisy George, and Ava Morris

Coaches: Alan Martin (Head Coach), Matt Pine (Strength/Conditioning Coach), Georgia Strang (Coach), Matt Harrison (Coach), Hayden Chappell (Coach) and Gabrielle Mooney (Coach)

Program Content: Throughout the duration of their 2020 program the NIAS 'Inverell RSM' AFL squad completed training and skill development sessions face-to-face, strength and conditioning sessions with Matt Pine at SportUNE and online education. The online education component ran over a few months and athletes were delivered educational content on performance psychology (with Marnie Hietbrink), Healthy Body (with Warren Ansell), Nutrition (with Selena Chan) and The Power of Social Media with NIAS. Marni Hietbrink also met the squad at the Inverell RSM Club to provide a face to face session on Goal Setting. Athletes had on-going strength and conditioning circuits and workouts to complete during lockdown, as designed by their strength and conditioning coach Matt Pine.



NIAS
Northern Inland Academy of Sport

Athletics 2020



Program Partners: Athletics NSW and Little Athletics NSW

Squad: Georgia Auld, Caleb Bettison, Baxter Dalton, Sha'e Davis, Siarne Davis, Callum Dear, Caitlyn Etheridge, Matthew Evans, Caitlin Evans, Liam Hunt, Evan Morrison, Koby Nelson, Brooke Newberry, Ivy Pritchard, Isabella Sawyer, Ebony Taylor, and Ellie Thomas

Coaches: Head Coach - Adam Joliffe

Assistant Coach - Adrienne Ranken

Trainee Coach-Mikelee Snow, Nick Price and Matthew Campion

Program Content:

The NIAS Athletics squad completed a total of 32 hours of training/skill development and competition. The season extended past its usual timeframe due to the global pandemic. During this time, athletes adapted to a new form of program via an online means. Strength and Conditioning programs were developed by Matt Pine from Sport UNE, skill acquisition and drills were developed by coaches and online education was delivered to athletes. In January, squad members travelled to Dubbo where members competed in the Country Championships. Multiple athletes made many outstanding achievements, including Caleb Bettison who qualified for the 2020 regional Australia team to compete at the 2020 Oceania Melanesian Championships.



NIAS
Northern Inland Academy of Sport

BASKETBALL 2020



Tamworth City
Toyota



Program Partners: Tamworth City Toyota and Basketball NSW

Squad: Elijah Allan, Harrison Barton, Keenan Davis, Thomas Gallagher, Lochlan Humphries, Danny Madden, Samiel Morris, Tom Parsons, Dan Robertson, and Jack Smith

Brianna Clark, Mia Darcy, Bridie Douglas, Erin Hansen, Gabrielle Higgins, Jamiah Hunt, Charlotte Leonard, Hallie Scott, Georgia Sheppard, and Aleisha Young

Development players: John Harris, Reid Humble, Lucas Percy, Charlie Whale, Sam Peeters, Miley Clark, Sophie McMullen, Emma Rumble, Katie Sheppard

Coaches: Greg O'Toole (Mentor), Jono Willis (Boy's Head Coach), Matt Parsons (Assistant Coach), Matt Hobson (Girls Head Coach), Sonja Taylor (Assistant Coach) and Emma Higgins (Trainee Coach).



Program Content: Throughout the duration of the 2020 program the NIAS Basketball squad completed a total of 30 hours of regional based training/skill development. This was the second year of NIAS including development players of younger ages, with a total of 9 athletes selected for the development squad.

In February, the basketball squads toured Sydney where they trained with Newington College's Head of Basketball, Rex Nottage. Whilst on tour the athletes played games against Newington and Pymble Ladies College as well as watching Sydney Kings in the NBL and watching the Kings warm up courtside for this match.

During COVID-19 restrictions, the basketball athletes continued to develop themselves on and off the field as they had online education content delivered on social media use, nutrition, performance psychology and correct warm-up and cool-down techniques. The squad was able to have three more training sessions in August and September to finish the year back on court.



NIAS
Northern Inland Academy of Sport

GOLF 2020



Program Partners: Jack Newton Junior Golf

Squad:

Sam Carter, Rhys Devney, Luke Devney, Saxxon Ford, Ryan McKinnon, Harrison Milford, Matt Reece, and Oliver Thomas

Coach: Darren Burger

Program Content: Throughout the duration of the 2020 program, the NIAS Golf squad completed a total of 30 hours of regional based training/skill development. Members of the squad travelled to the Newcastle Golf Club, for an inter academy camp with the Hunter Academy hosted by Jack Newton Junior Golf. At the camp the squad were able to take full advantage of the cutting-edge technology available at the Jason Laws Academy. Some of this technology analysed aspects of their game such as golf swing analysis, putting technique analysis and body tracking movements. The squad travelled to Scone in December of 2019 to play in the Jack Newton Junior Golf inter-academy training day with the Hunter and Central Coast Academies of Sport. The golfers played in a range of competitions and tournaments throughout the 2020 season, including the Jack Newton Junior Golf 'Out of Iso Day' in March and local golf competitions held at both the Longyard Golf Course and the Tamworth Golf Club. With a disrupted season due to COVID-19, coach Darren Burger was able to organise the program to come together again for more training sessions following lockdown restrictions, with the program concluding in late September.



HOCKEY 2020



Program Partners: Wests Entertainment Group and Hockey NSW

Squad: Josiah Alcorn, Jacob Bird, Seth Brown, William Jarrett, Stuart McAdam, Lennon Kelly, Lochlan Nicoll, Kyran Peltonen, Liam Smith, Lachlan Spark, Mitchell Stuart, Christopher Taggart, and Joseph Briggs

Brielle Ball, Dakotah Barnett-Suey, Tahlia Barwick, Ashley Chaffey, Olivia Clarke, Emma Dau-paras, Mary Flannery, Jocelyn Walmsley, Maeve Galvin, Hayley Lennon, Madeleine Lewin, Naomi Martin, Heidi Martin, Callie Michell, Rochelle Peet, Isabelle Pieterse, Erin Porter, Jorja Power, Abigail Schimann, and Chloe Scicluna

Coaches: Greg Doolan (Head of Program), Craig Mackay (Boys head coach), Helen Willis (Girls head coach), Fiona Porter (Assistant Coach), Karissa Davies (Assistant coach), Sarah Willis (Trainee coach)

Program Content: Throughout the duration of their 2020 program the NIAS Hockey squads completed a total of 42 hours of regional training/skill development. Sessions were split between Tamworth and Armidale. In December both squads travelled to Armidale for an inter-academy training weekend with the Hunter, Western Region, North Coast and Central Coast Academies of Sport. The weekend consisted of training both on and off the field with a focus on match play. The weekend featured guest coach Kieran Govers who has represented Australia at the Olympics playing for the Kookaburras. Govers created much excitement amongst the athletes and provided coaching expertise. Alongside the other NIAS programs, hockey athletes were also delivered online education, home-based strength and conditioning sessions designed by Matt Pine from UNE, and at home skills practice designed by their coaches.



NIAS
Northern Inland Academy of Sport

LONE STAR 2020

Gunnedah  Services
A BOWLING CLUB

Program Partners: Gunnedah Services & Bowling Club

The NIAS Lone Star Program is a financial based scholarship for our regions most talented athletes who compete in individual or niche sports. Allocated money assists athletes in their travels to state and national events.

Ella-Rose Carson - Archery

Ella-Rose Carson has been advancing her archery skills in the Lone Star program this year. In January, Carson made her way to Canberra to compete in the Australia Day Shoot and the National Matchplay Series. Over this weekend, Carson shot above her own age group by 2 divisions leading her to shoot with the open women. By the end of the first day, Carson shot her way into 4th place. Carson mimicked this in her second event where she placed 4th whilst shooting against the open women category. When Carson competed in the National Matchplay Series her strong and consistent shooting led her to the bronze medal match where she placed 1st. In March, Carson attended the NSW State Presentation evening where she received the Ports Champion for her age division (the Cadet Female Recurve). She was also set to shoot at Nationals however these were postponed due to COVID-19. Carson has been training hard over the last few months with her sights set on competing at the Youth World Archery Championships at the end of next year in Perth.

Jorja Power- Equestrian

Continuing on her horse-riding journey with NIAS this year, Jorja Power competed in a few competitions earlier in the year, before creating a new focus when the pandemic hit. In the Tamworth Twilight Official Dressage Championships, Power competed with 2 of her horses where she placed 2nd in the FEI Prix St Georges (both Friday and Saturday), 2nd in the FEI Intermediate 1, 2nd in the Medium 4A and 2nd in the Medium 4B. When Jorja competed in the Armidale Official Dressage Championships, she again competed with 2 horses where she placed 1st in the Open Prix St Georges, and 1st in the Open Intermediate 1. These scores meant she qualified for the Sydney Concourse Dressage International.

With the pandemic cancelling Power's competitions, she turned to creating a new freestyle dressage test and educating young horses. Creating a freestyle dressage test involves choreographing her own routine and editing music to accompany it. There is separate music for the walk, trot and canter components that must be blended cohesively to produce a polished product. When educating young horses, Power purchases these horses at a young age where she is then in charge of riding the horses and training them to be safe for kids.

Amber Downes – Gymnastics

Amber Downes started the year by competing in the Texas Prime Meet with the Tamworth Gymnastics Club. Downes competed in the junior session and took out first place in Level 8. Also competing in Vault and on Bars, Downes received the bronze medal for her performance on vault, and a silver medal for her performance on the bars. Downes also competed on Floor where she placed 4th.

In February, Downes went on to compete at the first State Trials in Sydney where she placed 1st on floor and qualified to compete at the Second State Trials in March, which were unfortunately cancelled. With her love of gymnastics, Downes has been expanding her skills in a new direction. Downes successfully competed the training required to become a beginner coach and help younger gymnasts start to learn the skills required to be a gymnast.



NIAS
Northern Inland Academy of Sport

LONE STAR Continued

Gunnedah  Services
& BOWLING CLUB

Maisie Wilde - Gymnastics

Similar to Amber Downes, Maisie also travelled to America with the Tamworth Gymnastics Club in January to compete in the Texas Prime Meet.

In February, Maisie competed in State Trial 1 where she placed 3rd on beam, 5th on bars and 10th overall in the level 9 category.

Maisie has learnt many new skills throughout the year, even with COVID creating a setback in her regular training routine. Recently, Maisie has been working on a double back dismount from the bars.

Maisie has also completed her beginners coaching course and her beginners judging course. With these she is able to coach and judge level 1 and level 2 gymnasts. To help them develop key skills needed in the gymnasium.

Josie Douglas – Gymnastics

Josie Douglas also competed in the First State Trial early in the year where she qualified to compete at State Trial Two. In the First State Trial, Douglas placed 22nd on Vault, 19th on Bars, 11th on beam and 9th on the floor. The combination of these led Douglas to place 18th overall.

During COVID-19, Douglas purchased equipment which enabled her to train at home. On top of this, she also focused on keeping up her fitness, core and strength levels.

Douglas' goals at the moment are focused on getting to a suitable standard that will enable her to compete at the Country Capital Cup in November this year.

Paige Seaton – Gymnastics

Similarly, Paige Seaton also hit the road as she travelled to the USA to compete in the Texas Prime Meet.

This meet was the first time Seaton was competing at level 9. With this, Seaton did incredibly well to place 4th on the vault and 7th on bars. Paige Seaton also competed in the First State Trials and qualified to compete in State Trials Two which was to lead her into the State Championships.

All gymnasts (Maisie, Amber, Paige, and Josie) had additional training programs to complete when they were not allowed to train in the gym. As part of this, all gymnasts participated in zoom sessions that featured ex-Olympians. The Olympians that spoke to the girls included Samantha Wells (Aerial skier and ex-level 9 gymnast) who provided an aerobic workout, Stephanie Magiros (Olympic snowboarder and ex-level 10 gymnast) who provided a yoga session, Sam Simpson (male Olympic artistic gymnast) who delivered a strength game and handstand drills, Kirsty-Leigh Brown (female Olympic artistic gymnast) who shared tips for beam complex, and Georgia Godwin (female artistic gymnast set to represent Australia at the 2021 Olympics) who discussed her journey, shared tips and spoke about overcoming fear and injuries.



NIAS
Northern Inland Academy of Sport

LONE STAR Continued

Gunnedah  Services
& BOWLING CLUB

Connor Roberts - Swimming

The Lone Star squad welcomed Connor Roberts to the academy this year for his talent in Swimming. Roberts puts all his determination into swimming and has little free time left over from the hours he spends in the pool training. Roberts has won medals at the Australian Age Championships in multiple events and was lucky enough to compete at the State Open Championships in March before events were cancelled due to COVID-19. At the State Opens, Roberts qualified for the A final in the men's 200m individual medley and the B final for the men's 200m breaststroke finals. Roberts lives and breathes swimming and despite the disrupted year in the pool, has his sights set on the Olympics.

Mark Stones - BMX

Mark Stones has been in the NIAS Lone Star program for two years and competes in BMX in the AWD category, riding with autism. Stones is no stranger to competitions, having placed 12th in Australia at the previous Australian Titles. Unfortunately this year has been a big challenge with limited competitions taking place giving limited opportunity for Mark to excel at competitions. Instead Mark Stones has been training whenever possible with a focus on maintaining and improving his skills around the track.

Bronte Dagg - Equestrian

Starting the year with success at competitions was Bronte Dagg. Dagg had already competed in two competitions come February with one being the Uralla Show and the other being the Glen Innes Show. At both of these shows, Dagg won the Grand Champion Junior Rider and her horse was named Champion Hack at Uralla.

Sadly, her horse suffered an injury earlier in the year where Dagg was unable to ride with her horse for a few months as it rehabilitated. Instead, Dagg trained with other horses which taught her more patience in the sport. On the bright side, Dagg's horse came back to training quite healthy just in time for National equestrian coach Les Friend to do a few training sessions with them both. This was only made possible for Dagg from the assistance she gained from NIAS as a talented athlete in the Lone Star program. With a tricky few months of no competitions and training with different horses, Dagg says that "Perseverance pays off and that some time off only makes you come back better and stronger and more determined to get back to the top".



NIAS
Northern Inland Academy of Sport

11

CYCLING and MOUNTAIN BIKING

Program Partners: Cycling NSW, Jetblack Racing, TAMMTB, The Broken Spoke and Compass Physiotherapy



Squad:

Kalean Blair, Lachlan Butters, Joshua Deasey, Harry Fairfull, Jock Hollis, Leon Hystek, Jack Larkin, Jack Mackay, Lachlan Marsh, Ashton Scales, Eliza Shaw, Kaden Thistle, Campbell Walsh, Lawson Walsh, and Isabelle Willis

Coaches: Michael Crummy (Head Coach - MTB), Sam Spokes (Head Coach) and Alyssa Rogan (Assistant Coach)

Program Content:

Throughout 2020 the NIAS Cycling & Mountain Biking squad completed a total of 48 hours of regional training/skill development. The squad completed a combination of skills sessions, fitness sessions and competitions. During COVID-19 the squad was able to engage in virtual competitions where they record their distance or time on a device and were ranked against others. The squad competed in multiple competitions throughout the year including The Rocky Trail Entertainment Superflow weekends in Wangi and Jolly Nose, TAMMTB 3 Hour COVID Buster race, Glenrock Grand Prix Race and more. Training sessions varied in focus with distance and endurance rides, conditioning sessions and skills sessions to improve technique in descending, heel drop and body movements, bunny hops, step-down pumps and more. In addition, the Cycling squad partners at Compass Physiotherapy provided each athlete with cycling specific exercise programs to complete.



NETBALL 2020



Program Partners: Glen Innes District & Services Club and Netball NSW

Squad:

Rhiannan Adamson, Charlotte Baker, Gabbie Barratt, Indira Barratt, Louisa Beatty, Hannah Bower, Jessica Burgess, Jorja Curry, Hannah Ditchfield, Molly Elford, Mia Elliott, Maya Gallagher, Amalie Gosper, Sophie Hall, Ava Hannaford, Charlotte Henderson, Keira Kerr, Isabel Kerr, Tyanna Kerr, Emily McAlister, Sophie McCormick, Emma McGrath, Sienna Miller, Charlotte Mozzell, Layne Parker, Jessica Partridge, Charlotte Poole, Bridie Russell, Ella Russell, Matilda Sieber, Sharni Styles, Ema Suluma, Chloe Sumpter, Camilla Teague, and Lauren Wilczak



Coaches: Sophie Sincock (Head Coach), Julie Fuller (Assistant Coach), Sophie Hansen (Trainee Coach), Kaitlin Driscoll (Assistant Coach) and Jude Hansen (Manager)

Program Content: Throughout the duration of their 2020 program the NIAS Netball squad completed a total of 50 hours of regional training/skill development across two separate training blocks in accordance with Netball NSW guidelines. Whilst the netballers were unable to attend the Your Local Club Academy Games due to it being cancelled with COVID-19, they finished the year with an inter-academy weekend in Armidale, where they had intensive training sessions and match play with the North Coast Academy of Sport netball squad. The weekend also saw a visit from Marni Hietbrink who spoke with the athletes about Performance Psychology. During the heightened stages of lockdown, athletes were provided with online education, strength and conditioning programs and skills to practice at home. They also created their own video as a way of staying connected together and to share what NIAS means to them. You can view the video by clicking [HERE](#).



RUGBY LEAGUE 2020



Program Partners: Tamworth Services Club and NSW Rugby League



Squad:

Group 19: Max Collins, Troy Carter, Mitchell Duddy, Harrison Chard, Kane Joyce, Kaleb Hope, Luke Steward, Austin Schneider, Derek Boney, Zachery O'Grady, Jack Stewart, Lachlan Newton, Ryan James Trevithick, Deon Oakes, Leith Bearman, Noah Humphries, Dereik Newman, Denzel Munro Johnson, and Darcy Wood

Group 4: Riley Givney, Sebastian Lawler, Samuel Pickette, Campbell Thompson, Matthew Brindley, Reave McLean, Luke Quigley, Lachlan Bonnell, Jack Edser, Bailey Wills, Charlie Jenkins, William Milsom, Logan Spinks, Jaice Tiberi-Porter, Charlie Henderson, Harrison Verneulen, Robert Lay, Nathaniel Follington, Hayden Forrester, Cody Macaulay, Matt Ross, Logan Eveleigh, Shannon Mitchell, Kylijah Naden, Rakai Dejong, Nicholas Russell, Cooper Hall, Jayden McDonald, Brock Russell, Jack Skewes, Jeremiah West, Andrew Thornton, Logan Hanslow, Brock Mallows, Jaylan Sharpley, Jarmarl Zarka, Ashton Smith, Zack Mallows, Cy Sweeney, Adam Refalo, and Tim Shields

Group 21: Matthew Lackenby, Jarrod Small, Jaxon Schafer, Cohen Watson, Joshua Crowther, Riley Pennell, Brady Roser, Archie Brooker, Jayke Fletcher, Talon Harrington, Aajay Watts, Jacob Cordina, Xallum Dowell, Drew Gilbert, Tobey Burley, Gabriel Stafa, Mitchell Wells, Tully Wholert, Deacen Hampstead, Ethan Holland, Jack Smyth, Ryan Bolam, Byron Palmer and Rylan Barndon

Coaches: Peter Stevens, Luke Taylor, Scott Bone, Michael Schmiedel, Jake McManus, Scott Bone & Richard Ingram

Program Content: With COVID pushing back the start date for the Rugby League squad, the academy hosted a modified program to previous years. This allowed athletes in the group 21 region to be a part of the squad, as well as those from group 19 and group 4. The squad was open to a large range of athletes that applied and each of these athletes were able to participate in satellite training sessions in their group's region. Following these sessions all athletes across all three groups joined together in Tamworth for two major training sessions. These training sessions were planned to lead in to trials for the 2021 Greater Northern Tiger's U16's program.



that of the U16 Greater Northern Tigers program and were aimed at allowing these athletes to have a fundamental year of development on the field, when many other playing competitions had been cancelled.

For the duration of the program, athletes were also given access to educational content prepared by physiotherapist Warren Ansell who discussed the importance of a healthy body and correct warm up and cool down techniques, sports psychologist Marni Hietbrink who discussed the importance of psychology in sport and the effect this can have on performance levels and nutritionist Selena Chan who discussed the importance of nutrition in an athlete's life.



TENNIS 2020



inland
technology

Program Partners: Inland Technology Tamworth and Tennis NSW

Gold Squad: Aaron Osmond, Lucy Gainsford, and Isabelle Moore

Maroon Squad: Brigid Murphy, Sophie Bailey, Armani Louis, Charo Brown, Ryan Simpfordorfer, Aiden Purvis, Seamus Shepherd, Connor Guest, Mason Louis, Dominic Barbara, Lucas Sardinha, Joshua Casey, Jai Read McInnes, William Penberthy, Archie McMaster, and Harry Purvis

White Squad: Brooke Litchfield, Blaire Costello, Isabella Purvis, Chelseas Nobilo, Blake Nobilo, Archie McCormack, Darcy Bissell, Samuel Savovski, Max Judd, Martin Smyth, and Curtis Parkinson

Coaches: Jarrod Campbell, Craig Louis, and Dale Martin

Program Content:

There was a range of local tournaments and competitions across our region that our tennis athletes were able to support and compete in. The squad has also received expertise education from Marni Hietbrink (Sports Psychologist), Selena Chan (Nutritionist), Matt Pine (Strength and conditioning component) and Warren Ansell (Physiotherapist). Additionally, whilst some training sessions were unable to be held due to COVID-19 the squad did manage hit the court and develop some key skills.



NiAS
Northern Inland Academy of Sport

Triathlon 2020



Program Partners: Triathlon NSW

Squad: Jacob Tindall, Liette Tindall, Rachel Barnes, Mia Croker and Lauren Barnes

Coach: John Hickey

Program Content:

After a six year hiatus, Triathlon re-joins NIAs as a 2020/2021 program. NIAS has given five athletes the opportunity to join the academy as part of the triathlon development program. The squad was announced in the middle of September, with their first session being held on the 30th September with their coach John Hickey. The squad will come together another 2 times before Christmas to improve their racing skills across each component of the triathlon event—swimming, cycling and running.

During their program triathlon athletes have had access to online education modules; Nutrition, Healthy Body and Sports Psychology. Delivering these topics were Marni Hietbrink from Peak Psychology, Warren Ansell from Pro-Active Physiotherapy and Selena Chan from Food Smart Selena respectively.



CHIEF EXECUTIVE OFFICERS REPORT

2020 has been a challenging but overall successful year for NIAS with thanks to the work of the NIAS Board of Directors, staff, sponsors, partners and our many stakeholders.

Chairperson Jas Lincoln led the Board again for 2020 and as has been the case for a number of years now. The NIAS Board includes a diverse range of talents ensuring that there is continually evolving direction and strategic planning that secures our Academy's long term future, especially amongst times of change.

It was unfortunate we were unable to run the National Primary Games in 2020 due to the widespread impacts from the Coronavirus, however we were able to focus on providing alternate ways to communicate with and engage athletes in program specific training and online education during this time and also welcomed new sports into the 2020 program offerings.

After a six year hiatus from triathlon being a part of the NIAS, the sport made a return this year. In 2020 we welcomed 6 development athletes to participate in the program that will extend into 2021.

Looking at the 2020 programs, we managed to get a modified rugby league program up and running. With this, we provided fundamental development for 15 year old boys across the region (including the group 4, group 19 and group 21 areas) which was crucial for their development moving forward in rugby league and trialling for the U16s greater Northern Tigers team.

Alongside three other regional academies of sport, NIAS delivered online educational content to waterpolo athletes through the support of Waterpolo NSW. This has been an integral aspect for the development of these waterpolo players hailing from both metropolitan and regional areas across NSW.

We welcomed 295 athletes along with 60 coaches, managers and volunteers to the NIAS family, all of whom are intensely focused on their holistic development both on and off the field through opportunities both within and well beyond our region.

It is you, our sponsors, partners and supporters who play a large part in enabling us to provide these opportunities to our talented young athletes across the northern inland region. I cannot thank you enough for your ongoing support through what has been the toughest year the academy, and many other businesses have weathered.

I look forward to a great year ahead come 2021, as we strive to develop potential both on and off the field.

With my very best wishes,

James Cooper
Chief Executive Officer
Northern Inland Academy of Sport



10 OUR ENVIRONMENT**THEME 2: OUR ENVIRONMENT****STRATEGIC DIRECTION 2: ENVIRONMENTALLY SUSTAINABLE AND PRODUCTIVE SHIRE**

By 2027, we will maintain a healthy balance between our natural and built environments.

COMMUNITY ENGAGEMENT

Through extensive community engagement, the Narrabri Shire community identified several environmental priority areas to be actioned over the 2017 - 2018 financial year.

COMMUNITY SERVICES

Current services provided within the Narrabri Shire community include:

- Waste management and recycling
- Environmental planning
- Planning and development
- Parks and open spaces
- Noxious weeds control
- Floodplain management
- Water and sewer management
- Stormwater management

COMMUNITY OUTCOMES

In partnership with the community, government and non-government agencies, the Operational Plan will work towards achieving the following environmental strategic outcomes:







- Improved air, water and soil quality
- Reduction in domestic and industry waste
- Management of potential impacts from extractive industries
- Improved emergency service provision and resources
- Maintenance of heritage sites for future generation

10.1 BOGGABRI FLOOD STUDY

Responsible Officer: Andrew Brown, Executive Manager Corporate Planning & Workforce

Author: Cara Stoltenberg, Strategic & Major Projects Planner

Attachments:

1. Boggabri Flood Study Report Final (under separate cover) 
2. Boggabri Flood Study Appendix A (under separate cover) 
3. Boggabri Flood Study Appendix B (under separate cover) 
4. Boggabri Flood Study Appendix C (under separate cover) 
5. Boggabri Flood Study Appendix D (under separate cover) 
6. Boggabri Flood Study Appendix E (under separate cover) 

DELIVERY PROGRAM ALIGNMENT**2 Environment**

Objective 2.2 We will protect our environment through sustainable planning and well-resourced emergency services

Strategy 2.2.1 Community emergency service providers are well resourced to adequately prepare and respond to natural disasters and emergencies

EXECUTIVE SUMMARY

Council's appointed consultants WRM Water and Environment have recently completed a draft Flood Study for Boggabri. The draft Boggabri Flood Study was considered by the Narrabri Shire Floodplain Risk Management Committee ("the Flood Committee") on 17 November 2020, who recommended it be placed on public exhibition.

On 15 December 2020, Council resolved that the draft Boggabri Flood Study be placed on public exhibition for a period of twenty-eight (28) days, excluding between 20 December and 10 January (inclusive), in accordance with the *Environmental Planning and Assessment Regulation 2000* and that Council invite submissions from the community during this period.

The period of public exhibition has now closed. No submissions were received. It is recommended that Council now adopt the Boggabri Flood Study.

RECOMMENDATION

1. That Council adopt the Boggabri Flood Study 2021, as attached to this report.

BACKGROUND

The NSW Government's Flood Policy is directed at providing solutions to existing flooding problems in developed areas and ensuring that new developments are compatible with the flood hazard and do not create additional flooding problems in other areas. Under the Policy, the management of flood prone land remains the responsibility of local government. To facilitate this, the NSW Government has published the "Floodplain Development Manual: The Management of Flood Liable Land" April 2005 ("the Manual"), which includes best practice guidance on (amongst other things) the floodplain management process (Figure 1).

In relation to Boggabri, Council have engaged consultants WRM Water and Environment to complete the Data Collection and Flood Study stages, which represent stages 1 and 2 of the NSW

floodplain management process. WRM Water and Environment have recently provided Council with the draft Boggabri Flood Study.

1. Data Collection	Compiles and reviews all available information and data.
2. Flood Study	Determines the nature and extent of the flood problem for the full range of flood events.
3. Floodplain Risk Management Study	Evaluates management options for the floodplain with respect to both existing and future development.
4. Floodplain Risk Management Plan	Involves formal adoption by Council of a plan of management for the floodplain.
5. Implementation of the Plan	<ul style="list-style-type: none"> • Involves construction of flood mitigation works, where viable, to protect existing development. • Uses planning controls to ensure that future development is compatible with flood hazards.
6. Review of Plan	Review of plan to ensure it remains current and appropriate. A review is normally carried out after 10 years.

Figure 1. The Floodplain Management Process.

The draft Boggabri Flood Study documents the flood behaviour in the vicinity of the township of Boggabri. It provides information on design flood discharges, flood levels, depths as well as provisional flood hazard categories for a full range of design flood events. The primary objective of the draft Boggabri Flood Study was to improve understanding of flood behaviour and impacts, and better inform management of flood risk in the study area in consideration of the available information. The hydrological and hydraulic models were calibrated to the recorded rainfall and stream flow data for the 1997, 1998 and 2000 floods, as well as the major historic floods in 1971 and 1955. With respect to the 1% Annual Exceedance Probability (AEP) flood the draft Boggabri Flood Study concluded the following;

- There would be 54 flood affected properties.
- There would be 14 residential buildings inundated above floor level;
- There would be 9 non-residential buildings inundated above floor level; and
- the total flood damage costs would be in the order of \$275,000 (excluding road, bridge and agricultural flood damages).

CURRENT SITUATION

The draft Boggabri Flood Study was considered by the Narrabri Shire Floodplain Risk Management Committee (“the Flood Committee”) on 17 November 2020, who recommended, it be placed on public exhibition.

On 15 December 2020, Council resolved that the draft Boggabri Flood Study be placed on public exhibition for a period of twenty-eight (28) days, excluding between 20 December and 10 January (inclusive), in accordance with the *Environmental Planning and Assessment Regulation 2000* and that Council invite submissions from the community during this period.

The period of public exhibition has now closed. No submissions were received. It is recommended that Council now adopt the Boggabri Flood Study 2021.

FINANCIAL IMPLICATIONS

The current total project cost is \$125,690.00 (ex GST). Council was successful in receiving a Floodplain Management Grant from the Department of Planning, Industry and Environment for a total amount of \$128,571.43 (ex GST) at a funding ratio of 6:1. As the total funding amount exceeds the current total project cost, the Department of Planning, Industry and Environment will contribute \$107,734.00 (ex GST) to the project which represents 6:1 of the total project cost. Therefore, Council's financial contribution to this project is \$17,955.71 (ex GST), which has been funded by the Planning and Environment budget.

STATUTORY AND POLICY IMPLICATIONS

The Manual stipulates the requirements for the management of flood liable land across NSW. In accordance with the Manual, Council is currently undertaking the Data Collection and Flood Study stages of the NSW Flood Planning Framework for Boggabri. The draft Boggabri Flood Study must be placed on public exhibition for a minimum of twenty-eight (28) days, excluding between 20 December and 10 January (inclusive), in accordance with the *Environmental Planning and Assessment Regulation 2000*.

CONSULTATION

The draft Boggabri Flood Study was publicly exhibited for a period of twenty-eight (28) days from 5 January 2021 until 1 February 2021. No submissions were received during this period.

External Consultation

- WRM Water + Environment.
- Narrabri Shire Floodplain Risk Management Committee.
- NSW Department of Planning, Industry and Environment.

Internal Consultation

Nil.

11 OUR ECONOMY



THEME 3: OUR ECONOMY

STRATEGIC DIRECTION 3: PROGRESSIVE AND DIVERSE ECONOMY

By 2027, we will have developed a strong, diverse economy that attracts, retains and inspires business, industry and tourism growth.

COMMUNITY ENGAGEMENT

Through extensive community engagement, the Narrabri Shire community identified several economic priority areas to be actioned over the 2017 - 2018 financial year.

COMMUNITY SERVICES

Current services provided within the Narrabri Shire community include:

- Economic development
- Planning and development
- Entertainment and conferences
- Local and regional tourism and events
- Saleyards
- Airport

COMMUNITY OUTCOMES

In partnership with the community, government and non-government agencies, the Operational Plan will work towards achieving the following economic strategic outcomes:

- Increased community events, conferences and entertainment
- Increased employment through industry innovation, investment and value adding
- Established freight hub for the Norther Inland Region
- Increased housing availability and affordability
- Broadened economic base

- NIL REPORTS.

12 OUR CIVIC LEADERSHIP



THEME 4: OUR CIVIC LEADERSHIP

STRATEGIC DIRECTION 4: COLLABORATIVE AND PROACTIVE LEADERSHIP

By 2027, we will proactively together to achieve our shared vision with strong strategic direction.

COMMUNITY ENGAGEMENT

Through extensive community engagement, the Narrabri Shire community identified several civic leadership priority areas to be actioned over the 2017 - 2018 financial year.

COMMUNITY SERVICES

Current services provided within the Narrabri Shire community include:

- Integrated strategic planning and reporting
- Community engagement and consultation
- Representation and governance
- Human resource management
- Customer services
- Information services
- Financial services
- Risk management
- Compliance and regulation

COMMUNITY OUTCOMES

In partnership with the community, government and non-government agencies, the Operational Plan will work towards achieving the following civic leadership strategic outcomes:

- Improved community engagement and decision-making processes
- Well established community, industry, government and non-government partnerships
- Well maintained core infrastructure and service provision that delivers public value
- Transparent and accountable planning and reporting
- Financial efficiency and sustainability

12.1 AUDIT, RISK & IMPROVEMENT COMMITTEE ANNUAL REPORT

Responsible Officer: Andrew Brown, Executive Manager Corporate Planning & Workforce

Author: Kristy Faris, Corporate Planning and Audit Officer

Attachments: 1. Audit, Risk & Improvement Committee Annual Report 2020  

DELIVERY PROGRAM ALIGNMENT**4 Leadership**

Objective 4.4 Our strategic goals will be achieved through transparent and accountable planning and reporting

Strategy 4.4.2 Ensure effective and sound local governance practice

EXECUTIVE SUMMARY

The Narrabri Shire Audit, Risk & Improvement Committee (“**Committee**”) has prepared an annual report which assesses the Committee’s performance against its Terms of Reference and is providing this to Council as required under Section 5 of the Committee’s Terms of Reference.

RECOMMENDATION

- 1. That Council note the Audit, Risk & Improvement Committee Annual Report presented by the Chair of the Audit, Risk & Improvement Committee.**

BACKGROUND

The objectives of the Committee is to provide independent assurance and assistance to Council on risk management, control, governance and external accountability responsibilities.

Section 5 of the Committee Terms of Reference requires that the Committee should prepare an annual report which assesses the Committee’s performance against its Terms of Reference and provide this to Council.

CURRENT SITUATION

The attached Committee Annual Report has been presented by the Chair at the December Committee meeting.

The report was endorsed by the Committee and is being presented by the Chair at this Ordinary Council Meeting.

FINANCIAL IMPLICATIONS

Nil.

STATUTORY AND POLICY IMPLICATIONS

Section 5 of the Committee Terms of Reference requires that the Committee prepare an annual report of the performance of Internal Audit for the financial year and the works completed and the current status of each audit.

CONSULTATION

External Consultation

- Audit, Risk and Improvement Committee.

Internal Consultation

Nil.



AUDIT, RISK & IMPROVEMENT COMMITTEE

ANNUAL REPORT 2020

Foreword

This first annual report provides commentary on the operations and activities of the Audit, Risk & Improvement Committee (Committee) for the period up to October 2020.

The Narrabri Shire Council is a multi-purpose rural regional local government entity providing a wide range of services to the community. The council has an area of approximately 13,000 square kilometres and serves a population of approximately 14,000.

The council operates off an asset base of \$560 million (total assets as at 30 June 2019), and has annual expenditures of \$43.8 million (total expenses for year ended 30 June 2019). Council had a closing headcount of 170 Full Time Equivalent staff for year ended 30 June 2020.

The council has adopted a Community Strategic Plan with a Vision of:

A strong and vibrant regional growth center providing a quality living environment for the Shire community

The plan is based on four key Strategic Directions:

- Our Society: Safe, Inclusive and Connected Community
- Our Environment: Environmentally Sustainable and Productive Shire
- Our Economy: Progressive and Diverse Economy
- Our Civic Leadership: Collaborative and Proactive Leadership

The Council resolved to establish an Internal Audit & Risk Committee on 27 June 2017. The Committee at its meeting held on 17 July 2019 resolved to concur with a proposal to change the name of the Committee to Audit, Risk & Improvement Committee to bring it in line with the *Local Government Amendment (Governance & Planning) Act 2016*.

The Terms of Reference of the Committee were determined by the council when it established the Committee in 2017. The objective of the Committee is to "provide independent assurance & assistance to the Council on risk management, control, governance & external accountability responsibilities". Responsibilities also extend to areas of legislative compliance, internal audit and external audit. The Terms of Reference were not amended at a review in 2019 as it is anticipated that the Office of Local Government will be establishing a Model Charter for the operation of these committees as part of the implementation of the *Local Government Amendment (Governance & Planning) Act 2016*.



Committee Membership and Meetings

The Council appointed the following members to the Committee at its meeting held in December 2017:

- Cr Cameron Staines – Councillor Representative
- Mr Grahame Marchant – Independent Member & Chairman
- Ms Sandra (Louise) Gett - Independent Member
- Mr Conrad Bolton - Independent Member

A quorum was available for each of the ten formal meetings held during 2018, 2019 and 2020.

The meetings were held on:

- 2018 - 21 March, 18 July, 17 October and 19 December.
- 2019 – 20 March, 17 July, 16 October and 18 December.
- 2020 – 18 March and 15 July.

Attendance by Committee members has been as follows:

Name	Position	Role	Meetings	
			Eligible	Attended
Grahame Marchant	Independent Member	Chair	10	9
Louise Gett	Independent Member	Member	10	9
Conrad Bolton	Independent Member	Member	10	6
Cr Cameron Staines	Councillor	Member	10	5

The Committee members bring a unique range of skills and experience to matters considered by the Committee and has worked together as a cohesive team. It is considered that the Committee has provided valuable advice and recommendations to Council and management on a wide range of issues.

The meeting administration and conduct has been effective and the Committee is supported by attendance and input from the relevant senior executive of the council.



Summary of Recommendations

Management takes internal and external audit recommendations seriously and has action in train to implement them. The implementation trends remain positive however, there are a total of fifty-two (52) outstanding recommendations from Internal & External Audits outstanding as at 30 June 2020. Management has been encouraged to action high risk areas as a priority for resource allocation.

The Audit Office (AO) raised 13 recommendations in its external audit management letter for 2019. None were assessed as high risk, 8 were moderate risk and 5 were low risk. Management's effort in addressing past recommendations is commendable however, there is a need for the organisation to more readily produce fully compliant Annual Financial Reports in a timely manner to facilitate the External Audit process and complete external accountability requirements to the community and other stakeholders.

Council engaged Centium Consultants in May 2018 to provide:

1. A Corporate Risk Register (Service-Based), that incorporates high-level strategic risks, and Risk Registers for each of council's 26 service areas.
2. A Strategic Internal Audit Plan informed by the Corporate Risk Register.

The outcome of this work by Centium is that council has a Corporate Risk Register that identifies 22 high level risks.

Currently, 16 are assessed as High Risk and 6 as Medium Risk. The Committee is receiving regular reporting on the progress of actions being taken by management to mitigate or manage these Risks however, there is a need to improve the extent of management action applied to this area in order to address the Risk level.



Opinion: Risk/Control Framework

Council activities have significant inherent risks. Management has risk mitigation strategies in place mainly consisting of Policies, procedures, decision making hierarchies and instructions. As indicated, high-level reporting of significant risks is provided regularly to the Committee. Key controls generally operate in practice, with no significant unresolved weakness reported by the internal or external auditors.

The Council has sound overarching governance arrangements that are compliant with legislative requirements and directions from the Office of Local Government. Its risk, control, compliance, and auditing arrangements continued to evolve and mature during 2020. Further strides will be made in 2021 in line with planned activities monitored by the Committee

Several risk factors mentioned in the AO Annual Engagement Plan for 2020 will require continued management attention. These include:

- New accounting standards
- Assessing the fair value of council's Infrastructure, property, plant & Equipment (IPPE)
- Quality and timeliness of financial reporting
- Information technology general controls
- Rehabilitation provisions
- Natural disaster

Summary of Work

Risk Management

- Received and reviewed quarterly reviews of the Corporate Risk Register.
- Monitored progress on the development and implementation of a Risk Management Framework.
- Received advice and updates on key Council projects particularly the implementation of the new CIS.
- Endorsed a Project Risk Management Training program which management intended to implement.

Control Framework

- Reviewed and endorsed a Fraud & Corruption Policy.



External Accountability

- Completed a review of the draft financial statements before they were provided to the external auditor.
- Reviewed and recommended adoption of the Service Review Framework. It was also noted that the implementation of these reviews are currently delayed due to other priorities.
- Monitored progress against the Fit for the Future Improvement Plan and Council's performance as measured by a Community Satisfaction Survey and participation in the Australian LG Performance Excellence Program.
- Monitored progress in the implementation of the Delivery Program and Operational and Service Plan.
- Reviewed the Annual Report for compliance.

Compliance

- Discussed with management the arrangements for the development of a Compliance Management Framework.



Internal Audit

- Reviewed and endorsed the strategic Internal Audit Plan.
- Monitored the progress achieved in completing the strategic Internal Audit Plan and made recommendations as to the level of resourcing required to implement the Plan.
- Noted results of 3 completed audits being:
 - Waste Management Facility & Environmental Compliance
 - ICT Recovery and Cyber Security
 - Work Health & Safety
- Noted that the following reviews are in progress:
 - Environmental Management system (specific focus on water & sewer safety).
 - Workforce Planning.

External Audit

- Reviewed and noted the AO Annual Engagement Plans for the conduct of the external audit.
- Supported the work associated with preparation and finalisation of financial accounts, including the 'early close' and disclosure requirements.
- Reviewed the completed Annual Financial Reports and the Audit report.
- Reviewed the AO Management Letters and ensured corrective action was established in a suitable Action Plan.

Grahame Marchant
For and on behalf of the Audit, Risk & Improvement Committee
4 November 2020

12.2 DELEGATES REPORT - NARRABRI MINE COMMUNITY CONSULTATIVE COMMITTEE MEETING - 16 DECEMBER 2020

Responsible Officer: Catherine Redding, Councillor

Author: Delece Hartnett, Personal Assistant to Mayor & General Manager

Attachments: 1. Minutes - Narrabri Mine Community Consultative Committee Meeting - 16 December 2020  

DELIVERY PROGRAM ALIGNMENT**4 Leadership**

Objective 4.4 Our strategic goals will be achieved through transparent and accountable planning and reporting

Strategy 4.4.2 Ensure effective and sound local governance practice

RECOMMENDATION

That Council note Cr Redding's Delegates Report from the Narrabri Mine Community Consultative Committee Meeting held on Wednesday 16 December 2020.

DELEGATES REPORT

The Narrabri Gas Project Community Consultative Committee held a Meeting on Wednesday 16 December 2020.

The Minutes from the meeting are attached.

**Narrabri Mine Community Consultative Committee Meeting #51**

Date: Wednesday 16 December 2020

Time: 5:00pm

Location: Baan Baa Hotel

Present: Russel Stewart (RS)
Peter Webb (PW)
Geoff Hunter (GH)
Mark Foster (MF)
James Stieger (JS)
Ian Duffy (ID)
Rodney Dunlop (RD)
David Ellwood (DE) – Narrabri Coal – Director Stage 3 Project
Brent Baker (BB) – Narrabri Coal - Environmental Superintendent
Mitchum Gregory (MG)- Narrabri Coal- Environmental Compliance Officer
Gerald Linde (GL) - Narrabri Coal- General Manager
Andrew Garratt (AG) – Whitehaven Coal – General Manager Community Engagement

Apologies: Cathy Redding
Charlie Melbourne

1. DECLARATION OF PECUNIARY INTEREST

None

2. PREVIOUS MINUTES

RS asked that previous minutes are accepted as an accurate record.

Moved: GH Seconded: PW

2.1 BUSINESS ARISING FROM PREVIOUS MINUTES

BB outlined consultation undertaken with PineView landholders with respect to noise and dust monitoring results.

3. OPERATIONS PROGRESS REPORT AND SAFETY UPDATE

Presented by GL

- GL provided overview of current financial year production and safety performance.
- GL commented on recent challenges encountered longwall mining through fault structures.
- General discussion around coal price and global markets.

Narrabri Coal Operations Pty Ltd ABN 76 107 813 963

10 Kurrajong Road, Baan Baa NSW 2390 | P 02 6794 4755 | F 02 6794 4753
Locked Bag 1002, Narrabri NSW 2390





WHITEHAVEN COAL

4. ENVIRONMENTAL MONITORING REPORT

See Appendix A

Presented by BB

- **DEPOSITIONAL DUST**- 2020 annual average for all monitoring locations below licence limit of 4 g/m²/month. Additional information provided regarding dust characterisation.
- **PM10 AIR QUALITY**- Monitoring locations Claremont and Turrabaa are recording annual averages below the limit of 30 µg/m³ (14.07 µg/m³ and 15.08 µg/m³ respectively). No exceedances of the 24 hour limit since previous CCC meeting.
- **QUARTERLY NOISE MONITORING**
 Attended noise monitoring was undertaken over 3 days in November 2020 (Q4) with compliance achieved at all locations during all time periods.
 JS commented that not much happening at pit-top operations during monitoring period. BB/GL explained that only change was that CHPP wasn't operating normally due to extensive fault structure encountered by longwall miner, however remainder operations were as per normal operating conditions (eg. ventilation fans still operating, drilling above longwall panels, stockpile dozer activity, trains being loaded and general site activity). BB explained that monitoring is planned and scheduled to be undertaken under normal operating conditions, however significant events such as the fault encountered by longwall can't be planned for.
- **SURFACE WATER MONITORING:**
 No wet weather discharges have occurred from licensed discharge points during October-November 2020.
- **WATER LICENSING:** Presented graphs showing NCO water licence allocation usage. Namoi bore usage has been minimal and instead have been utilising Namoi River entitlements during recent flow events.
 Mine dewatering volume pumped from box-cut provided.

 BB/GL explained network of dams on site and general operation of water management at pit-top.
- **GROUNDWATER MONITORING:** Groundwater monitoring results are reviewed at the end of each year by a suitably qualified hydrogeologist and reported on in the 2020 Annual Review. Update will be provided to CCC when results are available.
- **SUBSIDENCE MONITORING:** Monitoring undertaken at six monthly intervals, with survey work completed during November. Results provided and discussion around minor exceedances of subsidence predictions. DE/GL discussed how subsidence develops and presents at the surface. JS expressed concerns around subsidence ponding and what would happen downstream following an extraordinary rainfall event.
- **GROUNDWATER MONITORING:** Discussed hydrographs. BB explained water levels reviewed annually by hydrogeologist in Annual Groundwater Monitoring Report.
- **COMPLAINTS:** No complaints were received since previous CCC meeting.
- **INCIDENTS:** No reportable incidents since previous CCC meeting.

No further questions/comments from members.**5. STAGE 3 UPDATE**

DE provided update.

Narrabri Coal Operations Pty Ltd ABN 76 107 813 963

10 Kurrajong Road, Baan Baa NSW 2390 | P 02 6794 4755 | F 02 6794 4753
 Locked Bag 1002, Narrabri NSW 2390



Since the last CCC meeting the Stage 3 project has:

- Submitted EIS. Has been on public exhibition for 6 weeks and submission window closed today.
- Delivered presentation to Narrabri Shire Council and Narrabri Chamber of Commerce.
- Community Drop-in Session held at Bann Baa on 28 November.
- Stage 3 advertisements in papers circulated over the last 6 weeks, by NCO and DPI&E.
- Stage 3 flyers posted at various local centres and dropped in mailboxes.

DE explained next steps for EIS approvals. DE explained DPI&E will prepare a summary of the public and government agency submissions that were received during the 6 week exhibition period. NCO will then need to prepare a "Response to Submissions" report and provide this back to DPI&E for assessment. Based on the submissions received there may be further studies required to support the EIS.

GH commented based on his review of EIS there seem to be extra impacts, for example the identified impact on a number of stock and domestic bores.

DE provided an overview of the groundwater study undertaken for the EIS which included a Bore Census to identify all bores that would be impacted and modelling on the predicted impacts. DE explained that following this work NCO considered it necessary to carry out a second Bore Census program at an increased distance from the mine to ensure that potential impacts were appropriately assessed.

GH expressed concern about identified drawdown in some private bores and how that impacts on future land use. GH commented EIS identified up to 2m drawdown in Zone 5 and this concerns him and would like to understand these modelled impacts further. GH commented EIS identified 12-20m drawdown in stock and domestic in Gunnedah-Oxley Basin and finds this modelled impact hard to accept.

JS commented that the total water licence extractions from the mine are still low compared to what irrigator pumps take from the river.

DE outlined that any impacts to private bores are subject to 'make-good arrangements' which become a legal obligation should the Project Approval be granted. GL explained the various legal mechanisms that ensure that our obligations continue to be met post-mining, and discussed other benefits that the mine contributes to the local environment such as establishment of Biodiversity Offset areas.

DE explained that the groundwater modelling has adopted a very conservative approach with respect to potential impacts. GL commented that the current Stage 2 model is an example, where the model forecast that at the current point in time the operation should be a net water exporter, but in reality the actual water extractions from the mine are significantly lower than what was modelled.

GH asked if mine required more licences for Stage 3. DE commented that he would have to review EIS to confirm, but that majority of water take comes from Gunnedah Oxley Basin for which the mine has existing water licences.

DE commented that groundwater modelling is a very technical area. DE asked if CCC would like an expert to attend the next meeting to explain Stage 3 modelling results. Not requested from CCC members.

General discussion around mine development timeframes and development of ventilation surface infrastructure. DE outlined proposed design and controls for new vent fans which will result in reduced noise impacts.

No further questions/comments from members.

6. GENERAL BUSINESS

- GH queried progression of proceedings re. EL6243 breaches of Mining Act. GL explained the breaches that occurred, the charges that the Resources Regulator has brought against the Narrabri Mine entities, and the current processes that the mine is working through in coordination with the Regulator.

No further questions/comments from members.

NEXT MEETING

- Wednesday the 10 March 2020 at Narrabri Mine.

Narrabri Coal Operations Pty Ltd ABN 76 107 813 963

10 Kurrajong Road, Baan Baa NSW 2390 | P 02 6794 4755 | F 02 6794 4753
Locked Bag 1002, Narrabri NSW 2390



**12.3 DELEGATES REPORT - NARRABRI GAS PROJECT COMMUNITY CONSULTATIVE COMMITTEE
- 8 DECEMBER 2020****Responsible Officer:** Robert Kneale, Councillor**Author:** Delece Hartnett, Personal Assistant to Mayor & General Manager**Attachments:** 1. Minutes - Narrabri Gas Project Community Consultative Committee Meeting - Tuesday 8 December 2020 [↓](#) **DELIVERY PROGRAM ALIGNMENT****4 Leadership**

Objective 4.1 We will proactively engage and partner with the community and government to achieve our strategic goals

Strategy 4.1.2 Ensure the community is informed and involved in Council activities through implementing quality consultation

RECOMMENDATION

That Council note Cr Kneale's Delegates Report from the Narrabri Gas Project Community Consultative Committee Meeting held on Tuesday 8 December 2020.

DELEGATES REPORT

The Narrabri Gas Project Community Consultative Committee held a Meeting on Tuesday 8 December 2020.

The Minutes from the meeting are attached.

Narrabri Gas Project CCC - Meeting # 46

8 December 2020

Date/Time:	Wednesday, 8 December from 11.00am to 11.40am	
Location:	Via Skype	
Attendees:	<ul style="list-style-type: none"> • Craig Jenkins – Regional NSW, Department of Planning, Industry and Environment (DPIE) • Cr Robert Kneale – Narrabri Shire Council • Cr Cathy Redding – Narrabri Shire Council • Jocelyn Cameron – Country Women's Association • Jack Warnock – Lower Namoi Cotton Growers Association • Jocellin Jansson – North West Local Land Services • David Scilley – NSW Farmers 	<ul style="list-style-type: none"> • Gary Whytcross – Environment Protection Authority (EPA) • Megan Prowse – Environment Protection Authority • Todd Dunn – Santos • Annie Moody – Santos
Guests:	<ul style="list-style-type: none"> • Kristina Erzikov – Division of Resources and Geoscience, DPIE • Ravi Chandra – Santos • Jonathon Cini – Santos 	
Apologies:	<ul style="list-style-type: none"> • Russell Stewart – Narrabri Chamber of Commerce • Lynn Trindall – Narrabri Local Aboriginal Land Council 	
Meeting Chair:	Craig Jenkins	
Secretariat:	Annie Moody	
Agenda Item	Discussion/Outcomes	Action
Division of Resources and Geoscience Update	<ul style="list-style-type: none"> • A Division of Resources and Geoscience (DPIE) representative provided an update to the committee on the preparation of guidelines for the Narrabri Gas Community Benefit Fund. • Draft guidelines have been prepared to align with grant administration guidelines and these will be distributed for further consultation in early 2021 by the NSW Government Resources for Regions program administrators. 	
Santos Update	<ul style="list-style-type: none"> • Santos Monthly Activity Update for December 2020 was emailed out of session on 7 December 2020. The Monthly Activity Update for November 2020 was emailed out of session to members on 5 November 2020. • A Santos representative advised that on 24 November 2020, the Federal Minister for the Environment Sussan Ley approved the Narrabri Gas Project under the <i>Environment Protection and Biodiversity Conservation Act 1999</i> (EPBC) following her review of the New South Wales assessment. • Santos will now embark on a 12-18 month appraisal program ahead of a Final Investment Decision for the next phase of project development. • The workover program for routine maintenance activities on existing wells at Bibblewindi East, Bibblewindi West and 	

	<p>Dewhurst South is continuing in December.</p> <p>Presentation/Handout/Links:</p> <ol style="list-style-type: none"> 1. Santos Monthly Activity Updates are available from https://narrabrigasproject.com.au/community/consultative-committee/ for the relevant month and also at https://narrabrigasproject.com.au/about/monthly-updates/ 	
EPA Update	<ul style="list-style-type: none"> • The draft EPA Narrabri CCC Monthly Update for period ending December 2020 was emailed to members prior to the meeting. Feedback back to the EPA representative within a week to enable report to be finalised and published. <p>Presentation/Handout/Links:</p> <ol style="list-style-type: none"> 2. Final Narrabri CCC EPA Newsletter December 2020 will be available when finalised from http://www.epa.nsw.gov.au/licensing-and-regulation/gas-industry/gas-industry-in-nsw/community-involvement 	
DPIE Update	<ul style="list-style-type: none"> • A condition of the IPC consent for the Narrabri Gas Project is the establishment and operation of a Community Consultative Committee in accordance with the Department's <i>Community Consultative Committee Guidelines: State Significant Projects</i> and also the establishment of a number of advisory groups including a Biodiversity Advisory Group and a Water Technical Advisory Group. • Mr Garry West has been appointed to the position of Independent Chair of these groups and an Expression of Interest has been advertised for community and stakeholder representatives with nominations for these positions closing on 22 December 2020. • It is anticipated that the committees will be formed and will meet in February 2021. 	
General Business	The Chair and Santos representatives thanked members and their organisations for their participation and contribution to the Narrabri Gas Project Community Consultative Committee since this committee was formed in December 2014.	
Next Meeting	This is the final meeting of the current Narrabri Gas Project CCC.	
Meeting closed	11.40am	

12.4 DELEGATES REPORT - MEDICAL PROFESSIONALS HOUSING COMMITTEE MEETING, WEE WAA - JANUARY 2021

Responsible Officer: Maxine Booby, Councillor

Author: Delece Hartnett, Personal Assistant to Mayor & General Manager

Attachments: 1. Medical Professional Housing Committee Meeting Minutes - 28 January 2021  

DELIVERY PROGRAM ALIGNMENT**4 Leadership**

Objective 4.1 We will proactively engage and partner with the community and government to achieve our strategic goals

Strategy 4.1.2 Ensure the community is informed and involved in Council activities through implementing quality consultation

RECOMMENDATION

1. That Council note Cr Booby's Delegates Report from the Medical Professionals Housing Committee Meeting held on 28 January 2021.

DELEGATES REPORT

The Medical Professionals Housing Committee held a Meeting on Thursday 28 January 2021.

The Minutes from the meeting are attached.

Wee Waa Community Complex Incorporated**29 George Street, Wee Waa
Health Professional housing committee****Minutes/ Notes of meeting**

Kerry's office, 28th January, 2021, 5.30pm, Wee Waa.

Present: Maxine Booby (by phone), Bruce Gray, Kerry Watts, Anne Weekes, Andrew Greste.

Apologies: AnnMaree Gallagher

Minutes of previous meeting were discussed, and business from them as follows:

Actions required by each of us is in **bold**.

- **Memorandum of Understanding:**

Kerry and Andrew met with Lindsay Mason, and Kerry emailed us a summary on December 11, 2020 of the outcome of that meeting. The main thing to note was that Shire wish to hold a mortgage over the land and buildings, so that in the event of the project falling over, they have their funding returned.

Kerry: Moving forward, it was resolved that we get advice and a document, MOU and mortgage document, through Teagan at Webb and Boland.

- **Austam housing plans**

Anne to contact Paul; changes to the 2 houses as follows:

House 1:

- move it forward one meter on the block to allow a deck half way across the back, 1.8 to 2 m wide

House 2:

- an extra window across the back, so 3 in total
- 2 way light switch in main living
- Outdoor lighting plus switches on both houses
- swap bedroom 3 and the kitchen around?

We would like a formal quote and an indicative time lime of payments, so that a budget can be done.

Also ask Paul to give indicative estimates for other associated costs that we need to be prepared for.

A written quote has been received from [REDACTED] for demolition and removal of house and sheds on the Alma St site.

[REDACTED] incl GST for demolition and removal.

[REDACTED] incl GST approx. 150sq m. Level, fill and compact:

It was resolved unanimously by the meeting that we go ahead with the demolition of the house and sheds.

Andrew to phone Lindsay Mason to find out the quickest way forward on the DA for demolition.

Andrew will also contact Ben Russell and Greg Avery regarding the electrical and plumbing requirements for the project

Budget discussion concluded that we will require an extra [REDACTED] to complete the project, and positive discussion on how to do that followed. Especially regarding more sources locally where funding may come from for later in the project.

Kerry will work on a budget, once we get a quote from Austam.

Kerry will have Dropbox set up to contain all future documentation regarding the project.

Land title doc needs to go into Dropbox.

Andrew will work on funding submissions for State (Sam Faraway) Federal (Mark Coulton) and local member (Roy Butler) and an information letter to HNEH (Michael DiRenzo)

Kerry will ask Emma Watts to assist with letters as required.

Bruce offered to be the project manager for the build and associated works, for which we are all grateful.

Other business:

- The Doctor's flat has been deep cleaned
- 4 Chairs have been purchased for said flat
- Toilet seat and a spider spray required at the Medical centre. (I will let Marie know to go ahead)

Andrew will respond to Marie at the Medical Centre re back up power, and advise that

Bruce and Kerry will meet with Chris Rosewell to discuss solar panels and back up power sources.

The meeting closed at 6.44 pm.

Anne Weekes.

12.5 INVESTMENT REPORT - DECEMBER 2020

Responsible Officer: Lindsay Mason, Director Corporate and Community Services

Author: Tim McClellan, Manager Financial Services

Attachments: Nil

DELIVERY PROGRAM ALIGNMENT**4 Leadership**

Objective 4.4 Our strategic goals will be achieved through transparent and accountable planning and reporting

Strategy 4.4.3 Report in a clear, concise manner that is easily understood

EXECUTIVE SUMMARY

Council is required to consider a report on its investments in accordance with clause 212 of the *Local Government (General) Regulation 2005*.

During the month:

- Three (3) investments matured, totalling \$9 million.
- Four (4) new investments were placed, totalling \$9 million.

Council's Responsible Accounting Officer has certified that Council's investments are in accordance with requirements.

RECOMMENDATION

1. That Council note the Investment Report for December 2020.

BACKGROUND

Council is required to consider a report on its investments in accordance with clause 212 of the *Local Government (General) Regulation 2005*.

CURRENT SITUATION

The following is a summary of investment movements for December 2020.

Investments maturing during the month:

- | | | | |
|--------------|--------------|-------------|------------------|
| • 02/12/2020 | NAB | \$4,000,000 | 364 days @ 1.40% |
| • 09/12/2020 | Auswide Bank | \$2,000,000 | 336 days @ 1.55% |
| • 14/12/2020 | ME Bank | \$3,000,000 | 201 days @ 1.23% |

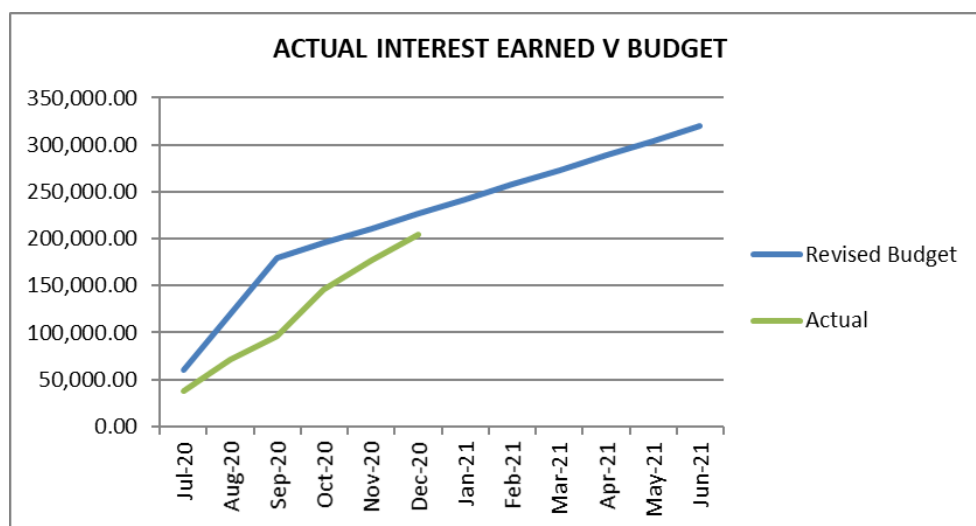
New investments secured during the month:

- 02/12/2020 NAB \$4,000,000 91 days @ 0.45%
- 02/12/2020 NAB \$1,000,000 154 days @ 0.45%
- 02/12/2020 AMP \$1,000,000 154 days @ 0.60%
- 14/12/2020 ME Bank \$3,000,000 240 days @ 0.45%

	Market Value (\$)	Term (days)	Rate	Maturity Date	% of Portfolio
Short Term Deposits (<1 yr)	33,000,000.00				93.79%
Macquarie Bank	2,000,000.00	287	1.70%	13/01/21	5.68%
AMP	2,000,000.00	266	1.60%	03/02/21	5.68%
Judo Bank	1,000,000.00	364	2.00%	17/02/21	2.84%
NAB	4,000,000.00	91	0.45%	03/03/21	11.37%
Macquarie Bank	2,000,000.00	364	1.70%	24/03/21	5.68%
Bank of Sydney	1,000,000.00	124	0.45%	31/03/21	2.84%
Rural Bank	2,000,000.00	273	0.85%	21/04/21	5.68%
BOQ	2,000,000.00	152	0.43%	28/04/21	5.68%
AMP	1,000,000.00	154	0.60%	05/05/21	2.84%
NAB	1,000,000.00	154	0.45%	05/05/21	2.84%
BOQ	2,000,000.00	266	0.73%	19/05/21	5.68%
AMP	2,000,000.00	189	0.70%	26/05/21	5.68%
Aus Unity	1,000,000.00	365	1.05%	10/06/21	2.84%
BOQ	1,000,000.00	273	0.63%	14/07/21	2.84%
ME Bank	3,000,000.00	240	0.45%	11/08/21	8.53%
AMP	1,000,000.00	363	0.80%	25/08/21	2.84%
NAB	2,000,000.00	366	0.75%	01/09/21	5.68%
Judo Bank	1,000,000.00	364	1.05%	15/09/21	2.84%
AMP	2,000,000.00	336	0.75%	27/10/21	5.68%
Cash Deposits	2,186,033.98				6.21%
NAB At Call A/c	1,500,000.00	At Call	0.25%	n/a	4.26%
NAB Working A/c	686,033.98	At Call	0.00%	n/a	1.95%
Total Cash & Investments	35,186,033.98				100.00%

Movements within Bank account for the reporting period (\$)

Cash Book balance at 30 November 2020	-403,123.05
Plus Receipts	8,821,458.20
Less Payments	-8,686,366.69
Cash Book balance at 31 December 2020	-268,031.54
Less Outstanding Deposits	-1,084,697.71
Plus Unpresented Payments	2,038,763.23
Reconciliation Balance as at 31 December 2020	686,033.98



Investment Rate Summary for December 2020

Average Interest Rate on Investments: 0.94%

Weighted Average Interest Rate on Investments 0.84%

Council's Benchmarks

Bank Bill Swap Rate (BBSW) 90-day index (31/12/2020)¹ 0.02%

Average 11am Cash Rate 0.10%

FINANCIAL IMPLICATIONS

Interest income for the month was \$26,500.27, bringing the income earned for the year to \$203,902.

STATUTORY AND POLICY IMPLICATIONS

Clause 212 of the *Local Government (General) Regulation 2005* requires Council's Responsible Accounting Officer to provide a monthly report setting out the details of all money that the Council has invested under section 625 of the *Local Government Act 1993*.

It is certified that Council's investments have been made in accordance with:

- *Local Government Act 1993*.
- *Local Government (General) Regulation 2005*.
- Ministerial Investment Order dated 12 January 2011.
- Council's Investment Policy dated 15 August 2017.

CONSULTATION

External Consultation

Nil.

Internal Consultation

- Responsible Accounting Officer.

¹ Source: www.asx.com.au

12.6 INVESTMENT REPORT - JANUARY 2021

Responsible Officer: Lindsay Mason, Director Corporate and Community Services

Author: Tim McClellan, Manager Financial Services

Attachments: Nil

DELIVERY PROGRAM ALIGNMENT**4 Leadership**

Objective 4.4 Our strategic goals will be achieved through transparent and accountable planning and reporting

Strategy 4.4.3 Report in a clear, concise manner that is easily understood

EXECUTIVE SUMMARY

Council is required to consider a report on its investments in accordance with clause 212 of the *Local Government (General) Regulation 2005*.

During the month:

- One (1) investment matured, totalling \$2 million.
- Zero (0) new investments were placed.

Council's Responsible Accounting Officer has certified that Council's investments are in accordance with requirements.

RECOMMENDATION

1. That Council note the Investment Report for January 2021.

BACKGROUND

Council is required to consider a report on its investments in accordance with clause 212 of the *Local Government (General) Regulation 2005*.

CURRENT SITUATION

The following is a summary of investment movements for January 2021.

Investments maturing during the month:

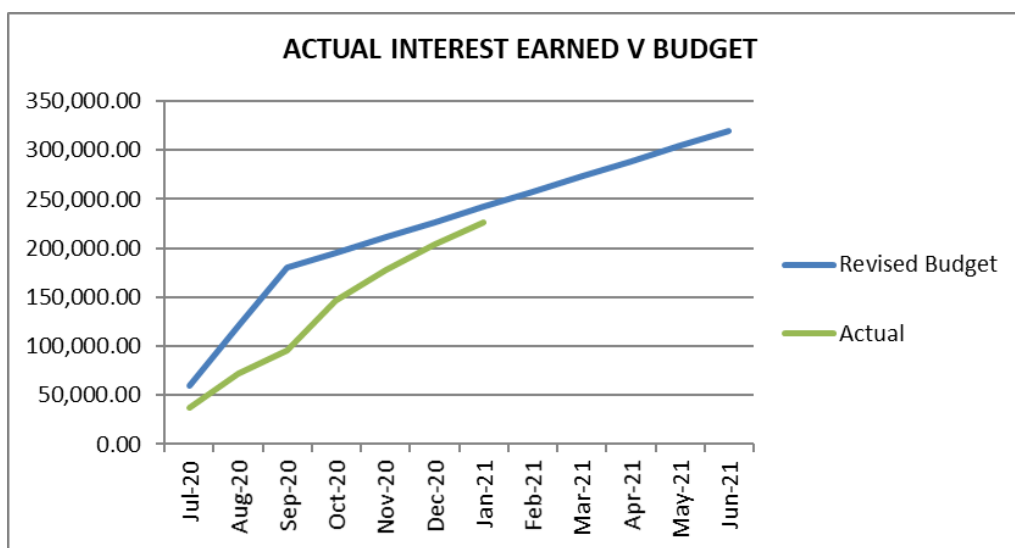
- 13/01/2021 Macquarie Bank \$2,000,000 287 days @ 1.70%

No new investments secured during the month.

	Market Value (\$)	Term (days)	Rate	Maturity Date	% of Portfolio
Short Term Deposits (<1 yr)	31,000,000.00				91.01%
AMP	2,000,000.00	266	1.60%	03/02/21	5.87%
Judo Bank	1,000,000.00	364	2.00%	17/02/21	2.94%
NAB	4,000,000.00	91	0.45%	03/03/21	11.74%
Macquarie Bank	2,000,000.00	364	1.70%	24/03/21	5.87%
Bank of Sydney	1,000,000.00	124	0.45%	31/03/21	2.94%
Rural Bank	2,000,000.00	273	0.85%	21/04/21	5.87%
BOQ	2,000,000.00	152	0.43%	28/04/21	5.87%
AMP	1,000,000.00	154	0.60%	05/05/21	2.94%
NAB (Curve)	1,000,000.00	154	0.45%	05/05/21	2.94%
BOQ	2,000,000.00	266	0.73%	19/05/21	5.87%
AMP	2,000,000.00	189	0.70%	26/05/21	5.87%
Aus Unity	1,000,000.00	365	1.05%	10/06/21	2.94%
BOQ	1,000,000.00	273	0.63%	14/07/21	2.94%
ME Bank	3,000,000.00	240	0.45%	11/08/21	8.81%
AMP	1,000,000.00	363	0.80%	25/08/21	2.94%
NAB (Curve)	2,000,000.00	366	0.75%	01/09/21	5.87%
Judo Bank	1,000,000.00	364	1.05%	15/09/21	2.94%
AMP	2,000,000.00	336	0.75%	27/10/21	5.87%
Cash Deposits	3,063,172.28				8.99%
NAB At Call A/c	1,500,000.00	At Call	0.25%	n/a	4.40%
NAB Working A/c	1,563,172.28	At Call	0.00%	n/a	4.59%
Total Cash & Investments	34,063,172.28				100.00%

Movements within Bank account for the reporting period (\$)

Cash Book balance at 31 December 2020	-268,031.54
Plus Receipts	6,541,072.09
Less Payments	-5,252,005.86
Cash Book balance at 31 January 2021	1,021,034.69
Less Outstanding Deposits	-1,096,610.13
Plus Unpresented Payments	1,638,747.72
Reconciliation Balance as at 31 January 2021	1,563,172.28



Investment Rate Summary for January 2021

Average Interest Rate on Investments: 0.87%

Weighted Average Interest Rate on Investments 0.79%

Council's Benchmarks

Bank Bill Swap Rate (BBSW) 90-day index (01/02/2021)² 0.01%

Average 11am Cash Rate 0.10%

FINANCIAL IMPLICATIONS

Interest income for the month was \$22,912, bringing the income earned for the year to \$226,814.

STATUTORY AND POLICY IMPLICATIONS

Clause 212 of the *Local Government (General) Regulation 2005* requires Council's Responsible Accounting Officer to provide a monthly report setting out the details of all money that the Council has invested under section 625 of the *Local Government Act 1993*.

It is certified that Council's investments have been made in accordance with:

- *Local Government Act 1993*.
- *Local Government (General) Regulation 2005*.
- Ministerial Investment Order dated 12 January 2011.
- Council's Investment Policy dated 15 August 2017.

CONSULTATION

External Consultation

Nil.

Internal Consultation

- Responsible Accounting Officer.

² Source: www.asx.com.au

12.7 ACCEPTANCE OF TENDERS UNDER DELEGATION - DECEMBER 2020

Responsible Officer: Shane Burns, Director Infrastructure Delivery

Author: Eloise Chaplain, Manager Projects and Assets

Attachments: Nil

DELIVERY PROGRAM ALIGNMENT**4 Leadership**

Objective 4.4 Our strategic goals will be achieved through transparent and accountable planning and reporting

Strategy 4.4.2 Ensure effective and sound local governance practice

EXECUTIVE SUMMARY

Council has conditionally delegated to the General Manager the ability to determine tenders.

One of the conditions was that a cyclic quarterly report be provided to Council outlining the tenders that have been determined under the delegation.

For this reporting period one tender has been determined under delegation.

RECOMMENDATION

1. That Council note the determination of tenders under delegation for the period to December 2020.

BACKGROUND**Local Government Amendment (Governance and Planning) Act 2016**

Section 377 of the *Local Government Act 1993* ("**the LG Act**") provides for a council to delegate functions to the general manager. Prior to the *Local Government Amendment (Governance and Planning) Act 2016*; acceptance of tenders was a function that a council could not delegate.

The LG Act now enables a council to delegate the determination of tenders as long as the tender does not provide services currently provided by members of staff of a council.

CURRENT SITUATION

Council has delegated to the General Manager the ability to determine tenders, under the following conditions:

1. That the tender not be in excess of a total of \$1,500,000 (ex GST); and
2. That a cyclic report be submitted to Council on a three (3) monthly basis with information relating to tenders determined under the delegation.

The table below outlines the details of the tender that has been determined during the reporting period.

Tender/Contract Description		Successful Tenderer	No. of Tenders (Local Tenders)	Tender Price ex GST
1.	Contract 2020-21/09 – Wee Waa Levee Feasibility Study	Cardno (NSW/ACT) Pty Ltd	7 (0)	\$236,245.00

FINANCIAL IMPLICATIONS

Nil.

STATUTORY AND POLICY IMPLICATIONS

Council previously conditionally delegated to the General Manager the ability to determine tenders. The conditions placed on the delegation were:

- 1. The authority to determine tenders involving a total of receipts or expenditures not in excess of a total of \$1,500,000 (ex GST) and in accordance with the Local Government Act, as amended; and*
- 2. That a cyclic report be submitted to Council on a three (3) monthly basis with information relating to these tenders.*

This report fulfils the second condition of the delegation.

CONSULTATION**External Consultation**

Nil.

Internal Consultation

- Tender Panel.

12.8 2021 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT - CANBERRA 20-23 JUNE 2021**Responsible Officer:** Stewart Todd, General Manager**Author:** Delece Hartnett, Personal Assistant to Mayor & General Manager**Attachments:** 1. NGA - ALGA Discussion Paper 2021 [↓](#) **DELIVERY PROGRAM ALIGNMENT****4 Leadership**

Objective 4.1 We will proactively engage and partner with the community and government to achieve our strategic goals

Strategy 4.1.3 Develop and build strong, productive partnerships with State and Federal Governments

EXECUTIVE SUMMARY

The 2021 National General Assembly (“**NGA**”) of Local Government will be held at the National Convention Centre in Canberra on 20 - 23 June 2021. The NGA also provides an opportunity for Local Government to identify and discuss issues, which it believes, should be addressed by the new Federal Government. The Mayor has attended the NGA on a yearly basis since 2009, with the exception of last year, when it was cancelled due to COVID-19.

Attendance to the NGA will cost approximately \$2,600 (ex GST) – including NGA registration fee, accommodation for 4 nights and travel costs included.

RECOMMENDATION

- 1. That Council approve the Mayor to attend the National General Assembly in Canberra on 20 – 23 June 2021.**
- 2. That Council consider putting any motion(s) to the National General Assembly in accordance with the Discussion Paper Criteria (which close on 26 March 2021).**
- 3. That Council authorise the Mayor to lodge motion(s) to the National General Assembly in accordance with the Discussion Paper Criteria.**

BACKGROUND

The 2021 National General Assembly (“**NGA**”) of Local Government will be held at the National Convention Centre in Canberra on 20 - 23 June 2021.

The NGA of Local Government is convened by the Australian Local Government Association (“**ALGA**”) for local councils across Australia to develop and express a united voice on the core issues affecting Local Government and their communities. The NGA also provides an opportunity for Local Government to identify and discuss issues which it believes should be addressed by the new Federal Government.

The Mayor has attended the NGA on a yearly basis since 2009; with the exception of 2020 which was cancelled due to COVID-19.

CURRENT SITUATION

The theme for the 2021 NGA is “*Working Together For Our Communities*” (which was the theme for the 2020 Conference, however, due the worldwide pandemic, the 2020 Conference was cancelled and the theme will now carry over to 2021). This theme is now more pertinent than ever, which acknowledges that we cannot tackle major challenges which face our communities by acting alone. We need to work together as a sector, with other levels of government and with nongovernment partners.

We’ve seen the truth of that in the 2019/2020 bush fires that have ravaged so much of Australia and definitive ways in which Council’s have had to react to the COVID-19 Pandemic. Councils have stepped up to lead and offer help in so many ways, showing the power of working together. Councils have also shown great resilience during the bushfire crisis, drought conditions and pandemic actions. Community resilience is one of the topics we’ll be exploring at length during our NGA. Professionals and council elected members will be on hand to detail the ways they’re developing and strengthening resilience in their communities, and how their insights can be applied in your council. Leading practitioners who will be attending the conference will share their expertise about a range of topics encompassing community engagement and crowd-powered communities.

The 2021 NGA is a premier gathering of Local Government representatives in Australia, being a unique event that brings together councils, staff and industry to advocate, network, celebrate, learn and build strategic relationships that will position participants at the forefront of local governance.

FINANCIAL IMPLICATIONS

Conference early bird registration is \$989 (inc GST); accommodation costs for the four (4) nights will approximately be \$1,000 (inc GST), total \$1,989 (inc GST) plus travel costs. It is estimated that flights costs will be approximately \$600 return.

There is a budget available to fund attendance to the NGA.

STATUTORY AND POLICY IMPLICATIONS**Reporting Requirements of the Payment of Expenses and Provision of Facilities to Councillors Policy**

Councillors will report, in writing, in an open session of a Council Meeting on the outcome of the conference, seminar or similar function attended. The report will be submitted to the General Manager (or their delegate) within one (1) month of the Councillor's attendance at the conference, seminar or similar function.

If a number of Councillors attend the same function, a single report may be submitted on behalf of all Councillors that attended, however the report must be signed by all Councillors that were in attendance.

The report to Council will be in writing and include the following:

- *The purpose/subject matter of the conference, including the reason for the attendance of the delegate(s).*
- *The agenda of the conference.*
- *Any items of interest to Council discussed at the conference.*
- *Recommendations for further areas of action or investigation (if applicable).*

A Councillor(s) who attend the annual conference of Local Government NSW (LGNSW) do not need to provide a written report to Council.

CONSULTATION**External Consultation**

Nil.

Internal Consultation

- Mayor



**WORKING
TOGETHER
FOR
OUR
COMMUNITIES
NGA21**

Call for Motions

20 - 23 June 2021

National Convention Centre Canberra



KEY DATES

16 November 2020
Opening of Call for Motions

26 March 2021
Acceptance of Motions Close

20 - 23 June 2021
National General Assembly

To submit your motion go to:
alga.asn.au

SUBMITTING MOTIONS

The National General Assembly of Local Government (NGA) is an important opportunity for you and your council to influence the national policy agenda.

The 2020 NGA “Working Together for Our Communities” was unfortunately cancelled due to COVID-19 but the ALGA Board has decided to retain the theme and emphasise the importance of partnerships to building and maintaining resilience in our councils and our communities.

To assist you to identify motions that address the theme of the 2021 NGA, the Australian Local Government Association (ALGA) Secretariat has prepared this short discussion paper. You are encouraged to read all the sections of the paper but are not expected to respond to every question. Your motion/s can address one or more of the issues identified in the discussion paper.

Remember that the focus of the NGA is on partnerships, working together, and resilience so your questions could focus on how local governments can work in partnership with the Australian Government to address the challenges our communities face, or the opportunities that are arising to build back better.

Criteria for motions

To be eligible for inclusion in the NGA Business Papers, and subsequent debate on the floor of the NGA, motions must meet the following criteria:

1. be relevant to the work of local government nationally;
2. not be focussed on a specific location or region – unless the project has national implications. You will be asked to justify why your motion has strategic national importance and should be discussed at a national conference;
3. be consistent with the themes of the NGA;
4. complement or build on the policy objectives of your state and territory local government association;
5. be submitted by a council which is a financial member of their state or territory local government association;
6. propose a clear action and outcome i.e. call on the Australian Government to do something;
7. be a new motion that has not already been debated at an NGA in the preceding two years; and
8. not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members, or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.

OTHER THINGS TO CONSIDER

Motions should generally be in a form that seeks the NGA's support for a particular action or policy change at the Federal level which will assist local governments to meet local community needs. Motions should commence as follows: This National General Assembly calls on the Australian Government to restore funding for local government Financial Assistance Grants to a level equal to at least 1% of Commonwealth taxation revenue.

To ensure efficient and effective debate where there are numerous motions on a similar issue, the ALGA Board NGA Subcommittee will group the motions together under an overarching strategic motion. The strategic motions have either been drafted by ALGA or are based on a motion submitted by a council which best summarises the subject matter. Debate will focus on the strategic motions. Associated sub-motions will be debated by exception only.

Motions should be lodged electronically using the online form available on the NGA website at: www.alga.asn.au. All motions require, among other things, a contact officer, a clear national objective, a summary of the key arguments in support of the motion, and the endorsement of your council. Motions should be received no later than 11:59pm AEST on Friday 26 March 2021.

Please note that for every motion it is important to complete the background section on the form. The background section helps all delegates, including those with no previous knowledge of the issue, in their consideration of the motion. There is a word limit of 150 for the motion and 200 for the national objective and 300 for the key arguments.

All motions submitted will be reviewed by the ALGA Board's NGA Sub-Committee, as well as by state and territory local government associations to determine their eligibility for inclusion in the NGA Business Papers. When reviewing motions, the Sub-Committee considers the importance and relevance of the issue to local government and whether the motions meet all the criteria detailed above.

Please note that motions should not be prescriptive in directing how the matter should be pursued.

With the agreement of the relevant council, motions may be edited before inclusion in the NGA Business Papers to ensure consistency. If there are any questions about the substance or intent of a motion, the ALGA Secretariat will raise these with the nominated contact officer.

Any motion deemed to be primarily concerned with local, state or territory issues will be referred to the relevant state or territory local government association and will not be included in the NGA Business Papers.

There is an expectation that any council that submits a motion will be present at the National General Assembly to move and speak to the motion.

INTRODUCTION

2020 has been a year like no other. A year that many individuals and organisations, including councils, would wish to forget. While the drought lessened its hold on parts of the country to be replaced by floods, more than 110 local government areas were severely impacted by the Black Summer (2019-20) bushfires - and no one was spared the effects of the battle against COVID-19. The 2020-21 storm and fire season may add to the sense that it was a year of disasters.

Friedrich Nietzsche said: "That which does not kill us, makes us stronger." So how can councils become stronger after 2020? How can we ensure that our communities are stronger and more resilient? How do we work together and with our partners to ensure that we build back better from the series of unprecedented events that have marked 2020?

COUNCIL RESILIENCE

In the first quarter of 2020, state and territory Governments closed facilities where people gathered in numbers to reduce the probability that hospitals would be overwhelmed by a rise in COVID-19 cases. This included a substantial number of council owned and operated revenue generating facilities which had flow-on effects for other revenue- generating enterprises such as paid parking. Major funding gaps rapidly emerged in many councils that typically generated significant amounts of own revenue.

Councils that cannot generate significant amounts of the own revenue are typically dependent on grant funding from other levels of government, including Financial Assistance Grants from the Australian Government. These councils tend to service rural, regional and remote communities that are often large in area but small in terms of population. The capacity of these councils to deliver all their required services and infrastructure can be severely strained at any time.

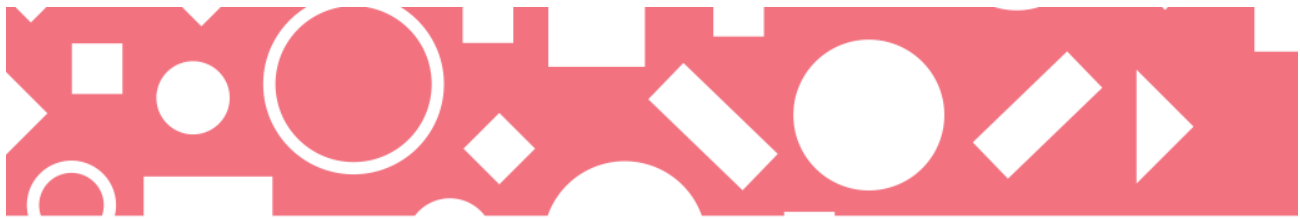
With local government funding under pressure across the nation, and other levels of government facing fiscal constraints, councils may need to do more with less in the near term and be innovative with both budgeting, service delivery, balancing competing demands and longer term financial planning. Services may need to be scaled down or delivered in innovative ways. Asset management and maintenance programs may need to be varied. Working collaboratively with neighbouring councils or forming alliances may be a way of achieving efficiencies and enhancing service delivery along with fostering innovation, cutting red tape, and working in partnership with third parties may be others.

Digital service delivery and working from home - adopted during the height of the pandemic - may become the new norm. This may increase opportunities for councils to innovate, work together and share resources, and fill long term skill gaps. New challenges may emerge including how staff are supported and how productivity, collaboration and motivation maintained. There may be significant consequences for local democracy and council's ability to engage authentically with their communities. Digital transformation and technology modernisation will be essential for some councils. Even already well-established adopters of digital technology may need to rethink their approach.

Can the Australian Government assist councils with efficiency measures that reduce the cost of services without a major change in service levels experienced by the community?

What opportunities are available to enhance the adaptive capacity of councils and its potential to 'weather the storm' through innovation and creativity? How can the Australian Government assist?

Apart from Financial Assistance Grants, how can the Australian Government assist councils to become more financially sustainable and able to better meet the needs of their communities? Are there new partnership programs or policy changes the Government



COMMUNITY RESILIENCE

Community resilience is the capacity of communities to respond to, withstand, and recover from adverse situations including natural disasters, persistent drought, pandemics, fluctuations in global trade, recession, and a rise in inequality. In some circumstances in response to these pressures and stresses, local communities are not able to recover to their previous state. Instead they need to adapt to cope with long term stresses. But ideally, we want all communities to not only survive but thrive.

Local governments play a critical role in building resilient and sustainable communities and helping to buffer people and places against social, economic, and environmental disruptions and overcome adversity. One critical area is through the provision of resilient infrastructure. Councils' infrastructure should meet the community's current and future demand, be built to contemporary standards, be affordable for both the council and the user, and be reliable with appropriate asset management practices in place to ensure maximum return on investment.

In addition to physical infrastructure, social infrastructure is also vital for resilience. Social infrastructure is broader than just buildings, it includes the individuals and groups, places, and institutions, including councils, that foster community cohesion and social support. Communities and individuals with good social networks and connections demonstrate greater resilience.

The loneliness epidemic is challenging social resilience. Research produced before the coronavirus pandemic revealed that one in four adult Australians are experiencing loneliness with over half the nation reporting they feel lonely for at least one day each week. In addition to its impacts on community resilience, feeling lonely can pose a bigger risk for premature death than smoking or obesity and can be associated with depression, poorer cardiovascular health and, in old age, a faster rate of cognitive decline and dementia.

Communities that are more vulnerable to shocks and disasters are often reliant on only one industry, have minimal redundancy or no backups for essential services and infrastructure such as only one source of water, one powerline or one access road. They also often only have few voluntary or charitable organisations working in the community. Often community leadership is weak or fails to inspire, engage, and unleash the power of other leaders and critical social networks.

Community resilience cannot be built and then left to its own devices. It needs to be strengthened continuously, not just in times of crisis. It involves people getting together to create sustainable links within their community and the community and its leaders having the ability to learn from experience and improve over time.

How can councils work in partnership with the other tiers of government to adopt a community development approach that builds resilience?

What are the best models available to councils to ensure that our communities thrive and focus on prevention and preparation rather than relief and recovery? How can the Australian Government partner with councils to ensure thriving communities?

What actions can councils take, in partnership with others including the Australian Government to promote community resilience and protect against external shocks such as industry closures or natural disasters? Are tools available to assist councils build community resilience or do we need new or different tools?

COLLABORATION AND PARTNERSHIPS

Creating a resilient community and ensuring a resilient and sustainable council requires partners. Councils can work with partners in different ways to find local solutions to local problems. They can partner with a wide range of organisations including other councils, other levels of government, the voluntary and community sector or business and research sector organisations. The aims of these partnerships are typically to improve services and deliver changes to benefit the local area.

Collaboration and partnerships with other councils and public or private organisations can also bring benefit from economies of scale in providing services or purchasing in bulk for example. Procurement partnerships have been a particularly successful example of this. Working in partnership can make a considerable contribution to efficiency improvements, such as through cost savings in back-office functions or sharing of plant and equipment.

Other benefits associated with partnerships and collaboration include opening the way for local communities to share ideas and connect with others. Partnerships enhance the ability of a council to access innovation, enhance skills development, work across council boundaries to address regional issues, and maximise competitive advantage in the delivery of major infrastructure projects.

Strategic collaboration is not just about savings and sharing resources. It is also about maximising capacity in addressing community expectations, or working with members of the community to overcome challenges and seize opportunities. For example, building and maintaining productive partnerships with Aboriginal and Torres Strait Islander people and communities is critical for councils committed to Closing the Gap and involving Aboriginal and Torres Strait Islander communities in decision-making and service development and delivery.

Collaboration and partnerships that work well are underpinned by good governance, an agreed purpose, and mutual benefit.

There is a long history of local government partnering with the Australian Government to deliver projects and programs that benefit local communities, achieve fairness and equity across the nation, and support local delivery of services and infrastructure. In the absence of constitutional change, how do we further build and strengthen this partnership with the Australian Government?

How do we encourage and incentivise councils to embrace partnerships and collaborative arrangements more enthusiastically including those which seek to ensure the development of economic development supporting infrastructure?

What are the obstacles to working in partnership with other councils or organisations? Can the Australian Government help overcome these?

How do councils, together with their communities, work in partnership to build resilience and entrench it into everyday life?



AUSTRALIAN
LOCAL GOVERNMENT
ASSOCIATION

AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION
8 Geils Court Deakin ACT 2600 PHONE (02) 6122 9400
EMAIL alga@alga.asn.au WEB www.alga.asn.au

12.9 MINUTES OF THE AUDIT, RISK AND IMPROVEMENT COMMITTEE

Responsible Officer: Andrew Brown, Executive Manager Corporate Planning & Workforce

Author: Kristy Faris, Corporate Planning and Audit Officer

Attachments: 1. Minutes of the Audit, Risk & Improvement Committee Meeting - 16 December 2020  

DELIVERY PROGRAM ALIGNMENT**4 Leadership**

Objective 4.4 Our strategic goals will be achieved through transparent and accountable planning and reporting

Strategy 4.4.2 Ensure effective and sound local governance practice

EXECUTIVE SUMMARY

A meeting of the audit, risk and improvement committee was held on Wednesday, 16 December 2020.

RECOMMENDATION

1. That Council note the Minutes of the Audit, Risk and Improvement Committee meeting held on 16 December 2020.
2. That Council accept the resignation from Mr Conrad Bolton and formally thank him for his service to Council as a member of the Audit, Risk and Improvement Committee.
3. That Council not fill the vacancy on the Audit, Risk and Improvement Committee, due to the current membership satisfying its Terms of Reference.

BACKGROUND

The objective of the Narrabri Shire Audit, Risk and Improvement Committee ("**Committee**") is to provide independent assurance and assistance to Council on risk management, control, governance and external accountability responsibilities.

CURRENT SITUATION

The minutes of the Committee meeting held on Wednesday 16 December 2020 are an attachment to this report.

Whilst the minutes contain no recommendations requiring Council consideration. The resignation of a member of the Committee has been brought forward for Council consideration.

The minutes are provided for information.

FINANCIAL IMPLICATIONS

Nil.

STATUTORY AND POLICY IMPLICATIONS

Nil.

CONSULTATION

External Consultation

- Audit, Risk and Improvement Committee.

Internal Consultation

Nil.

AUDIT, RISK & IMPROVEMENT COMMITTEE MEETING MINUTES16 DECEMBER 2020

**MINUTES OF NARRABRI SHIRE COUNCIL
AUDIT, RISK & IMPROVEMENT COMMITTEE MEETING
HELD AT THE NARRABRI SHIRE COUNCIL, 46-48 MAITLAND STREET, NARRABRI
ON WEDNESDAY, 16 DECEMBER 2020 AT 2.00PM**

PRESENT: Mr Grahame Marchant, Ms Louise Gett, Cr Cameron Staines (Deputy Mayor),
IN ATTENDANCE: General Manager Stewart Todd, Director Corporate and Community Services
Lindsay Mason, Tim McClellan (Manager Financial Services), Maree Bales
(Corporate Planning and Audit Officer), Kristy Faris (Acting Corporate Planning
and Audit Officer), Executive Manager Corporate Planning & Workforce
Andrew Brown (via zoom).

1 OPENING AND WELCOME

Chairman welcomed meeting participants at 1.57 pm

2 APOLOGIES/GRANTING OF LEAVE OF ABSENCES

Apology received from Conrad Bolton.

Further, Mr Bolton submitted his resignation from the Committee.

2.1 RESIGNATION**MINUTE IARC-022/2020**

Moved: Cr Cameron Staines Seconded: Ms Louise Gett

1. That Council accept the resignation from Mr Conrad Bolton and formally thank him for his service to Council as a member of the Audit, Risk and Improvement Committee.
2. That Council not seek a replacement member, due to the current membership satisfying the Terms of Reference for the Committee.

CARRIED

3 CONFIRMATION OF MINUTES

MINUTE IARC-023/2020

Moved: Ms Louise Gett Seconded: Mr Grahame Marchant

1. That the Minutes of Audit, Risk & Improvement Committee Meeting of the Narrabri Shire Council held on 15 July 2020 as circularised be confirmed.

CARRIED

AUDIT, RISK & IMPROVEMENT COMMITTEE MEETING MINUTES

16 DECEMBER 2020

4 REPORTS

4.1 AUDIT, RISK & IMPROVEMENT COMMITTEE MEETING DATES**MINUTE IARC-024/2020**

Moved: Ms Louise Gett

Seconded: Cr Cameron Staines

- 1. That the Committee adopt the proposed schedule of Meeting Dates for the ensuring period:**
 - a. 17 March 2021.**
 - b. 21 July 2021.**
 - c. 20 October 2021.**
 - d. 15 December 2021.**

CARRIED

Subject to Council election in September 2021 and any need to constitute the committee.**4.2 2019/2020 ANNUAL FINANCIAL STATEMENTS****MINUTE IARC-025/2020**

Moved: Ms Louise Gett

Seconded: Cr Cameron Staines

- 1. That the Committee note the 2019/2020 audited Annual Financial Statements.**
- 2. That the Committee note the 2019/2020 Audit Office Engagement Closing Report.**
- 3. That the Committee request workplan for preparation of 2020/2021 financial statements to meet the statutory requirements.**
- 4. That the management letter from the Audit Office be presented to the next meeting.**

CARRIED

Geoff Allen from Forsyths presented to the Committee. Committee raised questions that were answered during the presentation.

Mr McClellan spoke to the report and gave the Committee an overview of the work process. Mr Mason brought to the attention of the Committee that the audit now goes beyond a financial audit to now include such areas as governance and risk.

AUDIT, RISK & IMPROVEMENT COMMITTEE MEETING MINUTES16 DECEMBER 2020

4.3 DRAFT AUDIT, RISK & IMPROVEMENT COMMITTEE ANNUAL REPORT

MINUTE IARC-026/2020

Moved: Ms Louise Gett Seconded: Cr Cameron Staines

1. That the Committee endorse the draft Audit, Risk & Improvement Committee Annual Report to be presented by the Chair to the next Ordinary Council Meeting.

CARRIED

4.4 SERVICE PLAN ANNUAL REPORT - JUNE 2020

MINUTE IARC-027/2020

Moved: Cr Cameron Staines Seconded: Ms Louise Gett

1. That the Committee note the Operational and Service Plan Annual Report, as attached, detailing Council's progress in meeting its actions, capital works and key performance measures for the 2019/2020 financial year.

CARRIED

4.5 STRATEGIC INTERNAL AUDIT PLAN 2018-2021 - PROGRESS UPDATE OCTOBER 2020

MINUTE IARC-028/2020

Moved: Cr Cameron Staines Seconded: Ms Louise Gett

1. That the Committee note the progress of the Strategic Internal Audit Plan; as at October 2020.
2. That the Committee endorse the Workforce Planning Final Internal Audit Report.

CARRIED

Penelope Corkill from Centium presented the Workplace Planning Final Internal Audit Report to the Committee. The Chair had questions regarding the action owners, it was clarified that the action owner will be Executive Manager of Corporate Planning and Workforce until any vacant positions are filled. Mr Brown updated the Committee on progress of some recommendations.

AUDIT, RISK & IMPROVEMENT COMMITTEE MEETING MINUTES**16 DECEMBER 2020****4.6 STATUS OF OUTSTANDING AUDIT RECOMMENDATIONS - OCTOBER 2020****MINUTE IARC-029/2020**

Moved: Ms Louise Gett Seconded: Cr Cameron Staines

1. That the status of current outstanding audit recommendations report be noted.

CARRIED

WHS audit recommendations were refined for reporting purposes to show the percentage of action completed. Committee happy for reporting change to continue in future.

4.7 CORPORATE RISK REGISTER REPORT OCTOBER 2020**MINUTE IARC-030/2020**

Moved: Cr Cameron Staines Seconded: Ms Louise Gett

1. That the Committee note the Corporate Risk Register Report for October 2020.
2. That management will give consideration to including a column for current risk rating in the register.

CARRIED

Committee questioned if the level of risk is updated, informed that risk owners are asked to update risk before each quarterly report. Committee suggested a change to include a column on original risk level and current risk level.

4.8 OUTSTANDING ACTIONS REPORT - OCTOBER 2020**MINUTE IARC-031/2020**

Moved: Cr Cameron Staines Seconded: Ms Louise Gett

1. That the Committee note the outstanding Recommendations/Actions Report as at October 2020.

CARRIED

Revised due dates to be updated.

5 NEXT MEETING

Wednesday 17 March 2021

AUDIT, RISK & IMPROVEMENT COMMITTEE MEETING MINUTES**16 DECEMBER 2020**

6 MEETING CLOSED

The Meeting closed at 3.20pm.

The minutes of this meeting are scheduled to be confirmed at the Audit, Risk & Improvement Committee Meeting held on 17 March 2021.

.....
CHAIRPERSON

12.10 NARRA-BRIGHT EVENT - REQUEST FOR SUSPENSION OF ALCOHOL FREE ZONE

Responsible Officer: Shane Burns, Director Infrastructure Delivery

Author: Anthony Smetanin, Manager Design Services

Attachments: 1. Request for Suspension of Alcohol Free Zones application form  

DELIVERY PROGRAM ALIGNMENT**4 Leadership**

Objective 4.4 Our strategic goals will be achieved through transparent and accountable planning and reporting

Strategy 4.4.3 Report in a clear, concise manner that is easily understood

EXECUTIVE SUMMARY

Narrabri Shire Council intends to host a pilot activation project for Narrabri's Central Business District (CBD) as part of the NSW Government Summer Fund initiative to bring life to local public spaces. The purpose of the Summer Fund is to host events or activation that increase foot traffic and dwell time in the CBD (main retail centres) in communities, to encourage patrons back after COVID-19 and create local economic stimulus.

The pilot activation project (named Narra-BRIGHT) will commence with a late-night trading evening, featuring the switching on of LED Light installations throughout the Narrabri CBD along Maitland Street on Friday 19 March 2021.

A request to suspend the Alcohol Free Zone in Maitland Street, Narrabri from 5:00PM Friday 19 March 2021 to 12:00AM Sunday 21 March 2021 has been made to encourage businesses to offer alfresco dining within the CBD during this period.

RECOMMENDATION

1. That Council suspend the Alcohol Free Zone along Maitland Street, Narrabri (between Lloyd Street and Bowen Street) from 5:00PM Friday 19 March 2021 to 12:00AM Sunday 21 March 2021, for the purposes of encouraging businesses to offer outdoor dining during the Narra-BRIGHT CBD Activation event.

BACKGROUND

Council has received a Request for Suspension of Alcohol Free Zones application from Council's Small Business Liaison Officer on 25 January 2021.

CURRENT SITUATION

The suspension of the Alcohol Free Zone has been requested along Maitland Street, Narrabri (between Lloyd Street and Bowen Street) from 5:00PM Friday 19 March 2021 to 12:00AM Sunday 21 March 2021, for the purposes of encouraging businesses to offer outdoor dining during the Narra-BRIGHT CBD Activation event.

This is the first time this event has been held and is expected to attract approximately 500 people. The purpose of the Narra-BRIGHT CBD Activation event is to encourage patronage and economic

stimulus within the CBD. The event will trial a suspension of the Alcohol Free Zone for the purposes of encouraging businesses to offer outdoor dining.

FINANCIAL IMPLICATIONS

Nil.

STATUTORY AND POLICY IMPLICATIONS

This proposal is in accordance with Councils Alcohol Free Public Spaces Policy.

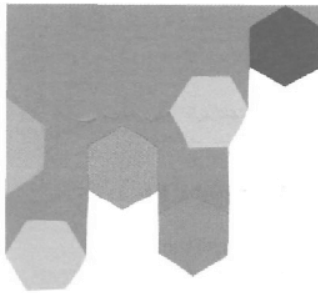
Maitland Street is a public road and Narrabri Shire Council has a duty of care obligation to maintain the safety of the general public.

CONSULTATION**External Consultation**

- Local business community.
- NSW Police.

Internal Consultation

- Manager Tourism and Community Development.
- Small Business Liaison Officer.



Narrabri Shire Council
46-48 Maitland Street
PO Box 261, Narrabri NSW 2390
P. (02) 6799 6866
F. (02) 6799 6888
E. council@narrabri.nsw.gov.au



#D162024
\$106.50

25 JAN 2021

REQUEST FOR SUSPENSION OF ALCOHOL FREE ZONES

IMPORTANT: The information provided by you on this form will be used by Narrabri Shire Council or its agents to process this application. The provision of this information is voluntary, however, if you do not provide the information, Council may not be able to fully process your application. Once collected by Council, the information can be accessed by you in accordance with Council's Privacy Management Policy or in special circumstances, where Commonwealth Legislation requires or where you give permission for third party access.

Applicant Details

All correspondence and communication is directed to the Applicant.

Name/Company Name:

Narrabri Shire Council

Postal Address:

Po Box 261

Town:

Narrabri

Contact Name:

Gillian Goddard /

Email:

Telephone:

02 67 996866

Event Location & Details

Property address and details for the event.

Zone/Area to be Suspended:

Maitland Street, Narrabri - From Lloyd to Bowen Street

Date of Suspension:

Friday 19/3/2021 - Sunday 21/3/2021

Times:

5:00pm 19/3/2021-12:00am 21/3/2021

Reason for Suspension:

Narra-BRIGHT CBD Activation, to encourage patronage and economic stimulus in CBD. Pilot program trialling suspension of Alcohol Free Zone to encourage businesses to offer outdoor dining during Activation period (RGB Light installations in CBD)

Proposed Security Measures (include name of registered security company)

Estimated Number of People at Event:

<500

Application Checklist



I have attached proof of Public Liability insurance to the amount of \$10 million.



Payment of application fee has been made.

**Applicant
Declaration**

I, [REDACTED], as a representative of NARRABRI HIRE COUNCIL

- State that the information provided on this form is true and correct to the best of my knowledge
- I have provided copies of relevant certificates in proof of a minimum of \$10 million Public Liability Insurance for the proposed event and have arranged payment of the necessary fees.
- I understand that in accordance with Council's Alcohol Free Zones Policy this application must be lodged at least 60 days prior to the proposed suspension period.

Name:

STEVEN TODD

Signature:

[REDACTED]

Date (dd / mm / yyyy)

20/1/2021

**Lodgement
Details**

You can lodge the completed application by:

Mail: PO Box 261, Narrabri NSW 2390
In Person: 46-48 Maitland Street, Narrabri NSW 2390
Email: council@narrabri.nsw.gov.au

After your application has been receipted it will be processed within seven (7) working days. For further information regarding your application please contact us on (02) 6799 6866.



**statewide
mutual.**

2 July 2020

Attention: Wendy Stratton

The General Manager
Narrabri Shire Council
PO Box 261
NARRABRI NSW 2390

ABN 69 009 098 864
One International Towers, 100 Barangaroo
Ave,
Sydney, NSW, 2000
Tel +61 2 9320 2700
Direct (02) 9320 2726
Mob (02) 9320 2799
Naamon.Eurell@jta.com.au
www.statewidemutual.com.au

Dear Wendy,

Certificate of Currency

This is to certify that membership is current, as at the date stated above. This certificate provides a summary of the cover and is not intended to amend, extend, replace or override the terms and conditions provided by the Statewide Mutual Liability Scheme.

CLASS	Public Liability/Professional Indemnity
MEMBER	Narrabri Shire Council
BUSINESS OF MEMBER:	Local Government Authority, as defined in wording.
EXPIRY DATE	30 June 2021
GEOGRAPHICAL SCOPE	Anywhere in the World, excluding the Dominion of Canada and the United States of America.
LIMITS OF PROTECTION	Public Liability \$20,000,000 any one occurrence Products Liability \$20,000,000 any one occurrence and in the aggregate any one Period of Protection Professional Indemnity \$20,000,000 any one claim and in the aggregate any one Period of Protection.
STATEWIDE CERTIFICATE NUMBER	001146

1

2 July 2020
Page 2

This certificate of currency is issued as a matter of information only and confers no rights upon the certificate holder.

Yours sincerely,

A black rectangular box redacting the signature of Naamon Eurell.

Naamon Eurell
Executive Officer

2

12.11 RIGHT OF CARRIAGE WAY - LOT 3 DP1154624

Responsible Officer: Lindsay Mason, Director Corporate and Community Services

Author: Wendy Stratton, Manager Property Services

Attachments: 1. Right of Carriage Way Plan  

DELIVERY PROGRAM ALIGNMENT**4 Leadership**

Objective 4.2 Decision making will ensure Council remains financially sustainable

Strategy 4.2.1 Maintain and improve Council's financial sustainability with a focus on core business

EXECUTIVE SUMMARY

The granting of an easement for Right of Carriage Way within Lot 3 in DP1154624 (Lot 3), known as 39 Williams Street, Narrabri is required to enable access to Lot 4 in DP1154624 (Lot 4). Lot 3 is currently being negotiated for sale as part of the Surplus Land Disposal Program and is subject to the Right of Carriage Way.

RECOMMENDATION

1. That Council grant an easement for Right of Carriage Way 3.5 metre burdening Lot 3 DP1154624 and benefitting Lot 4 DP1154624.
2. That Council authorise the General Manager to sign all necessary documents to give effect to the transaction.

BACKGROUND

In October 2019 Council resolved to offer 39 Williams Street, Narrabri for Sale by Private Treaty as one of five properties that had been identified under Council Surplus Land Disposal Program. Upon investigation it has been determined that the sale of this land will prevent access to an adjacent Council owned land parcel, in order to continue with the proposed sale, a Right of Carriage Way is required.

CURRENT SITUATION

Currently Council is in negotiations with a potential purchaser for Lot 3, should this sale be finalised it will prevent access to the adjacent Council owned Lot 4. Therefore, it is necessary to register a Right of Carriage Way burdening Lot 3 and benefitting Lot 4.

The Right of Carriage Way is further identified as being over Lot 3 DP 1154624 and extends from Williams Drive to Lot 4 in DP1154624. It has been made 3.5 metres wide and is adjacent to the southern boundary of Lot 3 and will allow access to Lot 4 from Williams Drive, as indicated in red on Attachment 1 – Right of Carriage Way Plan.

A Right of Carriage Way under the Conveyancing Act 1919 (section 181A and Schedule 8) means the following:

Part 1 Right of carriage way

Full and free right for every person who is at any time entitled to an estate or interest in possession in the land herein indicated as the dominant tenement or any part thereof with which the right shall be capable of enjoyment, and every person authorised by that person, to go, pass and repass at all times and for all purposes with or without animals or vehicles or both to and from the said dominant tenement or any such part thereof.

Should Council not grant the Right of Carriage Way and Lot 3 is disposed then there will be no legal access to Lot 4.

FINANCIAL IMPLICATIONS

Net income generated by the sale of Lot 3 is to be reserved in Council's Restricted Assets for future improvements and/or development of Council's properties. Should the Right of Carriage Way not be granted then it would not be considered responsible to continue with the sale of Lot 3.

STATUTORY AND POLICY IMPLICATIONS

Requires delegation under s377(1)(h) of *Local Government Act 1993*, hence requires resolution of Council to register the Right of Carriage Way.

CONSULTATION

External Consultation

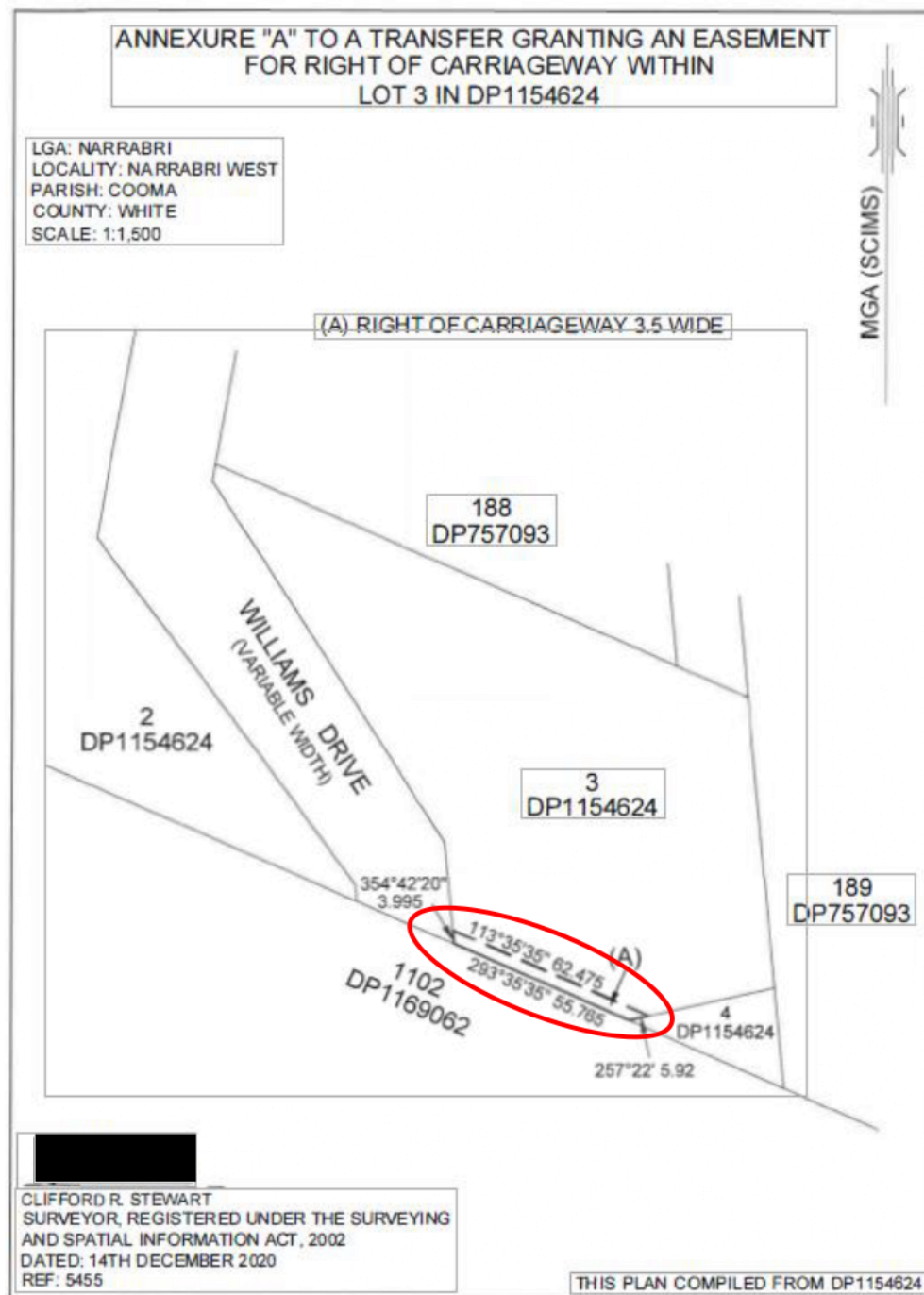
- Local Government Legal.

Internal Consultation

Nil.

Attachment 1 – Right of Carriage Way Plan

Red indicates area for Carriage Way as Marked (A) on Plan



12.12 CODE OF MEETING PRACTICE - RECOGNITION AND ACKNOWLEDGEMENT OF SERVICE MEN AND WOMEN

Responsible Officer: Lindsay Mason, Director Corporate and Community Services

Author: Zoe Saunders, Manager Community Relations

Attachments: 1. Submission - Draft Code of Meeting Practice [↓](#) 

DELIVERY PROGRAM ALIGNMENT**4 Leadership**

Objective 4.1 We will proactively engage and partner with the community and government to achieve our strategic goals

Strategy 4.1.2 Ensure the community is informed and involved in Council activities through implementing quality consultation

EXECUTIVE SUMMARY

At the Council Meeting on 15 December 2021, Council resolved a proposed amendment to the Council's Code of Meeting Practice which would recognise and acknowledge Australian service men and woman. The proposed amendment to be included was *"Council acknowledges the sacrifice made by Australian service men and women, in particular those who gave their lives in defence of the freedom we enjoy today."*

The amended Code of Meeting Practice was on public exhibition from 24 December 2020 until 5.00pm Monday 25 January 2021 and one (1) submission was received.

RECOMMENDATION

- 1. That Council adopt the Code of Meeting Practice to include the recognition of Australian service men and women.**

BACKGROUND

Council resolved at its Council Meeting on 15 December 2020; *"That Council at all future meetings where God and Indigenous First Nations people are recognised at the commencement of meetings, Council also show recognition for our Service men and women for the freedoms that Australian citizens enjoys today."*

This resolution proposed an amendment to Council's adopted Code of Meeting Practice and a period of public exhibition was required.

The draft amended Code of Meeting Practice was on placed public exhibition from 24 December 2020 until 5.00pm Monday 25 January 2021 and one (1) submission was received.

CURRENT SITUATION

Public exhibition period was completed and one (1) submission received. The submission received was against acknowledging Australian service men and women at each Council Meeting as the individual believed it would lose its importance over time.

FINANCIAL IMPLICATIONS

Nil.

STATUTORY AND POLICY IMPLICATIONS

Should Council resolve to adopt the proposed amendment, a new Code of Practice would be created.

CONSULTATION**External Consultation**

The draft amended Code of Meeting Practice was on placed public exhibition from 24 December 2020 until 5.00pm Monday 25 January 2021 and one (1) submission was received.

The submission received was against acknowledging Australian service men and women at each Council Meeting as the individual believed it would lose its importance over time.

Internal Consultation

Nil.

To the Naviabni Council

Dear Sir

The remembrance of our
servicemen & women at the
start of Council meeting

I am against this motion
as a general opening of
Council every month and
other occasions

Once a year we remember
all service men & women
and this has a lot of meaning.

It may mean that those
people who not agree with
war or the remembrance
may have to stay away
or wait outside

To record the start of
every meeting becomes a
routine and will lose
its meaning if left out.
will cause side ^{remarks} ~~remarks~~
in the public

I am not against remembrance
but council meetings have very
small audience.

12.13 QUARTERLY BUDGET REVIEW STATEMENT - DECEMBER 2020

Responsible Officer: Lindsay Mason, Director Corporate and Community Services

Author: Tim McClellan, Manager Financial Services

Attachments: 1. QBRs December 2020  

DELIVERY PROGRAM ALIGNMENT**4 Leadership**

Objective 4.2 Decision making will ensure Council remains financially sustainable

Strategy 4.2.1 Maintain and improve Council's financial sustainability with a focus on core business

EXECUTIVE SUMMARY

This report is presented to Council quarterly to revise estimates of income and expenditure in accordance with clause 203 of the *Local Government (General) Regulation 2005*.

RECOMMENDATION

1. That Council adopt the Quarterly Budget Review Statement for the period ended 31 December 2020 as the revised Budget estimates for the year ended 30 June 2021 and the Operational Plan and Capital Works Plan be amended accordingly.

BACKGROUND

The budget review statement is provided in two (2) formats. The first being by type and reflective of how the end of year Income Statement is reported. The second being by activity as per Note 2a of the Annual Financial Statements.

Council's Note 2a reflects the individual service plans that have been established as an additional reporting layer to the community. Pages 3 to 6 of the attachment provides the additional level of the information from the summary that appears on page 2.

A capital budget review is included on page 7 of the Quarterly Budget Review Statement attached, also reflecting individual service plan capital expenditures.

CURRENT SITUATION

This review is for the quarter ending 31 December 2020 and is attached for Council consideration.

In September, the projected Operating Result (excluding Capital Income) was a deficit of \$6,275,000. The December Quarterly Budget Review, as presented, reflects a decline of \$92,000, resulting in a budgeted deficit forecast of \$6,367,000.

This forecast includes only half of Council's normal Financial Assistance Grant, the other half being paid in advance last year. Based on information provided, the original estimate less the revised grant leaves a shortfall of \$3,975,000.

Variations to the projected year end result as listed in the 'Variations for this Dec Qtr.' column on page 2 of the attached Quarterly Budget Review Statement are summarised by Directorate below:

Directorate	Variation	Budget Implication
Income		
Strategic Management	\$12,000	Increase in Operating Income
Corporate & Community Services	(\$156,000)	Decrease in Operating Income
Infrastructure Delivery	(\$487,000)	Decrease in Operating Income
Expenditure		
Strategic Management	\$168,000	Decrease in Expenditure
Corporate & Community Services	\$277,000	Decrease in Expenditure
Infrastructure Delivery	\$94,000	Decrease in Expenditure
Result Variation (incl. Capital Income)	(\$92,000)	
Result Variation (excl. Capital Income)	(\$92,000)	Reduced Net Operating Result

The capital budget on page 7 of Quarterly Budget Review Statement shows a net increase in the expected cost of Capital Works of \$2,132,000. This includes the movements by asset category and by service.

All adjustments made to capital works are listed in individual Service Plan reviews, with updated commentary, included in the Operational Plan Review (the subject of a separate report in this business paper).

FINANCIAL IMPLICATIONS

The major variations (greater than \$50,000) are detailed below:

General Purpose Revenue (no net change)

- Pensioner Rebates received from the State Government (\$84,000) were previously considered General Purpose (untied) Grants. They are now reported in Rates and Charges as an offset to the value of pensioner rebates abandoned. The net effect of this movement is nil.
- As mentioned previously, part of Council's Financial Assistance Grant (FAG) for 2020/2021 was paid in advance last financial year. The resulting shortfall is \$3,975,000. While this payment in advance has been reoccurring for the past couple of years, the expectation is that Council will not be paid half of its 2021/2022 grant in advance late in the financial year, but there is the possibility that this will occur. At some stage, councils will be faced with a financial year where only half of its annual FAG will be recognised as income, as occurred in 2013/2014.

Strategic Management Revenue (net increase in operating income of \$12,000)

Strategic Management Expenditure (net decrease in expenditure of \$168,000)

Economic Development

- \$195,000 was transferred to the capital budget to fund deposits for the impending purchase of land for the Northern NSW Inland Port.

Planning & Environment

- There were minor budget adjustments across this service.

Corporate & Community Services Revenue (net decrease in operating income of \$156,000)

Cultural Facilities

- Income from various sales categories at the Crossing Theatre have been reduced in total by \$194,000 due to COVID-19 restrictions.

Other

- There have been only minor adjustments across other Corporate & Community services income budgets.

Corporate & Community Services Expenditure (net decrease in expenditure of \$277,000)Cultural Facilities

- Expense budgets at the Crossing Theatre have been reduced in total by \$196,000 due to the reduction in income discussed above.

Other

- There have been only minor adjustments across other Corporate & Community services expenditure budgets.

Infrastructure Delivery Income (net decrease in income of \$487,000)Roads & Ancillary Services

- Quarry income of \$475,000 was original listed as income from external sales, when it should have been internal income. Internal income is netted off against expenditure, therefore the corresponding expenditure item has also been adjusted.

Infrastructure Delivery Expenditure (net decrease in expenditure of \$94,000)Fleet Management

- Additional depreciation of \$339,000 has been recognised following an internal review of the fleet's condition, retention, expected residual values and useful lives.

Roads & Ancillary Services

- Depreciation expense of \$598,000 was moved from kerb and guttering to roads management to reflect where the depreciation is being costed.
- See comment regarding quarry income above, reducing expenditure by \$475,000.

STATUTORY AND POLICY IMPLICATIONS

A quarterly budget review is required under the *Local Government (General) Regulation 2005*, clause 203.

CONSULTATION**External Consultation**

- Nil.

Internal Consultation

- Executive and senior management.

Narrabri Shire Council**Quarterly Budget Review Statement**
for the period 01/10/20 to 31/12/20

Table of Contents	page
1. Responsible Accounting Officer's Statement	1
2. Income & Expenses Budget Review Statement's	
- Income Statement - Consolidated	2
- Activity Statement - Consolidated	2
- Activity Statement - General Purpose Income	3
- Activity Statement - General Manager	3
- Activity Statement - Corporate & Community Services	4
- Activity Statement - Infrastructure Delivery (Income)	5
- Activity Statement - Infrastructure Delivery (Expenditure)	6
3. Capital Budget Review Statement	
- Capital Budget - Consolidated	7
- Capital Expenditure by Activity - Consolidated	7
4. Cash & Investments Budget Review Statement	8
5. Key Performance Indicator (KPI) Budget Review Statement	9
6. Contracts & Other Expenses Budget Review Statements	10

Report by Responsible Accounting Officer

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

It is my opinion that the Quarterly Budget Review Statement for Narrabri Shire Council for the quarter ended 31/12/20 indicates that Council's projected financial position at 30/6/21 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed: Tim McClellan

date: 9/2/21

Tim McClellan
Responsible Accounting Officer

Narrabri Shire Council

Quarterly Budget Review Statement
for the period 01/10/20 to 31/12/20

Income & Expenses Budget Review Statement

Budget review for the quarter ended 31 December 2020

Income & Expenses (Income Statement) - Council Consolidated

(\$000's)	Original Budget 2020/21	Approved Changes				Revised Budget 2020/21	Variations for this Dec Qtr	Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Other than by QBRs	Sep QBRs	Dec QBRs					
Income										
Rates and Annual Charges	20,805			-		20,805	(7)		20,798	20,975
User Charges and Fees	10,214		(313)	(82)		9,819	(491)		9,328	2,535
Interest and Investment Revenues	821			(400)		421	-		421	109
Other Revenues	1,927			(241)		1,686	(158)		1,528	567
Grants & Contributions - Operating	12,630			(3,646)		8,984	33		9,017	3,934
Grants & Contributions - Capital	11,558			491		12,049	-		12,049	1,622
Rental Income	-		313	-		313	(8)		305	79
Total Income from Continuing Operations	57,955	-	-	(3,878)	-	54,077	(631)		53,446	29,821
Expenses										
Employee Costs	19,141			(231)		18,910	(205)		18,705	7,202
Borrowing Costs	598			(259)		339	5		344	75
Materials & Contracts	11,591			98		11,689	(658)		11,031	5,096
Depreciation	10,519			500		11,019	339		11,358	5,020
Legal Costs	149			41		190	-		190	70
Consultants	1,261			12		1,273	-		1,273	270
Other Expenses	4,982			(99)		4,883	(20)		4,863	2,282
Total Expenses from Continuing Operations	48,241	-	-	62	-	48,303	(539)		47,764	20,015
Net Operating Result from Continuing Operator	9,714	-	-	(3,940)	-	5,774	(92)		5,682	9,806
Discontinued Operations - Surplus/(Deficit)						-			-	
Net Operating Result from All Operations	9,714	-	-	(3,940)	-	5,774	(92)		5,682	9,806
Net Operating Result excl. Capital Income	(1,844)	-	-	(4,431)	-	(6,275)	(92)		(6,367)	8,184

This statement provides a summary of the budget movements based on the presentation format for the Income Statement in Council's annual financial reporting. 'Grants & Contributions - Capital' are included in the 'Net Operating Result from All Operations', but then excluded to provide the 'Net Operating Result before Capital Items'.

Budget review for the quarter ended 31 December 2020

Income & Expenses (Directorate Summary) - Council Consolidated

(\$000's)	Original Budget 2020/21	Approved Changes				Revised Budget 2020/21	Variations for this Dec Qtr	Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Other than by QBRs	Sep QBRs	Dec QBRs					
Income										
General Purpose Revenue	21,220	-	-	(4,115)	-	17,105	-		17,105	15,170
General Manager	1,844	-	-	(80)	-	1,764	12		1,776	915
Corporate & Community Services	2,387	-	-	(323)	-	2,064	(156)		1,908	682
Infrastructure Delivery	32,504	-	-	640	-	33,144	(487)		32,657	13,054
Total Income from Continuing Operations	57,955	-	-	(3,878)	-	54,077	(631)		53,446	29,821
Expenses										
General Purpose Revenue	(118)	-	-	-	-	(118)	-		(118)	0
General Manager	5,279	-	-	51	-	5,330	(168)		5,162	1,600
Corporate & Community Services	9,787	-	-	(471)	-	9,316	(277)		9,039	3,571
Infrastructure Delivery	33,293	-	-	482	-	33,775	(94)		33,681	14,844
Total Expenses from Continuing Operations	48,241	-	-	62	-	48,303	(539)		47,764	20,015
Net Operating Result incl. Capital Income	9,714	-	-	(3,940)	-	5,774	(92)		5,682	9,806
Net Operating Result excl. Capital Income	(1,844)	-	-	(4,431)	-	(6,275)	(92)		(6,367)	8,184

This statement provides a summary of the budget movements of Council's service activities based on directorate responsibilities. The following pages (3-6) provides the services reported in Note 2(a) of Council's annual financial statements. This is broken down a further level (line items in green font) to provide a better understanding of the costing components of the services where applicable.

Narrabri Shire Council

Quarterly Budget Review Statement

for the period 01/10/20 to 31/12/20

Detailed Income & Expenses Budget Review Statement of Directorate Summary (on page 2)

Budget review for the quarter ended 31 December 2020

Income & Expenses - General Purpose Income

(\$000's)	Original Budget 2020/21	Approved Changes				Revised Budget 2020/21	Variations for this Dec Qtr	Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Other than by QBRs	Sep QBRs	Dec QBRs					
Income										
Rates & Charges	13,212			-		13,212	84		13,296	13,377
Interest & Investment Revenue	304			(140)		164	-		164	(29)
General Purpose (Untied) Grants	7,704			(3,975)		3,729	(84)		3,645	1,822
Total Income from Continuing Operations	21,220	-	-	(4,115)	-	17,105	-		17,105	15,170
Expenses										
Rates & Charges	(118)					(118)			(118)	
Total Expenses from Continuing Operations	(118)	-	-	-	-	(118)	-		(118)	-
Net Operating Result before Capital Items	21,338	-	-	(4,115)	-	17,223	-		17,223	15,170

Budget review for the quarter ended 31 December 2020

Income & Expenses - General Manager

(\$000's)	Original Budget 2020/21	Approved Changes				Revised Budget 2020/21	Variations for this Dec Qtr	Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Other than by QBRs	Sep QBRs	Dec QBRs					
Income										
Corporate Planning & Workforce	100	-	-	-	-	100	-		100	77
Human Resources Management	10					10	-		10	23
Organisational Development	90					90	-		90	54
Economic Development	5	-	-	-	-	5	12		17	4
Planning & Environment	1,695	-	-	(80)	-	1,615	-		1,615	816
Strategic Land Use Planning	391			-		391	-		391	36
Statutory Land Use Planning	1,046			(80)		966	-		966	700
Building Surveying and Certification	124					124	-		124	39
Regulatory Enforcement	122			-		122	-		122	41
Environmental Health Management	12					12	-		12	-
Strategic Management & Governance	44	-	-	-	-	44	-		44	18
Total Income from Continuing Operations	1,844	-	-	(80)	-	1,764	12		1,776	915
Expenses										
Corporate Planning & Workforce	1,106	-	-	39	-	1,145	16		1,161	551
Corporate Planning	167			16		183	16		199	68
Human Resources Management	552			-		552	-		552	329
Organisational Development	387			23		410	-		410	154
Economic Development	835	-	-	-	-	835	(195)		640	79
Economic Development	109					109	-		109	(44)
Northern NSW Inland Port (N2IP)	726					726	(195)		531	123
Planning & Environment	2,326	-	-	9	-	2,335	16		2,351	772
Strategic Land Use Planning	943			-		943	(26)		917	263
Statutory Land Use Planning	575			-		575	49		624	205
Building Surveying and Certification	291					291	(31)		260	77
Regulatory Enforcement	434			9		443	22		465	197
Environmental Health Management	83			-		83	2		85	30
Strategic Management & Governance	1,012	-	-	3	-	1,015	(5)		1,010	198
Governance	602			(7)		595	1		596	291
Strategic Management	410			10		420	(6)		414	(93)
Total Expenses from Continuing Operations	5,279	-	-	51	-	5,330	(168)		5,162	1,600
Net Operating Result before Capital Items	(3,435)	-	-	(131)	-	(3,566)	180		(3,386)	(685)

Narrabri Shire Council

Quarterly Budget Review Statement

for the period 01/10/20 to 31/12/20

Detailed Income & Expenses Budget Review Statement of Directorate Summary (on page 2)

Budget review for the quarter ended 31 December 2020

Income & Expenses - Corporate & Community Services

(\$000's)	Original Budget 2020/21	Approved Changes				Revised Budget 2020/21	Variations for this Dec Qtr	Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Other than by QBRs	Sep QBRs	Dec QBRs					
Income										
Airport Services	406	-	-	1	-	407	1		408	37
Airport Management	-	-	-	1	-	1	-		1	-
Airsides Operations	391	-	-	-	-	391	1		392	33
Landside Operations	10	-	-	-	-	10	-		10	-
Aviation Fuel Facilities	5	-	-	-	-	5	-		5	4
Community & Customer Relations	-	-	-	4	-	4	10		14	14
Cultural Facilities	1,182	-	-	(296)	-	886	(193)		693	288
TCT Management	110	-	-	-	-	110	(3)		107	-
TCT Cinemas & Front of House	507	-	-	(170)	-	337	(196)		141	55
The Crossing Café & Kitchen	200	-	-	-	-	200	5		205	99
TCT Events	264	-	-	(124)	-	140	-		140	37
Libraries Management	95	-	-	(2)	-	93	1		94	94
Library - Narrabri	5	-	-	-	-	5	-		5	3
Library - Wee Waa	1	-	-	-	-	1	-		1	-
Financial Services	57	-	-	-	-	57	-		57	22
Information Services	5	-	-	-	-	5	-		5	2
Property Services	564	-	-	(52)	-	512	(15)		497	121
Property Management	370	-	-	-	-	370	(15)		355	66
Geospatial Information Services	1	-	-	-	-	1	-		1	1
Saleyard Operations	148	-	-	(52)	-	96	-		96	28
Truck Wash Facilities	45	-	-	-	-	45	-		45	26
Tourism & Community Development	173	-	-	20	-	193	41		234	198
Visitor Information Centre Operations	76	-	-	20	-	96	23		119	78
Tourism Network Management	5	-	-	-	-	5	-		5	-
Shire Marketing & Promotion	83	-	-	-	-	83	(6)		77	82
Event Facilitation	-	-	-	-	-	-	6		6	6
Community Development	9	-	-	-	-	9	15		24	29
Small Business Liaison	-	-	-	-	-	-	3		3	3
Total Income from Continuing Operations	2,387	-	-	(323)	-	2,064	(156)		1,908	682
Expenses										
Airport Services	720	-	-	(40)	-	680	(10)		670	357
Airport Management	671	-	-	(38)	-	633	(10)		623	331
Airsides Operations	26	-	-	-	-	26	-		26	6
Landside Operations	20	-	-	(2)	-	18	-		18	17
Aviation Fuel Facilities	3	-	-	-	-	3	-		3	3
Community & Customer Relations	1,095	-	-	-	-	1,095	(52)		1,043	396
Customer Management	725	-	-	-	-	725	(44)		681	245
Communications	370	-	-	-	-	370	(8)		362	151
Cultural Facilities	2,519	-	-	(296)	-	2,223	(173)		2,050	822
TCT Management	703	-	-	(65)	-	638	(114)		524	277
TCT Cinemas & Front of House	440	-	-	(147)	-	293	(71)		222	102
The Crossing Café & Kitchen	315	-	-	(25)	-	290	(11)		279	176
TCT Events	238	-	-	(45)	-	193	18		211	75
Libraries Management	464	-	-	(9)	-	455	11		466	95
Library - Narrabri	221	-	-	(2)	-	219	(5)		214	76
Library - Wee Waa	94	-	-	(2)	-	92	-		92	20
Library - Boggabri	44	-	-	(1)	-	43	(1)		42	1
Financial Services	1,107	-	-	(30)	-	1,077	-		1,077	313
Information Services	926	-	-	-	-	926	(38)		888	374
Property Services	2,241	-	-	(84)	-	2,157	17		2,174	813
Property Management	1,370	-	-	(15)	-	1,355	(10)		1,345	558
Geospatial Information Services	80	-	-	(6)	-	74	(5)		69	(5)
Insurance Management	268	-	-	48	-	316	-		316	31
Depot Management	6	-	-	-	-	6	-		6	6
Depot Operations - Narrabri	110	-	-	-	-	110	-		110	63
Depot Operations - Wee Waa	65	-	-	(24)	-	41	-		41	10
Depot Operations - Boggabri	9	-	-	-	-	9	-		9	8
Saleyard Operations	319	-	-	(87)	-	232	32		264	140
Truck Wash Facilities	14	-	-	-	-	14	-		14	2
Tourism & Community Development	1,179	-	-	(21)	-	1,158	(21)		1,137	496
Visitor Information Centre Operations	575	-	-	(22)	-	553	-		553	256
Tourism Network Management	83	-	-	-	-	83	(3)		80	27
Shire Marketing & Promotion	139	-	-	(13)	-	126	(23)		103	60
Event Facilitation	18	-	-	-	-	18	(2)		16	9
Community Development	152	-	-	3	-	155	7		162	44
Small Business Liaison	102	-	-	11	-	113	-		113	55
Grants Administration	110	-	-	-	-	110	-		110	45
Total Expenses from Continuing Operations	9,787	-	-	(471)	-	9,316	(277)		9,039	3,571
Net Operating Result before Capital Items	(7,400)	-	-	148	-	(7,252)	121		(7,131)	(2,889)

Narrabri Shire Council

Quarterly Budget Review Statement

for the period 01/10/20 to 31/12/20

Detailed Income & Expenses Budget Review Statement of Directorate Summary (on page 2)

Budget review for the quarter ended 31 December 2020

Income & Expenses - Infrastructure Delivery

(\$000's)	Original Budget 2020/21	Approved Changes				Revised Budget 2020/21	Variations for this Dec Qtr	Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Other than by QBRs	Sep QBRs	Dec QBRs					
Income										
Cemeteries	211	-	-	-	-	211	-		211	101
Cemeteries Interment Services	151	-	-	-	-	151	-		151	74
Cemeteries Maintenance	60	-	-	-	-	60	-		60	27
Design & Investigation Services	23	-	-	-	-	23	-		23	2
Emergency Support	405	-	-	-	-	405	-		405	357
Fleet Management	135	-	-	-	-	135	(12)		123	(15)
Projects & Assets	5	-	-	-	-	5	-		5	5
Parks & Open Spaces	370	-	-	233	-	603	-		603	298
Parks & Open Spaces Management	15	-	-	-	-	15	-		15	(32)
Open Space Maintenance	82	-	-	-	-	82	-		82	-
Sporting Facilities	106	-	-	-	-	106	-		106	3
Weeds Management	65	-	-	233	-	298	-		298	233
Weeds North West Action Program	102	-	-	-	-	102	-		102	94
Sewerage Services	10,634	-	-	(72)	-	10,562	-		10,562	3,346
Sewerage Management	145	-	-	(72)	-	73	-		73	51
Boggabri Sewerage Operations	4,992	-	-	-	-	4,992	-		4,992	346
Narrabri Sewerage Operations	2,288	-	-	-	-	2,288	-		2,288	2,286
Wee Waa Sewerage Operations	3,209	-	-	-	-	3,209	-		3,209	663
Solid Waste Management Services	3,788	-	-	-	-	3,788	-		3,788	3,053
Urban Waste Management	1,756	-	-	-	-	1,756	-		1,756	1,687
Narrabri Waste Depot	1,721	-	-	-	-	1,721	-		1,721	1,073
Rural Waste (incl Transfer Stations)	311	-	-	-	-	311	-		311	293
Swimming Pools	283	-	-	-	-	283	-		283	134
Swimming Pool Operations - Narrabri	195	-	-	-	-	195	-		195	101
Swimming Pool Operations - Wee Waa	42	-	-	-	-	42	-		42	18
Swimming Pool Operations - Boggabri	35	-	-	-	-	35	-		35	12
Artesian Bore Baths - Pilliga	11	-	-	-	-	11	-		11	3
Roads & Ancillary Services	12,489	-	-	-	-	12,489	(475)		12,014	2,914
Roads Management	19	-	-	-	-	19	-		19	3
State Highway Maintenance Contract	4,460	-	-	-	-	4,460	-		4,460	(2)
Regional Roads Maintenance	1,600	-	-	-	-	1,600	-		1,600	595
Shire Roads Maintenance	4,478	-	-	-	-	4,478	-		4,478	2,296
Bridges Maintenance	1,400	-	-	-	-	1,400	-		1,400	-
Town Streets Maintenance	57	-	-	-	-	57	-		57	-
Quarries	475	-	-	-	-	475	(475)		-	-
Roads Private Works	-	-	-	-	-	-	-		-	22
Water Services	4,161	-	-	479	-	4,640	-		4,640	2,859
Water Management	225	-	-	(12)	-	213	-		213	62
Baan Baa Water Operations	34	-	-	-	-	34	-		34	28
Bellata Water Operations	74	-	-	491	-	565	-		565	49
Boggabri Water Operations	487	-	-	-	-	487	-		487	387
Gwabegar Water Operations	34	-	-	-	-	34	-		34	30
Narrabri Water Operations	2,380	-	-	-	-	2,380	-		2,380	1,730
Pilliga Water Operations	64	-	-	-	-	64	-		64	50
Wee Waa Water Operations	863	-	-	-	-	863	-		863	523
Total Income from Continuing Operations	32,504	-	-	640	-	33,144	(487)		32,657	13,054

Narrabri Shire Council

Quarterly Budget Review Statement

for the period 01/10/20 to 31/12/20

Detailed Income & Expenses Budget Review Statement of Directorate Summary (on page 2)

Budget review for the quarter ended 31 December 2020

Income & Expenses - Infrastructure Delivery

(\$000's)	Original Budget 2020/21	Approved Changes				Revised Budget 2020/21	Variations for this Dec Qtr	Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Other than by QBRs	Sep QBRs	Dec QBRs					
Expenses										
Cemeteries	484	-	-	-	-	484	-		484	207
Cemeteries Management	280	-	-	-	-	280	-		280	51
Cemeteries Interment Services	46	-	-	-	-	46	-		46	31
Cemeteries Maintenance	158	-	-	-	-	158	-		158	125
Design & Investigation Services	516	-	-	-	-	516	(5)		511	70
Emergency Support	884	-	-	(32)	-	852	-		852	422
Fleet Management	(14)	-	-	-	-	(14)	357		343	(315)
Projects & Assets	531	-	-	1	-	532	(1)		531	242
Parks & Open Spaces	3,156	-	-	269	-	3,425	-		3,425	1,399
Parks & Open Spaces Management	1,875	-	-	-	-	1,875	-		1,875	(28)
Community Use & Event Support	7	-	-	-	-	7	-		7	-
Open Space Maintenance	363	-	-	-	-	363	-		363	348
Sporting Facilities	209	-	-	-	-	209	-		209	187
Recreational Parks	72	-	-	-	-	72	-		72	207
Public Waste / Litter Control	54	-	-	-	-	54	-		54	9
Street Trees Program	50	-	-	-	-	50	-		50	50
Public Amenities & Monument Maintenance	167	-	-	-	-	167	-		167	158
Central Business District Maintenance	23	-	-	-	-	23	-		23	87
Weeds Management	163	-	-	269	-	432	-		432	198
Weeds North West Action Program	173	-	-	-	-	173	-		173	183
Sewerage Services	3,609	-	-	(100)	-	3,509	-		3,509	1,716
Sewerage Management	897	-	-	(100)	-	797	-		797	176
Boggabri Sewerage Operations	412	-	-	-	-	412	-		412	210
Narrabri Sewerage Operations	1,631	-	-	-	-	1,631	-		1,631	970
Wee Waa Sewerage Operations	669	-	-	-	-	669	-		669	360
Solid Waste Management Services	4,196	-	-	(28)	-	4,168	48		4,216	1,578
Urban Waste Management	1,202	-	-	-	-	1,202	44		1,246	604
Narrabri Waste Depot	1,981	-	-	71	-	2,052	(3)		2,049	645
Rural Waste (incl Transfer Stations)	1,013	-	-	(99)	-	914	7		921	329
Swimming Pools	1,857	-	-	-	-	1,857	-		1,857	704
Swimming Pools Management	48	-	-	-	-	48	-		48	71
Swimming Pool Operations - Narrabri	1,204	-	-	-	-	1,204	-		1,204	383
Swimming Pool Operations - Wee Waa	280	-	-	-	-	280	-		280	126
Swimming Pool Operations - Boggabri	295	-	-	-	-	295	-		295	109
Artesian Bore Baths - Pilliga	30	-	-	-	-	30	-		30	15
Roads & Ancillary Services	14,697	-	-	182	-	14,879	(493)		14,386	6,755
Roads Management	3,352	-	-	-	-	3,352	592		3,944	1,165
State Highway Maintenance Contract	3,560	-	-	-	-	3,560	-		3,560	1,213
Regional Roads Maintenance	548	-	-	182	-	730	-		730	309
Shire Roads Maintenance	2,978	-	-	-	-	2,978	(12)		2,966	2,319
Bridges Maintenance	450	-	-	-	-	450	-		450	238
Culverts / Causeways Maintenance	20	-	-	-	-	20	-		20	-
Town Streets Maintenance	1,827	-	-	-	-	1,827	-		1,827	1,073
Footpaths	174	-	-	-	-	174	-		174	67
Kerb & Guttering	1,023	-	-	-	-	1,023	(598)		425	172
Stormwater Management	128	-	-	-	-	128	-		128	79
Quarries	637	-	-	-	-	637	(475)		162	101
Roads Private Works	-	-	-	-	-	-	-		-	19
Water Services	3,377	-	-	190	-	3,567	-		3,567	2,066
Water Management	298	-	-	160	-	458	-		458	287
Baan Baa Water Operations	101	-	-	(1)	-	100	-		100	46
Bellata Water Operations	130	-	-	(1)	-	129	-		129	72
Boggabri Water Operations	493	-	-	-	-	493	-		493	142
Gwabegar Water Operations	72	-	-	(2)	-	70	-		70	37
Narrabri Water Operations	1,653	-	-	37	-	1,690	-		1,690	1,171
Pilliga Water Operations	104	-	-	(3)	-	101	-		101	47
Wee Waa Water Operations	526	-	-	-	-	526	-		526	264
Total Expenses from Continuing Operations	33,293	-	-	482	-	33,775	(94)		33,681	14,844
Net Operating Result before Capital Items	(789)	-	-	158	-	(631)	(393)		(1,024)	(1,790)

Narrabri Shire Council

Quarterly Budget Review Statement

for the period 01/10/20 to 31/12/20

Capital Budget Review Statement

Budget review for the quarter ended 31 December 2020

Capital Budget - Council Consolidated

(\$000's)	Original Budget 2020/21	Approved Changes				Revised Budget 2020/21	Variations for this Dec Qtr	Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Other than by QBRS	Sep QBRS	Dec QBRS					
Capital Expenditure										
New Assets										
- Plant & Equipment	305			7		312	(70)		242	91
- Land & Buildings	101	30		10		141	195		336	258
- Roads, Bridges, Footpaths	49					49	-		49	6
- Water & Sewerage Assets	-					-	-		-	-
- Other	2,872	158		80		3,110	(212)		2,898	257
Renewal Assets (Replacement)										
- Plant & Equipment	2,815	208		(78)		2,945	904		3,849	1,239
- Land & Buildings	606	162		55		823	(16)		807	178
- Roads, Bridges, Footpaths	13,846	(16)		3,480		17,310	620		17,930	4,237
- Water & Sewerage Assets	12,621	(2,354)		2,645		12,912	-		12,912	8,091
- Other	1,133	436		252		1,821	588		2,409	557
Loan Repayments (Principal) - General	430			-		430	123		553	274
Total Capital Expenditure	34,778	(1,376)	-	6,451	-	39,853	2,132		41,985	15,188
Capital Funding										
Rates & Other Untied Funding	450	10		(20)		440	329		769	481
Grants & Contributions	11,478	(2,397)		587		9,668	730		10,398	8,169
Reserves:										
- Restrictions/Reserves	15,803	766		2,310		18,879	1,048		19,927	5,260
- VPA Restrictions	484	20		1,000		1,504	19		1,523	37
- s94a	240	-		-		240	-		240	-
- Water Fund	835	155		1,151		2,141	220		2,361	1,097
- Sewerage Fund	4,662	70		1,423		6,155	-		6,155	144
Receipts from Sale of Assets										
- Plant & Equipment	826			-	-	826	(294)		532	-
- Land & Buildings				-	-	-	80		80	-
Total Capital Funding	34,778	(1,376)	-	6,451	-	39,853	2,132		41,985	15,188
Net Capital Funding - Surplus/(Deficit)	-	-	-	-	-	-	-		-	-

Budget review for the quarter ended 31 December 2020

Capital Expenditure by Activity - Council Consolidated

(\$000's)	Original Budget	Approved Changes				Revised Budget	Variations for this Dec Qtr	Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Other than by QBRS	Sep QBRS	Dec QBRS					
Capital Expenditure										
Airport	610			49		659	-		659	12
Cemeteries	100	75		(70)		105	-		105	5
Cultural Facilities	182	98		-		280	(51)		229	83
Economic Development	-					-	195		195	207
Fleet Management	2,493			-		2,493	918		3,411	1,052
Information Services	172	62		80		314	(3)		311	151
Parks & Open Spaces	1,438	83		371		1,892	310		2,202	723
Planning & Environment	60			-		60	-		60	22
Projects & Assets	-					-	70		70	-
Property Services	256	74		17		347	(50)		297	37
Sewerage Services	11,786	(2,311)		1,423		10,898	-		10,898	6,835
Solid Waste Management	1,813	404		-		2,217	-		2,217	49
Swimming Pools	443			-		443	-		443	92
Tourism & Community Development	230			(15)		215	-		215	3
Transport (Roads & Ancillary)	13,930	(16)		3,445		17,359	620		17,979	4,242
Water Supplies	835	155		1,151		2,141	-		2,141	1,401
Loan Repayments (Principal) - General	430			-		430	123		553	274
Total Capital Expenditure	34,778	(1,376)	-	6,451	-	39,853	2,132		41,985	15,188

This statement provides the same capital expenditure information as above, but in Service activity format in line with Council's Service Plans.

Narrabri Shire Council**Quarterly Budget Review Statement**
for the period 01/10/20 to 31/12/20**Cash & Investments Budget Review Statement**

Budget review for the quarter ended 31 December 2020
Cash & Investments - Council Consolidated

Reconciliation Status

The YTD Cash & Investment figure reconciles to the actual balances held as follows:		\$ 000's
Cash at Bank (as per bank statements)		686
Investments on Hand		34,500
less: Unpresented Cheques	(Timing Difference)	(2,039)
add: Undeposited Funds	(Timing Difference)	1,085
Reconciled Cash at Bank & Investments		34,232

Narrabri Shire Council

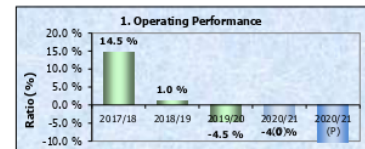
Quarterly Budget Review Statement
for the period 01/10/20 to 31/12/20

Key Performance Indicators Budget Review Statement - Industry KPI's (OLG)

Budget review for the quarter ended 31 December 2020

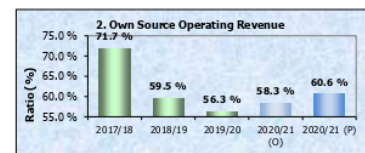
(\$000's)	Current Projection		Original Budget 20/21	Actuals		
	Amounts	Indicator		Prior Periods		
	20/21	20/21		19/20	18/19	
NSW Local Government Industry Key Performance Indicators (OLG):						
1. Operating Performance						
Operating Revenue (excl. Capital) - Operating Expenses		-6,367	-15.4 %	-4.0 %	-4.5 %	1.0 %
Operating Revenue (excl. Capital Grants & Contributions)		41,397				

This ratio measures Council's achievement of containing operating expenditure within operating revenue.



2. Own Source Operating Revenue					
Operating Revenue (excl. ALL Grants & Contributions)	32,380	60.6 %	58.3 %	56.3 %	59.5 %
Total Operating Revenue (incl. Capital Grants & Cont)	53,446				

This ratio measures fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants & contributions.



Narrabri Shire Council

Quarterly Budget Review Statement

for the period 01/10/20 to 31/12/20

Contracts Budget Review Statement

Budget review for the quarter ended 31 December 2020

Part A - Contracts Listing - contracts entered into during the quarter

Contractor	Contract detail & purpose	Contract Value	Start Date	Duration of Contract	Budgeted (Y/N)	Notes
Cardno P/L	Contract 2020-21/09 Wee Waa Levee Feasibility Study	236,245	28/10/20	1 year	Y	

Notes:

1. Minimum reporting level is 1% of estimated income from continuing operations of Council or \$50,000 - whatever is the lesser.
2. Contracts listed are those entered into during the quarter being reported and exclude contractors on Council's Preferred Supplier list.
3. Contracts for employment are not required to be included.

Consultancy & Legal Expenses Budget Review Statement

Budget review for the quarter ended 31 December 2020

Consultancy & Legal Expenses Overview

Expense	YTD Expenditure (Actual Dollars)	Budgeted (Y/N)
Consultancies	270,038	Y
Legal Fees	69,589	Y

Definition of a consultant:

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

Comments

Expenditure included in the above YTD figure but not budgeted includes:

Details

12.14 OPERATIONAL AND SERVICE PLAN QUARTERLY REPORT - DECEMBER 2020

Responsible Officer: Andrew Brown, Executive Manager Corporate Planning & Workforce

Author: Kristy Faris, Corporate Planning and Audit Officer

Attachments: 1. Operational and Service Plan Quarterly Report - December 2020
(under separate cover) 

DELIVERY PROGRAM ALIGNMENT**4 Leadership**

Objective 4.4 Our strategic goals will be achieved through transparent and accountable planning and reporting

Strategy 4.4.3 Report in a clear, concise manner that is easily understood

EXECUTIVE SUMMARY

Council's Quarterly Operational and Service Plan Report provides the community with an update on Council's progress in achieving its strategic objectives through specific actions, key performance measures and capital works projects. Quarterly Operational and Service Plan Reporting lets the community track each service of Council in regard to what that service is providing, at what cost and where works are occurring throughout the year. As at 31st December 2020, 89 % of Council's Operational Plan Actions were either Complete or On Track to be achieved by the 30 June 2021.

RECOMMENDATION

1. That Council adopt the December 2020 Quarterly Operational and Service Plan Report, as attached, detailing Council's progress in meeting its actions, capital works and key performance measures.

BACKGROUND

In 2009, the NSW Government introduced the new Integrated Planning and Reporting (IP&R) Framework. The IP&R framework recognises that most communities share similar aspirations: a safe, healthy and pleasant place to live, a sustainable environment, opportunities for social interaction, opportunities for education and employment, and reliable infrastructure. This framework allows NSW councils to draw their various plans together, understand how they interact and get the maximum leverage from their efforts by planning holistically and sustainably for the future.

CURRENT SITUATION

This report presents the Council's quarterly progress report against its Actions, Capital Works Program and Key Performance Measures for each of its service areas, as established in the Council's Integrated Planning and Reporting (IP&R) documents and related Service Plans. Council's Service Plans provide an in-depth strategic focus for all services of Council, defining exactly what each service is, what it provides, at what cost and where works are occurring. The community can analyse any of the individual Service Plans and ascertain what is being provided to the local community.

These Service Plans provide the community with key performance measures and a capital works program for each service area, that are measured in this report in terms of progress.

The attached December Quarterly Operational and Service Plan Report is Council's progress for the second quarter of the 2020/2021 financial year. From the December Quarterly Service Plan Report you will see that significant progress has been made towards achieving Council's 2020/2021 activities; however, the impacts of COVID-19 have seen a number of Actions move to On Hold at no fault of Council's but because of government imposed restrictions impacting some areas of Council.

Top 5 Highlights

Actions

- 3.2.1.4 Lobby State & Commonwealth Governments for infrastructure development funding to establish a regional intermodal facility
 - Council has received a total of \$24.6 million in funding for the Northern NSW Inland Port (N2IP).
- 1.2.1.5 Establish and have adopted a Sporting Wall of Fame Policy.
 - Policy adopted by Council.
- 4.1.2.3 Develop and facilitate annual Small Business Summit.
 - Council undertook a very successful Small Business Summit.
- 2.1.1.2 Complete an Aboriginal Heritage Study to identify sites for inclusion in the Narrabri LEP.
 - Aboriginal Heritage Study was adopted at the December Ordinary Council meeting and is now available on website.
- 1.2.4.8 In conjunction with the Aboriginal community successfully organise and run NAIDOC Week.
 - NAIDOC Week celebrations were held from 08 to 15 November 2020. A special touch to the celebrations was that a Council representative provided an Acknowledgement of Country in language with permission and support from CEO of the Narrabri Land Council. Council has arranged the purchase of books for each Shire pre-school, primary and High School. During 2021 an Indigenous Banner project will occur across the Shire with youth from the schools. It is intended during NAIDOC week 2021 to hold a ceremony to display all the banners.

Key Performance Measures

Maintain or increase Gross Regional Product amount after the construction phase of local resource companies and throughout drought conditions.

- Target: > \$1,250,000,000; YTD \$1,823,000,000.

Average processing times for applications from receipt of all information less than 30 days for Development applications.

- Target: < 30 Days; YTD: 14 Days.

Increase Cafe Patronage by 5%

- Target: > 6,695; YTD: 6,442

Value of Council and Community Grants submitted that are successful (\$).

- Target: \$6,000,000; YTD: \$42,771,641.

Number of written complaints regarding maintenance of Cemeteries

- Target: 0; YTD: 0

FINANCIAL IMPLICATIONS

Nil.

STATUTORY AND POLICY IMPLICATIONS

Nil.

CONSULTATION

External Consultation

Nil.

Internal Consultation

- Executive Management.
- Senior Management.

12.15 DELIVERY PROGRAM 6 MONTHLY PROGRESS REPORT - DECEMBER 2020

Responsible Officer: Andrew Brown, Executive Manager Corporate Planning & Workforce

Author: Kristy Faris, Corporate Planning and Audit Officer

Attachments: 1. **Delivery Program Progress Report December 2020 (under separate cover)** 

DELIVERY PROGRAM ALIGNMENT**4 Leadership**

Objective 4.4 Our strategic goals will be achieved through transparent and accountable planning and reporting

Strategy 4.4.3 Report in a clear, concise manner that is easily understood

EXECUTIVE SUMMARY

Council's Delivery Program 6 Monthly Progress Report provides Councillors and the community with an update on the organisation's progress in achieving its objectives and strategies identified in the Community Strategic Plan. This is the sixth time such a report has been provided to Council and the Community. There are 106 Measures in total that demonstrate how Council is progressing.

The Community Satisfaction Survey, undertaken in September 2019, has provided a basis for measurement of community satisfaction and participation in key activities. It should be noted that where the data source is the Community Survey, the reported results will not change until the next scheduled Community Satisfaction Survey in 2021.

The attached report shows most measures are well underway towards reaching the estimated target or have achieved the target already, and the desired result is to maintain Council's position.

RECOMMENDATION

- 1. That Council adopt the Delivery Program 6 Monthly Progress Report, as attached, detailing Council's progress in meeting its objectives, strategies and measures up to the December 2020 period.**

BACKGROUND

In 2009, the NSW Government introduced the new Integrated Planning and Reporting (IP&R) Framework. The IP&R framework recognises that most communities share similar aspirations: a safe, healthy and pleasant place to live, a sustainable environment, opportunities for social interaction, opportunities for education and employment, and reliable infrastructure. This framework allows NSW councils to draw their various plans together, understand how they interact and get the maximum leverage from their efforts by planning holistically and sustainably for the future.

CURRENT SITUATION

This report is the Council's seventh progress report against its four-year 2017-2021 Delivery Program, covering progress from 1 July 2016 – 30 June 2020. Progress will be reported on a six-monthly basis, eight times over the duration of the Delivery Program up to 30 June 2021.

In the attached report, progress has been graphed for each measure, showing movement from the first July – December 2017 time period, the second January – June 2018 time period, the third July – December 2018 time period, the fourth January – June 2019 time period, the fifth July – December 2019, the sixth January 2020 – June 2020 and the seventh July 2020 – December 2020. This trend data is mapped against the estimated target, to show progress towards reaching the target progressively.

Top 5 Highlights

SO35 - Research Program Participation: Increased participation in STEM programs.

- Up from 164 to 1,174 participants.

EN03 - Aboriginal Heritage Signage: Total number of Aboriginal heritage sites with information signs installed increased.

- Up from 6 to 12 Aboriginal heritage sites.

EN05 - Public Accessibility: Level of satisfaction with access to walkways and cycleways.

- Up from 57% to 83% satisfaction.

EC06 - CBD Shop Usage: Number of vacant shops decreased from June 2017 level. Shops facing Maitland Street, Narrabri.

- 13 vacant shops have fluctuated but currently down to 9 vacant.

CL05 - Social Media Usage: Number of people following the Narrabri Shire Council Facebook page and other platforms.

- Up from 3,376 to 5,042.

All the above are highlights are shown reflective of the duration of the current Delivery Program.

FINANCIAL IMPLICATIONS

Nil.

STATUTORY AND POLICY IMPLICATIONS

This report satisfies the requirements of section 404 of the *Local Government Act 1993* (“the LG Act”).

Section 404(5) of the LG Act outlines that the general manager must ensure that regular progress reports are provided to the council reporting as to its progress with respect to the principal activities detailed in its delivery program. Progress reports must be provided at least every 6 months.

As outlined within the report this is the seventh 6 monthly update report on the progress of the Council’s 2017-2021 Delivery Program.

CONSULTATION

External Consultation

Data utilised in measuring progress on achieving strategies is sourced from numerous external agencies including but not limited to:

- The Australian Bureau of Statistics.
- The Office of Local Government.

- Roads and Maritime Services.
- The Environmental Protection Agency.
- National Parks and Wildlife Service.
- Australian Early Development Census.
- Tourism Research Australia.

Internal Consultation

- Executive Management.
- Senior Management.

13 CONFIDENTIAL (CLOSED COUNCIL) MEETING

RECOMMENDATION

That Council move into Closed (Public Excluded) Meeting of Council and that the press and members of the public be asked to leave the room whilst Council considers the following items:

13.1 Provision Of New Doctors Residence in Boggabri

This matter is considered to be confidential under Section 10A(2) - (f) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

RECOMMENDATION

That Council move out of Closed (Public Excluded) Meeting and that the resolutions from the Closed (Public Excluded) Meeting be read out to those present by the General Manager or their nominee.

14 MEETING CLOSED
