

**MINUTES OF NARRABRI SHIRE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE NARRABRI SHIRE COUNCIL CHAMBERS, 46-48 MAITLAND STREET, NARRABRI  
ON TUESDAY, 27 OCTOBER 2020 AT 1.04PM**

**PRESENT:** Cr Ron Campbell (Mayor), Cr Cameron Staines (Deputy Mayor), Cr Maxine Booby, Cr Ron Campey, Cr Lloyd Finlay, Cr Robert Kneale, Cr Catherine Redding.

**IN ATTENDANCE:** Stewart Todd (General Manager), Lindsay Mason (Director Corporate & Community Services), Shane Burns (Director Infrastructure Delivery), Gina Vereker (Executive Manager Planning & Environment, Acting), Delece Hartnett (Administration).

Proceedings of the meeting commenced at 1.04pm.

**1 OPENING PRAYER BY A MEMBER OF THE NARRABRI MINISTER'S FRATERNAL**

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Members and officers were upstanding for the opening prayer by Rev. Paul Cosier of Narrabri Uniting Church, in association with the Narrabri Ministers Fraternal.

**2 ACKNOWLEDGEMENT OF COUNTRY**

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The Mayor acknowledged the Traditional Owners of the land on which the Council met, the Kamilaroi people, and the Council paid its respects to Elders past and present.

**3 APOLOGIES/GRANTING OF LEAVE OF ABSENCES**

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**MINUTE 170/2020**

Moved: Cr Maxine Booby      Seconded: Cr Ron Campey

**That apologies from Cr Annie McMahon be received and accepted.**

In Favour: Crs Lloyd Finlay, Maxine Booby, Catherine Redding, Cameron Staines, Ron Campey, Robert Kneale and Ron Campbell

Against: Nil

**CARRIED 7/0**

**4 DECLARATION OF PECUNIARY AND NON- PECUNIARY INTERESTS**

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- Nil.

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**5 ITEMS TO BE CONSIDERED IN THE CONFIDENTIAL (PUBLIC EXCLUDED) MEETING**

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**MINUTE 171/2020**

Moved: Cr Robert Kneale      Seconded: Cr Cameron Staines

**That the following matters will be considered in the Closed (Public Excluded) Meeting:**

**13.1 Green Waste Processing Contract**

In Favour: Crs Lloyd Finlay, Maxine Booby, Catherine Redding, Cameron Staines, Ron Campey, Robert Kneale and Ron Campbell

Against: Nil

**CARRIED 7/0**

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**6 PRESENTATIONS**

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Presentation requests received to date:

- Nil.

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**7 CONFIRMATION OF MINUTES**

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**MINUTE 172/2020**

Moved: Cr Catherine Redding      Seconded: Cr Robert Kneale

**That the minutes of Ordinary Meeting of the Narrabri Shire Council held on 22 September 2020 comprising Minute Nos 147/2020 to 169/2020 as circularised be confirmed and signed as a correct record by the Mayor.**

In Favour: Crs Lloyd Finlay, Maxine Booby, Catherine Redding, Cameron Staines, Ron Campey, Robert Kneale and Ron Campbell

Against: Nil

**CARRIED 7/0**

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**8 MAYORAL MINUTE**

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**8.1 MAYORAL MINUTE - MAYORAL APPOINTMENTS FOR SEPTEMBER/OCTOBER 2020****MINUTE 173/2020**

Moved: Mayor Ron Campbell

**That Council note the Mayoral Appointments for the period September/October 2020.**

In Favour: Crs Lloyd Finlay, Maxine Booby, Catherine Redding, Cameron Staines, Ron Campey, Robert Kneale and Ron Campbell

Against: Nil

**CARRIED 7/0**

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**9 OUR SOCIETY**

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**9.1 BOGGABRI COMMUNITY PROJECTS VPA - BOGGABRI TRACTOR SHED - PROJECT EXPENDITURE APPROVAL****MINUTE 174/2020**

Moved: Cr Lloyd Finlay                      Seconded: Cr Robert Kneale

- 1. That Council approve funding of the Boggabri Tractor Shed – Capacity Building Project (\$60,000) as per the details and stipulations outlined in this report.**
- 2. That Council fund this project from Maules Creek Mine Voluntary Planning Agreement.**

In Favour: Crs Lloyd Finlay, Maxine Booby, Catherine Redding, Cameron Staines, Ron Campey, Robert Kneale and Ron Campbell

Against: Nil

**CARRIED 7/0**

**9.2 BOGGABRI COMMUNITY PROJECTS VPA - BOGGABRI CBD AND BUSINESS ACTIVATION PROJECT - PROJECT EXPENDITURE APPROVAL****MINUTE 175/2020**

Moved: Cr Maxine Booby      Seconded: Cr Lloyd Finlay

- 1. That Council approve funding of the Boggabri CBD and Business Activation Project (\$120,000) as per the details and stipulations outlined in this report.**
- 2. That Council fund the project from Maules Creek Mine Voluntary Planning Agreement.**

In Favour: Crs Lloyd Finlay, Maxine Booby, Catherine Redding, Cameron Staines, Ron Campey, Robert Kneale and Ron Campbell

Against: Nil

**CARRIED 7/0**

**10 OUR ENVIRONMENT**

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Nil reports.

**11 OUR ECONOMY**

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Nil reports.

**12 OUR CIVIC LEADERSHIP**

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**12.1 NARRABRI SHIRE COUNCIL BUSINESS ASSISTANCE GRANT - DIGITAL SALES AND MARKETING****MINUTE 176/2020**

Moved: Cr Cameron Staines      Seconded: Cr Ron Campey

**That Council note the success of the Business Assistance Grant – Digital Sales and Marketing program.**

In Favour: Crs Lloyd Finlay, Maxine Booby, Catherine Redding, Cameron Staines, Ron Campey, Robert Kneale and Ron Campbell

Against: Nil

**CARRIED 7/0**

**12.2 REQUEST FOR APPOINTMENT OF DELEGATE TO THE NAMOI REGIONAL AIR QUALITY ADVISORY COMMITTEE****MINUTE 177/2020**

Moved: Cr Cameron Staines      Seconded: Cr Ron Campey

- 1. That Council appoint a delegate and an alternate delegate to the Namoi Regional Air Quality Advisory Committee.**
- 2. That Council receive and endorse nominations for applications as Delegate - Cr Redding, and Alternate Delegate – Cr Kneale, for the Namoi Regional Air Quality Advisory Committee for the 2020/2021 ensuing 12 month period.**

In Favour: Crs Lloyd Finlay, Maxine Booby, Catherine Redding, Cameron Staines, Ron Campey, Robert Kneale and Ron Campbell

Against: Nil

**CARRIED 7/0**

**12.3 CODE OF MEETING PRACTICE****MINUTE 178/2020**

Moved: Cr Maxine Booby      Seconded: Cr Catherine Redding

**That Council make changes to the Narrabri Shire Council Code of Meeting Practice, regarding webcasting.**

In Favour: Crs Lloyd Finlay, Maxine Booby, Catherine Redding, Cameron Staines, Ron Campey, Robert Kneale and Ron Campbell

Against: Nil

**CARRIED 7/0**

**12.4 INVESTMENT REPORT - SEPTEMBER 2020****MINUTE 179/2020**

Moved: Cr Cameron Staines      Seconded: Cr Catherine Redding

**That Council note the Investment Report for September 2020.**

In Favour: Crs Lloyd Finlay, Maxine Booby, Catherine Redding, Cameron Staines, Ron Campey, Robert Kneale and Ron Campbell

Against: Nil

**CARRIED 7/0**

**12.5 ACCEPTANCE OF TENDERS UNDER DELEGATION - SEPTEMBER 2020****MINUTE 180/2020**

Moved: Cr Catherine Redding    Seconded: Cr Lloyd Finlay

**That Council note the determination of tenders under delegation for the period to September 2020.**

In Favour:    Crs Lloyd Finlay, Maxine Booby, Catherine Redding, Cameron Staines, Ron Campey, Robert Kneale and Ron Campbell

Against:    Nil

**CARRIED 7/0**

**12.6 2019/2020 DRAFT ANNUAL FINANCIAL STATEMENTS****MINUTE 181/2020**

Moved: Cr Maxine Booby    Seconded: Cr Robert Kneale

- 1. That Council formally adopt the draft Annual Financial Statements for the year ended 30 June 2020 as presented, for referral to audit.**
- 2. The Mayor, Deputy Mayor, General Manager and Responsible Accounting Officer be authorised to sign the Statements by Councillors and Management on the preparation of the General Purpose and Special Purpose Financial Statements for the year ended 30 June 2020.**
- 3. The General Manager be delegated the authority to issue the audited Annual Financial Statements upon receipt of the auditors' reports subject to there being no material audit changes or audit issues.**
- 4. Council present the audited Annual Financial Statements and Auditors Reports to the public at a meeting to be held in conjunction with its next available Ordinary Council meeting.**

In Favour:    Crs Lloyd Finlay, Maxine Booby, Catherine Redding, Cameron Staines, Ron Campey, Robert Kneale and Ron Campbell

Against:    Nil

**CARRIED 7/0**

**13 CONFIDENTIAL (CLOSED COUNCIL) MEETING****MINUTE 182/2020**

Moved: Cr Robert Kneale                      Seconded: Cr Ron Campey

**That at 1.37pm Council move into Closed (Public Excluded) Meeting of Council and that the press and members of the public be asked to leave the room whilst Council considers the following items:**

**12.1 Green Waste Processing Contract**

**This matter is considered to be confidential under Section 10A(2) - (d)(i) and (d)(ii) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and information that would, if disclosed, confer a commercial advantage on a competitor of the council.**

In Favour: Crs Lloyd Finlay, Maxine Booby, Catherine Redding, Cameron Staines, Ron Campey, Robert Kneale and Ron Campbell

Against: Nil

**CARRIED 7/0**

**13.1 GREEN WASTE PROCESSING CONTRACT****MINUTE 183/2020**

Moved: Cr Catherine Redding                      Seconded: Cr Lloyd Finlay

**That Council after assessing the tenders submitted into the Northern Inland Regional Waste (NIRW) in accordance with the criteria specified in the tender documents, and having regard to all the circumstances, accept the tender submission from Davis Earthmoving and Quarrying Pty Ltd for Green waste processing, from October 2020 to October 2022 with a further one (1) year option.**

In Favour: Crs Lloyd Finlay, Maxine Booby, Catherine Redding, Cameron Staines, Ron Campey, Robert Kneale and Ron Campbell

Against: Nil

**CARRIED 7/0**

**MINUTE 184/2020**

Moved: Cr Maxine Booby                      Seconded: Cr Robert Kneale

**That at 1.52pm Council move out of Closed (Public Excluded) Meeting and that the resolutions from the Closed (Public Excluded) Meeting be read out to those present by the Chair of the Meeting or their nominee.**

In Favour:        Crs Lloyd Finlay, Maxine Booby, Catherine Redding, Cameron Staines, Ron Campey, Robert Kneale and Ron Campbell

Against:         Nil

**CARRIED 7/0**

**4            MEETING CLOSED**

The Meeting closed at 1.56pm.

The minutes of this meeting are scheduled to be confirmed at the Ordinary Council Meeting to be held on 24 November 2020.

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**CHAIRPERSON**