

**MINUTES OF NARRABRI SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE NARRABRI SHIRE COUNCIL CHAMBERS, 46-48 MAITLAND STREET, NARRABRI
ON TUESDAY, 22 SEPTEMBER 2020 AT 1.04PM**

PRESENT: Cr Catherine Redding (Mayor), Cr Cameron Staines (Deputy Mayor), Cr Maxine Booby, Cr Ron Campbell, Cr Ron Campey, Cr Lloyd Finlay, Cr Robert Kneale, Cr Annie McMahon.

IN ATTENDANCE: Stewart Todd (General Manager), Lindsay Mason (Director Corporate and Community Services), Bileen Nel (Director Infrastructure Delivery (Acting)), Gina Vereker (Executive Manager Planning and Environment (Acting)), Delece Hartnett (Minute Clerk).

Proceedings of the meeting commenced at 1.04pm.

1 OPENING PRAYER BY A MEMBER OF THE NARRABRI MINISTER'S FRATERNAL

Members and officers were upstanding for the opening prayer by Rev John Westendorp of Narrabri Presbyterian Church, in association with the Narrabri Ministers Fraternal.

2 ACKNOWLEDGEMENT OF COUNTRY

The Mayor acknowledged the Traditional Owners of the land on which the Council met, the Kamilaroi people, and the Council paid its respects to Elders past and present.

3 APOLOGIES/GRANTING OF LEAVE OF ABSENCES

Nil.

4 DECLARATION OF PECUNIARY AND NON- PECUNIARY INTERESTS

Nil.

5 ITEMS TO BE CONSIDERED IN THE CONFIDENTIAL (PUBLIC EXCLUDED) MEETING

Nil.

6 PRESENTATIONS

Nil.

7 CONFIRMATION OF MINUTES

MINUTE 147/2020

Moved: Cr Maxine Booby Seconded: Cr Ron Campey

That the minutes of Ordinary Meeting of the Narrabri Shire Council held on 25 August 2020 comprising Minute Nos 129/2020 to 146/2020 as circularised be confirmed and signed as a correct record by the Mayor.

In Favour: Crs Catherine Redding, Cameron Staines, Maxine Booby, Ron Campbell, Ron Campey, Lloyd Finlay, Robert Kneale and Annie McMahon

Against: Nil

CARRIED 8/0

8 MAYORAL MINUTE

8.1 MAYORAL MINUTE - MAYORAL APPOINTMENTS FOR AUGUST/SEPTEMBER 2020

MINUTE 148/2020

Moved: Cr Catherine Redding

That Council note the Mayoral Appointments for the period August/September 2020.

In Favour: Crs Catherine Redding, Cameron Staines, Maxine Booby, Ron Campbell, Ron Campey, Lloyd Finlay, Robert Kneale and Annie McMahon

Against: Nil

CARRIED 8/0

MINUTE 149/2020

Moved: Cr Cameron Staines Seconded: Cr Annie McMahon

That Council bring forward Agenda Items 12.1 – Election of the Office of Mayor, and Item 12.2 – Creation of the Office of Deputy Mayor, and that matters be dealt with next.

In Favour: Crs Catherine Redding, Cameron Staines, Maxine Booby, Ron Campbell, Ron Campey, Lloyd Finlay, Robert Kneale and Annie McMahon

Against: Nil

CARRIED 8/0

12.1 ELECTION OF THE OFFICE OF MAYOR

RECOMMENDATION

That Council elect the Mayor by way of open voting, if more than one (1) nomination for Mayor is received.

12.2 CREATION OF THE OFFICE OF DEPUTY MAYOR**RECOMMENDATION**

- 1. That Council create the Office of Deputy Mayor.**
- 2. That Council set the term of the Office of Deputy Mayor to be twelve (12) months, concluding at the commencement of the September 2021 Ordinary Council Meeting or the declaration of vacancies in accordance with the next Ordinary Election 2021; whichever date is sooner.**
- 3. That Council elect the Deputy Mayor by way of open voting, if more than one (1) nomination for Deputy Mayor is received.**

CR REDDING VACATED THE CHAIR

THE GENERAL MANAGER ASSUMED THE ROLE OF RETURNING OFFICER.

THE RETURNING OFFICER, BEING THE GENERAL MANAGER, RECEIVED ONE (1) NOMINATION FOR THE OFFICE OF MAYOR, THAT BEING FOR CR CAMPBELL.

THEREFORE THE RETURNING OFFICER DECLARED THE SUCCESSFUL CANDIDATE FOR THE OFFICE OF MAYOR, BEING CR CAMPBELL, FOR THE ENSUING PERIOD OF 2020/2021 (TWELVE MONTH PERIOD).

THE RETURNING OFFICER, BEING THE GENERAL MANAGER, RECEIVED ONE (1) NOMINATION FOR THE OFFICE OF DEPUTY MAYOR, THAT BEING FOR CR STAINES.

THEREFORE THE RETURNING OFFICER DECLARED THE SUCCESSFUL CANDIDATE FOR THE OFFICE OF DEPUTY MAYOR, BEING CR STAINES, FOR THE ENSUING PERIOD OF 2020/2021 (TWELVE MONTH PERIOD).

WITH THE ELECTION CONCLUDING, CR CAMPBELL ASSUMED THE CHAIR.

MINUTE 150/2020

Moved: Cr Cameron Staines Seconded: Cr Annie McMahon

That Council bring forward Agenda Item 11.1 – Northern NSW Inland Port Planning Proposal, and that the matter be dealt with next.

In Favour: Crs Catherine Redding, Cameron Staines, Maxine Booby, Ron Campbell, Ron Campey, Lloyd Finlay, Robert Kneale and Annie McMahon

Against: Nil

CARRIED 8/0

11.1 NORTHERN NSW INLAND PORT PLANNING PROPOSAL**MINUTE 151/2020**

Moved: Cr Catherine Redding Seconded: Cr Cameron Staines

- 1. That Council endorse the Planning Proposal to amend the provisions of the Narrabri Local Environmental Plan 2012 to facilitate the N2IP precinct and forward to the Department of Planning Industry and Environment requesting a Gateway Determination.**
- 2. That Council seek authorisation from the Department of Planning Industry and Environment to be the local plan-making authority.**

In Favour: Crs Catherine Redding, Cameron Staines, Maxine Booby, Ron Campbell, Ron Campey, Lloyd Finlay, Robert Kneale and Annie McMahon

Against: Nil

CARRIED 8/0

9 OUR ECONOMY**9.1 DELEGATES REPORT - NARRABRI DISTRICT HEALTH SERVICE ADVISORY COMMITTEE MEETING - 10 FEBRUARY 2020****MINUTE 152/2020**

Moved: Cr Catherine Redding Seconded: Cr Annie McMahon

That Council note Cr Redding's Delegates Report from the Narrabri District Health Service Advisory Committee Meeting held on Monday 10 February 2020.

In Favour: Crs Catherine Redding, Cameron Staines, Maxine Booby, Ron Campbell, Ron Campey, Lloyd Finlay, Robert Kneale and Annie McMahon

Against: Nil

CARRIED 8/0

9.2 NARRABRI SHIRE LIBRARIES' CHILDREN POLICY**MINUTE 153/2020**

Moved: Cr Catherine Redding Seconded: Cr Maxine Booby

- 1. That Council endorse the draft Libraries Children Policy for the purposes of public exhibition.**
- 2. That Council place on public exhibition the draft Libraries Children Policy for a period of at least 28 days, during the exhibition period call for and accept submissions from the public on the draft Policy.**

In Favour: Crs Catherine Redding, Cameron Staines, Maxine Booby, Ron Campbell, Ron Campey, Lloyd Finlay, Robert Kneale and Annie McMahon

Against: Nil

CARRIED 8/0

At 2:03 pm, Cr Annie McMahon left the meeting.

9.3 AQUATIC FACILITIES MANGEMENT PLAN**MINUTE 154/2020**

Moved: Cr Ron Campey Seconded: Cr Catherine Redding

- 1. That Council adopts the draft Aquatic Facilities Management Plan, as attached to this report.**
- 2. That Council reviews pool patronage after the official season commences (prior to the school holidays), and if necessary that the pool hours be workshopped by Councillors to recommend adopting these new hours.**

In Favour: Crs Catherine Redding, Cameron Staines, Maxine Booby, Ron Campbell, Ron Campey, Lloyd Finlay and Robert Kneale

Against: Nil

CARRIED 7/0

At 2:05pm, Cr Annie McMahon returned to the meeting.

10 OUR SOCIETY

10.1 NARRABRI SHIRE ABORIGINAL CULTURAL HERITAGE STUDY**MINUTE 155/2020**

Moved: Cr Cameron Staines Seconded: Cr Robert Kneale

- 1. That Council endorse the draft Aboriginal Cultural Heritage Study – Narrabri Local Government Area - Part 1: Report for the purposes of public exhibition.**
- 2. That Council place on public exhibition the draft Aboriginal Cultural Heritage Study – Narrabri Local Government Area - Part 1: Report for a period of at least 28 days, during the exhibition period call for and accept submissions from the public on the draft Policy.**

In Favour: Crs Catherine Redding, Cameron Staines, Maxine Booby, Ron Campbell, Ron Campey, Lloyd Finlay, Robert Kneale and Annie McMahon

Against: Nil

CARRIED 8/0

11 OUR ENVIRONMENT

Note: Item 11.1 - Northern NSW Inland Port Planning Proposal was brought forward and discussed earlier within the Council Meeting.

12 OUR CIVIC LEADERSHIP

12.3 DELEGATES REPORT - MAULES CREEK COAL COMMUNITY CONSULTATIVE COMMITTEE MEETING - 12 AUGUST 2020**MINUTE 156/2020**

Moved: Cr Robert Kneale Seconded: Cr Ron Campey

That Council note Cr Kneale's Delegates Report from the Maules Creek Coal Community Consultative Committee Meeting held on Wednesday 12 August 2020.

In Favour: Crs Catherine Redding, Cameron Staines, Maxine Booby, Ron Campbell, Ron Campey, Lloyd Finlay, Robert Kneale and Annie McMahon

Against: Nil

CARRIED 8/0

12.4 DELEGATES REPORT - BOGGABRI COAL COMMUNITY CONSULTATIVE COMMITTEE MEETING - 13 AUGUST 2020**MINUTE 157/2020**

Moved: Cr Robert Kneale Seconded: Cr Ron Campey

That Council note Cr Kneale's Delegates Report from the Boggabri Coal Community Consultative Committee held on Thursday 13 August 2020.

In Favour: Crs Catherine Redding, Cameron Staines, Maxine Booby, Ron Campbell, Ron Campey, Lloyd Finlay, Robert Kneale and Annie McMahon

Against: Nil

CARRIED 8/0

12.5 INVESTMENT REPORT - AUGUST 2020**MINUTE 158/2020**

Moved: Cr Catherine Redding Seconded: Cr Maxine Booby

That Council note the Investment Report for August 2020.

In Favour: Crs Catherine Redding, Cameron Staines, Maxine Booby, Ron Campbell, Ron Campey, Lloyd Finlay, Robert Kneale and Annie McMahon

Against: Nil

CARRIED 8/0

SUSPENSION OF STANDING ORDERS**MINUTE 159/2020**

Moved: Cr Catherine Redding Seconded: Cr Annie McMahon

That Council suspend standing orders for a break at 2.20pm.

CARRIED

RESUMPTION OF STANDING ORDERS**MINUTE 160/2020**

Moved: Cr Catherine Redding Seconded: Cr Lloyd Finlay

That Council resume standing orders at 2.39pm.

CARRIED

12.6 NARRABRI SHIRE COUNCIL CODE OF CONDUCT 2020**MINUTE 161/2020**

Moved: Cr Catherine Redding Seconded: Cr Maxine Booby

That Council adopt the Code of Conduct Policy 2020, as attached to this report.

In Favour: Crs Catherine Redding, Cameron Staines, Maxine Booby, Ron Campbell, Ron Campey, Lloyd Finlay, Robert Kneale and Annie McMahon

Against: Nil

CARRIED 8/0

12.7 ORDINARY COUNCIL MEETING DATES 2020/2021**MINUTE 162/2020**

Moved: Cr Maxine Booby Seconded: Cr Annie McMahon

That Council set the ensuing 12-month schedule for Ordinary Council Meetings, for the 2020/2021 year, taking place at the Narrabri Shire Council Chamber:

- **Tuesday 27 October 2020 commencing at 1.00pm.**
- **Tuesday 24 November 2020 commencing at 1.00pm.**
- **Tuesday 15 December 2020 commencing at 1.00pm.**
- **Tuesday 23 February 2021 commencing at 1.00pm.**
- **Tuesday 23 March 2021 commencing at 1.00pm.**
- **Tuesday 27 April 2021 commencing at 1.00pm.**
- **Tuesday 25 May 2021 commencing at 1.00pm.**
- **Tuesday 22 June 2021 commencing at 1.00pm.**
- **Tuesday 27 July 2021 commencing at 1.00pm.**
- **Tuesday 24 August 2021 commencing at 1.00pm.**
- **Tuesday 28 September 2021 commencing at 1.00pm.**

In Favour: Crs Catherine Redding, Maxine Booby, Ron Campbell, Ron Campey, Lloyd Finlay, Robert Kneale and Annie McMahon

Against: Cr Cameron Staines

CARRIED 7/1

MINUTE 163/2020

Moved: Cr Catherine Redding Seconded: Cr Maxine Booby

That Council move into Committee of the Whole at 2.45pm.

In Favour: Crs Catherine Redding, Cameron Staines, Maxine Booby, Ron Campbell, Ron Campey, Lloyd Finlay, Robert Kneale and Annie McMahon

Against: Nil

CARRIED 8/0

MINUTE 164/2020

Moved: Cr Ron Campey Seconded: Cr Maxine Booby

That Council move out of Committee of the Whole at 3.00pm.

In Favour: Crs Catherine Redding, Cameron Staines, Maxine Booby, Ron Campbell, Ron Campey, Lloyd Finlay, Robert Kneale and Annie McMahon

Against: Nil

CARRIED 8/0

12.8 ANNUAL APPOINTMENT TO COUNCIL COMMITTEES**MINUTE 165/2020**

Moved: Cr Cameron Staines Seconded: Cr Catherine Redding

1. That Council appoint Councillor representation to its various Advisory and Special Purpose Committees for 2020/2021, as per below table.
2. That Council endorse the dissolving of the 'Youth Centre Advisory Committee', as this committee is no longer in operation.

In Favour: Crs Catherine Redding, Cameron Staines, Maxine Booby, Ron Campbell, Ron Campey, Lloyd Finlay, Robert Kneale and Annie McMahon

Against: Nil

CARRIED 8/0

<i>Advisory Committee</i>	<i>2020/21 Delegates</i>
Access and Inclusion Committee	<i>Member: Clr Redding Member: Clr Staines</i>
Crime Prevention Advisory Committee	<i>Member: Clr Kneale Member: Clr Redding Alternate: Clr Staines</i>
Floodplain Management Advisory Committee	<i>Member: Clr Campey Member: Clr Kneale Member: Clr Booby</i>
Narrabri Airport Advisory Committee	<i>Member: Clr Staines Member: Clr Booby Alternate: Clr McMahon</i>
Saleyards Advisory Committee	<i>Member: Clr Booby Member: Clr Staines Alternate: Clr Campey</i>
The Crossing Theatre Advisory Committee	<i>Member: Clr Redding Member: Clr Kneale Alternate: Clr Staines</i>

<i>Section 355 Committee</i>	<i>2020/2021 Member(s)</i>
<i>Section 355 Gwabegar Hall Committee</i>	<i>Member: Clr Booby</i>

<i>Special Purpose Committee</i>	<i>2020/21 Member(s)</i>
<i>Audit, Risk & Improvement Committee</i>	<i>Member: Clr Staines</i>
<i>Local Traffic Committee</i>	<i>Member: Clr Booby</i> <i>Alternate: Clr Campey</i>

MINUTE 166/2020

Moved: Cr Annie McMahon Seconded: Cr Robert Kneale

That Council move into Committee of the Whole at 3.00pm.

In Favour: Crs Catherine Redding, Cameron Staines, Maxine Booby, Ron Campbell, Ron Campey, Lloyd Finlay, Robert Kneale and Annie McMahon

Against: Nil

CARRIED 8/0

MINUTE 167/2020

Moved: Cr Annie McMahon Seconded: Cr Ron Campey

That Council move out of Committee of the Whole at 3.11pm.

In Favour: Crs Catherine Redding, Cameron Staines, Maxine Booby, Ron Campbell, Ron Campey, Lloyd Finlay, Robert Kneale and Annie McMahon

Against: Nil

CARRIED 8/0

12.9 ANNUAL APPOINTMENT OF COUNCIL DELEGATES**MINUTE 168/2020**

Moved: Cr Maxine Booby Seconded: Cr Annie McMahon

That Council appointment delegates to the various external bodies or organisations requesting or requiring Council representation for 2020/2021, as per below table.

In Favour: Crs Catherine Redding, Cameron Staines, Maxine Booby, Ron Campbell, Ron Campey, Lloyd Finlay, Robert Kneale and Annie McMahon

Against: Nil

CARRIED 8/0

<i>Name of Body/Organisation</i>	<i>2020/21 Delegates</i>
<i>Central Northern Libraries Committee</i>	<i>Delegate: Clr Redding Alternate: Clr Booby</i>
<i>Joint Regional Planning Panel (JRPP)</i>	<i>Delegate: Clr Staines Delegate: Clr Kneale Alternate: Clr Campey</i>
<i>Lillian Hulbert Memorial Prize Committee</i>	<i>Delegate: Mayor</i>
<i>Leards Forest Precinct Environmental Trust</i>	<i>Delegate: Cr Finlay Alternate: Cr Kneale</i>
<i>Myall Creek Memorial Committee</i>	<i>Delegate: Clr Redding Delegate: Clr McMahon Alternate: Clr Booby</i>
<i>Namoi Water</i>	<i>Delegate: Clr Redding Alternate: Clr McMahon</i>
<i>Namoi-Peel Customer Service Committee</i>	<i>STAFF</i>
<i>Narrabri Bush Fire Management Committee</i>	<i>Delegate: Clr Staines Alternate: Clr McMahon</i>
<i>Narrabri Hospital Advisory Committee</i>	<i>Delegate: Clr Redding Alternate: Clr McMahon</i>
<i>North West Regional Weed Committee</i>	
<i>Wee Waa Hospital Advisory Committee</i>	<i>Delegate: Clr Booby Alternate: Clr McMahon</i>

Community Consultative Committees (CCC)

<i>Name of Body/Organisation</i>	<i>2020/21 Delegates</i>
<i>Boggabri Coal Community Consultation Committee</i>	<i>Delegate: Clr Kneale Alternate: Clr Finlay</i>
<i>Maules Creek Coal Mine Community Consultative Committee</i>	<i>Delegate: Clr Kneale Alternate: Clr Finlay</i>

Narrabri Coal Mine Community Consultative Committee	Delegate: Clr Redding Alternate: Clr Campey
Narrabri Gas Project Consultative Committee	Delegate: Clr Redding Delegate: Clr Kneale Alternate: Clr Campey
Tarrawonga Coal Mine Community Consultative Committee	Delegate: Clr Finlay Alternate: Clr Redding
Vickery Coal Mine Community Consultative Committee	Delegate: Clr Redding Alternate: Clr Finlay
Western Slopes Pipeline Community Consultative Committee	Delegate: Clr Kneale Alternate: Clr Booby
Inland Rail N2N Community Consultative Committee	Delegate: Clr Staines Alternate: Clr McMahon

12.10 NSW ROAD CLASSIFICATION REVIEW AND TRANSFER

MINUTE 169/2020

Moved: Cr Catherine Redding Seconded: Cr Maxine Booby

That Council endorse the list of Regional roads to be included as part of the regional road transfer:

- a. Priority
 - i. MR127 – Pilliga Road/Old Pilliga Road
 - ii. MR329 – Cypress Way
 - iii. MR133 – Killarney Gap Road
 - iv. MR357 – Rangari Road
- b. Non-Priority
 - i. RR7709 – Grain Valley Road
 - ii. MR383 – Pilliga/Coonamble Road
 - iii. RR7716 – Come-By-Chance Road

In Favour: Crs Catherine Redding, Cameron Staines, Maxine Booby, Ron Campbell, Ron Campey, Lloyd Finlay, Robert Kneale and Annie McMahon

Against: Nil

CARRIED 8/0

13 CONFIDENTIAL (CLOSED COUNCIL) MEETING

Nil.

14 MEETING CLOSED

The Meeting closed at 3.18pm.

The minutes of this meeting are scheduled to be confirmed at the Ordinary Council Meeting to be held on 27 October 2020.

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CHAIRPERSON