

**MINUTES OF NARRABRI SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE NARRABRI SHIRE COUNCIL CHAMBERS, 46-48 MAITLAND STREET, NARRABRI
ON TUESDAY, 24 MARCH 2020 AT 1.02PM**

PRESENT: Cr Catherine Redding (Mayor), Cr Cameron Staines (Deputy Mayor), Cr Maxine Booby, Cr Ron Campbell, Cr Ron Campey (joined at 1:04pm), Cr Lloyd Finlay, Cr Robert Kneale, Cr Annie McMahon (joined at 1:04pm)

IN ATTENDANCE: Stewart Todd (General Manager), Darren Raeck (Director Infrastructure Delivery), Lindsay Mason (Director Corporate Services), Daniel Boyce (Executive Manager Planning and Environment), Delece Hartnett (Minute Clerk)

Proceedings of the meeting commenced at 1.02pm.

1 OPENING PRAYER BY A MEMBER OF THE NARRABRI MINISTER'S FRATERNAL

Members and officers were upstanding for the opening prayer by Ps Travis Lions of the Christian Outreach Centre Narrabri, in association with the Narrabri Ministers Fraternal.

2 ACKNOWLEDGEMENT OF COUNTRY

The Mayor acknowledged the Traditional Owners of the land on which the Council met, the Kamilaroi people, and the Council paid its respects to Elders past, present & emerging.

3 APOLOGIES/GRANTING OF LEAVE OF ABSENCES

MINUTE 035/2020

Moved: Cr Maxine Booby Seconded: Cr Lloyd Finlay

That the apology received from Cr Loder be accepted.

In Favour: Crs Catherine Redding, Cameron Staines, Maxine Booby, Ron Campbell, Ron Campey, Lloyd Finlay, Robert Kneale and Annie McMahon

Against: Nil

CARRIED 8/0

4 DECLARATION OF PECUNIARY AND NON- PECUNIARY INTERESTS

- Nil.

5 ITEMS TO BE CONSIDERED IN THE CONFIDENTIAL (PUBLIC EXCLUDED) MEETING

- Nil.

6 PRESENTATIONS

- Nil.

7 CONFIRMATION OF MINUTES

MINUTE 036/2020

Moved: Cr Cameron Staines Seconded: Cr Maxine Booby

That the minutes of Ordinary Meeting of the Narrabri Shire Council held on 25 February 2020 comprising Minute Nos 001/2020 to 035/2020 as circularised, be confirmed and signed as a correct record by the Mayor.

In Favour: Crs Catherine Redding, Cameron Staines, Maxine Booby, Ron Campbell, Ron Campey, Lloyd Finlay, Robert Kneale and Annie McMahon

Against: Nil

CARRIED 8/0

8 MAYORAL MINUTE

8.1 MAYORAL MINUTE - MAYORAL APPOINTMENTS FOR FEBRUARY/MARCH 2020**MINUTE 037/2020**

Moved: Cr Catherine Redding

That Council note the Mayoral Appointments for the period February/March 2020.

In Favour: Crs Catherine Redding, Cameron Staines, Maxine Booby, Ron Campbell, Ron Campey, Lloyd Finlay, Robert Kneale and Annie McMahon

Against: Nil

CARRIED 8/0

9 OUR SOCIETY

Nil reports.

At 1:15 pm, Cr Cameron Staines left the meeting.

10 OUR ENVIRONMENT

10.1 ADOPTION OF THE WEE WAA LEVEE RISK MANAGEMENT STUDY AND PLAN**MINUTE 038/2020**

Moved: Cr Maxine Booby Seconded: Cr Robert Kneale

- 1. That Council note the Minutes of the Narrabri Shire Floodplain Risk Management Committee meeting held on 12 February 2020 and their recommendation to adopt the final version of the Wee Waa Levee Risk Management Plan and Study dated December 2019 and completed by Lyall and Associates.**
- 2. That Council adopt the final version of the Wee Waa Levee Risk Management Plan and Study dated December 2019.**

In Favour: Crs Catherine Redding, Maxine Booby, Ron Campbell, Ron Campey, Lloyd Finlay, Robert Kneale and Annie McMahon

Against: Nil

CARRIED 7/0

At 1:19 pm, Cr Cameron Staines returned to the meeting.

10.2 NARRABRI SUPPLEMENTARY FLOOD STUDY**MINUTE 039/2020**

Moved: Cr Ron Campbell Seconded: Cr Robert Kneale

- 1. That Council note the minutes of the Narrabri Shire Floodplain Risk Management Committee meeting held on 12 February 2020, and the inclusion of a recommendation to adopt the Narrabri Floodplain Risk Management Study and Plan Volume 1: Supplementary Flood Study – Namoi River, Mulgate Creek and Long Gully 2019.**
- 2. That Council adopt the Narrabri Floodplain Risk Management Study and Plan Volume 1: Supplementary Flood Study – Namoi River, Mulgate Creek and Long Gully 2019.**

In Favour: Crs Catherine Redding, Cameron Staines, Maxine Booby, Ron Campbell, Ron Campey, Lloyd Finlay, Robert Kneale and Annie McMahon

Against: Nil

CARRIED 8/0

11 OUR ECONOMY

Nil reports.

12 OUR CIVIC LEADERSHIP

12.1 INVESTMENT REPORT - FEBRUARY 2020**MINUTE 040/2020**

Moved: Cr Ron Campey Seconded: Cr Robert Kneale

That Council note the Investment Report for February 2020

In Favour: Crs Catherine Redding, Cameron Staines, Maxine Booby, Ron Campbell, Ron Campey, Lloyd Finlay, Robert Kneale and Annie McMahon

Against: Nil

CARRIED 8/0

12.2 DELEGATES REPORT - COUNTRY MAYORS ASSOCIATION MEETING - 6 MARCH 2020**MINUTE 041/2020**

Moved: Cr Catherine Redding Seconded: Cr Ron Campey

That Council note Mayor Reddings' Delegates Report from the Country Mayors Association Ordinary Meeting held in Sydney on Friday 6 March 2020.

In Favour: Crs Catherine Redding, Cameron Staines, Maxine Booby, Ron Campbell, Ron Campey, Lloyd Finlay, Robert Kneale and Annie McMahon

Against: Nil

CARRIED 8/0

12.3 DELEGATES REPORT - SECTION 355 GWABEGAR HALL COMMITTEE MEETING - HELD ON MONDAY 24 FEBRUARY 2020**MINUTE 042/2020**

Moved: Cr Maxine Booby Seconded: Cr Lloyd Finlay

That Council note Cr Booby's Delegates Report from the Gwabegar Hall Committee Meeting held on Monday 24 February 2020.

In Favour: Crs Catherine Redding, Cameron Staines, Maxine Booby, Ron Campbell, Ron Campey, Lloyd Finlay, Robert Kneale and Annie McMahon

Against: Nil

CARRIED 8/0

12.4 DELEGATES REPORT - MAULES CREEK COAL COMMUNITY CONSULTATIVE COMMITTEE MEETING - 19 FEBRUARY 2020**MINUTE 043/2020**

Moved: Cr Robert Kneale Seconded: Cr Maxine Booby

That Council note Cr Kneale's Delegates Report from the Maules Creek Coal Community Consultative Committee Meeting held on Wednesday 19 February 2020.

In Favour: Crs Catherine Redding, Cameron Staines, Maxine Booby, Ron Campbell, Ron Campey, Lloyd Finlay, Robert Kneale and Annie McMahon

Against: Nil

CARRIED 8/0

12.5 DELEGATES REPORT - WEE WAA LOCAL HEALTH SERVICE ADVISORY COMMITTEE MEETING - 24 FEBRUARY 2020**MINUTE 044/2020**

Moved: Cr Maxine Booby Seconded: Cr Annie McMahon

That Council note the Delegates Report from Cr Booby from the Wee Waa Local Area Health Service Advisory Committee Meeting held on Monday 24 February 2020.

In Favour: Crs Catherine Redding, Cameron Staines, Maxine Booby, Ron Campbell, Ron Campey, Lloyd Finlay, Robert Kneale and Annie McMahon

Against: Nil

CARRIED 8/0

12.6 TIBBEREENA STREET, NARRABRI - 15 MINUTE PARKING**MINUTE 045/2020**

Moved: Cr Robert Kneale Seconded: Cr Ron Campbell

1. That Council note the unanimous recommendation from the Local Traffic Facilities Committee: *“That the Local Traffic Facilities Committee recommend that one (1) 15 Minute Parking space be installed along Tibbereena Street, in front of the Watson’s Kitchen Express Bakery, between the bakery loading dock and the bakery building northern property boundary.”*
2. That Council install appropriate signage and line marking to implement one (1) 15 Minute Parking space along Tibbereena Street, in front of the Watson’s Kitchen Express Bakery, between the bakery loading dock and the bakery building northern property boundary, and that Councils Design Services Department continue with obtaining consent from the neighbouring property owner to implement an additional two (2) 15 Minute Parking spaces.

In Favour: Crs Catherine Redding, Cameron Staines, Maxine Booby, Ron Campbell, Ron Campey, Lloyd Finlay, Robert Kneale and Annie McMahon

Against: Nil

CARRIED 8/0

12.7 SUSPENSION OF ALCOHOL FREE AREA - NARRABRI AFL CARNIVAL**MINUTE 046/2020**

Moved: Cr Cameron Staines Seconded: Cr Maxine Booby

1. That Council note the application to suspend the Alcohol-Free Area on Leitch Oval (No.3 Oval), between the hours of 12:00PM to 6:00PM Saturday 4 April 2020, for the purposes of conducting a fundraiser/promotional event for the Narrabri Australian Rules Football Club. The adjacent public road will remain an Alcohol-Free Zone.
2. That Council contact the applicant to advise and explain Council’s determination on their application to suspend the alcohol-free zone.

In Favour: Crs Catherine Redding, Cameron Staines, Maxine Booby, Ron Campbell, Ron Campey, Lloyd Finlay, Robert Kneale and Annie McMahon

Against: Nil

CARRIED 8/0

12.8 CROWN RESERVE R1007048 - EULAH CREEK CEMETERY TRUST BOARD - APPOINTMENT OF COUNCIL EX-OFFICIO BOARD MEMBER**MINUTE 047/2020**

Moved: Cr Lloyd Finlay Seconded: Cr Ron Campey

That Council nominate Councillor Cameron Staines to represent the Narrabri Shire Council on the Crown Reserve R1007048 Trust Board of the Eulah Creek Cemetery.

In Favour: Crs Catherine Redding, Cameron Staines, Maxine Booby, Ron Campbell, Ron Campey, Lloyd Finlay, Robert Kneale and Annie McMahon

Against: Nil

CARRIED 8/0

At this junction the General Manager tabled two (2) additional reports for Council consideration:

- Item 12.9 – Service Delivery Resourcing – COVID-19
- Item 12.10 – Procurement Policies and Protocols – COVID-19

MINUTE 048/2020

Moved: Cr Catherine Redding Seconded: Cr Cameron Staines

That Council determine to consider the two (2) Supplementary Reports tabled by the General Manager:

- 1. Item 12.9 – Service Delivery Resourcing – COVID-19**
- 2. Item 12.10 – Procurement Policies and Protocols – COVID-19;**

at this Council.

In Favour: Crs Catherine Redding, Cameron Staines, Maxine Booby, Ron Campbell, Ron Campey, Lloyd Finlay, Robert Kneale and Annie McMahon

Against: Nil

CARRIED 8/0

The Mayor ruled that the two (2) reports; Item 12.9 – Service Delivery Resourcing – COVID-19 and Item 12.10 – Procurement Policies and Protocols – COVID-19, as the business to be of great urgency on the grounds that the business requires a decision by Council before the next Ordinary Council Meeting which is scheduled for 28 April 2020.

12.9 SERVICE DELIVERY RESOURCING - COVID-19**MINUTE 049/2020**

Moved: Cr Robert Kneale Seconded: Cr Lloyd Finlay

That Council endorse the General Manager's service delivery and resourcing proposal contained within this report.

In Favour: Crs Catherine Redding, Cameron Staines, Maxine Booby, Ron Campbell, Ron Campey, Lloyd Finlay, Robert Kneale and Annie McMahon

Against: Nil

CARRIED 8/0

12.10 PROCUREMENT POLICIES AND PROTOCOLS - COVID-19**MINUTE 050/2020**

Moved: Cr Ron Campbell Seconded: Cr Robert Kneale

- 1. That Council endorse the relaxing of Procurement Policy and protocols in this unprecedented time, with immediate consideration of the ability to source supply locally and delivery expectations featuring more prominently in procurement decision making and criteria setting.**
- 2. That the Council maintaining a watching brief on this matter and review the situation in two (2) months at its May 2020 Ordinary Council Meeting.**

In Favour: Crs Catherine Redding, Cameron Staines, Maxine Booby, Ron Campbell, Ron Campey, Lloyd Finlay, Robert Kneale and Annie McMahon

Against: Nil

CARRIED 8/0

13 CONFIDENTIAL (CLOSED COUNCIL) MEETING

Nil reports.

14 MEETING CLOSED

The Meeting closed at 1.48pm.

The minutes of this meeting are scheduled to be confirmed at the Ordinary Council Meeting to be held on 28 April 2020.

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CHAIRPERSON