

**MINUTES OF NARRABRI SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE NARRABRI SHIRE COUNCIL CHAMBERS, 46-48 MAITLAND STREET, NARRABRI
ON TUESDAY, 23 JULY 2019 AT 1.08PM**

PRESENT: Cr Catherine Redding (Mayor), Cr Robert Kneale (Deputy Mayor), Cr Maxine Booby, Cr Ron Campey, Cr Lloyd Finlay, Cr Ann Loder, Cr Annie McMahon, Cr Cameron Staines

IN ATTENDANCE: Stewart Todd (General Manager), Daniel Boyce (Director Development and Economic Growth), Lindsay Mason (Director Corporate Services), Darren Raeck (Director Infrastructure Delivery) Delece Hartnett (Administration)

Proceedings of the meeting commenced at 1.08pm, after the conclusion of the Public Forum which commenced at 1.00pm.

1 OPENING PRAYER BY A MEMBER OF THE NARRABRI MINISTER'S FRATERNAL

Members and officers were upstanding for the opening prayer by Major Kelvin & Brenda Stace of the Salvation Army Narrabri, in association with the Narrabri Ministers Fraternal.

2 ACKNOWLEDGEMENT OF COUNTRY

The Mayor acknowledged the Traditional Owners of the land on which the Council met, the Kamilaroi people, and paid her respects to Elders past and present.

3 APOLOGIES/GRANTING OF LEAVE OF ABSENCES

MINUTE 140/2019

Moved: Cr Lloyd Finlay Seconded: Cr Ron Campey

That the apology received from Cr Campbell be accepted and leave of absence granted.

In Favour: Crs Catherine Redding, Robert Kneale, Maxine Booby, Ron Campey, Lloyd Finlay, Ann Loder, Annie McMahon and Cameron Staines

Against: Nil

CARRIED 8/0

4 DECLARATION OF PECUNIARY AND NON- PECUNIARY INTERESTS

Nil.

5 ITEMS TO BE CONSIDERED IN THE CONFIDENTIAL (PUBLIC EXCLUDED) MEETING

MINUTE 141/2019

Moved: Cr Robert Kneale Seconded: Cr Annie McMahon

The following matters will be considered in the Closed (Public Excluded) Meeting:

12.1 Narrabri Industrial and Logistics Hub

In Favour: Crs Catherine Redding, Robert Kneale, Maxine Booby, Ron Campey, Lloyd Finlay, Ann Loder, Annie McMahon and Cameron Staines

Against: Nil

CARRIED 8/0

6 CONFIRMATION OF MINUTES

MINUTE 142/2019

Moved: Cr Maxine Booby Seconded: Cr Ann Loder

That the minutes of Ordinary Meeting of the Narrabri Shire Council held on 25 June 2019 comprising Minute Nos 111/2019 to 139/2019 as circularised be confirmed and signed as a correct record by the Mayor.

In Favour: Crs Catherine Redding, Robert Kneale, Maxine Booby, Ron Campey, Lloyd Finlay, Ann Loder, Annie McMahon and Cameron Staines

Against: Nil

CARRIED 8/0

7 MAYORAL MINUTE

7.1 MAYORAL MINUTE - MAYORAL APPOINTMENTS FOR JUNE/JULY 2019**MINUTE 143/2019**

Moved: Cr Catherine Redding

That Council note the Mayoral Appointments for the period June/July 2019.

In Favour: Crs Catherine Redding, Robert Kneale, Maxine Booby, Ron Campey, Lloyd Finlay, Ann Loder, Annie McMahon and Cameron Staines

Against: Nil

CARRIED 8/0

8 OUR SOCIETY

8.1 REPORT ON THE NSWPLA NORTH EAST ZONE ANNUAL GENERAL AND ORDINARY MEETINGS HELD IN ARMIDALE MAY 2019.**MINUTE 144/2019**

Moved: Cr Catherine Redding Seconded: Cr Ann Loder

That Council notes the report on the NSWPLA North East Zone Annual General and Ordinary meetings held in Armidale in May 2019.

In Favour: Crs Catherine Redding, Robert Kneale, Maxine Booby, Ron Campey, Lloyd Finlay, Ann Loder, Annie McMahon and Cameron Staines

Against: Nil

CARRIED 8/0

8.2 SUBSIDISED WATER METER RESIZING ASSOICATED WITH INDEXING**MINUTE 145/2019**

Moved: Cr Ron Campey Seconded: Cr Maxine Booby

- 1. That Council provide a \$20,000 budget for 2019/2020 to allow the downsizing of 32, 40 and 50mm meters affected; this amendment to be incorporated in the September 2019 Quarterly Budget Review Statement.**
- 2. That a review of the supply requirements of each request for downsizing be conducted by the Water Services Manager or Director Infrastructure Delivery in consultation with the Property Owner.**
- 3. Any subsequent request to increase the meter size at a property will be at the cost of the Property Owner.**

In Favour: Crs Catherine Redding, Robert Kneale, Maxine Booby, Ron Campey, Lloyd Finlay, Ann Loder, Annie McMahon and Cameron Staines

Against: Nil

CARRIED 8/0

8.3 GRANT ACTIVITY REPORT - JANUARY TO JUNE 2018 AND 2018-2019 FINANCIAL YEAR**MINUTE 146/2019**

Moved: Cr Cameron Staines Seconded: Cr Ron Campey

That Council note the grant activity report for 2018/2019 financial year.

In Favour: Crs Catherine Redding, Robert Kneale, Maxine Booby, Ron Campey, Lloyd Finlay, Ann Loder, Annie McMahon and Cameron Staines

Against: Nil

CARRIED 8/0

9 OUR ENVIRONMENT

9.1 DELEGATES REPORT - NAMOI REGION AIR QUALITY ADVISORY COMMITTEE

MINUTE 147/2019

Moved: Cr Ann Loder Seconded: Cr Lloyd Finlay

That Council note the Delegates Report from Council staff representative - Marcela Lopez, for the Namoi Regional Air Quality Advisory Committee Meeting held in Gunnedah on Tuesday 28 May 2019.

In Favour: Crs Catherine Redding, Robert Kneale, Maxine Booby, Ron Campey, Lloyd Finlay, Ann Loder, Annie McMahon and Cameron Staines

Against: Nil

CARRIED 8/0

9.2 PROPOSED AMENDMENT OF CONTRIBUTIONS PLAN (PREVIOUSLY SECTION 94 PLAN)

MINUTE 148/2019

Moved: Cr Ann Loder Seconded: Cr Maxine Booby

- 1. That Council endorse the amended Narrabri Shire Contributions Plan, as attached, for the purpose of public exhibition.**
- 2. That Council place on exhibition the amended Narrabri Shire Contributions Plan for a minimum period of 28 days.**

In Favour: Crs Catherine Redding, Robert Kneale, Maxine Booby, Ron Campey, Lloyd Finlay, Ann Loder, Annie McMahon and Cameron Staines

Against: Nil

CARRIED 8/0

9.3 PROPOSED AMENDMENT OF FIXED DEVELOPMENT CONSENT LEVIES CONTRIBUTIONS PLAN (PREVIOUS SECTION 94A PLAN)**MINUTE 149/2019**

Moved: Cr Robert Kneale Seconded: Cr Annie McMahon

- 1. That Council endorse the amended Narrabri Shire Fixed Development Consent Levies Contributions Plan, as attached, for the purpose of public exhibition.**
- 2. That Council place on exhibition the amended Narrabri Shire Fixed Development Consent Levies Contributions Plan for a minimum period of 28 days.**

In Favour: Crs Catherine Redding, Robert Kneale, Maxine Booby, Ron Campey, Lloyd Finlay, Ann Loder, Annie McMahon and Cameron Staines

Against: Nil

CARRIED 8/0

10 OUR ECONOMY**10.1 WEE WAA LEVEE ANNUAL INSPECTION 2019****MINUTE 150/2019**

Moved: Cr Maxine Booby Seconded: Cr Robert Kneale

That Council note the Wee Waa Levee Annual Inspection Report 2019.

In Favour: Crs Catherine Redding, Robert Kneale, Maxine Booby, Ron Campey, Lloyd Finlay, Ann Loder, Annie McMahon and Cameron Staines

Against: Nil

CARRIED 8/0

10.2 DEVELOPMENT APPLICATION 85/2019 - PROPOSED WHOLESALE TREE NURSERY AT 21 WEE WAA ROAD, NARRABRI**MINUTE 151/2019**

Moved: Cr Ron Campey Seconded: Cr Lloyd Finlay

That Council determine the Development Application 85/2019 for a plant nursery and associated works on Lot 37 Section 15 DP 978, 21 Wee Waa Road, Narrabri by granting consent to the application subject to conditions in Attachment 2.

In Favour: Crs Catherine Redding, Robert Kneale, Maxine Booby, Ron Campey, Lloyd Finlay, Ann Loder, Annie McMahon and Cameron Staines

Against: Nil

CARRIED 8/0

10.3 COMMUNITY STRATEGIC PLAN AMENDMENT**MINUTE 152/2019**

Moved: Cr Cameron Staines Seconded: Cr Maxine Booby

- 1. That Council adopt the following amended strategies as part of the Community Strategic Plan 2017-2021:**

Strategic Direction 3: Progressive and Diverse Economy

To achieve our community outcomes, we will work together to achieve the following strategic objectives:

Objective 3.2

We will become a manufacturing and logistics hub for the northern inland region.

Strategies:

- 3.2.1 Promote Narrabri Shire as a national and state significant Manufacturing and Logistics Hub.**
- 3.2.2 Develop at least one flood free manufacturing and intermodal logistics site that has access to quality infrastructure and the proposed inland rail network.**
- 3.2.3 Explore opportunities for increasing efficiency of freight movements.**

In Favour: Crs Catherine Redding, Robert Kneale, Maxine Booby, Ron Campey, Lloyd Finlay, Ann Loder, Annie McMahon and Cameron Staines

Against: Nil

CARRIED 8/0

10.4 DEVELOPMENT APPLICATION 98/2019 - PROPOSED CARPORT AT 20 GIBBONS STREET, NARRABRI**MINUTE 153/2019**

Moved: Cr Robert Kneale Seconded: Cr Cameron Staines

That Council determine the Development Application 98/2019 for an attached carport on Lot 1 DP199763, 20 Gibbons Street, Narrabri by granting consent to the application subject to conditions in Attachment 2.

In Favour: Crs Catherine Redding, Robert Kneale, Maxine Booby, Ron Campey, Lloyd Finlay, Ann Loder, Annie McMahon and Cameron Staines

Against: Nil

CARRIED 8/0

11 OUR CIVIC LEADERSHIP**11.1 REQUEST FOR LEAVE OF ABSENCE - COUNCILLOR CAMPEY****MINUTE 154/2019**

Moved: Cr Ron Campey Seconded: Cr Cameron Staines

That Council grant leave of absence for Councillor Campey for the period 20 August 2019 to 30 September 2019 inclusive, the period includes two (2) Ordinary Meetings of Council.

In Favour: Crs Catherine Redding, Robert Kneale, Maxine Booby, Ron Campey, Lloyd Finlay, Ann Loder, Annie McMahon and Cameron Staines

Against: Nil

CARRIED 8/0

11.2 DELEGATES REPORT - NEW ENGLAND JOINT ORGANISATION MEETING - JUNE 2019**MINUTE 155/2019**

Moved: Cr Catherine Redding Seconded: Cr Robert Kneale

That Council note Mayor Redding's Delegates Report on the New England Joint Organisation (NEJO) Meeting held on Monday 27 May 2019.

In Favour: Crs Catherine Redding, Robert Kneale, Maxine Booby, Ron Campey, Lloyd Finlay, Ann Loder, Annie McMahon and Cameron Staines

Against: Nil

CARRIED 8/0

11.3 DELEGATES REPORT - NARRABRI GAS PROJECT COMMUNITY CONSULTATIVE COMMITTEE - 14 MAY 2019**MINUTE 156/2019**

Moved: Cr Ann Loder Seconded: Cr Maxine Booby

That Council note Cr Campbell's Delegates Report from the Narrabri Gas Project Community Consultative Committee Meeting held on Tuesday 14 May 2019.

In Favour: Crs Catherine Redding, Robert Kneale, Maxine Booby, Ron Campey, Lloyd Finlay, Ann Loder, Annie McMahon and Cameron Staines

Against: Nil

CARRIED 8/0

11.4 DELEGATES REPORT - NARROMINE TO NARRABRI (N2N) INLAND RAIL COMMUNITY CONSULTATIVE COMMITTEE - 22 MAY 2019**MINUTE 157/2019**

Moved: Cr Cameron Staines Seconded: Cr Ron Campey

That Council note Cr Campbell's Delegate Report from the Narromine to Narrabri (N2N) Inland Rail Community Consultative Committee held on 22 May 2019.

In Favour: Crs Catherine Redding, Robert Kneale, Maxine Booby, Ron Campey, Lloyd Finlay, Ann Loder, Annie McMahon and Cameron Staines

Against: Nil

CARRIED 8/0

11.5 INVESTMENT REPORT - JUNE 2019**MINUTE 158/2019**

Moved: Cr Maxine Booby Seconded: Cr Ann Loder

That Council note the Investment Report for June 2019.

In Favour: Crs Catherine Redding, Robert Kneale, Maxine Booby, Ron Campey, Lloyd Finlay, Ann Loder, Annie McMahon and Cameron Staines

Against: Nil

CARRIED 8/0

11.6 ACCEPTANCE OF TENDERS UNDER DELEGATION – JUNE 2019**MINUTE 159/2019**

Moved: Cr Annie McMahon Seconded: Cr Robert Kneale

That Council note the determination of tenders under delegation for the period to June 2019.

In Favour: Crs Catherine Redding, Robert Kneale, Maxine Booby, Ron Campey, Lloyd Finlay, Ann Loder, Annie McMahon and Cameron Staines

Against: Nil

CARRIED 8/0

11.7 CHANGES TO REQUIREMENT FOR TENDERING UNDER SECTION 55 LOCAL GOVERNMENT ACT 1993**MINUTE 160/2019**

Moved: Cr Maxine Booby Seconded: Cr Robert Kneale

That Council approve the necessary changes to its Procurement Policy and Framework in ensure alignment with the amendment to Section 55 of the Local Government Act 1993.

In Favour: Crs Catherine Redding, Robert Kneale, Maxine Booby, Ron Campey, Lloyd Finlay, Ann Loder, Annie McMahon and Cameron Staines

Against: Nil

CARRIED 8/0

11.8 GIBBONS STREET, NARRABRI - PARKING ISSUES**MINUTE 161/2019**

Moved: Cr Robert Kneale Seconded: Cr Maxine Booby

- 1. That Council note the results of the investigation into parking issues along Gibbons Street and; recommend the request for line marking and sign posting be refused, and take no further action.**
- 2. That Council note the unanimous recommendation from the Local Traffic Facilities Committee: *"That the Local Traffic Facilities Committee note the results of the investigation into parking issues along Gibbons Street, and recommend to Council that the request for line marking and sign posting be refused, and take no further action."***

In Favour: Crs Catherine Redding, Robert Kneale, Maxine Booby, Ron Campey, Lloyd Finlay, Ann Loder, Annie McMahon and Cameron Staines

Against: Nil

CARRIED 8/0

11.9 COUNCIL'S SURPLUS LAND DISPOSAL PROGRAM**MINUTE 162/2019**

Moved: Cr Maxine Booby Seconded: Cr Lloyd Finlay

- 1. That Council approve the disposal of:**
 - a. 52-64 Belar Street, Bellata by public tender in the first instance, and then by public auction should the sale by tender be unsuccessful.**
 - b. 35-37 Dalton Street, Boggabri by public auction.**
 - c. 103 Caloola Road, Boggabri by public auction.**

- d. 39 Williams Drive, Narrabri West by public auction
 - e. 11-13 Dangar Street, Pilliga by public auction
 - f. 31-33 Vivian Street, Pilliga by public auction.
 - g. 77 Vera Leap Road, Wee Waa by public auction.
2. That the General Manager, following receipt of input/advice from a qualified property valuer, be authorised to approve the selling prices and/or set the reserve prices for the selling of the properties listed in Item 1 above.
 3. That the Council's Common Seal be affixed to all relevant documents to effect the sale of the properties listed in Item 1 above.
 4. That Council properties at 108 and 110 Chelmsford Street, Boggabri be included in the next review of Council's Local Environmental Plan for rezoning to enable appropriate land uses prior to being included in Council's Property Disposal Program. These properties will not be sold as part of this round of property disposal.

In Favour: Crs Catherine Redding, Robert Kneale, Maxine Booby, Ron Campey, Lloyd Finlay, Ann Loder, Annie McMahon and Cameron Staines

Against: Nil

CARRIED 8/0

11.10 2019/2020 COMMUNITY GRANTS FUND

MINUTE 163/2019

Moved: Cr Maxine Booby Seconded: Cr Robert Kneale

1. That Council allocate the following funding from the 2019/2020 Community Grants Fund:
 - a. \$1,500.00 to Narrabri Public School P&C for the Narrabri Public School Fete.
 - b. \$1,500.00 to Narrabri Polocrosse for the 2020 Australia versus New Zealand Junior Challenge.
 - c. \$1,500.00 to Cotton Capital Music Muster for the 2019 Cotton Capital Music Muster event.
 - d. \$1,695.00 to Maules Creek Recreation Reserve Trust for War Memorial signage.
 - e. \$1,500.00 to Boggabri Public School P&C for their Trivia Night.
 - f. \$3,600.00 to Narrabri Clay Target Club for Accessibility and Safety upgrade works.
 - g. \$2,949.00 Tracks Youth Group in partnership with Wee Waa Sports Incorporated for fire safety bars on exit doors at the Wee Waa Sporting Complex.
 - h. \$5,000.00 to Narrabri High School Canteen committee for canteen refurbishments.
 - i. \$2,100.00 to Wee Waa High School P&C for drink container recycling bins.
 - j. \$3,000.00 to Namoi Aero Club for new clubhouse flooring.
 - k. \$5,000.00 to Wee Waa Community Band Inc. for instruments, chairs and sound

system equipment, subject to confirmation of other grant funding in the amount of \$15,478.00.

- I. \$5,000.00 to Kogil Street Pre-School for an outdoor bathroom for children, subject to confirmation of other grant funding in the amount of \$24,874.70.

In Favour: Crs Catherine Redding, Robert Kneale, Maxine Booby, Ron Campey, Lloyd Finlay, Ann Loder, Annie McMahon and Cameron Staines

Against: Nil

CARRIED 8/0

11.11 GAS COMMUNITY BENEFITS FUND - POSITION PAPER

MINUTE 164/2019

Moved: Cr Cameron Staines Seconded: Cr Maxine Booby

1. That Council adopt the Position Paper – Gas Community Benefits Fund, as attached.
2. That the Position Paper include additional relevant references from ‘NSW Gas Plan’ 2014.
3. That Council believes that with the presence of mining and extractive industries, the Narrabri Shire Community should accumulate benefits over and above other Communities that do not have a mining and extractive industry presence.

In Favour: Crs Catherine Redding, Robert Kneale, Maxine Booby, Ron Campey, Lloyd Finlay, Ann Loder, Annie McMahon and Cameron Staines

Against: Nil

CARRIED 8/0

11.12 VICKERY COAL MINE - VOLUNTARY PLANNING AGREEMENT

MINUTE 165/2019

Moved: Cr Ann Loder Seconded: Cr Robert Kneale

1. That Council engage with the Boggabri Community in order to gain their input into the drafting of a Voluntary Planning Agreement for the Vickery Coal Mine, Vickery Extension Project that Council considers to be in the public interest.
2. That Council consider road maintenance costs associated with the Vickery Coal Mine, Vickery Extension Project as separate to any Voluntary Planning Agreement and requiring a Road Maintenance Agreement between Council and Whitehaven Coal.

In Favour: Crs Catherine Redding, Robert Kneale, Maxine Booby, Ron Campey, Lloyd Finlay, Ann Loder, Annie McMahon and Cameron Staines

Against: Nil

CARRIED 8/0

12 CONFIDENTIAL (CLOSED COUNCIL) MEETING

MINUTE 166/2019

Moved: Cr Ann Loder Seconded: Cr Robert Kneale

That at 2.48pm Council move into Closed (Public Excluded) Meeting of Council and that the press and members of the public be asked to leave the room whilst Council considers the following items:

12.1 Narrabri Industrial and Logistics Hub

This matter is considered to be confidential under Section 10A(2) - (d)(ii) and (d)(iii) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a competitor of the council and information that would, if disclosed, reveal a trade secret.

In Favour: Crs Catherine Redding, Robert Kneale, Maxine Booby, Ron Campey, Lloyd Finlay, Ann Loder, Annie McMahon and Cameron Staines

Against: Nil

CARRIED 8/0

MINUTE 167/2019

Moved: Cr Ann Loder Seconded: Cr Maxine Booby

That Council move into Committee of the Whole at 2.49pm.

In Favour: Crs Catherine Redding, Robert Kneale, Maxine Booby, Ron Campey, Lloyd Finlay, Ann Loder, Annie McMahon and Cameron Staines

Against: Nil

CARRIED 8/0

At 2:53 pm, Cr Cameron Staines left the meeting.

At 2:58 pm, Cr Cameron Staines returned to the meeting.

MINUTE 168/2019

Moved: Cr Lloyd Finlay Seconded: Cr Ann Loder

That Council move out of Committee of the Whole at 3.11pm

In Favour: Crs Catherine Redding, Robert Kneale, Maxine Booby, Ron Campey, Lloyd Finlay, Ann Loder, Annie McMahon and Cameron Staines

Against: Nil

CARRIED 8/0

12.1 NARRABRI INDUSTRIAL AND LOGISTICS HUB

MINUTE 169/2019

Moved: Cr Catherine Redding Seconded: Cr Cameron Staines

COUNCIL HAS TEMPORARILY WITHHELD THIS RESOLUTION under Section 10A(2) of the Local Government Act 1993, for the following reasons:

- (d) (ii) information that would, if disclosed, confer a commercial advantage on a competitor of the council**
- (d) (iii) information that would, if disclosed, reveal a trade secret**

In Favour: Crs Catherine Redding, Robert Kneale, Maxine Booby, Ron Campey, Lloyd Finlay, Ann Loder, Annie McMahon and Cameron Staines

Against: Nil

CARRIED 8/0

MINUTE 170/2019

Moved: Cr Lloyd Finlay Seconded: Cr Ann Loder

That at 3.15pm Council move out of Closed (Public Excluded) Meeting.

CARRIED

13 MEETING CLOSED

The Meeting closed at 3.16pm.

The minutes of this meeting are scheduled to be confirmed at the Ordinary Council Meeting held on 27 August 2019.

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CHAIRPERSON