

**MINUTES OF NARRABRI SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE NARRABRI SHIRE COUNCIL CHAMBERS, 46-48 MAITLAND STREET, NARRABRI
ON MONDAY, 29 APRIL 2019 AT 9.32AM**

PRESENT: Cr Catherine Redding (Mayor), Cr Robert Kneale (Deputy Mayor), Cr Maxine Booby, Cr Ron Campbell, Cr Ron Campey, Cr Lloyd Finlay, Cr Ann Loder, Cr Annie McMahon, Cr Cameron Staines.

IN ATTENDANCE: Stewart Todd (General Manager), Lindsay Mason (Director Corporate Services), Darren Raeck (Director Infrastructure Delivery), Delece Hartnett (Administration).

Proceedings of the meeting commenced at 9.32am.

1 OPENING PRAYER BY A MEMBER OF THE NARRABRI MINISTER'S FRATERNAL

Members and officers were upstanding for the opening prayer by Rev Paul Cosier of Narrabri Uniting Church, in association with the Narrabri Ministers Fraternal.

At 9:34 am, Cr Ann Loder presented to the meeting.

2 ACKNOWLEDGEMENT OF COUNTRY

The Mayor acknowledged the Traditional Owners of the land on which the Council met, the Kamilaroi people, and paid her respects to Elders past and present.

3 APOLOGIES/GRANTING OF LEAVE OF ABSENCES

Nil.

The Mayor noted the advice of Cr Ron Campbell that he would be arriving late due to returning by air to Narrabri.

4 DECLARATION OF PECUNIARY AND NON- PECUNIARY INTERESTS

Nil.

5 ITEMS TO BE CONSIDERED IN THE CONFIDENTIAL (PUBLIC EXCLUDED) MEETING

MINUTE 064/2019

Moved: Cr Robert Kneale Seconded: Cr Maxine Booby

That the following matters will be considered in the Closed (Public Excluded) Meeting:

13.1 Industrial and Logistics Hub**13.2 2019 National Volunteer Week**

In Favour: Crs Catherine Redding, Robert Kneale, Maxine Booby, Ron Campey, Lloyd Finlay, Ann Loder, Annie McMahon and Cameron Staines

Against: Nil

CARRIED 8/0

6 PUBLIC FORUM AND PRESENTATIONS

Public Forum requests received to date:

- Nil.

Presentation requests received to date:

- Nil.

7 CONFIRMATION OF MINUTES

MINUTE 065/2019

Moved: Cr Maxine Booby Seconded: Cr Lloyd Finlay

That the minutes of Ordinary Meeting of the Narrabri Shire Council held on 26 March 2019 comprising Minute Nos 42/2019 to 63/2019 as circularised be confirmed and signed as a correct record by the Mayor.

In Favour: Crs Catherine Redding, Robert Kneale, Maxine Booby, Ron Campey, Lloyd Finlay, Ann Loder, Annie McMahon and Cameron Staines

Against: Nil

CARRIED 8/0

8 MAYORAL MINUTE

8.1 MAYORAL MINUTE - MAYORAL APPOINTMENTS FOR MARCH/APRIL 2019**MINUTE 066/2019**

Moved: Cr Catherine Redding

That Council note the Mayoral Appointments for the period March/April 2019.

In Favour: Crs Catherine Redding, Robert Kneale, Maxine Booby, Ron Campey, Lloyd Finlay, Ann Loder, Annie McMahon and Cameron Staines

Against: Nil

CARRIED 8/0

8.2 MAYORAL MINUTE - REQUEST FOR DONATION - THE LONG RIDE**MINUTE 067/2019**

Moved: Cr Catherine Redding

That Council defer the consideration of the request for donation from the Prostate Cancer Foundation of Australia, 'The Long Ride' until after 1 July 2019.

In Favour: Crs Catherine Redding, Robert Kneale, Maxine Booby, Ron Campey, Lloyd Finlay, Ann Loder, Annie McMahon and Cameron Staines

Against: Nil

CARRIED 8/0

9 OUR SOCIETY**9.1 DELEGATES REPORT - NARRABRI DISTRICT HEALTH SERVICE ADVISORY COMMITTEE MEETING - 8 APRIL 2019****MINUTE 068/2019**

Moved: Cr Ann Loder Seconded: Cr Annie McMahon

That Council note Cr Loder's Delegates Report from the Narrabri District Health Service Advisory Committee Meeting held on Monday 8 April 2019.

In Favour: Crs Catherine Redding, Robert Kneale, Maxine Booby, Ron Campey, Lloyd Finlay, Ann Loder, Annie McMahon and Cameron Staines

Against: Nil

CARRIED 8/0

10 OUR ENVIRONMENT

10.1 SECTION 94A PLAN UPDATE TO SCHEDULE OF WORKS**MINUTE 069/2019**

Moved: Cr Robert Kneale Seconded: Cr Maxine Booby

- 1. That Council endorse the amended Schedule of Works to the Narrabri Shire Section 94A Development Contributions Plan, as attached, for the purpose of public exhibition.**
- 2. That Council place on exhibition the amended Schedule of Works to the Narrabri Shire Section 94A Development Contributions Plan for a minimum period of 28 days, during the exhibition period call for and accept submissions from the public on the draft amended plan.**

In Favour: Crs Catherine Redding, Robert Kneale, Maxine Booby, Ron Campey, Lloyd Finlay, Ann Loder, Annie McMahon and Cameron Staines

Against: Nil

CARRIED 8/0

11 OUR ECONOMY

11.1 REPORT OF THE NARRABRI AIRPORT ADVISORY COMMITTEE**MINUTE 070/2019**

Moved: Cr Cameron Staines Seconded: Cr Annie McMahon

That Council adopt the Minutes of the Narrabri Airport Advisory Committee meeting held on Tuesday 26 March 2019.

In Favour: Crs Catherine Redding, Robert Kneale, Maxine Booby, Ron Campey, Lloyd Finlay, Ann Loder, Annie McMahon and Cameron Staines

Against: Nil

CARRIED 8/0

11.2 DEVELOPMENT APPLICATION DA71/2019 - WEE WAA SHOWGROUND TRUST - WAIVING OF DEVELOPMENT APPLICATION FEES**MINUTE 071/2019**

Moved: Cr Maxine Booby Seconded: Cr Annie McMahon

That Council, having regard to the social contribution of the development to the community of Wee Waa and surrounds; waive the applicable Development Application fees paid for DA71/2019, being \$3,659.08.

In Favour: Crs Catherine Redding, Robert Kneale, Maxine Booby, Ron Campey, Lloyd Finlay, Ann Loder, Annie McMahon and Cameron Staines

Against: Nil

CARRIED 8/0

12 OUR CIVIC LEADERSHIP

12.1 DELEGATES REPORT - MAULES CREEK COAL COMMUNITY CONSULTATIVE COMMITTEE MEETING - 13 FEBRUARY 2019

MINUTE 072/2019

Moved: Cr Lloyd Finlay Seconded: Cr Ron Campey

That Council note Cr Finlay's Delegate Report from the Maules Creek Coal Community Consultative Committee Meeting held on Wednesday 13 February 2019.

In Favour: Crs Catherine Redding, Robert Kneale, Maxine Booby, Ron Campey, Lloyd Finlay, Ann Loder, Annie McMahon and Cameron Staines

Against: Nil

CARRIED 8/0

12.2 DELEGATES REPORT - BOGGABRI COAL COMMUNITY CONSULTATIVE COMMITTEE MEETING - 14 FEBRUARY 2019

MINUTE 073/2019

Moved: Cr Robert Kneale Seconded: Cr Lloyd Finlay

That Council note Cr Kneale's Delegates Report from the Boggabri Coal Community Consultative Committee held on 14 February 2019.

In Favour: Crs Catherine Redding, Robert Kneale, Maxine Booby, Ron Campey, Lloyd Finlay, Ann Loder, Annie McMahon and Cameron Staines

Against: Nil

CARRIED 8/0

12.3 DELEGATES REPORT - NARROMINE TO NARRABRI (N2N) INLAND RAIL COMMUNITY CONSULTATIVE COMMITTEE - 20 MARCH 2019**MINUTE 074/2019**

Moved: Cr Cameron Staines Seconded: Cr Lloyd Finlay

That Council note Cr Campbell's Delegate Report from the Narromine to Narrabri (N2N) Inland Rail Community Consultative Committee held on Wednesday 20 March 2019.

In Favour: Crs Catherine Redding, Robert Kneale, Maxine Booby, Ron Campey, Lloyd Finlay, Ann Loder, Annie McMahon and Cameron Staines

Against: Nil

CARRIED 8/0

12.4 DELEGATES REPORT - NAMOI-PEEL CUSTOMER ADVISORY GROUP, 14 MARCH 2019**MINUTE 075/2019**

Moved: Cr Maxine Booby Seconded: Cr Robert Kneale

That Council note Director Infrastructure Delivery's Delegates Report from the Namoi-Peel Customer Advisory Group Meeting held on Thursday 14 March 2019.

In Favour: Crs Catherine Redding, Robert Kneale, Maxine Booby, Ron Campey, Lloyd Finlay, Ann Loder, Annie McMahon and Cameron Staines

Against: Nil

CARRIED 8/0

12.5 REPORT OF THE INTERNAL AUDIT AND RISK COMMITTEE**MINUTE 076/2019**

Moved: Cr Robert Kneale Seconded: Cr Maxine Booby

That Council note the Minutes of the Internal Audit and Risk Committee meeting held on 20 March 2019.

In Favour: Crs Catherine Redding, Robert Kneale, Maxine Booby, Ron Campey, Lloyd Finlay, Annie McMahon and Cameron Staines

Against: Cr Ann Loder

CARRIED 7/1

12.6 INVESTMENT REPORT - MARCH 2019**MINUTE 077/2019**

Moved: Cr Ron Campey Seconded: Cr Annie McMahon

That Council note the Investment Report for March 2019.

In Favour: Crs Catherine Redding, Robert Kneale, Maxine Booby, Ron Campey, Lloyd Finlay, Ann Loder, Annie McMahon and Cameron Staines

Against: Nil

CARRIED 8/0

12.7 ACCEPTANCE OF TENDERS UNDER DELEGATION – MARCH 2019**MINUTE 078/2019**

Moved: Cr Cameron Staines Seconded: Cr Maxine Booby

That Council note the determination of tenders under delegation for the period to March 2019.

In Favour: Crs Catherine Redding, Robert Kneale, Maxine Booby, Ron Campey, Lloyd Finlay, Ann Loder, Annie McMahon and Cameron Staines

Against: Nil

CARRIED 8/0

12.8 OPERATIONAL AND SERVICE PLAN QUARTERLY REPORT - MARCH 2019**MINUTE 079/2019**

Moved: Cr Lloyd Finlay Seconded: Cr Maxine Booby

That Council adopt the Quarterly Operational and Service Plan Report, as attached, detailing Council's progress in meeting its actions, capital works and key performance measures for the March 2019 quarter.

In Favour: Crs Catherine Redding, Robert Kneale, Maxine Booby, Ron Campey, Lloyd Finlay, Ann Loder, Annie McMahon and Cameron Staines

Against: Nil

CARRIED 8/0

12.9 MARCH QUARTERLY BUDGET REVIEW**MINUTE 080/2019**

Moved: Cr Maxine Booby Seconded: Cr Lloyd Finlay

That Council adopt the Quarterly Budget Review Statement for the period ended 31 March 2019 as the revised Budget estimates for the year ended 30 June 2019 and the Operational Plan and Capital Works Plan be amended accordingly.

In Favour: Crs Catherine Redding, Robert Kneale, Maxine Booby, Ron Campey, Lloyd Finlay, Ann Loder, Annie McMahon and Cameron Staines

Against: Nil

CARRIED 8/0

12.10 DRAFT CODE OF MEETING PRACTICE**MINUTE 081/2019**

Moved: Cr Ron Campey Seconded: Cr Lloyd Finlay

- 1. That Council endorse the draft Code of Meeting Practice for Narrabri Shire Council.**
- 2. That Council place on exhibition the draft Code of Meeting Practice for Narrabri Shire Council for a minimum period of 28 days; and also call for and receive submissions from the public for 42 days from the first day of exhibition.**

In Favour: Crs Catherine Redding, Robert Kneale, Maxine Booby, Ron Campey, Lloyd Finlay, Ann Loder, Annie McMahon and Cameron Staines

Against: Nil

CARRIED 8/0

12.11 DRAFT CODE OF CONDUCT**MINUTE 082/2019**

Moved: Cr Annie McMahon Seconded: Cr Maxine Booby

- 1. That Council endorse the draft Code of Conduct for Narrabri Shire Council.**
- 2. That Council place on exhibition the draft Code of Conduct for Narrabri Shire Council for a minimum period of 28 days; and also call for and receive submissions from the public for 42 days from the first day of exhibition.**

In Favour: Crs Catherine Redding, Robert Kneale, Maxine Booby, Ron Campey, Lloyd Finlay, Ann Loder, Annie McMahon and Cameron Staines

Against: Nil

CARRIED 8/0

SUSPENSION OF STANDING ORDERS**MINUTE 083/2019**

Moved: Cr Maxine Booby Seconded: Cr Lloyd Finlay

A motion was moved that Council suspend standing orders, at 10.47am.

CARRIED

At 11:00 am, Cr Ron Campbell presented to the meeting.

RESUMPTION OF STANDING ORDERS**MINUTE 084/2019**

Moved: Cr Maxine Booby Seconded: Cr Ann Loder

A motion was moved that Council resume standing orders at 11.05am.

CARRIED

12.12 DRAFT 2019/2020 OPERATIONAL PLAN**MINUTE 085/2019**

Moved: Cr Ron Campey Seconded: Cr Lloyd Finlay

- 1. That Council endorse the following draft documents for public exhibition for a minimum period of 28 days pursuant to the requirements of the Local Government Act 1993:**
 - a. Draft 2019/2020 Operational Plan.**
 - b. Draft 2019/2020 Revenue Policy.**
 - c. Draft 2019/2020 Fees and Charges.**
 - d. Draft 2019/2020 Operational Budget.**
 - e. Draft 2019/2020 Capital Works Program.**

- 2. That Council place on exhibition the draft documents (a. – e. above) for a period of at least 28 days, during the exhibition period call for and accept submissions from the public on the draft documents.**

In Favour: Crs Catherine Redding, Robert Kneale, Maxine Booby, Ron Campbell, Ron Campey, Lloyd Finlay, Ann Loder, Annie McMahon and Cameron Staines

Against: Nil

CARRIED 9/0

12.13 SALE OF 72-74 GIBBONS STREET, NARRABRI**MINUTE 086/2019**

Moved: Cr Ron Campbell Seconded: Cr Ann Loder

That Council authorise the affixing of Council's common seal to any documents relating the sale of 72-74 Gibbons Street, Narrabri to Nurruby Children's Services Incorporated for the price of \$31,805.80.

CARRIED 9/0

13 CONFIDENTIAL (CLOSED COUNCIL) MEETING**MINUTE 087/2019**

Moved: Cr Ann Loder Seconded: Cr Maxine Booby

That at 11.16am Council move into Closed (Public Excluded) Meeting of Council and that the press and members of the public be asked to leave the room whilst Council considers the following items:

13.1 Industrial and Logistics Hub

This matter is considered to be confidential under Section 10A(2) - (d)(i) and (d)(ii) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and information that would, if disclosed, confer a commercial advantage on a competitor of the council.

13.2 2019 National Volunteer Week

This matter is considered to be confidential under Section 10A(2) - (a) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

In Favour: Crs Catherine Redding, Robert Kneale, Maxine Booby, Ron Campbell, Ron Campey, Lloyd Finlay, Ann Loder, Annie McMahon and Cameron Staines

Against: Nil

CARRIED 9/0

13.1 INDUSTRIAL AND LOGISTICS HUB**MINUTE 088/2019**

Moved: Cr Cameron Staines Seconded: Cr Ron Campbell

- 1. That Council adopt the Narrabri Shire Industrial and Logistics Hub Strategic Business Case.**
- 2. That Council endorse the purchase of land as highlighted in this report.**
- 3. That Council request the General Manager to provide a report outlining funding strategies to purchase the properties under consideration.**

In Favour: Crs Catherine Redding, Robert Kneale, Maxine Booby, Ron Campbell, Ron Campey, Lloyd Finlay, Ann Loder, Annie McMahon and Cameron Staines

Against: Nil

CARRIED 9/0

13.2 2019 NATIONAL VOLUNTEER WEEK**MINUTE 089/2019**

Moved: Cr Maxine Booby Seconded: Cr Lloyd Finlay

- 1. That Council note the nominations for 2019 National Volunteer Week and vote for the recipient of this award by a show of hands.**
- 2. That Council keep the outcome confidential until the winner is announced at the 2019 National Volunteer Week luncheon to be held on Friday 24 May 2019 in the Council Chambers**
- 3. That Council Award the Shire Volunteer of 2019 to Mr Darrell Tiemens.**

In Favour: Crs Catherine Redding, Robert Kneale, Maxine Booby, Ron Campbell, Ron Campey, Lloyd Finlay, Ann Loder, Annie McMahon and Cameron Staines

Against: Nil

CARRIED 9/0

MINUTE 090/2019

Moved: Cr Ann Loder Seconded: Cr Robert Kneale

That at 11.27am Council move out of Closed (Public Excluded) Meeting and that the resolutions from the Closed (Public Excluded) Meeting be read out aloud.

In Favour: Crs Catherine Redding, Robert Kneale, Maxine Booby, Ron Campbell, Ron Campey, Lloyd Finlay, Ann Loder, Annie McMahon and Cameron Staines

Against: Nil

CARRIED 9/0

14 MEETING CLOSED

The Meeting closed at 11.29am.

The minutes of this meeting are scheduled to be confirmed at the Ordinary Council Meeting scheduled to be held on 28 May 2019.

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CHAIRPERSON