

BUSINESS PAPER

Narrabri

Ordinary Council Meeting 29 April 2019

Stewart Todd GENERAL MANAGER



Request to Speak/Addressing Council on an Agenda Item:

If the matter is listed within the Council Business Paper, you can request to address Council by:

- Completing the "Request to Speak in Public Forum", at an Ordinary Council Meeting, which can be obtained, from Council's Administration Office, or by downloading it from Council's website.
 On-line at http://www.narrabri.nsw.gov.au/speaking-at-public-forum-1232.html
- The completed form can then be submitted via the following methods:

Fax: 02 6799 6888; or email to council@narrabri.nsw.gov.au

Your request to address Council must be received by Council no later than 5.00pm on the day prior to the Council Meeting.

Council's Code of Meeting Practice sets out the following guidelines for addressing Council:

- Addresses in the Public Forum will commence at 1.00pm.
- Addresses will be limited to 3 minutes in duration.
- Council accepts no responsibility for any defamatory statements made by speakers.
- Audio-visual presentations must be received by 1.30pm on the day prior to the meeting.
- When your name is called, please proceed to the Council lectern (usually located to the right hand side of the Chamber).
- Members of the public may quietly enter and leave the Meeting at any time.

All mobile phones are to be turned off at commencement and for the duration of the meeting.

This request also applies to all audio and visual recording devices, unless prior approval has been sought from the General Manager.



Mayor Cr Cathy Redding



Deputy Mayor Cr Robert Kneale



Cr Maxine Booby



Cr Ron Campbell



Cr Ron Campey



Cr Lloyd Finlay



Cr Ann Loder



Cr Annie McMahon



Cr Cameron Staines



General Manager Mr Stewart Todd



Director Infrastructure Delivery Mr Darren Raeck



Director Corporate Services Mr Lindsay Mason



Director
Development &
Economic Growth
Mr Daniel Boyce

Our Values



Integrity

Ensuring transparency and honesty in all our activities



Leadership

Providing guidance and direction to our community and our people



Customer Focus

Delivering prompt, courteous and helpful services and being responsive to the community's changing needs.



Accountability

Accepting our responsibility for the provision of quality services and information



Respect

Treating everyone with courtesy, dignity and fairness.



Excellence

Being recognised for providing services, programs and information which consistently meet and exceeds standards.

Our Vision

A strong and vibrant regional growth centre providing a quality living environment for the entire Shire community.

Our Strategic Direction



Theme 1: Our Society

Strategic Direction 1: Safe, Inclusive and Connected Community

A safe, supportive community where everyone feels welcomed, valued and connected.



Theme 2: Our Environment

Strategic Direction 2: Environmentally Sustainable and Productive Shire Maintaining an healthy balance between our natural and built environments.



Theme 3: Our Economy

Strategic Direction 3: Progressive and Diverse EconomyA strong, diverse economy that attracts, retains and inspires business, industry and tourism growth.



Theme 4: Our Civic Leadership

Strategic Direction 4: Collaborative and Proactive Leadership *Working pro-actively together to achieve our shared vision with strong strategic direction.*

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1 OPENING PRAYER BY A MEMBER OF THE NARRABRI MINISTER'S FRATERNAL

Councillors, Council staff and people in the gallery are asked to be upstanding for the opening prayer.

2 ACKNOWLEDGEMENT OF COUNTRY

I acknowledge the Traditional Owners of the land on which we meet today, the Kamilaroi people, and pay my respects to Kamilaroi Elders both past and present.

3 APOLOGIES/GRANTING OF LEAVE OF ABSENCES

Nil (at time of agenda and business paper compilation).

4 DECLARATION OF PECUNIARY AND NON- PECUNIARY INTERESTS

Councillors are reminded of their obligation to declare their interest in any matters listed before them.

In considering your interest, you are reminded to include pecuniary and non-pecuniary conflicts of interest as well as any other interest you perceive or may be perceived of you.

Councillors may declare an interest at the commencement of the meeting, or alternatively at any time during the meeting should any issue progress or arise that would warrant a declaration.

Councillors must state their reasons in declaring any type of interest.

5 ITEMS TO BE CONSIDERED IN THE CONFIDENTIAL (PUBLIC EXCLUDED) MEETING

Extract from Council's Code of Meeting Practice

Part 4 Section 17a.

17a. Which parts of a meeting can be closed to the public?

- (1) A Council, or a Committee of the Council of which all the members are Councillors, may close to the public so much of its meeting as comprises:
 - (a) the discussion of any of the matters listed in Sub-Clause (2) below, or
 - (b) the receipt or discussion of any of the information so listed.
- (2) The matters and information are the following:
 - (a) personnel matters concerning particular individuals (other than Councillors),
 - (b) the personal hardship of any resident or ratepayer,
 - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.
 - (d) commercial information of a confidential nature that would, if disclosed:
 - i. prejudice the commercial position of the person who supplied it, or
 - ii. confer a commercial advantage on a competitor of the Council, or
 - iii. reveal a trade secret,

- (e) information that would, if disclosed, prejudice the maintenance of law,
- (f) matters affecting the security of the Council, Councillors, Council staff or Council property,
- advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege,
- (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (3) A Council, or a Committee of the Council of which all the members are Councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) Members of the public may be allowed to make representations to or at a Council or Committee meeting for a period of up to three (3) minutes, immediately after the motion to close the part of the meeting.
- (5) is moved and seconded, as to whether that part of the meeting should be closed at the discretion of the Council

The following matters will be considered in the Closed (Public Excluded) Meeting:

- 13.1 Industrial and Logistics Hub
- 13.2 2019 National Volunteer Week

6 PUBLIC FORUM AND PRESENTATIONS

Presentation requests received to date:

Nil

7 CONFIRMATION OF MINUTES

RECOMMENDATION

That the minutes of the Ordinary Meeting of the Narrabri Shire Council held on 26 March 2019 comprising Minute Nos 42/2019 to 63/2019 as circularised be confirmed and signed as a correct record by the Mayor.

MINUTES OF NARRABRI SHIRE COUNCIL ORDINARY COUNCIL MEETING

HELD AT THE NARRABRI SHIRE COUNCIL CHAMBERS, 46-48 MAITLAND STREET, NARRABRI ON TUESDAY, 26 MARCH 2019 AT 1.02PM

PRESENT: Cr Catherine Redding (Mayor), Cr Robert Kneale (Deputy Mayor),

Cr Maxine Booby, Cr Ron Campbell, Cr Ron Campey, Cr Lloyd Finlay,

Cr Ann Loder, Cr Cameron Staines

IN ATTENDANCE: Stewart Todd (General Manager), Lindsay Mason (Director Corporate Services),

Darren Raeck (Director Infrastructure Delivery), Daniel Boyce (Director

Development & Economic Growth) and Delece Hartnett (Administration).

Proceedings of the meeting commenced at 1.02pm.

1 OPENING PRAYER BY A MEMBER OF THE NARRABRI MINISTER'S FRATERNAL

Members and officers were upstanding for the opening prayer read by Mayor Redding, in the absence of a member from the Narrabri Ministers Fraternal.

2 ACKNOWLEDGEMENT OF COUNTRY

The Mayor acknowledged the Traditional Owners of the land on which the Council met, the Kamilaroi people, and paid her respects to Elders past and present.

3 APOLOGIES/GRANTING OF LEAVE OF ABSENCES

MINUTE 042/2019

Moved: Cr Ann Loder Seconded: Cr Ron Campbell

That the apology from Cr Annie McMahon for her absence from the March 2019 Ordinary Council Meeting be accepted.

<u>In Favour:</u> Crs Catherine Redding, Robert Kneale, Maxine Booby, Ron Campbell, Ron Campey,

Lloyd Finlay, Ann Loder and Cameron Staines

Against: Nil

CARRIED 8/0

4 DECLARATION OF PECUNIARY AND NON- PECUNIARY INTERESTS

Nil.

5 ITEMS TO BE CONSIDERED IN THE CONFIDENTIAL (PUBLIC EXCLUDED) MEETING

MINUTE 043/2019

Moved: Cr Maxine Booby Seconded: Cr Ron Campbell

That the following matters will be considered in the Closed (Public Excluded) Meeting:

13.1 Nurruby Child Care Centre - Purchase of 72-74 Gibbons Street, Narrabri

In Favour: Crs Catherine Redding, Robert Kneale, Maxine Booby, Ron Campbell, Ron Campey,

Lloyd Finlay, Ann Loder and Cameron Staines

Against: Nil

CARRIED 8/0

6 PUBLIC FORUM AND PRESENTATIONS

Nil.

7 CONFIRMATION OF MINUTES

MINUTE 044/2019

Moved: Cr Maxine Booby Seconded: Cr Ann Loder

That the minutes of Ordinary Meeting of the Narrabri Shire Council held on 26 February 2019 comprising Minute Nos 001/2019 to 041/2019 as circularised be confirmed and signed as a correct record by the Mayor.

<u>In Favour:</u> Crs Catherine Redding, Robert Kneale, Maxine Booby, Ron Campbell, Ron Campey,

Lloyd Finlay, Ann Loder and Cameron Staines

Against: Nil

CARRIED 8/0

8 MAYORAL MINUTE

8.1 MAYORAL MINUTE - MAYORAL APPOINTMENTS FOR FEBRUARY/MARCH 2019

MINUTE 045/2019

Moved: Cr Catherine Redding

That Council note the Mayoral Appointments for the period February/March 2019.

<u>In Favour:</u> Crs Catherine Redding, Robert Kneale, Maxine Booby, Ron Campbell, Ron Campey,

Lloyd Finlay, Ann Loder and Cameron Staines

Against: Nil

9 OUR SOCIETY

9.1 DELEGATES REPORT - NARRABRI DISTRICT HEALTH SERVICE ADVISORY COMMITTEE MEETING - 11 MARCH 2019

MINUTE 046/2019

Moved: Cr Ann Loder Seconded: Cr Lloyd Finlay

That Council note Cr Loder's Delegates Report from the Narrabri District Health Service Advisory Committee Meeting held on Monday 11 March 2019.

In Favour: Crs Catherine Redding, Robert Kneale, Maxine Booby, Ron Campbell, Ron Campey,

Lloyd Finlay, Ann Loder and Cameron Staines

Against: Nil

CARRIED 8/0

9.2 DELEGATES REPORT - WEE WAA LOCAL HEALTH SERVICE ADVISORY COMMITTEE MEETING - 25 FEBRUARY 2019

MINUTE 047/2019

Moved: Cr Maxine Booby Seconded: Cr Ron Campbell

- 1. That Council note the Delegates Report from Cr Booby from the Wee Waa Local Area Health Service Advisory Committee Meeting held on Monday 25 February 2019.
- 2. That Council contact Mr David Quirk General Manager Mehi Cluster/Hunter New England Health to discuss the provision of current medical services covering the Narrabri Shire, in particular the Wee Waa Hospital.

In Favour: Crs Catherine Redding, Robert Kneale, Maxine Booby, Ron Campbell, Ron Campey,

Lloyd Finlay, Ann Loder and Cameron Staines

Against: Nil

CARRIED 8/0

9.3 REPORT OF THE NARRABRI SHIRE CRIME PREVENTION ADVISORY COMMITTEE

MINUTE 048/2019

Moved: Cr Ann Loder Seconded: Cr Robert Kneale

- 1. That Council adopt the Minutes of the Narrabri Shire Crime Prevention Advisory Committee meeting held on 12 March 2019.
- 2. That Council sign the Protocol between Narrabri Shire Council and NSW Police.

<u>In Favour:</u> Crs Catherine Redding, Robert Kneale, Maxine Booby, Ron Campbell, Ron Campey,

Lloyd Finlay, Ann Loder and Cameron Staines

Against: Nil

CARRIED 8/0

9.4 NORTHERN INLAND ACADEMY OF SPORT ASSOCIATE PARTNERSHIP PROPOSAL 2019 - REQUEST FOR COUNCIL SUPPORT

MINUTE 049/2019

Moved: Cr Ron Campbell Seconded: Cr Cameron Staines

That Council support and endorse the proposal supplied by Northern Inland Academy of Sport (NIAS) and allocate funding in the amount of \$2,000.00 (plus GST) from the Community Grants Fund.

In Favour: Crs Catherine Redding, Robert Kneale, Maxine Booby, Ron Campbell, Ron Campey,

Lloyd Finlay, Ann Loder and Cameron Staines

Against: Nil

CARRIED 8/0

9.5 REQUEST FOR FUNDING - CENTENARY OF THE GREAT WAR BOOK PRODUCTION

MINUTE 050/2019

Moved: Cr Robert Kneale Seconded: Cr Cameron Staines

That Council support the request from Mr Barry, for the publication of the 'Centenary of the Great War' book, and allocate \$1,000.00 from the Community Grants Fund.

<u>In Favour:</u> Crs Catherine Redding, Robert Kneale, Maxine Booby, Ron Campbell, Ron Campey,

Lloyd Finlay, Ann Loder and Cameron Staines

Against: Nil

CARRIED 8/0

9.6 BELLATA WATER MAINS REPLACEMENT

MINUTE 051/2019

Moved: Cr Robert Kneale Seconded: Cr Cameron Staines

- 1. That Council approve and allocate \$314,000 from the Water Fund for the replacement of the Bellata Rising main.
- 2. That Council approve and allocate \$337,000 from the Water Fund for the replacement of the reticulated water main located within the Newell Highway pavement area.

<u>In Favour:</u> Crs Catherine Redding, Robert Kneale, Maxine Booby, Ron Campbell, Ron Campey,

Lloyd Finlay, Ann Loder and Cameron Staines

Against: Nil

CARRIED 8/0

10 OUR ENVIRONMENT

10.1 SUSPENSION OF ALCOHOL FREE AREA - NARRABRI AFL PROMOTION

MINUTE 052/2019

Moved: Cr Cameron Staines Seconded: Cr Ron Campbell

That Council suspend the Alcohol Free Area on Leitch Oval (No.3 Oval), between the hours of 12:00PM to 6:00PM Saturday 6 April 2019, for the purposes of conducting a fundraiser/promotional event for the Narrabri Australian Rules Football Club. The adjacent public road will remain an Alcohol Free Zone.

<u>In Favour:</u> Crs Catherine Redding, Robert Kneale, Maxine Booby, Ron Campbell, Ron Campey,

Lloyd Finlay, Ann Loder and Cameron Staines

Against: Nil

CARRIED 8/0

10.2 NOTICE OF MOTION - OLD CEMETERY MAINTENANCE

MINUTE 053/2019

Moved: Cr Ron Campbell Seconded: Cr Cameron Staines

That Council consider an increased budget allocation for maintenance at the Old Cemetery (Narrabri) in budget deliberations for the 2019/2020 financial year.

<u>In Favour:</u> Crs Catherine Redding, Robert Kneale, Maxine Booby, Ron Campbell, Ron Campey,

Lloyd Finlay, Ann Loder and Cameron Staines

Against: Nil

CARRIED 8/0

11 OUR ECONOMY

11.1 REPLACEMENT OF ROAD SURFACE MAITLAND STREET, NARRABRI

MINUTE 054/2019

Moved: Cr Robert Kneale Seconded: Cr Cameron Staines

1. That Council approve and allocate a \$200,000 budget for the replacement of stormwater pipes in Maitland Street, Narrabri.

- 2. That Council approve and allocate \$554,000 for the replacement of water main in Maitland Street, Narrabri.
- 3. That Council approve and allocate \$50,000 for the replacement and reconstruction of roundabouts in Maitland Street.
- 4. That Council approve and allocate \$900,000 for the replacement of the existing road surface on Maitland Street between Lloyd Street and Bowen Street.

<u>In Favour:</u> Crs Catherine Redding, Robert Kneale, Maxine Booby, Ron Campbell, Ron Campey,

Lloyd Finlay, Ann Loder and Cameron Staines

Against: Nil

CARRIED 8/0

12 OUR CIVIC LEADERSHIP

12.1 DELEGATES REPORT - COUNTRY MAYORS ASSOCIATION MEETING - FRIDAY 8 MARCH 2019

MINUTE 055/2019

Moved: Cr Catherine Redding Seconded: Cr Ann Loder

That Council note Mayor Reddings' Delegate Report from the Country Mayors Association Ordinary Meeting held in Sydney on Friday 8 March 2019.

In Favour: Crs Catherine Redding, Robert Kneale, Maxine Booby, Ron Campbell, Ron Campey, Lloyd

Finlay, Ann Loder and Cameron Staines

Against: Nil

CARRIED 8/0

12.2 REQUEST FOR LEAVE OF ABSENCE - COUNCILLOR MCMAHON

MINUTE 056/2019

Moved: Cr Ron Campbell Seconded: Cr Ron Campey

That Council grant leave of absence for Councillor McMahon for the period 6 March 2019 to 10 April 2019 inclusive, the period includes one (1) Ordinary Meeting(s) of Council.

<u>In Favour:</u> Crs Catherine Redding, Robert Kneale, Maxine Booby, Ron Campbell, Ron Campey, Lloyd

Finlay, Ann Loder and Cameron Staines

Against: Nil

12.3 INVESTMENT REPORT - FEBRUARY 2019

MINUTE 057/2019

Moved: Cr Maxine Booby Seconded: Cr Ron Campbell

That Council note the Investment Report for February 2019.

In Favour: Crs Catherine Redding, Robert Kneale, Maxine Booby, Ron Campbell, Ron Campey, Lloyd

Finlay, Ann Loder and Cameron Staines

Against: Nil

CARRIED 8/0

12.4 2019 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT

MINUTE 058/2019

Moved: Cr Maxine Booby Seconded: Cr Lloyd Finlay

1. That Council approve the Mayor to attend the National General Assembly in Canberra on 16-19 June 2019.

- 2. That Council consider putting any motion(s) to the National General Assembly in accordance with the Discussion Paper Criteria.
- 3. That Council authorise the Mayor to lodge motion(s) to the National General Assembly in accordance with the Discussion Paper Criteria.

In Favour: Crs Catherine Redding, Robert Kneale, Maxine Booby, Ron Campbell, Ron Campey, Lloyd

Finlay, Ann Loder and Cameron Staines

Against: Nil

CARRIED 8/0

12.5 INLAND RAIL SUMMIT 2019

MINUTE 059/2019

Moved: Cr Ron Campbell Seconded: Cr Maxine Booby

That Council approve the attendance at the Inland Rail Summit 2019 to be held in Sydney on 30 April -1 May 2019 of Cr Campbell and Cr Staines.

<u>In Favour:</u> Crs Catherine Redding, Robert Kneale, Maxine Booby, Ron Campbell, Ron Campey, Lloyd

Finlay, Ann Loder and Cameron Staines

Against: Nil

12.6 NOTICE OF MOTION - NARRABRI WEST ROUNDABOUT

MINUTE 060/2019

Moved: Cr Ron Campbell Seconded: Cr Cameron Staines

That Council formally write to the Minister for Roads, Maritime and Freight, Member for Barwon and the Roads & Maritime Service about the following safety concerns of the roundabout at the intersection of the Newell Highway (Cooma Road), Old Turrawan Road and Mooloobar Street:

- 1. The lead-in/lead-out of the roundabout.
- 2. The eastern side drainage towards the Narrabri West Public School and the associated waterway.
- 3. The management of a chemical/hazardous spill due to the proximity of the Narrabri West Public School.

In Favour: Crs Catherine Redding, Robert Kneale, Maxine Booby, Ron Campbell, Ron Campey, Lloyd

Finlay, Ann Loder and Cameron Staines

Against: Nil

CARRIED 8/0

13 CONFIDENTIAL (CLOSED COUNCIL) MEETING

MINUTE 061/2019

Moved: Cr Ann Loder Seconded: Cr Maxine Booby

That at 2.48pm Council move into Closed (Public Excluded) Meeting of Council and that the press and members of the public be asked to leave the room whilst Council considers the following items:

13.1 Nurruby Child Care Centre - Purchase of 72-74 Gibbons Street, Narrabri

This matter is considered to be confidential under Section 10A(2) - (c) and (d)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

In Favour: Crs Catherine Redding, Robert Kneale, Maxine Booby, Ron Campbell, Ron Campey,

Lloyd Finlay, Ann Loder and Cameron Staines

Against: Nil

MINUTE 062/2019

Moved: Cr Ann Loder Seconded: Cr Lloyd Finlay

That at 3.30pm Council move out of Closed (Public Excluded) Meeting and that the resolutions from the Closed (Public Excluded) Meeting be read out aloud.

In Favour: Crs Catherine Redding, Robert Kneale, Maxine Booby, Ron Campbell, Ron Campey,

Lloyd Finlay, Ann Loder and Cameron Staines

Against: Nil

13.1 NURRUBY CHILD CARE CENTRE - PURCHASE OF 72-74 GIBBONS STREET, NARRABRI

RECOMMENDATION

- 1. That Council grant Nurruby Children's Services Incorporated an extension of time to the 30 June 2019 for complying with the Contract for the Sale of Land exchanged on 29 June 2018.
- 2. That should the transaction be incomplete as per Item 1 above, Council will:
 - a. Continue its ownership of the property;
 - b. Rescind the Contract for Sale;
 - c. As a gesture of community goodwill and support, return to Nurruby an amount of \$23,850.25 being equivalent to the deposit (\$31,805.80) less the total rental (\$7,955.54) waived for the period between 1 July 2018 and 14 December 2018;
- 3. That Council note that should Nurruby fail to complete the purchase, then the asset reverts back to Council's non-current assets portfolio, the new asset book value of 72-74 Gibbons Street, Narrabri will apply.

MINUTE 063/2019

Moved: Cr Ron Campbell Seconded: Cr Ann Loder

That Council sell the Council owned property of 72-74 Gibbons Street, Narrabri, to Nurruby Children's Services Incorporated, for the price of the deposit that has currently been paid; \$31,805.80.

<u>In Favour:</u> Crs Ron Campbell, Ron Campey, Lloyd Finlay, Ann Loder and Cameron Staines

Against: Crs Catherine Redding, Robert Kneale and Maxine Booby

CARRIED 5/3

14 MEETING CLOSED

The Meeting closed at 3.31pm.

The minutes of this meeting are scheduled to be confirmed at the Ordinary Council Meeting held on 30 April 2019.

	CHAIRP	ERSON

8 MAYORAL MINUTE

8.1 MAYORAL MINUTE - MAYORAL APPOINTMENTS FOR MARCH/APRIL 2019

File Number:

Responsible Officer: Catherine Redding, Mayor

Author: Delece Hartnett, Personal Assistant to GM & Mayor

Attachments: Nil

RECOMMENDATION

That Council note the Mayoral Appointments for the period March/April 2019.

MAYORAL MINUTE

For the information of Councillors, I provide details of my Mayoral appointments and attendances between the dates (onwards from last Council Meeting) as follows:

Thursday 21 March 2019

• Invited to, and attended 'Harmony Day – Eat Street, Maitland – A Taste of Harmony' organised by Narrabri District Community Aid Service (NDCAS), held at the 'green space' next to the Narrabri Post Office.

Monday 25 March 2019

• Met with Tourism Manager Penny Jobling, to discuss a bid to host the next Tourism Award Event in Narrabri, in mid 2019.

Tuesday 26 March 2019

- Attended Presentation by Kate Johnson Senior Projects Officer, NSW Department of Industry (Land and Water Commissioner), regarding the current Namoi Region position, in the Council Chambers, with Councillors and Senior Staff (just prior to the Ordinary Council Meeting).
- Attended March 2019 Ordinary Council Meeting, in Council Chambers, with Councillors and Senior Staff.

Wednesday 27 March 2019

 Invited to and attended Future EDU Information Evening at the Cotton Research & Development Committee Building, Lloyd Street, Narrabri.

Friday 29 March 2019

 Met with Mark Coulton – Member for Parkes, and Bridget McKenzie MP - Minister for Regional Services, Sport, Local Government and Decentralisation, in regard to the Drought Communities Funding announcement for the Narrabri Shire from the Federal Government.

Tuesday 2 April 2019

• Attended Councillor Briefing/Workshop day, with Councillors and Senior Staff

Thursday 4 - Saturday 6 April 2019

Travelled to and attended Australian Local Government Women's Association (ALGWA)
 Conference at Liverpool – Casula Powerhouse Arts Centre, with Cr Loder and Cr Booby also
 attending on behalf of Council.

Monday 8 April 2019

• Attended a briefing with Melinda Pavey MP – Minster for Water, Property and Housing, before the Minster was to meet with members of Namoi Water and associated organisations within the Namoi region.

Thursday 11 April 2019

- Met with Kevin Humphries former Member for Barwon, to finalise several items before declaration of the new Member is announced.
- Met with members of 'The Long Ride' motorcycle group who are raising money for Prostate Cancer Australia Foundation, who will be coming to Narrabri on the evening of Saturday 11 May, raising funds and awareness for regional and rural Australians on Prostate Cancer. Tourism Manager was also in attendance at the meeting for promotional support and information.
- Met with Les Knox to discuss the potential of an Australian Aboriginal Cricket Team Tour, and how Narrabri Shire Council can assist within this proposal. Tourism Manager was also in attendance at the meeting for promotional support and information.
- Met with Namoi Water representative Jon-Maree Baker, to discuss outcomes from the meeting with Melinda Pavey MP - Minster for Water, Property and Housing, within the region earlier this week.

Monday 15 April 2019

• Attended early evening Hogan Oval (No. 2) 'informal turning on of lights' for Narrabri Touch Inc Summer competition grand finals 'under lights'.

Wednesday 17 April 2019

 ATTENDED MEETING WITH COUNCIL GRANTS OFFICER, COMMUNITY FACILITIES MANAGER AND CR STAINES, REGARDING POSSIBLE GRANT FUNDING OPPORTUNITY WITHIN THE SHIRE, THAT REQUIRED CONFIRMATION AND INPUT ON PREVIOUS DISCUSSIONS.

8.2 MAYORAL MINUTE - REQUEST FOR DONATION - THE LONG RIDE

File Number:

Responsible Officer: Catherine Redding, Mayor
Author: Catherine Redding, Mayor

Attachments: 1. The Long Ride - Council Donation Request 🗓 🖼

RECOMMENDATION

That Council defer the consideration of the request for donation from the Prostate Cancer Foundation of Australia, 'The Long Ride' until after 1 July 2019.

MAYORAL MINUTE

Council was originally contacted by the organising Committee members of 'The Long Ride' through the Narrabri Visitor Information Centre, to gather 'intinerary ideas' for travelling through Narrabri and Gunnedah on Saturday 11 May 2019, where many riders from Sydney, Newcastle and the Central Coast will meet up and stay in Narrabri overnight.

As Mayor, I have been asked to 'meet and greet' the approximately 160 riders on Saturday evening, at a pre-organised dinner at the Narrabri RSL Club. It is a great opportunity for Council to support and donate to such a worthwhile organisation, and it is hoped that the funds raised will go in part, to have local access to an expert support Prostate Cancer Specialist Nurse into regional areas, which is the cost equivalent of \$140,000. After meeting with Gunnedah members of the organising Committee, I have agreed to the amount of a \$500 donation on behalf of Council. The original request, as can be noted on the original letter that can be reviewed on the attachment to this report, was in the amount of \$2,000. At this point in time, within the prolonged drought conditions, I thought that it was disproportionate to donate the original requested substantial amount of money. However, although it was a worthwhile cause that will eventually benefit the community members within the northern inland region of NSW, I agreed to the revised amount of \$500, which was more achievable, particularly with the amount of funds currently available within the Community Grants Fund.

FINANCIAL IMPLICATIONS

Council's 2018/2019 allocation of the Community Grants Fund is exhausted.

In order for Council to donate the proposed \$500.00 requested by the 'The Long Ride' on behalf of the Prostate Cancer Foundation of Australia, I propose that Council consider this request next financial year.

STATUTORY AND POLICY IMPLICATIONS

Nil.

CONSULTATION

External Consultation

Mr Tim Brett & Mr Des O'Callaghan – 'The Long Ride' committee members.

Internal Consultation

Nil.



Narrabri Shire Council C/O General Manager Narrabri NSW



Des O'Callaghan 72 Beulah Street Gunnedah 2380 Mob 0428 424 880 des.kerrie8@bigpond.com

"The Long RideTM" 2019 Working with Prostate Cancer Foudation Australia PCFA

The following is a brief summary of what "The Long Ride' is all about, The Long Ride is a nationally recognized charity motorcycling group which has been in existence since 2007, who ride to raise much needed funds for the Prostate Cancer Foundation Australia PCFA and since that time there has been 8 Long Ride events involving riders from all parts of Australia who individually have significantly raised awareness of Prostate Cancer in their communities. The Long Ride has managed to raise over \$1.9m in donations and is currently recognized by the PCFA as the biggest event of its type in the Southern Hemisphere. In recognition of communities that have been touched by our media campaign and by our riders, we can justly state that many families throughout Australia can thank the Long Ride riders and their awareness campaign for saving the lives of many of their menfolk. The Long Ride 2019 will be conducted nationally from early May to Darwin,

According to the Australian Institute of Health and Welfare , prostate cancer is the most common cancer diagnosed in Australia (except for non-melanoma skin cancers) and the second greatest cause of cancer deaths in men. Tragically, more than 3,000 Australian men each year die from prostate cancer and that is more deaths of this dreadful disease than women dying of breast cancer

As prostate cancer is an age-dependent disease, the chance of developing it increases with age. Family history must be considered. If you have a first degree male relative with prostate cancer, you have a higher chance of developing it than men with no such history. The risk increases again if more than one male relative has prostate cancer. Risks are also higher for men whose male relatives were diagnosed when young. The risk of getting prostate cancer by the age 50 is 1 in ?? By age of 75 is 1 in 7 and by age of 85, this increases to 1 in 5

The Prostate Cancer Foundation Australia PCFA is not as well known as other high profile charity organisations, such as The McGrath Foundation and of course Kids with Cancer Foundations etc., all of which are wonderful organisations that need our help. So too does the PCFA need support and counselling for those affected by prostate cancer; and to raise community awareness of the incidence of prostate cancer, thereby encouraging early detection and more effective treatment of the disease, and that is what these Charity rides are reeally all about

PCFA is also working towards a goal that every Australian man affected by Prostate Cancer will have access to expert support from a Prostate Cancer Specialist Nurse and to place them into regional areas. The cost of training a specialist nurse is in the vicinity of \$140,000. A Sponsor / Donation of say would go a long way towards the amount needed to train more specialist nurses for our regional areas

We are hoping that high profile companies, such as The Narrabri Shire Council, will get behind the event, the more nationally the event will become, attracting attention and raising awareness of this insidious, yet too often ignored disease.

This year there will be two riders involved in The Long Ride to Darwin, being Tim Brett and myself from Gunnedah. It will again attract riders from all over Australia, together with some from overseas, to help raise awareness of this terrible disease. Riders from

Sydney, Newcastle and the Taree region' including the founder of The Long Ride. Chris Dunne OAM and his wife Gail will be riding through Gunnedah on Saturday 11th May 2019 on their way through to Narrabri, where we meet up with riders from Canberra , Victoria and Tasmania. All told there will be at least 160 riders spending the night in Narrabri. The Narrabri RSL has been booked to cater for the evening function. Tim and I would like to invite you along to the function and introduce you to the founder of The Long Ride. The local TV will be present, also the local newspaper to document the evening and help spread the word of what this ride is really all about.

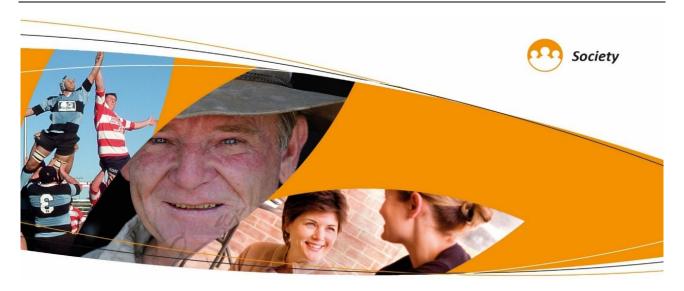
Looking forward to your favourable response

Yours Faithfully

Des O'Callaghan

To learn more about the PCFA go to http://www.prostate.org.au/

9 OUR SOCIETY



THEME 1: OUR SOCIETY

STRATEGIC DIRECTION 1: SAFE, INCLUSIVE AND CONNECTED COMMUNITY

By 2027, we will provide a safe, supportive community where everyone feels welcomes, valued and connected.

COMMUNITY ENGAGEMENT

Through extensive community engagement, the Narrabri Shire community identified several social priority areas to be actioned over the 2017 - 2018 financial year.

COMMUNITY SERVICES

Current services provided within the Narrabri Shire community include:

- Community development
- Community health and safety
- Community arts, events and entertainment
- Community care services and transport
- Parks, open spaces and sporting facilities
- Children, youth and aged care services
- Disability access services
- Library services

COMMUNITY OUTCOMES

In partnership with the community, government and non-government agencies, the Operational Plan will work towards achieving the following social strategic outcomes:

- Increased community arts, events and entertainment
- Reduction in anti-social behaviour and public offences
- Improved community accessibility and inclusiveness
- Improved sport and recreational services and facilities
- Improved educational services and learning pathways
- Improved community health and support services

9.1 DELEGATES REPORT - NARRABRI DISTRICT HEALTH SERVICE ADVISORY COMMITTEE MEETING - 8 APRIL 2019

File Number:

Responsible Officer: Ann Loder, Councillor

Author: Delece Hartnett, Personal Assistant to GM & Mayor

Attachments: 1. Narrabri District Health Service Advisory Committee Meeting

Minutes - 8 April 2019 U

DELIVERY PROGRAM ALIGNMENT

1. Society

Objective 1.1 Community health, safety and support services will adequately meet changing

community needs

Strategy 1.1.1 Support and encourage health and wellbeing programs and services to

improve resident lifestyles

RECOMMENDATION

That Council note Cr Loder's Delegates Report from the Narrabri District Health Service Advisory Committee Meeting held on Monday 8 April 2019.

DELEGATES REPORT

The Narrabri District Health Service Advisory Committee Meeting was held on Monday 8 April 2019.

The Minutes from the meeting are attached.



Minutes of Narrabri Health Committee

DATE: 8th April 2019

VENUE: Narrabri District Health Service Telehealth Meeting Room

PRESENT: Sally Alexander, Ann Loder, Margo Carberry, Don Douglas

APOLOGIES: Sharon Simpson, Fiona Lysaught, Tracey Campbell,

IN ATTENDANCE: NII

TIME COMMENCED: 1400 TIME COMPLETED: MINUTES: Margo Carberry

TOPIC	DISCUSSION	ACTION/DECISION	RESPONSIBILITY/ TIMELINE
1 Acknowledgment of Country	I would like to acknowledge the Traditional Custodians and community members of the land we are meeting on today, and pay my respects to Elders, past and present		
2 Welcome and apologies			
3 Confirmation of minutes of the previous meeting and progress with action list.	The minutes of the previous meeting 11th February 2019 were received and taken as read.	Confirmed: Seconded:	
4 WORKPLAN	4.1 Progress with Work Plan	Terms of Reference terms-of-reference.p	
	5.1 Health service planning	Quality Newsletters	

TOPIC	DISCUSSION	ACTION/DECISION	RESPONSIBILITY/ TIMELINE
5 SERVICE PLANNING		Quality Matters - April 2019.pdf The focus for this month is Partnering with Consumers	
6 PATIENT-CENTRED CARE	6.1 Health service committee reports6.2 Meetings with key community groups6.3 Feedback from the Community	RE Adam Marshall's letter of Congratula	
	6.4 District networking	Invitation to join Partnering with consumers committee Can you recommend any consumers to joir HNE LHD Community Partnership Forum.msg	

TOPIC	DISCUSSION	ACTION/DECISION	RESPONSIBILITY/ TIMELINE
7 EVALUATING PERFORMANCE	7.1 Health service's performance measures	ELT Performance Report V1.pdf	TIMELINE
	7.2 Traffic Light Report	2019 03 NDHS NCHC Traffic Light AcuteTraffic Light ReReport 2019 03.pdf	
8 BUILD CAPACITY	8.1 Recruitment and retention workforce issues	Acute 1.6 FTE Midwife maternity relief – nil applicants, continuing to use agency staff 0.4 FTE RN Vacancy – advertised temporary contract Community Health REQ79192 Clinical Nurse Consultant Grade 2 - Integrated Chronic Care for Aboriginal People Program - Readvertising closes 14/04/2019 REQ85891 Registered Nurse Integrated Chronic Disease Ambulatory Care Service (0.2 FTE) - Readvertising closes 14/04/2019 REQ98730 Dementia Advisory Support - Advertising closes 22/04/2019 REQ95794 Child & Family Health	

TOPIC	DISCUSSION	ACTION/DECISION	RESPONSIBILITY/ TIMELINE
		Nurse - Advertising closes 28/03/2019 recruitment - 1.1 FTE REQ96642 Child & Family Health Nurse – OATSIH - Advertising closes 22/04/2019	
9. Correspondence	8.2 Visiting Medical Officers 8.3 Invitation to Join LHC	Continuing to utilise locum doctors to fill short gaps in roster. Fiona Lysaught, Manager Whiddon Group has been invited to participate in the LHC	
10 General Business	10.1 Helipad & Trees –	Quotes are currently being obtained. Maintenance manager working with council	
	HMRI Article Tenecteplase –drug of choose for stroke patients Percy Stubbs sends his regards and admiration of nurses in ED – thankyou to Laurel Hetherington especially		
11. Business without notice 12. Next Meeting	International Nurses Day 10 May – Ambulance to be invited		
12. Next Meeting			

TOPIC	DISCUSSION	ACTION/DECISION	RESPONSIBILITY/ TIMELINE
	13 th May 2019		

10 OUR ENVIRONMENT



THEME 2: OUR ENVIRONMENT

STRATEGIC DIRECTION 2: ENVIRONMENTALLY SUSTAINABLE AND PRODUCTIVE SHIRE *By 2027, we will maintain a healthy balance between our natural and built environments.*

COMMUNITY ENGAGEMENT

Through extensive community engagement, the Narrabri Shire community identified several environmental priority areas to be actioned over the 2017 - 2018 financial year.

COMMUNITY SERVICES

Current services provided within the Narrabri Shire community include:

- Waste management and recycling
- Environmental planning
- Planning and development
- Parks and open spaces
- Noxious weeds control
- Floodplain management
- Water and sewer management
- Stormwater management

COMMUNITY OUTCOMES

In partnership with the community, government and non-government agencies, the Operational Plan will work towards achieving the following environmental strategic outcomes:

- Improved air, water and soil quality
- Reduction in domestic and industry waste
- Management of potential impacts from extractive industries
- Improved emergency service provision and resources
- Maintenance of heritage sites for future generation

10.1 SECTION 94A PLAN UPDATE TO SCHEDULE OF WORKS

File Number:

Responsible Officer: Daniel Boyce, Director Development and Economic Growth

Author: Daniel Boyce, Director Development and Economic Growth

Attachments: 1. Updated Schedule of Works 🗓 🖼

DELIVERY PROGRAM ALIGNMENT

2. Environment

Objective 2.1 We will maintain our open spaces, natural environment and heritage for future

generations

Strategy 2.1.3 Passive recreational open spaces are well maintained and accessible for

public use

EXECUTIVE SUMMARY

Council adopted the Narrabri Shire Council Section 94A Development Contributions Plan ("Plan") in 2011. The Plan included a Schedule of Works, which identified projects within the Shire that the development contributions could fund. Considerable time has now lapsed, priorities changed within Council, and it is therefore appropriate that the original Schedule of Works be updated to better reflect the current priorities of Council and remove the projects that have been completed.

RECOMMENDATION

- 1. That Council endorse the amended Schedule of Works to the Narrabri Shire Section 94A Development Contributions Plan, as attached, for the purpose of public exhibition.
- 2. That Council place on exhibition the amended Schedule of Works to the Narrabri Shire Section 94A Development Contributions Plan for a minimum period of 28 days, during the exhibition period call for and accept submissions from the public on the draft amended plan.

BACKGROUND

The *Environmental Planning and Assessment Act 1979* ("**EPA Act**") contains mechanisms for local authorities to raise developer contributions from applicants seeking development approval to assist in offsetting the extra demands on public infrastructure created as a result of the development activity. Council has a duty to progressively expend the funds raised for the nominated purpose.

Council adopted the Narrabri Shire Council Section 94A Development Contributions Plan ("Plan") in 2011.

In accordance with Clause 33A of the Environmental Planning and Assessment Regulation 2000;

- (1) A council is required to keep a contributions plan under review and, if a date by which a plan is to be reviewed is stated in it, is to review the plan by that date.
- (2) A council is also to consider any submissions about contributions plans received from public authorities or the public.

CURRENT SITUATION

The majority of the items on the current Schedule of Works have been completed, and others have been identified as no longer a priority. Therefore, it is now appropriate that Council adopts a new Schedule of Works, which reflects the aspirations of the community as articulated in the Community Strategic Plan.

The original Schedule of Works focused on funding public infrastructure throughout the Shire such as roads and footpaths, with a specific focus on the Narrabri CBD.

The focus of the proposed new Schedule of Works is the wider Shire, with civic improvements proposed for both Wee Waa and Boggabri as well as delivering infrastructure recommended by the Narrabri Shire Walk and Cycle Strategy, which will encourage the use of active and passive open spaces as well and aid disability mobility as the population ages.

FINANCIAL IMPLICATIONS

Levies are collected on all developments within the Shire requiring development or Complying Development consent, prior to works commencing, with a value over \$100,000 at the rate of:

Proposed cost of the development	Percentage of levy
\$100,001 - \$200,000	0.5%
Greater than \$200,000	1.0%

STATUTORY AND POLICY IMPLICATIONS

The amended Schedule of Works will allow improved public amenities and services which assist in improving the health and wellbeing of the community as well as providing safe pathways, for pedestrian and cycling traffic, connecting to facilities and services.

In accordance with the Community Strategic Plan, the implementation of the amended Schedule of Works will ensure that public facilities in the shire are sufficient for residents and visitors and will improve our towns and villages making them more liveable.

Section 94A plans are controlled under strict regulatory requirement to ensure funding is being applied to meet the consequences of demand created by increased development activity.

CONSULTATION

External Consultation

Pursuant to clause 33A of the *Environmental Planning and Assessment Regulation 2000* it is proposed to publicly exhibit the amended Schedule of Works for a period of twenty-eight (28) days. After which time, Council will receive a further report and consider any submissions.

Internal Consultation

- Daniel Boyce, Manager Planning and Regulatory Services.
- Evan Harris, Community Facilities Manager.
- Anthony Smetanin, Design Services Manager.
- Luke McDermott, Roads Services Manager.

Appendix 2; Schedule of Works.

Priority	Description	
Low (L)	Capital Works prioritised and expected to be needed from 7 – 10 years	
Medium (M)	Capital Works prioritised and expected to be needed from 3 – 7 years	
High (H) Capital Works prioritised and expected to be needed from 1 – 3 years		

Item	Infrastructure	Location	Priority	Estimate (\$)
1	Community Facilities Upgrades	Narrabri - Cooma Oval - playground area additional seating	Н	5,000
2	Community Facilities Upgrades	ty Facilities Narrabri - Cooma oval shelters - Covered seating areas on the edge of field		45,000
3	Community Facilities Upgrades	Narrabri - Collins Park - four new seating structures for the riverbank area	Н	15,000
4	Community Facilities Upgrades	Narrabri - Pirate Playground - additional shelter & BBQ area	Н	45,000
5	Community Facilities Upgrades	Narrabri - Pirate Playground - shade shelter over playground	Н	30,000
6	Community Facilities Upgrades	Narrabri – Cooma Oval – widen access area to Ugoa Street Carpark	Н	5,000
7	Communities Facilities Upgrade	Narrabri - Narrabri creek accessible jetty - All accessible concrete jetty next to boat ramp	Н	90,000
8	Communities Facilities Upgrade	Narrabri - Gately field - Covered seating areas on the edge of field	Н	45,000
9	Communities Facilities Upgrade	Narrabri - leash free park - Construct a leash free dog park	Н	50,000
10	Communities Facilities Upgrade	Boggabri – Middle Park – install additional picnic table and shelter	Н	20,000
11	Communities Facilities Upgrade	Boggabri - Vickery Park Gym equipment - Two cover gym stations and connecting pathway	Н	85,000
12	Communities Facilities Upgrade	Boggabri - New fence and gate and pathway to link equipment and park furniture	Н	60,000
13	Communities Facilities Upgrade	Wee Waa - Dangar Park - construct shelters	Н	45,000
14	Communities Facilities Upgrade	Wee Waa - Dangar Park - install basketball half court & rebound wall	Н	50,000
15	Communities Facilities Upgrade	Wee Waa - Dangar Park - install new outdoor gym equipment	Н	40,000
16	Communities Facilities Upgrade	Wee Waa - Dangar Park - install pathway to link entry to facilities	Н	15,000
17	Communities Facilities Upgrade	Wee Waa - Dangar Park - install shade sail to playground	Н	35,000
18	Communities Facilities Upgrade	Wee Waa - Dangar Park - playground equipment	Н	50,000
19	Communities Facilities Upgrade	Wee Waa - Ludowici Park - install BBQ into sheltered area	Н	8,000
20	Communities Facilities Upgrade	Wee Waa - Ludowici Park - install pathway to link new shelter to playground	Н	25,000

21	Communities Facilities Upgrade	Wee Waa - Ludowici Park - install shade shelter	Н	35,000
22	Communities Facilities Upgrade	Wee Waa - Ludowici Park - replace swing set	Н	8,000
23	Communities Facilities Upgrade	Gwabegar - Anzac Park - renew playground equipment	Н	60,000
24	Communities Facilities Upgrade	Gwabegar - Anzac Park - install shade shelter	Н	25,000
25	Communities Facilities Upgrade	Pilliga - Anzac Park - install new playground equipment	Н	50,000
26	Communities Facilities Upgrade	Pilliga - Anzac Park - install shade shelter	Н	25,000
27	Communities Facilities Upgrade	Pilliga - Rural Transaction Centre - replace amenities	Н	60,000
28	Communities Facilities Upgrade	Baan Baa – Hall – new playground and shade	Н	60,000
29	Communities Facilities Upgrade	Bellata – Public Toilet - toilet installed at playground or camping site	Н	100,000
30	Communities Facilities Upgrade	Bellata – Picnic Shelter and seat	Н	40,000
31	Footpath	Killarney Street from Tibbereena Street to Barwan Street	Н	51,000
32	Footpath	Barwan Street from Bowen Street to Denison Street	Н	51,000
33	Footpath	Gibbons Street from Wandi Place to Existing Footpath	Н	28,000
34	Footpath	Boheena Street Wukawa Street to Cooma Road	Н	73,000
35	Footpath	Wee Waa Street from Brent Street to Caxton Street	Н	64,000
36	Pools Boggabri	Pools - Boggabri Pool - Tables & Chairs for BBQ Area	Н	5,000
37	Pools Narrabri	Pools - Narrabri Aquatic Centre - Outdoor Tables & Chairs for Canteen Area	Н	10000
38	Pools Wee Waa			5,000
39	Footpath	Narrabri Jetty Area pathway to link arterial pathway	Н	35,000
40	Community Facilities Upgrades	Narrabri Lake additional seating	Н	15,000
41	Community Facilities Upgrades	Boggabri Vickery Park flying fox	Н	30,000

11 OUR ECONOMY



THEME 3: OUR ECONOMY

STRATEGIC DIRECTION 3: PROGRESSIVE AND DIVERSE ECONOMY

By 2027, we will have developed a strong, diverse economy that attracts, retains and inspires business, industry and tourism growth.

COMMUNITY ENGAGEMENT

Through extensive community engagement, the Narrabri Shire community identified several economic priority areas to be actioned over the 2017 - 2018 financial year.

COMMUNITY SERVICES

Current services provided within the Narrabri Shire community include:

- Economic development
- Planning and development
- Entertainment and conferences
- Local and regional tourism and events
- Saleyards
- Airport

COMMUNITY OUTCOMES

In partnership with the community, government and non-government agencies, the Operational Plan will work towards achieving the following economic strategic outcomes:

- Increased community events, conferences and entertainment
- Increased employment through industry innovation, investment and value adding
- Established freight hub for the Norther Inland Region
- Increased housing availability and affordability
- Broadened economic base

11.1 REPORT OF THE NARRABRI AIRPORT ADVISORY COMMITTEE

File Number:

Responsible Officer: Lindsay Mason, Director Corporate Services

Author: Tan Vo, Manager Property Services

Attachments: 1. Minutes - Narrabri Airport Advisory Committee Meeting & Draft

Airport Service Plan 🗓 🖼

DELIVERY PROGRAM ALIGNMENT

3. Economy

Objective 3.1 We will stimulate business and tourism by maximising our assets and attracting

regional events

Strategy 3.1.4 Airport facilities and services provide connectivity to capital city markets

EXECUTIVE SUMMARY

A meeting of the Narrabri Airport Advisory Committee was held on Tuesday, 26 March 2019.

The minutes of the Committee meeting are an attachment to this report.

RECOMMENDATION

That Council adopt the Minutes of the Narrabri Airport Advisory Committee meeting held on Tuesday 26 March 2019.

REPORT

The objective of the Narrabri Airport Advisory Committee ("Committee") is to provide independent advice to the Council on matters relating to the Narrabri Airport Service Plan.

A copy of the Committee Meeting minutes are attached.

MINUTES

Narrabri Airport Advisory Committee Meeting

26 March 2019

NARRABRI AIRPORT ADVISORY COMMITTEE MEETING MINUTES

26 MARCH 2019

MINUTES OF NARRABRI SHIRE COUNCIL NARRABRI AIRPORT ADVISORY COMMITTEE MEETING HELD AT THE NARRABRI SHIRE COUNCIL, 46-48 MAITLAND STREET, NARRABRI ON TUESDAY, 26 MARCH 2019 AT 3.39 PM

PRESENT: Cr Cameron Staines, Cr Catherine Redding (Mayor), Cr Maxine Booby,

Director Corporate Services - Lindsay Mason.

1 OPENING AND WELCOME

2 APOLOGIES/GRANTING OF LEAVE OF ABSENCES

2.1 APOLOGIES

MINUTE NAAC-001/2019

Moved: Cr Cameron Staines Seconded: Cr Catherine Redding

That an apology from Cr Annie McMahon for her absence from the March 2019 Narrabri Airport Advisory Committee Meeting be accepted.

CARRIED

3 DECLARATION OF PECUNIARY AND NON-PECUNIARY INTERESTS

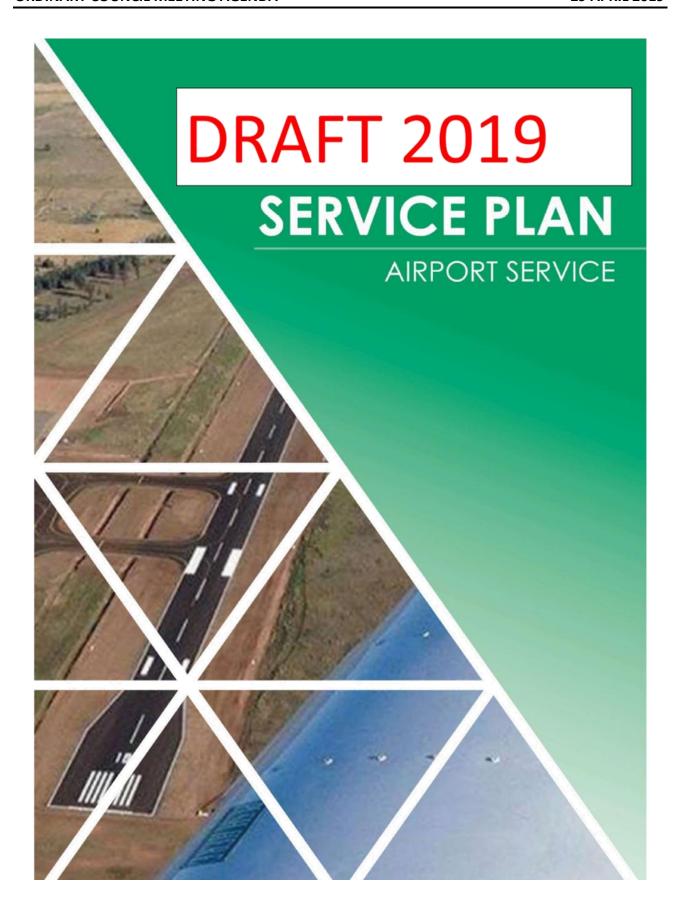
Nil

4 CONFIRMATION OF MINUTES

RECOMMENDATION

That the minutes of Narrabri Airport Advisory Committee Meeting of the Narrabri Shire Council held on 30 October 2018 comprising Minute Nos 005/2018 to 008/2018 as circularised be confirmed.

NARRA	ABRI AIRPORT ADVISORY COMMITT	IEE M	EETING MINUTES		26 MARCH 20	19
5	REPORTS					
5.1	DRAFT AIRPORT SERVICE PLAN 20	019-2	020			
MINUT	TE NAAC-002/2019					
Moved	: Cr Cameron Staines Second	ded:	Cr Maxine Book	ру		
That th	ne Draft Airport Service Plan 2019-2	2020 l	oe adopted, per re	port attachm	ent.	
	•				CARRI	ED
6	ACTIONS					
7	NEXT MEETING					
	NEXTWEETING					_
8	MEETING CLOSED					
<u> </u>	WIEETING CLOSED					
The Me	eeting closed at 4.10pm.					
					CHAIRPERS	NC



Version Control

Version	Amendment	Description	Approval	Approval
	(Officer)		(Officer)	Date
0.1	Tan Vo	Initial Draft		03/03/19
0.2	Lindsay Mason	1 nd Draft Review		20/03/19
0.3				
0.4				
0.5				
0.6				
0.7				
0.8				
0.9				

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CHAPTER 1: Executive Summary

Narrabri Airport is located approximately 8km (by road) east of the Narrabri town centre and is owned and operated by Narrabri Shire Council. The Airport covers an area of approximately 218 hectares. The surrounding land is predominantly of a rural nature and is primarily used for agricultural purposes. Access to the airport from Narrabri town centre is via Old Gunnedah Road, Kaputar Road and the Airport Road.

The Narrabri Airport was without an RPT service between 2014. The runway and lighting upgrade were completed in September 2016. Aero-Refuellers upgraded the AVGAS refuelling facility for the provision of AVGAS by Carnet Card in September 2017. The new perimeter fence was installed in early 2019. The Airport is a business unit of Narrabri Shire Council's Corporate Services Directorate. Narrabri Airport has two runways:

- Runway 18/36 is 1,764 metres long and 30 metres wide with a bituminous sealed surface and low intensity lighting. It is suitable for Code 3C aircraft up to and including jet aircraft with a Maximum Take-off Weight (MTOW) of 45,000kg.
- A secondary cross Runway 09/27, which is 1,213 metres in length and 30 metres wide, with a grass surface and is suitable for light aircraft only.

Daily RPT services (Monday to Friday only) commenced in September 2016 between Narrabri and Brisbane, triangulating via Moree. In September 2017, Fly Corporate commenced daily RPT services between Narrabri and Sydney and the daily Brisbane flights to Narrabri have been direct. From 11 March 2019, Fly Corporate only provides direct RPT services between Narrabri and Brisbane on Tuesdays and Thursdays. The RPT services between Narrabri and Brisbane on Mondays, Wednesdays and Fridays are triangulating via Inverell.

Fly Corporate uses 19 seat Metro 23 and 34 seat Saab aircraft. Fly Corporate's standard daily flight route is shown in the diagram below:



Fly Corporate's departure and arrival times are scheduled as follows:

Day Light Saving	Brisbane	Narrabri	Sydney	Narrabri	Brisbane
Periods		ì	i	i	
7/4/19 – 5/10/19	Depart: 7.50	Arrive: 9.50	Arrive: 11.30	Arrive: 13.30	Arrive: 15.50
(Mon & Fri)		Depart: 10.15	Depart: 12.15	Depart: 13.55	
7/4/19 - 5/10/19	Depart: 7.50	Arrive: 9.50	Arrive: 11.30	Arrive: 13.30	Arrive: 15.10
(Wednesday only)		Depart: 10.15	Depart: 12.15	Depart: 13.55	
7/4/19 – 5/10/19	Depart: 7.50	Arrive: 9.05	Arrive: 10.50	Arrive: 12.50	Arrive: 15.10
(Tue & Thu)		Depart: 9.35	Depart: 11.35	Depart: 13.15	
6/10/19 - 5/4/20	Depart: 7.50	Arrive: 10.50	Arrive: 12.30	Arrive: 14.30	Arrive: 15.50
(Mon & Fri)		Depart: 11.15	Depart: 13.15	Depart: 14.55	
6/10/19 - 5/4/20	Depart: 7.50	Arrive: 10.50	Arrive: 12.30	Arrive: 14.30	Arrive: 15.10
(Wednesday only)		Depart: 11.15	Depart: 13.15	Depart: 14.55	
6/10/19 - 5/4/20	Depart: 7.50	Arrive: 10.05	Arrive: 11.50	Arrive: 13.50	Arrive: 15.10
(Mon & Friday)		Depart: 10.35	Depart: 12.35	Depart: 14.15	

CHAPTER 2: Background

Narrabri Airport is located approximately 8km (by road) east of the Narrabri town centre and is owned and operated by Narrabri Shire Council. The Airport covers an area of approximately 218 hectares. The surrounding land is predominantly of a rural nature and is primarily used for agricultural purposes. Access to the airport from Narrabri town centre is via Old Gunnedah Road, Kaputar Road and the Airport Road.

Airport Infrastructure

Narrabri Airport has two runways:

- Runway 18/36 is 1,764 metres long and 30 metres wide with a bituminous sealed surface having a Pavement Classification Number 32 (PCN 32) and low intensity lighting. It is suitable for Code 3C aircraft up to and including jet aircraft with a Maximum Take-off Weight (MTOW) of 45,000kg.
- The secondary cross Runway 09/27, which is 1,213 metres in length and 30 metres wide, with a grass surface and is suitable for light aircraft only. As the current demand does not support the ongoing maintenance cost of this grass runway, it is now closed. Should future demand require the use of the grass runway, it can be re-opened.

Two (2) sealed taxiways provide access between Runway 18/36 and the terminal apron. The terminal apron can accommodate up to two (2) aircraft the size of the Fokker 100, plus one (1) Fokker 70 and also one (1) Beech 350. A general aviation apron consisting of gravel and grassed surfaces is available at the northern end of the main apron for aircraft not greater than 5,800kg or 15 metre wingspan. Parts of the taxiway leading to this general aviation apron has been widened and levelled to comply with aviation standards.

Narrabri Airport provides the economic life line for the resource industry and the broader regional community. Improved air services will contribute to economic prosperity, population growth and service accessibility making Narrabri Shire a more attractive place to live for both existing residents and prospective residents. It will provide improved access for health care professionals and access to education and training opportunities. The social outcomes will be a stronger more resilient community that has access to the services it needs and is able to manage the wide range of stresses and opportunities that the mining industry provides (such as aeromedical services).

Airport Master Planning

In response to the growing Resources sector in the Narrabri Shire, in addition to the strong agriculture and research sectors, Council commissioned the development of an Airport Master Plan in 2010/2011 to guide the development of Narrabri Airport.

The Narrabri Airport Master Plan was adopted by Council in 2011. Significant increase in air traffic and change in aircraft type in 2012 and 2013 prompted a review of the Master Plan to re-align with current and estimated future operations. The recommendations resulting from the review were adopted in May 2013.

In the latter part of 2013 and early 2014, Council was successful in securing \$5.9 million in funding from the NSW State Government Resources for Regions program. Council also successfully negotiated a further \$5 million in Voluntary Planning Agreements with locally based Resources operations for upgrading the main 18/36 runway, taxiways, parking areas and lighting.

Works undertaken as the first stage in the implementation of the Masterplan included:

- Strengthening of the existing runway and apron.
- Widening and strengthening of the existing taxiway.
- · Provision of a new taxiway and new apron expansion.
- · Extension of runway by 240m to the south.

- · Provision of new General Aviation area.
- Removal of existing aviation fuel facilities to accommodate apron expansion.
- · New car park area adjacent to the terminal building.
- New associated pavement markings.
- New runway, taxiway and apron lighting.
- · Provision of single sided Precision Approach Path Indicator (PAPI).

In October 2018, the Airport Master Plan was reviewed to address the changing dynamic of the Narrabri Airport. In December 2018, Council endorsed the new set of Airport Concept Plan, Terminal Precinct Concept Plan and Terminal Concept Plan that would accommodate:

- up to 120 passengers,
- two (2) plus two (2) in check-in desks,
- check-in feeder and security screening space,
- baggage carousel,
- two (2) plus two (2) car rental desks,
- one (1) shower each in ladies and gents restroom, and
- · food and beverage retail outlets for landside and departure side.

Regular Passenger Services

- QantasLink provided a Narrabri to Sydney regular passenger transport (RPT) service for 17 years up until 2008/2009.
- In March 2009, Aeropelican commenced a replacement service using a 19-seat BAE Jetstream 32.
 Following a merger of Aeropelican and Brindabella Airlines, a collapse of the business occurred in late 2013.
- Vincent Aviation based in Darwin, with parent company based in Wellington New Zealand, commenced
 operating the service in late March 2014. This service was short lived with the collapse of the company in
 late May 2014.
- Fly Corporate commenced RPT Services on a Narrabri Brisbane route in August 2016 and subsequently
 on a Narrabri Sydney route in September 2017. The full daily direct route commencing from Brisbane
 to Narrabri, Narrabri to Sydney and returning from Sydney to Narrabri and then Narrabri to Brisbane is
 currently going well.
- From 11 March 2019, Fly Corporate only provides direct RPT services between Narrabri and Brisbane on Tuesdays and Thursdays. The RPT services between Narrabri and Brisbane on Mondays, Wednesdays and Fridays are triangulating via Inverell. The departure and arrival time slots for the flights between Narrabri and Sydney require adjustments to enable travelers undertaking business from and to Sydney within a day.

Airport Land Use

The airport land is zoned RU1 Primary Production under Narrabri LEP 2012. The recent LEP review has included the Obstacle Limitation Surface map for future development reference and compliance. The development control table from the Narrabri LEP 2012 for the RU1 zone indicates the following:

Objectives of zone

- To encourage sustainable primary industry production by maintaining and enhancing the natural resource base.
- · To encourage diversity in primary industry enterprises and systems appropriate for the area.
- · To minimise the fragmentation and alienation of resource lands.

- · To minimise conflict between land uses within this zone and land uses within adjoining zones.
- To allow for non-agricultural land uses that will not restrict the use of other land for agricultural purposes.

Permitted without consent:

Building identification signs; Environmental protection works; Extensive agriculture; Farm buildings; Forestry; Home occupations; Intensive plant agriculture; Roads

Permitted with consent:

Air transport facilities; Airstrips; Animal boarding or training establishments; Aquaculture; Bed and breakfast accommodation; Boat launching ramps; Boat sheds; Camping grounds; Cellar door premises; Cemeteries; Community facilities; Depots; Dual occupancies; Dwelling houses; Environmental facilities; Extractive industries; Farm stay accommodation; Flood mitigation works; Freight transport facilities; Helipads; Home businesses; Home industries; Information and education facilities; Intensive livestock agriculture; Landscaping material supplies; Open cut mining; Plant nurseries; Recreation areas; Recreation facilities (major); Recreation facilities (outdoor); Research stations; Roadside stalls; Rural industries; Rural workers' dwellings; Signage; Turf farming; Water recreation structures; Water supply systems

Basically, the permissibility under the current zoning of the airport land is diverse and inclusive of some 'heavy industry' land uses. Such diverse land use permissibility provides Council with great commercial opportunities if market conditions are good and the need for industrial land is required.

Airport Leases/Licences

There are five leases/licences within the airport land, the details of which can be summarised as follows:

Lessee/Licensee	Purpose	Fee	Expiry	Comments
Fleet Helicopters	Helicopters Hangar	\$9,000 p.a.	30/6/19	Yearly lease, to be renewed
CF & BJ Clarke	Grazing (northern area)	\$2,218 p.a.	31/12/23	Licence has been renewed
Namoi Aero Club	Clubhouse & Hangar	\$1,100 p.a.	30/6/11	Lease to be renewed
Airservices Australia	Air route & airway facilities	\$1 p.a.	30/6/18	Lease has been renewed
Office of Environment and Heritage	Air Quality Monitor Unit	\$5,000 p.a.	31/12/18	Licence has been renewed
Aero Refuellers	Fuel supply to aircraft	\$15,000 p.a.	19/4/19	To partially offset staff time and cost
Avis Car Rental	Office and Parking (2)	\$1,382 p.a.		As per Council's Schedule of Fees and Charges

CHAPTER 3: Statement of Objectives

The airport business fits in Council's "Our Economy" delivery program objectives and strategies: <u>OUR ECONOMY</u>

Objectives	Strategies
3.1 We will stimulate business and tourism by	3.1.4 Airport facilities and services provide
maximising our assets and attracting regional	connectivity to capital city markets.
events.	

CHAPTER 4: Service Responsibilities

Services

Service(s)	Description
Airport Management	 Provide strategic direction and management for the service. Provide co-ordination of activities within this service. Management of Legislative requirements imposed on airports (Security and Safety laws). Management on Policy requirements imposed by Council
Airside Operations	 The Airside operations of the Narrabri Airport currently includes: Runway 18/36; a Code 3 bitumen surface pavement (PCN 32) 1,764m long and 30m wide and has recently been reconstructed to accommodate aircraft up to a maximum take-off weight (MTOW) of 45,000kg. The associated airfield ground lighting is a recently installed LED system and includes a new single sided Precision Approach Path Indicators (PAPI). The lighting system is supported by a state of the art backup power generator which has been designed to start automatically within 15 seconds of a power failure. Main Parking Apron; bitumen sealed surface that can comfortably accommodate two (2) Fokker 100 aircraft, one (1) Fokker 70 and one (1) Beechcraft 350. Decommissioned runway 09/27; a Code 2 natural surface cross runway 1,213m long and 30m wide located at the northern end of Runway 18/36. This runway is currently not available to aircraft. This runway is capable of supporting aircraft up to 5,700kg MTOW and is used for various purposes such as emergency fire and flood operations as well as flight training. However, the current demand does not support the continuation of operating this runway, the condition of which is being rough and unsuitable for landing at this stage. General Aviation (GA) Apron; sealed apron to the south of the main apron is available to aircraft up to 5,800 kg MTOW or 15 metre wingspan. The GA apron provides access to the proposed self-serve fuel facility and is linked to the main apron by a dedicated apron taxiway. The general aviation apron further expands to the south as a natural surface area for small aircraft in dry weather conditions only. This area is currently not available to aircraft.
Landside Operations	The landside operation of the Narrabri Airport currently includes: Terminal building Car parking Aircraft Hangar Rural Fire Service/Airport Administration Office Airport Co-Ordinators Cottage. Leased facilities and land Grounds maintenance
Aviation Fuel Facilities	Aviation refuelling is currently supplied by Aero Refuellers (based in Albury) in partnership with Council. Both AVGAS and Jet A1 aviation fuels are available at the Airport. AVGAS is supplied by self-serve Carnet Card bowser. This arrangement is suitable for the current and future passenger services.

Management Responsibilities

Formal Responsibility	Responsibility held by (Staff Position)	Origin
Aerodrome serviceability	Airport Coordinator	Civil Aviation Act 1988 and Regulations 1998. Manual of Standards Part 139 – Aerodromes March 2016 (MOS 139)
Security Contact Officer	Airport Coordinator	Aviation Transport Security Act 2004 and Regulations 2005
Aerodrome Emergency Committee (Chair)	Airport Coordinator	Civil Aviation Act 1988 and Regulations 1998. Manual of Standards Part 139 – Aerodromes March 2016 (MOS 139)
Safety Management System Committee (Chair)	Airport Coordinator	Civil Aviation Act 1988 and Regulations 1998. Manual of Standards Part 139 – Aerodromes March 2016 (MOS 139)

CHAPTER 5: Annual Operational Plan and Budget

Operational Plan Actions

OUR ECONOMY

Actions	Due Date
3.1.4.2 - Encourage community use of, and support the retention of, existing Narrabri – Brisbane and Narrabri – Sydney RPT flight arrangements.	30 June 2020
3.1.4.4 - Lobby Office of Transport Security to review proportionate security to allow smaller jet services to operate from Narrabri Airport without the need for full security screening regime.	30 June 2020
3.1.4.5 - Actively seek new revenue streams to support Airport operations.	30 June 2020

2019-2020 Annual Budget (Draft)

Activities	Previous Budget 2018/2019	Draft Budget 2019/2020 (*)
Operating Revenue		
- Airport Management	0	0
- Airport Airside Operations	185,600	186,000
- Airport Landside Operations	11,500	15,000
- Airport Aviation Fuel Facilities	30,000	14,000
Total Operating Revenue	227,100	215,000
Operating Expense		
- Airport Management	(601,334)	(497,161)
- Airport Airside Operations	(60,402)	(44,549)
- Airport Landside Operations	(58,239)	(45,549)
- Airport Aviation Fuel Facilities	(4,240)	(8,186)
Total Operating Expenditure	(724,215)	(595,445)
Surplus/(Deficit) From Operations	(497,115)	(380,445)
Capital Revelue		
Capital Expenditure Works	(250,000)	(125,000)
Capital Expenditure - Loan Repayment	(75,777)	(78,132)
Available Funds Movement Prior to Restricted Asset Funding	(822,892)	(583,577)
Transfers from Restricted Assets	250,000	125,000
Transfers (To) Restricted Assets	(147,440)	(250,553)
Result of Transfers (To) and From Restricted Assets	102,560	(125,553)
Funds Available To or (Required From) Rates & Other General Revenue	(720,332)	(709,130)

Subject to Council approval.

Annual Capital Works Program

Capital Works Project	2019/2020
Asset Renewal	
Replace Aerodrome Frequency Response Unit	\$15,000
Terminal Improvement	\$20,000
Airside Drainage Improvement	\$20,000
Sub-Total Asset Renewal	\$55,000
Asset New	
New Signage & Barriers	\$10,000
LED Lights for Apron Flood Light Poles	\$40,000
CCTV Cameras for Airside & Security/Emergency Gate	\$20,000
Sub-Total Asset New	\$70,000
Loan Repayments	\$78,132
Total Capital Works	\$203,132

Annual Asset Maintenance Program

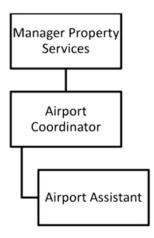
Asset Maintenance Project		2019/2020
Planned Maintenance		
Compliance Repairs / Maintenance Services:		
 Existing Terminal General Maintenance 		(\$20,000)
 Parking Layout Re-lining 		(\$10,000)
 Mowing, Slashing, Spraying, etc. 		(\$40,000)
	Sub-Total Planned Maintenance	(\$70,000)
Unplanned Maintenance		
Unplanned Maintenance and Repairs		0
	Sub-Total Unplanned Maintenance	0
Total Asset Maintenance		(\$70,000)

Fees and Charges (To be confirmed)

Fees & Charges	2018/19		2018/19		Unit	 2019/20 oposed 2%)
Narrabri Airport						
Passenger Tax - RPT - per Arriving/Departing pax	\$	17.00	Pax	\$ 17.35		
Passenger Tax - Charter - per Arriving/Departing pax	\$	17.50	Pax	\$ 17.85		
Parking Fees - Aircraft > 1,500kg	\$	12.50	Aircraft/day	\$ 12.75		
Landing Fees - Aircraft < 1,500kg	\$	5.50	tonne	\$ 6.00		
Landing Fees - Aircraft 1,501kg to 4,999kg	\$	13.00	tonne	\$ 13.50		
Landing Fees - Aircraft 5,000kg to 9999kg	\$	15.50	tonne	\$ 15.80		
Landing Fees - Aircraft 10,000kg to 20,000kg	\$	17.50	tonne	\$ 17.85		
Landing Fees - Aircraft > 20,000kg	\$	19.50	tonne	\$ 19.90		
Landing Fees - Helicoptor	\$	6.00	Landing	\$ 6.15		
Landing Fees - Freight & RPT	\$	13.50	Landing	\$ 13.75		
Landing Fees - Touch & Go/Flight Training	\$	3.00	Landing	\$ 3.50		
Hire Space - Counter - Temporary Office	\$	562.00	Annum	\$ 575.00		
Hire Space - Counter - Terminal	\$	5,463.00	Annum	\$ 5,500.00		
Hire Space - Counter - Terminal Freight	\$	5,463.00	Annum	Delete		

Narrabri Airport Organisational Structure

The Airport is under the Corporate Services Directorate.



Position Title	Employment Status	Hours/week
Airport Coordinator	Full Time	38
Airport Assistant	Part Time	25
	TOTAL HOURS	63

CHAPTER 6: Key Performance Measures

Efficiency Measure "Doing things right"	2018/2019 Previous	2019/2020 Estimated
Total Operating Expenses per RPT Passenger Note: OE = Operating Expenses excluding depreciation PAX = RPT Passenger	\$44 Note: This is based on OE/PAX = \$372,000/8,500	\$42 Note: This is based on OE/PAX = \$380,000/9,000

Effectiveness Measures

Effectiveness Measure "Doing the right things"	2018/2019 Previous	2019/2020 Estimated
Percentage of satisfactory CASA and ATI inspections	100%	100%
Number of written complaints per annum	0	0
Number of reports of feral animals affecting airside operations per annum	0	0

Workload Measures

Workload Measure	2018/2019 Previous	2019/2020 Estimated
Number of RPT aircraft landings per annum	960	700
Number of RPT passengers per annum	8,500	9,000

CHAPTER 7: Medium Term Strategic Management

Four Year Service Budget (to be confirmed)

Activities	Draft Budget 2019/2020	Draft Budget 2020/2021	Draft Budget 2021/2022	Draft Budget 2022/2023
Operating Revenue	215,000	220,375	225,884	231,531
Operating Expenditure	(595,445)	(613,308)	(631,708)	(650,659)
Surplus/(Deficit) From Operations	(380,445)	(392,933)	(405,823)	(419,127)
Capital Revelue	0			
Capital Expenditure Works Capital Expenditure - Loan	(125,000)	(350,000)	(80,000)	0
Repayment	(78,132)	(64,599)	(67,890)	(71,285)
Available Funds Movement Prior to Restricted Asset Funding	(203,132)	(414,599)	(147,890)	(71,285)
Transfers from Restricted Assets	125,000	350,000	80,000	0
Transfers (To) Restricted Assets	(250,553)	(253,059)	(255,589)	(258,145)
Result of Transfers (To) and From Restricted Assets	(125,553)	96,941	(175,589)	(258,145)
Funds Available To or (Required From) Rates & Other General Revenue	(709,130)	(710,591)	(729,302)	(748,557)

Four Year Capital Works Program

Asset Expenditure	
2019/2020	
Replace Aerodrome Frequency Response Unit & Pilot Actuated Lighting (AFRU/PAL)	\$15,000
Terminal Improvement	\$20,000
Airside Drainage Improvement	\$20,000
New Signage & Barriers	\$10,000
LED Lighting for Apron Flood Light Infrastructures	\$40,000
CCTV Cameras for Airside & Emergency/Security Gate	\$20,000
TOTAL	\$125,000
2020/2021	
Apron Extension near RFS Building for GA & Emergency	\$350,000
TOTAL	\$350,000
2021/2022	
New Bore – Water Supply	\$80,000
TOTAL	\$80,000
2022/2023	
TOTAL	Nil
GRAND TOTAL	\$555,000

Four Year Asset Maintenance Program

SWOT Analysis

Strengths

- Upgraded runway in 2015 (strengthened and lengthened) capable of accommodating aircraft with a Maximum Take-off Weight (MTOW) of up to 45,000kg without restrictions.
- Expanded apron area now able to accommodate two (2) large jet aircraft up to one hundred (100) seats and one (1) large jet aircraft up to seventy (70) seats simultaneously.
- Upgraded airfield lighting systems including PAPI.
- New Perimeter Fence in early 2019 improving airport security and hazard management.
- Rural Fire Service presence with new "Deep Creek" Station constructed on site in 2016.
 Facility houses up to three firefighting tankers, communications room, staff/crew facilities, offices and meeting rooms for use during flood and fire emergency situations as well as aircraft incidents occurring on airport and on site water bulk water storage.
- Jet A1 and Avgas aviation fuels provided on site provided by third party and operated by Council, with capabilities to refuel itinerant, charter and passenger services.
- Presence of many industries in the region including agriculture and mining, which by nature encourages aircraft operations into the airport.
- Presence of Country University Centre and research institutions such as Sydney University and CSRIO.
- Presence of Bureau of Meteorology equipment capable of providing enhanced weather information to pilots including horizontal visibility sensors, cloud ceiling sensors and general meteorological information.
- Flood free site for evacuations, emergency access and emergency operations.
- Relatively safe parking.
- Presence of Fly Corporate RPT Brisbane Narrabri- Sydney services.
- On site self-serve refuelling facility
 Aero-refuellers for AVGAS and later for Jet A1.
- Onsite bore for constant water supply.
- Fleet Helicopter satellite base located in Council hangar. Ideal for expanding tourist industry and for emergency support.
- Plenty of available land for future expansion of hangar and aerodrome related businesses.

Weaknesses

- Nationwide downturn in the resources sector resulting in significant decrease of Fly-In Fly-Out (FIFO) charters.
- Terminal building constructed in the 1960's with limited capacity to cater for simultaneous arriving and departing passenger and charter services.
- Lack of available hangar space for itinerant aircraft.
- No connection to town water and sewer infrastructure.
- Power supply nearing capacity.
- Grass cross runway 09/27 currently not available due to budgetary constraints.
 Potential issue for smaller aircraft operators when greater than 20knt crosswinds hamper ability to land and having to divert to alternate airport.
- Lack of organisations/contractors locally to provide additional aviation services such as aircraft refuelling, ground handling/passenger check in and security screening if required.
- No current capability to provide security screening and sterile area facilities to cater for passenger transport service aircraft with a MTOW greater than 20,000kg (as required by Transport Security Regulations 2005).
- Limited access to Plant and Equipment due to shared usage arrangements, particularly with items such as tractor and slasher during peak vegetation growing periods.
- Cross sectional and departmental cooperation required with Airport on Call duties, which impacts on staff having to leave the task they are employed for to attend airport requirements.
- Availability of suitably qualified and experienced staff to assist with after hours and on call requirements.
- Incorporate perimeter fencing requiring constant vigil for kangaroos on the airstrip.
- Inconvenient slot times into Sydney Airport are an inhibitor to travellers.
- Lack of external funding available for infrastructure upgrades, safety and security modifications.

Opportunities

- Potential eventual new revenue stream by constructing Council owned and operated selfserve aviation fuel facility.
- Potential new revenue stream by constructing new hangar facilities for itinerant hiring and long term lessees or leasing existing hangar space.
- · Partnership with airlines.
- Additional revenues available from tenants that are currently exempt from land lease fees, for example Aero Club Building and Hangar.
- Masterplan Review (2018) identified potential businesses and services attracted to an "Airport Precinct" environment such as pilot training, aircraft maintenance and recreational hangers.
- Space and Concept plans in place to expand the airport and associated infrastructure in the future to cater for larger aircraft, increased passenger numbers and greater utilisation of the available land.
- Better departure and arrival time slots at Sydney Airport to enable to enable travellers undertaking business from and to Sydney within a day.

Threats

- Continuation of and competition for RPT services due to close proximity of Moree and Tamworth Regional Airports.
- Fluctuations in local economy and resources sector particular coal/gas.
- Aviation fuel not available if current provider withdraws their operation.
- Delay, disruption or cessation of any future passenger service due to key components such as aviation fuel, security or inadequate passenger facilities being unavailable.
- Further reduction in revenue resulting from reduced aircraft movements should aviation fuel become unavailable.
- Instability of employment both internally and externally due to reduction in revenues if there is any reduction in RPT services.
- High dependency on staff with appropriate CASA compliance knowledge and the difficulty in maintaining that compliance.
- Financial impost due to "one size fits all" legislative requirements and aerodrome standards (CASA currently undertaking review of standards to alleviate unnecessary burden without comprising safety).

Information Technology Planning

Specific Hardware

- Laptop (1)
- Desktops (2)
- Avdata Processor
- Mobile Phone (2)

Adequacy Statement: Overall, the hardware utilised meets the needs and requirements of the service.

Specific Software

Nil.

Adequacy Statement: Not applicable.

Future IT Considerations

- · CCTV upgrade for security
- Aviation Compliance and Risk Management (AVCRM) Software Solution to enable complete paperless risk management environment.

CHAPTER 8: Legislative Responsibilities

Compliance Item	Legislation/ Regulation/ Clause or Section	Due Date	Frequency
Aerodrome Security – Prepare and maintain Transport Security Program (TSP)	Aviation Transport Security Act 2004 and Regulations 2005	Ongoing.	Continuous monitoring and amendments as required.
Maintenance and serviceability of certified aerodrome in accordance with Civil Aviation Safety Authority requirements	Civil Aviation Act 1988 and Regulations 1998. Manual of Standards Part 139 – Aerodromes March 2016 (MOS 139)	Ongoing.	Continuous monitoring and review.

CHAPTER 9: Policy Responsibilities

Council Policy

Policy	Last Reviewed	Review Frequency
Nil.		

CHAPTER 10: Definitions and Abbreviations

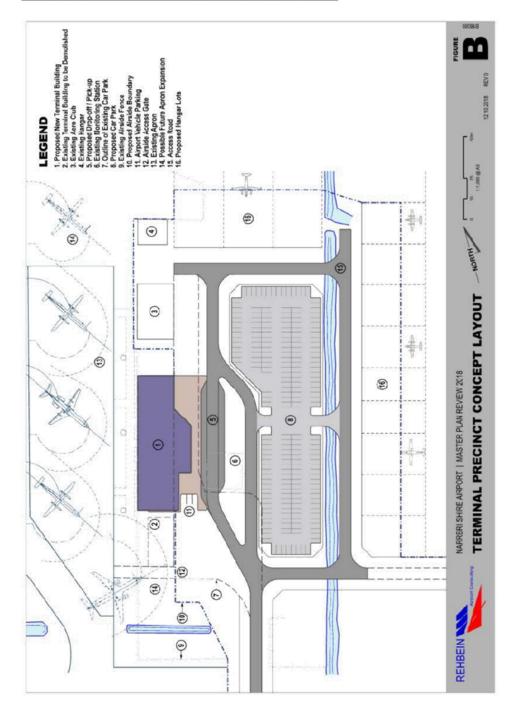
Definitions	
Asset New:	Expenditure which creates a new asset providing a new service/output that did not exist before or - Expenditure which enhances an existing asset to provide a higher level of service.
Asset Renewal:	Expenditure on an existing asset or on replacing an existing asset, which returns the service capability of the asset up to that which it had originally. As it reinstates existing service potential, it may reduce future operating and maintenance expenditure if completed at the optimum time.
	Examples include pavement rehabilitation, replacing a material section of a drainage network with pipes of the same capacity, replacing an air conditioner, etc.
Council Policy:	A Policy adopted by Council resolution. Council Policies can also be referred to as Capital 'P' Policies. Council Policies will be written in proper case.
Planned Maintenance:	Repair work that is identified and managed through a maintenance management system. These works include inspection, assessing the condition against failure/breakdown criteria, experience, prioritising scheduling, actioning the work and reporting what was done to develop a maintenance history and improve maintenance and service delivery performance.
Unplanned Maintenance:	Unplanned repair work carried out in response to service requests and management / supervisory directions.

Abbreviations	
AROC	Aviation Radio Operators Certificate
CASA	Civil Aviation Safety Authority
FIFO	Fly In Fly Out
GA	General Aviation
IWDI	Illuminated Wind Direction Indicator
MOS	Manual of Standards
MTOW	Maximum Take-Off Weight
NOTAM	Notice to Airmen
OLS	Obstacle Limitation Surface
PALC	Pilot Activated Lighting Control
PAPI	Precision Approach Path Indicator
RFDS	Royal Flying Doctor Service
RPT	Regular Passenger Transport
TSP	Transport Security Program

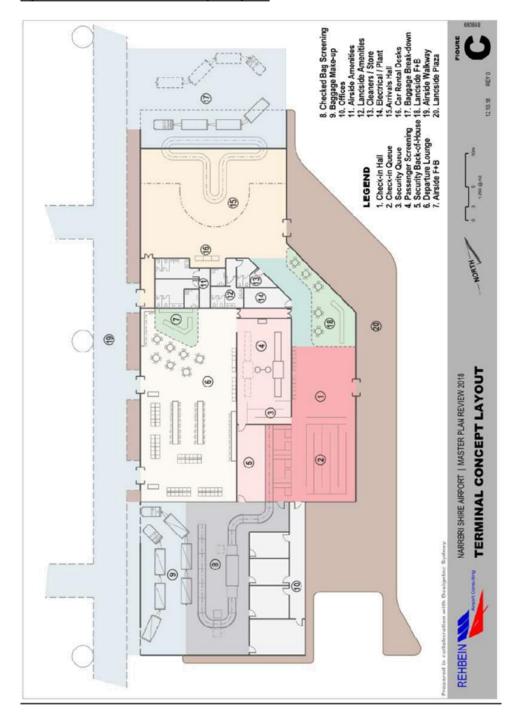
Appendix 1 - Airport Development Concept Plan



Appendix 2 - Terminal Precinct Concept Layout



Apendix 3 - Terminal Concept Layout



Reference Documents

- 1. Narrabri Aerodrome Manual
- 2. Transport Security Program (Confidential)
- 3. Narrabri Airport Master Plan 2011
- 4. Narrabri Airport Master Plan 2014 Revision
- 5. Narrabri Airport Concept Plan 2018 Revision
- 6. Narrabri Airport Precinct Concept Plan 2018 Revision
- 7. Narrabri Airport Terminal Concept Plan 2018 Revision

Narrabri Shire Council

46-48 Maitland Street Narrabri NSW 2390

Tel: (02) 6799 6866

Website: http://www.narrabri.nsw.gov.au E-Mail: council@narrabri.nsw.gov.au

Baan Baa | Bellata | Boggabri | Edgeroi | Gwabegar | Narrabri | Pilliga | Wee Waa

11.2 DEVELOPMENT APPLICATION DA71/2019 - WEE WAA SHOWGROUND TRUST - WAIVING OF DEVELOPMENT APPLICATION FEES

File Number:

Responsible Officer: Daniel Boyce, Director Development and Economic Growth

Author: Luke Flood, Town planner

Attachments: 1. Request to waive DA fees Use

1. Society

Objective 1.3 Our communities will be provided with facilities and services to increase social

connectivity and accessibility

Strategy 1.3.4 Continually improve access to community facilities and services across the

Shire

EXECUTIVE SUMMARY

Wee Waa Showground Trust submitted a combined Development Application ("**DA**") and Construction Certificate ("**CC**") to Council for the construction of a Pavilion at the Wee Waa Showgrounds, at 49 Maitland Street Wee Waa. The site has been used as the Wee Waa showground for more than 20 years.

The DA has been issued. The CC is being issued in stages. Stage 1 (concrete slab) has been issued, both by way of approval.

Council has received a request from the Wee Waa Showground Trust to waive the following fees;

- Development Application Fee \$1,293.38
- Construction Certificate Application Fee \$1,287.70
- Inspection Package Fees \$779.00
- Occupation Certificate Fee \$135.00
- Local Approval (stormwater) Fee \$128.00
- Lodgement Fee \$36.00

Total - \$3,659.08

- Planning reform fund levee (NSW Government) \$196
- Long service levee \$1,074.50

Grand Total - \$4,929.58

RECOMMENDATION

That Council, having regard to the social contribution of the development to the community of Wee Waa and surrounds; waive the applicable Development Application fees paid for DA71/2019, being \$3,659.08

BACKGROUND

Wee Waa Showground Trust submitted a combined Development Application ("DA") and Construction Certificate ("CC") to Council for the construction of a Pavilion at the Wee Waa

Showgrounds, at 49 Maitland Street Wee Waa. The site has been used as the Wee Waa showground for more than 20 years.

Pursuant to the requirements of the *Environmental Planning and Assessment Regulation 2000*, the Wee Waa Showground Trust was charged the following fees:

- Development Application Fee \$1,293.38
- Construction Certificate Application Fee \$1,287.70
- Inspection Package Fees \$779.00
- Occupation Certificate Fee \$135.00
- Local Approval (stormwater) Fee \$128.00
- Lodgement Fee \$36.00

Total - \$3,659.08

- Planning reform fund levee (NSW Government) \$196
- Long service levee (NSW Government) \$1,074.50

Grand Total - \$4,929.58

The NSW Government fees cannot be refunded by Council.

The DA and Stage 1 of the CC have been issued by way of approval on 11 February 2019 and 8 March 2019 respectively. Council has received a request from the Wee Waa Showground Trust on 19 March 2019 to waive the above fees that were appropriately charged at the time of lodgement of the DA.

CURRENT SITUATION

As the Wee Waa Showground Trust is a not-for-profit organisation and provides valuable and positive social outcomes for the people of Wee Waa and surrounds, the request is not considered unreasonable. As indicated in the submission, the Wee Waa Showground Trust received a State Government Grant for the construction of the pavilion and have had to use \$3623.08 of that grant in Council application fees.

Due to the development being by a not-for-profit community organisation providing a social outcome for the community of Wee Waa, Council may consider waiving the development application fees in this instance as the development application will result in an improvement in existing community access and facilities.

FINANCIAL IMPLICATIONS

Development Application fees are charged as a means of recovering the cost to Council of the assessment of the application. Waiving the development application fees will mean that Council has provided a service but has not received the relevant revenue for that service.

If Council resolves to waive the fees it will result in that amount not being received as income and the budget will reflect that reduction in income.

STATUTORY AND POLICY IMPLICATIONS

- Section 356 of the Local Government Act 1993.
- Waiving Application Fees for Development Policy.

CONSULTATION

External Consultation

Nil.

Internal Consultation

Nil.



P.O BOX 17 WEE WAA N.S.W. 2388

Chairman: Michael Maxwell: 67967289 Secretary: Susan Smith: 67954638

ABN: 96401239528

Good Morning Narrabri Shire Council General Manager, Mayor and Councillors,

I write to you on behalf of the Wee Waa Showground Land Manager. We are a committed, not for profit organisation trying to maintain and provide modern and safer infrastructure at the Wee Waa Showground for future generations of Wee Waa and District residents.

Our showground is the very heart of our community. There are hundreds of people that put in countless voluntary hours to make our community better connected through the holding of organised entertainment, competition and sporting events to cater for both adults and youth. Events or organisations that use our showground include Wee Waa Show Society, Cotton Capital Country Music Muster, Cotton Capital Music Muster Cocktail party, Wee Waa Fishing Club, Wee Waa Pony Club, Cubbaroo Polocrosse Club, Wee Waa Lions Club and the Wee Waa Men's Shed. Many of these organisations have youth involved in their events. Many of these events also involve people from other towns who visit Wee Waa to attend planned events thus supporting local business while they are visiting. For example, the Music Muster attracted Becky Cole tour members who were instructed to use Wee Waa local business such as hairdressers, restaurants and local shopping supermarkets while they were in Wee Waa.

We were fortunate enough to receive a grant from Crown Reserves Improvement fund to replace two old and dangerous pavilions. In the process of using this grant money we have once again seen community members come together to volunteer many hours of time and labour to complete this project. Local people have provided their specialised machinery, fuel, soil, haulage, and removal of the old buildings from their own personal contributions of time and money to help complete this project.

We recently paid the Narrabri Shire Council \$4929.58 for DA approval to build the new pavilion. This payment has delved into the grant funding we have received. I please ask that the Narrabri Shire Council consider waiving the fees and offer Wee Waa Showground Land Manager a credit, as we are after all a not for profit organisation and every cent of funding will support our community and the Wee Waa Showground users of which there are many.

Your help will be most appreciated.

Yours Sincerely

Michael Maxwell - Chairperson

Wee Waa Showground Land Manager (formerly known as Wee Waa Showground Trust)

12 OUR CIVIC LEADERSHIP



THEME 4: OUR CIVIC LEADERSHIP

STRATEGIC DIRECTION 4: COLLABORATIVE AND PROACTIVE LEADERSHIP

By 2027, we will proactively together to achieve our shared vision with strong strategic direction.

COMMUNITY ENGAGEMENT

Through extensive community engagement, the Narrabri Shire community identified several civic leadership priority areas to be actioned over the 2017 - 2018 financial year.

COMMUNITY SERVICES

Current services provided within the Narrabri Shire community include:

- Integrated strategic planning and reporting
- Community engagement and consultation
- Representation and governance
- Human resource management
- Customer services
- Information services
- Financial services
- Risk management
- Compliance and regulation

COMMUNITY OUTCOMES

In partnership with the community, government and non-government agencies, the Operational Plan will work towards achieving the following civic leadership strategic outcomes:

- Improved community engagement and decision-making processes
- Well established community, industry, government and non-government partnerships
- Well maintained core infrastructure and service provision that delivers public value
- Transparent and accountable planning and reporting
- Financial efficiency and sustainability

12.1 DELEGATES REPORT - MAULES CREEK COAL COMMUNITY CONSULTATIVE COMMITTEE MEETING - 13 FEBRUARY 2019

File Number:

Responsible Officer: Lloyd Finlay, Councillor

Author: Delece Hartnett, Personal Assistant to GM & Mayor

Attachments: 1. Minutes - Maules Creek Coal CCC Meeting Wednesday 13 February

2019 🗸 🖫

DELIVERY PROGRAM ALIGNMENT

4. Leadership

Objective 4.4 Our strategic goals will be achieved through transparent and accountable

planning and reporting

Strategy 4.4.2 Ensure effective and sound local governance practice

RECOMMENDATION

That Council note Cr Finlay's Delegate Report from the Maules Creek Coal Community Consultative Committee Meeting held on Wednesday 13 February 2019.

DELEGATES REPORT

The Maules Creek Coal Community Consultative Committee held a meeting on Wednesday 13 February 2019.

The Minutes from the meeting are attached.

Minutes: Minutes of the 24th Meeting of the Maules Creek Coal Community Consultative Committee

Wednesday 13 February 2019

Held at the Boggabri Golf Club, Gunnedah Road, Boggabri NSW 2382

Members Present: Darren Swain (DS) – WHC, Nigel Wood (NW) – WHC, Scott Mitchell (SM) – WHC, Jack Warnock (JW) – Community Representative, Lloyd Finlay (LF)

- Narrabri Shire Council, Cath Collyer (CC) - Community Representative, Robyn Grover (RG) - Community Alternative Representative, Simmone

Moodie (SMo) - Community Aboriginal Representative, Kerri Clarke (KC) - Environmental Representative

Apologies: Cr Robert Kneale (RK) - Narrabri Shire Council, Libby Laird (LL) - Maules Creek Community Representative, Steve Eather (SE) - Community

Representative

Observers: Ross Wilson (RW) – WHC

Independent Chair: David Ross (DR) Independent Secretary: Debbie Corlet (DC)

Agenda Items		Who to Present	
1.	Apologies	DR	
2.	Declaration of pecuniary or other interests	DR	
3.	Confirmation and Discussion of the minutes of the previous meetings – 7 November 2018	DR	
4.	Business arising from the previous minutes – Action List Distributed	DR	
5.	Correspondence	ALL	
6.	Questions and Answers Session	ALL	
7.	Company Reports and Overview of Activities: a. Progress at the mine b. Monitoring and environmental performance c. Community complaints and response to complaints d. Information provided to the community and any feedback		
8.	Review of 2018 CCC meetings		
9.	General Business	ALL	
10.	Next Meeting – 15 May 2019	ALL	

Agenda Item	Discussion	Action/By Whom
	Welcome – DR welcomed everyone to the first meeting of the year.	
	DR – Advised that since Caz Nancarrow's resignation at the end of 2018, the Progress Association will not put any name forward for the CCC until after next week's AGM. Then explained that Ross Wilson from WHC who has attended today's meeting as an Observer will formerly join the MCCC at the May meeting.	
	DR – Advised that AC put in an application to be an Observer at the meetings. WHC sought clarification through DR about the ability for AC to attend. DR sought advice from DPE who noted that AC should not attend as an Observer due to her being an alternate. David Paull who represents SLA on biodiversity issues can attend where there are discussions on biodiversity and offsets, DPE believes that it is reasonable for him to attend the CCC.	
1.	Apologies – Cr Robert Kneale (RK) – Narrabri Shire Council, Libby Laird (LL) – Maules Creek Community Representative, Steve Eather (SE) – Community Representative.	
2.	Declaration of pecuniary or other interests — DR advised he is paid a fee to chair these meetings as is DC for typing the Minutes. RG has a daughter at Maules Creek and a grandson at Boggabri Coal. SMo has a son working for the mine. LF leases property from WHC.	
3.	Confirmation of the minutes of the previous meetings (7 November 2018) – The CCC endorsed the minutes as an acceptable record of what was discussed.	
4.	Business arising from the previous minutes – DR discussed the actions from the previous minutes.	
	DR – Mentioned that the questions provided 3 weeks in advance of meetings will be a work in progress. Anyone can ask one or two questions that DR will forward to WHC. Was expecting far less questions.	
	DR – Noted that there was an action on him to organise an overview presentation, possibly at Joint CCC, on the compliance process. Have commenced discussing this with Lindsay Fulloon at EPA. Ongoing Action on DR to work with Lindsay.	
	DR – Advised CCC of the conversation he had with Libby after November meeting re Heidi Watters at DP&E and reference re a caution in April 2017 to WHC (re sound power exceedances) as it wasn't in the August minutes. DR had spoken to Heidi who noted that she may have talked about it.	
5.	Correspondence - Questions to WHC from the community. LL request for letter from CWA re land clearing to DR be tabled and read for a response from WHC. LL sent a revised copy this morning. DR has forwarded to WHC this morning.	

Agenda Item	Discussion	Action/By Whom
6.	Company Reports and Overview of Activities	
	 December 2018 quarter production figure 4Mt. FY19 production target of 12.2Mtpa ROM (Run of Mine) coal. 	
	Continued focus to improve safety.	
	Health & Safety	
	Employee health programs continued focus on personal health, including safety coaching training for	
	supervisors; fatigue management focus continued; and skin check program.	
	Drug and Alcohol Testing Program	
	Ongoing Employee Drug and Alcohol testing carried out.	
	Our program of testing includes:	
	 Random testing (conducted by an independent company). 	
	 Blanket testing (everyone on site as requested). 	
	 'For Cause' testing, e.g. after an incident. 	
	 All of our Supervisors are trained in drug screening and fitness for work assessment processes. 	
	Employment	
	 Continued focus on local, Indigenous and female employment with ongoing training programs undertaken. 	
	There have been 25 new trainees employed (Sept-Dec 2018). 8 of these have been new Indigenous trainees.	
	Air Quality Management	
	 Publically available results of TEOM1 available on the EPA website. Annual rolling average for TEOM1 is 	
	16.7ug/m3 at 31 December 2018 (criteria 30ug/m3). Increased dust suppressant application across operation.	
	MCC air emissions are lower (over 30% than those modelled in the Environmental Assessment.	
	Monitoring and Environmental Performance	
	 Monitoring and environmental results previously provided within the distributed information pack. 	
	Biodiversity Management	
	Feral Animal Management.	
	 During the most recent routine Whitehaven Offset Area Feral Animal Control program (November and 	
	December 2018) the results included:	
	 18 pigs from the Maules Creek Offsets; and 	
	■ 25 foxes.	
	Weed Management:	

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Agenda Item	Discussion	Action/By Whom
	Broadleaf weed control of revegetation areas and Green Cestrum along riparian areas plus Box Thorn Togget of Tiggs Poor appoints to Christman Togget of Tiggs Poor appoints have been appoint for the	
	were targeted for spraying prior to Christmas. Targeted Tiger Pear spraying has been ongoing for the Southern Offsets.	
	Revegetation: Our ing the proposition conditions recovered deployed to undertake trace watering of Moules offert.	
	 During the prevailing conditions; resources deployed to undertake tree watering of Maules offset. 	
	Monitoring Annual acalogical manitoring of Maules Offects was completed in Nevember 2018 including flors and	
	 Annual ecological monitoring of Maules Offsets was completed in November 2018 including flora and fauna surveys in accordance with the Biodiversity Management Plan. 	
	Upcoming Works	
	 Feral animal control in March 2019. Weed spraying ongoing. 	
	 Planning for FY19 Controlled / Ecological Burns in Autumn 2019 and Revegetation Program in late 	
	Autumn 2019. Vegetation monitoring to be undertaken in Autumn 2019.	
	 Annual reporting and communication in accordance with Regional Biodiversity Strategy. 	
	Groundwater Monitoring	
	Slides presented on groundwater and standing water levels.	
	Autonomous Haulage	
	Phased introduction of AHS pending evaluation over the next few years. Supporting employees in affected roles	
	to transition into jobs operating the new technology or be redeployed to Whitehaven's other local mines.	
	 AHS will create new and highly skilled jobs at Maules Creek in haulage systems integration and operation. 	
	Community	
	 Complaint details were provided to CCC in Environmental Monitoring Report. 	
	 DS described support to the Future EDU program in Narrabri Shire in promotion of STEM as well as Work 	
	Experience Students from nearby high schools. WHC are still taking for Cadetships for 2019.	
	 Requesting suggestions of suitable Infrastructure Projects in the NSC and GSC areas. Ideally, they would target 	
	Health, Education or whole of Community benefit as per Whitehaven Sponsorship programs.	
	6-monthly RAP meeting held in Boggabri.	
	Participated in the Narrabri Street Fair.	
	Voluntary Planning Agreement (VPA) Payments	
	MCCM were required to negotiate a VPA with Narrabri Shire Council (NSC) as per Project Approval. Completed	
	in 2014. Contributions have been paid to Narrabri Shire Council of \$13,425,000 paid in lump sum contributions.	
	Ongoing monthly payments \$0.075 per saleable coal tonne + CPI – ongoing. FY19 >\$400,000)	

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Agenda Item	Discussion	Action/By Whom
	Local Spend	
	 DS described sponsorships and donations made to the Tamworth and Region; Narrabri area; Gunnedah area over September to December. Donations are targeted at Health, Education and Community Enhancement. 	
	Whitehaven has spent \$1.5 billion in the North West NSW economy since 2013.	
	General Discussion re the WHC Presentation	
	Drug and Alcohol slide — SMo — Asked what happens when they test positive — is it just an official warning. NW — Explained the process and that it takes 3 to 4 weeks and if they test positive again then they'll lose their job. They can be in the hat so to speak for up to 18 months. If blanket testing occurs, then everyone on site is tested which starts with me. KC — Do you have statistical data to show us? NW — No. KC — Data was requested at the last meeting and was going to be provided to us (DS was to bring to February meeting). Employment slide — DR asked if WHC have difficulties finding employees? NW — When Cargill closed down, staff were transferred to us after quick interviews. Some of the local people had worked for the business for 20 years and after it closed moved to MCC. JW — Bad news that Cargill shut down but good news that some were picked up by the mines. Did you plan to put anything in the paper about that as a good news story? CC — Is there still availability of jobs going? NW — Yes there is. Biodiversity slide — DS - There is a lot of work going on. JW — Do you have a contractor or staff doing this? DS — There are a few different contractors — maybe 2 to 4 including Indigenous contractors which we then help them to set up businesses and provide them work. WHC — Still bulk shaping and dumps so no revegetation done yet. Offsets replanting and surprised by how many are surviving, but not much growth yet. Offsets on the range are in better condition than other areas. SM - Significant number of trees planted. There is a maintenance program in place.	ACTION 1 – What is the retention rate o employees

Agenda Item	Discussion	Action/By Whom
genda item	Groundwater Monitoring A discussion was then held with respect to the slides on groundwater monitoring and groundwater levels, clarifying results and noting some monitoring sites which would have reacted to irrigation. Drawdowns are seasonal. KC – Is any water owned by WHC irrigation bores pumped out of Zone 11? NW – Not used, and I don't think anyone on those properties are pumping either. Will discuss later. Autonomous Haulage NW and DS uses LiDAR front and back for detection. Noted that truck drivers will be retrained, potentially, to learn how to control these trucks. DS – People are moving all the time (into different roles). NW – Small step and a bit behind from where we thought we'd be. It's quite a complex project. CC – Can there be a Media Release concerning this so the wider community can understand. NW - We want people to stay. Regional Air Quality DR – Attended the quarterly Namoi Region Air Quality Meeting with CC yesterday. CC – Discussed how to get information out quarterly - OEH and EPA do a summary sheet. How can we further the knowledge for everyone? CC will give everyone reports which can then be shared with wider community. It is more regional than CCC – Narrabri to Tamworth down past Quirindi. The monitors are not real-time yet. Hopefully coming on board soon – so it is like the Hunter where you can just push in what you need. Very hard to get this information out. KC – Can you download this handout from the website? DR – Send link to the CCC for the appropriate EPA pages around Naomi Regional Air Quality. DR – OEH have accepted to prepare a 1-pager and this 1-pager which will meet different peoples' needs. CC – Just working out the processes and putting it together. Looking for feedback. DR – If you have feedback please bring it to me. Spikes in the graphs all those relate to dust storms – like from Adelaide. CC – They are happy to come along and give presentations to the CCC. Leanne Graham is happy to come along. DR – One Joint CCC update per year.	ACTION 2 – DR to send link to the CC for the appropriate EPA pages around Namoi Regional Air Quality

Agenda Item	Discussion	Action/By Whom
	Dust Management	
	DS – re Dust-a-Side suppressant, quite a significant effort of work into that program. It's having a positive - water use,	
	dust management, working into the construction roads as well.	
	KC – Do you have a list of chemical constituents to show what is in the Dust-a-Side and how would it impact the	
	environment?	
	SM – Wholly biodegradable used over 12 months and is good. Made of molasses and tree sap. It is a water-soluble	
	polymer and we use around 1% and it binds to the surface for dust management.	
	DR – This has been discussed at Tarrawonga.	
	CC – Will it affect pumps - no it won't have any affect. At Tarrawonga CCC discussed having Dust-a-Side presentation to	
	the Joint CCC. Great success rate. Good to have someone come and explain that and what they are made up of.	
	KC - How often do you need to spray it?	
	SM – It reduces water by a large percentage - they do maintenance coats as and when required.	
	JW – If you're reducing water use - what does it do to your overall water on site?	
	NW – Expected 80-90% reduction in water used- top it up. Hard coat on top - then the dust all sticks together and forms	
	a crust. Watering during each shift. Do it as you need, e.g. if wet then reapply. Mostly not used on haul roads, only some;	
	for new areas just use plain water.	
	To The H all cas just also plain Hater	
	CC – How much water actually saved for overall mine usage?	
	WC Have much with a see 12	
	KC – How much water used on coal?	
	DS – Request for us to add website links to presentations.	
	KC – Think it was links to documents to websites to make it easier for the community members to find information and	
	communicate? Shouldn't be too difficult.	
	DR – If link is difficult, then provide web address.	
	KC – And page number in document.	
	DS – Will do our best if links can't be used.	

Agenda Item	Discussion	Action/By Whom
	Responses to CCC Questions	
	Carbon Emissions	
	SM – there was a question regarding Carbon Emissions and reference to 2016 Annual Review - Scope 1 – relates to direct emissions from activity (mining equipment, fugitive emissions from mining). Scope 2 – relates to indirect emission sources – both regulated. The National Greenhouse & Energy Reporting Act 2007 and reporting scheme stipulates different calculation methodologies for various emissions. The words "scope" and "method" are not used interchangeably. Have very clear definitions in the legislation.	ACTION 3 – WHC to provide details on water savings and water needed/day
	Re methane and carbon (dioxide emissions which should be reported to the Clean Energy Regulator) - we report through clear reporting requirements - NPI - and the NGER Scheme – there are facility triggers at 100,000 tonnes CO2-e for example. Re Quality Control checks (done for carbon accounting) per question received - We report using methodologies of the NPI - they are quite specific about how you report your emissions. Re 4th question (has WHC compared bottom up emission estimates versus top down), we weren't sure what that meant and needed clarification - we report as any other facility would.	
	DR – Methodology you use - very clearly spelt out for you through legal requirements. SM – Yes. Use Method 1. Calculation method to measure fugitives – default methods. Emissions lower than estimated, i.e. default rate for open cut mines, but WHC would definitely be lower. Water and Production	
	DS –{Re how the mine will manage production with reduced access to water due to drought) Through this drought – we do recycle a lot of water through our plan. There's work understanding water efficiencies. Looking how to reduce evaporation. Dust suppressants. Investigating other water sources. Multipronged approach – water stored, dust suppressants and other due to mitigation (e.g. direction of water nozzles makes a difference and assessing these). Work to understand water efficiencies, decrease evaporation measures, water supply options.	
	JW - What is your expectations on your continuing use - are you covered. How's it going to go? NW - We are looking at everything we can to reduce our water consumption. We have to keep investigating.	
	JW – If it doesn't rain – could it impact the business? NW – Yes it could.	

Agenda Item	Discussion	Action/By Whom
	CC – How long is your water supply for current capacity before you run out of water without rain, i.e. production rate? Will water supply last? I know you are doing measures to help, but how long do you anticipate you can keep production? Are you looking to reduce your level of production and expand the time you keep your employees on? NW – Not considered at this stage. There are lots of options out there. We don't want to frighten people.	
	SMo – There's been word out in the community. NW – We haven't spoken to the workforce at all.	
	SMo – Mines shutting down / workforce forced to take leave are the rumours going around at the moment. DS - No intent at this stage. Tarrawonga now has 190 ML water storage.	
	KC – At what point would production have to stop? If not in production, and what is needed to keep everything under control? What would you need to keep up with general mine maintenance, e.g. dust suppression? CC - How much water do you need a day? Approximately. NW – Used for coal washing, depends on weather. Will take the question on notice. Business can change how it operates depending on circumstances. For example, may not wash the coal and sell to a different market. Buyer would need a washer that can take coal.	
	NW – If people ask you - tell them not to believe rumours. JW - See that is an important statement - try to keep reducing.	
	SM – How many megalitres (are held in river licences) – 3,000 megalitres is one of our licences (= units), for river licence. DS - Based on units and then multiply based on dry conditions. 2018, 3,000 ML (multiplier by 1).	
	JW - Have you been able to have 3,000 megalitres delivered? NW - Not to date.	ACTION 4 – WHC to report on storage capacity of water
	CC – 3,000 megalitres - is that all your licences. SM – Just one licence plus other licences on top of that for other water sources. All detailed in our Annual Report. We'll continue to consult with all agencies as required. Last report with numbers is available on the website.	ACTION 5 – Annual Review to be table at the next meetin
	KC – So you are not looking to get any other allocations from Split Rock? Are you looking to get more water? DS – There are no releases that we are aware of.	

Agenda Item	Discussion	Action/By Whom
	SM – Releases are managed by Water NSW.	ACTION 6 – WHC to
	NW – Continual water discussions with Water NSW, but no releases anticipated.	report back on the offsets
	SM – (Re has any water from Chaffey Dam been released for the mine or partners) Nil to Maules Creek - 2017 – 1,860 megalitres - we haven't used all of our licence allocation in 2018 and 2019.	
	CC – You haven't used your 3,000 megalitres? How much were you able to access?	ACTION 7 – KC to
	SM – It'll be in the Annual Review when it comes out. We submit at the end of March 2019.	provide list of 8 questions
	CC – Hydrologist - James. Part of your licence is the seepage. Seepage incorporated. No. 5 - 2017 Annual less than 10 megalitres. 2018 Annual Review will come out with that number.	4
	SM - Calendar year 2017 was included in the Annual Review. We'll include report of value in our Annual Review for 2018.	ACTION 8 – WHC to give a presentation on Infrastructure
	CC – How many bores do you have to use each year?	Fund project ideas
	SM - We're not pumping anything from any bores.	
	Trucks	
	DS – Regarding the question re large number of truck movements occurring on Maules Creek Road (are they related to	
	mine activity)— answer is no, not related to mine activity.	
	LF – Council trucks carting out of NSC's Tikki gravel pit. That is reason for truck movements.	
	Dust and Pollution	
	SM – regarding the question on cameras (has MCCM been required by EPA to install cameras to monitor dust producing activities) - no cameras have been required to be installed re dust and regarding questions on pollution reduction	
	studies, we have no requirements to provide those reports within our EPL – not prepared to disclose that information. We have regular visits from regulators. We are not proposing to provide numbers and breakdowns.	
	SM – regarding the question on alleged masses of dust being pushed into the district, we note the regional and national dry conditions over the last quarter the monitoring results relate to (even longer). There are a number of dust sources.	
	Extra Water Questions	
	The question around where we are sourcing water, all listed in our Annual Reviews. Details of completed or proposed water transfers is business related information and we are not going to provide detail on that sorry.	

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Agenda Item	Discussion	Action/By Whom
	The question relating to pipelines – we construct pipelines across all our sites to transfer water and again is business	
	related information and not going to provide further information.	
	CC. Are you looking to help Terrorrange Mine?	
	CC – Are you looking to help Tarrawonga Mine?	
	DS – As part of our approvals - we can consult across the 3 businesses and is ongoing.	
	CC – Do you look to help them out.	
	NW – We do look at that as a large group. We look at all options.	
	CC – Your water capacity and what you are at.	
	DS – Business related information. This is commercial and how the business is operating – we don't want to give you	
	false hope.	
	DR – Thanked WHC as they got more questions provided late to me and so we thank you for putting in the effort to try	
	and answer those extra questions.	
	KC – WHC was actioned from November 2018 meeting to report back on the update of offsets?	
	DS – Already did that earlier in the Biodiversity Report.	
	KC – No you didn't.	
	DS – State offsets are all finalised.	
	KC – WHC to report back on the offsets? They are overdue. 5,000 hectares of 9,000 legally binding due by 2018 -	
	compliance has not been treated. Commonwealth. How much has been cleared to date without the commercial being	
	finalised. Clearing a 1/3 - what's been cleared and what's about to be cleared – Commonwealth offsets – hasn't been	
	established yet and has been breached.	
	DS – Primarily a Government run process which doesn't preclude us from working within our offsets under the BMP and	
	our Regional Biodiversity Strategy.	
	Other questions then provided by KC to be taken an notice:	
	Other questions then provided by KC to be taken on notice: Question: What in perpetuity covenants have been established?	
	Question: What is the areal extent of offset CEEC and how does this compare with CEEC cleared to date and in the	
	future?	
	Question: Is WHC including rehabilitation in this total and how much land has received successful rehabilitation actions?	
	Question: How does the purchase of Pat Murphy's property factor into offsets?	

Agenda Item	Discussion	Action/By Whom
	JW – Infrastructure Funds - miners supporting community. Like improved telecommunications - NBN quality internet	
	services – any opportunities to do that? Improving electricity - we've lived here for 35 years. Small business – to upgrade	
	the electricity grid. Roads upgraded.	
	DS – WHC have criteria for funding.	
	DS – To give a presentation on what they think at the next meeting.	
7.	General Business	
	RW – introduced himself as the Health, Safety & Environment Community Manager at Maules Creek.	
	SM – Advised that he is transitioning from Maules Creek to a different role. Thanked everyone for the opportunity to be on the CCC.	
	DR – Thanked Scott and acknowledged how much he puts in behind the scenes.	
	DR – Chair report will be made publically available.	
8.	Next meeting date to be agreed - Next meeting Wednesday 15 May 2019 at 2:00pm.	

Meeting Closed:

4:35pm

Appendix 1: Actions

Page No	Action No	Description	Date Raised
5	1	What is the retention rate of employees?	13 February 2019
6	2	DR to send link to the CCC for the appropriate EPA pages around Namoi Regional Air Quality Network.	13 February 2019
8	3	WHC to provide details on water savings and water needed / day.	13 February 2019
9	4	WHC to report on storage capacity of water.	13 February 2019
9	5	Annual Review to be tabled at the next meeting.	13 February 2019
10	6	WHC to report back on the offsets.	13 February 2019
10	7	KC to provide list of 8 questions.	13 February 2019
10	8	WHC to give a presentation on Infrastructure Fund Project ideas.	13 February 2019
	9	DR to invite members to provide questions 3 weeks in advance of meetings (ongoing).	7 November 2019
	10	DR to look into a presentation on compliance from EPA in late 2019.	7 November 2019

12.2 DELEGATES REPORT - BOGGABRI COAL COMMUNITY CONSULTATIVE COMMITTEE MEETING - 14 FEBRUARY 2019

File Number:

Responsible Officer: Robert Kneale, Deputy Mayor

Author: Delece Hartnett, Personal Assistant to GM & Mayor

Attachments: 1. Minutes - Boggabri Coal Community Consultation Committee

Meeting - Thursday 14 February 2019 (under separate cover)

DELIVERY PROGRAM ALIGNMENT

4. Leadership

Objective 4.4 Our strategic goals will be achieved through transparent and accountable

planning and reporting

Strategy 4.4.2 Ensure effective and sound local governance practice

RECOMMENDATION

That Council note Cr Kneale's Delegates Report from the Boggabri Coal Community Consultative Committee held on 14 February 2019.

DELEGATES REPORT

The Boggabri Coal Community Consultative Committee held a Meeting on 14 February 2019.

The Minutes from the meeting are attached.

12.3 DELEGATES REPORT - NARROMINE TO NARRABRI (N2N) INLAND RAIL COMMUNITY CONSULTATIVE COMMITTEE - 20 MARCH 2019

File Number:

Responsible Officer: Ron Campbell, Councillor

Author: Delece Hartnett, Personal Assistant to GM & Mayor

Attachments: 1. N2N Inland Rail Community Consultative Committee Meeting

Minutes - Baradine 20 March 2019 (under separate cover)

DELIVERY PROGRAM ALIGNMENT

4. Leadership

Objective 4.4 Our strategic goals will be achieved through transparent and accountable

planning and reporting

Strategy 4.4.2 Ensure effective and sound local governance practice

RECOMMENDATION

That Council note Cr Campbell's Delegate Report from the Narromine to Narrabri (N2N) Inland Rail Community Consultative Committee held on Wednesday 20 March 2019.

DELEGATES REPORT

The Narromine to Narrabri (N2N) Inland Rail Community Consultative Committee held a meeting on Wednesday 20 March 2019.

The Minutes from the meeting are attached.

12.4 DELEGATES REPORT - NAMOI-PEEL CUSTOMER ADVISORY GROUP, 14 MARCH 2019

File Number:

Responsible Officer: Darren Raeck, Director Infrastructure Delivery

Author: Delece Hartnett, Personal Assistant to GM & Mayor

Attachments: 1. Namoi-Peel Customer Advisory Group - Minutes - 14 March 2019 U

DELIVERY PROGRAM ALIGNMENT

4. Leadership

Objective 4.4 Our strategic goals will be achieved through transparent and accountable

planning and reporting

Strategy 4.4.2 Ensure effective and sound local governance practice

RECOMMENDATION

That Council note Director Infrastructure Delivery's Delegates Report from the Namoi-Peel Customer Advisory Group Meeting held on Thursday 14 March 2019.

DELEGATES REPORT

Please note the Namoi-Peel Customer Advisory Group Meeting held their meeting on Thursday 14 March 2019.

The Minutes from this meeting are attached.

Namoi-Peel Customer Advisory Group - Minutes of Meeting



Location: The Crossing Theatre, Tibbereena St, NARRABRI

Date: 14 March 2019

Time: 9.30am

Present: David Phelps (Chair), David Gowing, Ian Coxhead, Tom Woolaston, Andrew Watson, Darren Raeck, Brendon Warnock, Jon Baker, Jason Wilson (observer), Ildu Monticone (observer), David Stockler, Jonathan Dickson, Adrian Langdon, Andrew Scott, Mahmudul Haque, Enrico Proietti, Emma Oates and Toni Hayes (minutes).

Ron Walker attended via Skype for agenda item 3.1.

Meeting Opened: 9.30am.

Welcome and introductions:

1.1 Confirmation of Agenda Items

Additional agenda items tabled at General Business.

1.2 Apologies

Bruce Logan, Paul Keyte, Jono Phelps, Lindsay White.

1.3 Declaration of Interest(s)

Declarations of interest were sought from attendees in relation to the meeting's agenda items.
 No interests were declared. Items included in the agenda are not considered confidential unless declared as such.

1.4 Minutes of Previous Meeting, 23 August 2018

Resolved the minutes of meeting held on 23 August 2018 be confirmed as a correct record.
 Taken as read.

I Coxhead/T Woolaston

1.5 Actions arising from minutes

- See action sheet attached.

2. Water Delivery:

2.1 Water System Operations Report (A Scott)

- WaterNSW presented the operations plan for the Namoi and Peel valleys, including water availability, resource assessment distribution, inflows, operational surplus and storage forecast.
 The plan is publicly available on WaterNSW's website at <u>waternsw.com.au/customer-service/news/operations</u>.
- Namoi Water questioned if there is an expectation that Peel water users will use remaining account balances. Is essential that customers have an understanding of remaining volumes in accounts and if irrigators intend to use. I Monticone indicated it is his understanding the balance will be used. WaterNSW advised it has held roadshows and had engagement in the Peel in relation to drought operations.

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- Customers questioned if WaterNSW supports the suspension of the WSP. Critical of Tamworth Regional Council not putting restrictions on supply until the dam reached 60%. WaterNSW advised that the plan hasn't been suspended but there have been some restrictions put on general security in some areas. We are looking at town water supply and high security and working with customers as required. There is 2 years supply for town water and high security in the dam.
- BWT discussed. Was a limited volume which meant allocation was cut. From a Lower Namoi
 water users' perspective, questions are being raised that water in GS accounts could have
 been delivered.
- Customers noted multiple attempts to get water to Walgett were unsuccessful and could have been managed better with more consultation and planning to get flows. WaterNSW advised plans are underway to set up river management committees to make recommendations and provide advice as the drought continues and we are working with Councils to assist.
- Operational surplus discussed. There are some challenges in the Peel with water ordering behaviour and people taking water without an order, which is causing shortfalls downstream. Customers queried whether compliance action will be taken and if customers are aware they are in breach if they don't have a compliant water order in place. WaterNSW advised that more education is needed to ensure Peel customers are aware they a required to place a compliant order and we will work closely with customers to achieve better outcomes.
- Delivery delays discussed. WaterNSW advised it is trialling a system in the Lachlan within iWAS
 that will enable users to amend orders out of hours within lead time window to ensure water
 take has a compliant order (refer to agenda item 4.5). Discussed.

2.2 Operational Drought Update (A Langdon)

- Extreme event policy principles, extreme events stages and hierarchy of water priorities presented.
- Water sources drought status update presented for NSW water sources. The Namoi is operating under stage 4 (critical drought) and the Peel is operating under stage 2-3 (emerging/severe drought).
- Current situation: Namoi, Border Rivers, Gwydir and Macquarie system inflows vs water allocations graphs for the last 10 years presented and discussed. The key message WaterNSW is emphasising is this is a six-year drought, not a two-year drought. Extractive users have been allocated minimal water during this time (16% in the Namoi).
- Balonne flows upstream of \$t George; Barwon-Darling vs Menindee Lakes inflows; Barwon-Darling extraction vs inflows presented.
- Situation at Menindee: northern valley storages vs Menindee Lakes graphs (Menindee is filling
 in the same pattern as the northern storages); water losses July 2016-January 2019; Darling River
 flows and Menindee Lakes storage operations and volumes; distribution of water July 2016January 2019 presented.
- Why are we in this situation: NSW rainfall and temperature graphs and comparison of drought inflows (Keepit, Split Rock, Pindari, Glenlyon, Copeton and Burrendong dams) presented.
- Customers questioned whether WaterNSW has followed up the commitment for the public
 interest test. As stakeholders, they want transparency and agreement on the public interest
 test. WaterNSW advised that Critical Water Advisory Panels (CWAP) have been established in
 the northern inland regulated river valleys and the Barwon-Darling/Lower Darling to advise on
 appropriate management actions in extreme events. Will commence in southern valleys in due
 course.

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- To support local input for the CWAP meetings, WaterNSW intends to form local panels by valley, for local operational and drought input. As drought continues, this group will make recommendations and provide advice to WaterNSW for DoIW as to how inflows should be shared/distributed etc and provide valuable input to the CWAP formed by DoIW. WaterNSW will establish these groups based on the severity of conditions, as drought extends through the state.
- Further information is available on WaterNSW's website at <u>waternsw.com.au/supply/drought-information</u>
- Customers queried if WaterNSW can include allocation vs usage graphs in the presentation.
 WaterNSW is looking at this, however the information could be skewed because of carryover (allocated one year but used 18 months later).
- Customers noted that mining extraction is a significant portion of water use the data says 1% of resource, but customers believe the percentage of take is higher. WaterNSW advised it has spoken to the mines and we will look at the data.

2.3 Water Insight Portal (A Langdon)

- Preparation is underway of a valley by valley website which will be a single, interactive
 dashboard for customers to use to aid on-farm decisions, including storage, water quality,
 allocation, distribution, inter-valley trade, tributary flow, rainfall, news/updates. Expected to be
 available by end of June 2019.
- Customers provided the following suggestions for inclusion: trades; groundwater, in particular rolling averages (WaterNSW is working with DolW to work out where this best sits to ensure is complementary); usage by valley by class by river section.
- Discussion on the functions of CARM and where WaterNSW sees the benefits being delivered to customers in the valley. Customers would like to discuss further at the next meeting.
- Feedback and suggestions can be provided to <u>Ioni.Hayes@waternsw.com.au</u>.

2.4 Operational Loss Update (A Langdon)

- During the last round of CAGs, customers requested WaterNSW present a breakdown of operational and system losses in Operations Plans going forward.
- A project has commenced to investigate this, however the detail required by valley is significant and complex. This will be a longer-term project.
- Overview of project and progress provided. Updates will be provided to the CAG as the project develops.

2.5 Drought Response (J Dickson)

- Critical Water Advisory Panels (CWAP) have commenced in the north, with the south to follow in due course.
- WaterNSW has heightened its communications to customers on the drought, including
 publishing valley-specific information on drought; weekly commentary on greatest impacted
 valleys and critical issues commentary. We have also increased engagement with other
 water agencies.
- Customers can subscribe to weekly updates at <u>waternsw.com.au/customerservice/news/subscribe</u>.

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Assets

3.1 Asset Maintenance and Services Update (R Walker)

- Asset performance and maintenance in the Namoi and Peel valleys presented and discussed, including safety improvements, asset performance, maintenance delivery 2018/19, breakdown/defects and other items of note.
- Customers queried what repair work was done at Mollee and if work was under warranty.
 WaterNSW advised that when Mollee was upgraded, a jam occurred in the rotork actuator.
 Work was done under warranty by Geotech, including upgrading shafts and reinstalling brackets.
- On completion of the upgrade, some access issues for the maintenance team were identified which are not part of the original contract/design of the fishway. A decision on what work will be done has not been finalised, therefore no costings are available at this stage.

4. Presentations/Consultation

4.1 Compliance (J Dickson)

 At the request of members during the last CAG round, the Natural Resources Access Regulator (NRAR) will meet with CAG members immediately after the CAG meeting to discuss with NRAR its strategic priorities and direction.

4.2 NSW Government Fixed Fee Rebate Update (J Dickson)

- A total of 34,114 customers have received rebates to date as well as customers of eight irrigation corporations. Rebates will continue to be issued for the balance of this water year.
- For regulated customers, the rebate will be applied equally over four bills, commencing Q4 of the last water year.
- For unregulated and groundwater customers, the rebate will be applied to the next bill (covering 2017/18 charges).
- High Security and Government Agencies are excluded from the rebate.
- Go to <u>dpi.nsw.gov.au/climate-and-emergencies/droughthub</u> for more information.
- Customers questioned how payments are made to ICDs and PIDs around shared WALs.
 WaterNSW provided an explanation as to how these payments are made and discussions that are currently occurring in this area. The decision was made by the government to pay the rebate at the licence level, not at the WAL level.

4.3 Regulatory Update (J Dickson)

Reform Update

- WaterNSW provided an update on water reform, including work in progress on metering and telemetry, Duly Qualified Person (DQP) framework and inactive works. It is intended that by 1 April 2019, all elements will be in place to allow customers to understand if and how meter regulations will apply to them.
- Metering: the Task Force and MDBA have released a list of current pattern approved (and potential pattern approved) meters mdba.gov.au/sites/default/files/pubs/pattern-approved-non-urban-water-meters.pdf

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- Telemetry: single framework to be owned by DolW, equipment to be owned by individuals; cloud-based solution; intent for customers to have access to the data; Data Acquisition Service (DAS) tender underway; intent that all water agencies will access the data.
- Still to come: Reasonable Use Guidelines, meter ownership discussion, reporting on nontelemetered meters, DoIW/Task Force engagement.

IPART Cost Share Review

- IPART issued its final report in February 2019. There was no substantial change from the October 2018 draft.
- Findings follow the impactor pays framework. Any increase in Rural and WAMC charges will be worked through the coming Determinations.

4.4 Regulatory Economics – Pricing Determination Engagement Plans (J Dickson)

WAMC Determination

- The current WAMC determination runs 2016-2020, with functions split between DoIW, NRAR and WaterNSW. On the current timetable, new pricing submissions are due by 30 June 2019 by each agency.
- WRAP recommendations delayed separation of duties and responsibilities, however outline of division of duties between agencies has now been agreed.
- Formal engagement on pricing options is planned for May 2019 and WaterNSW proposes to engage with customers in each valley throughout May.

Rural Valleys Determination

- The Rural Valleys Determination runs from 2017-2021, with submissions due to IP ART 30 June 2020.
- WaterNSW will be seeking customer involvement in price modelling in early 2019. Engagement will follow the CAG format, with additions as required.

4.5 iWAS Update (J Dickson)

iWAS Improvements

- Coming soon: apportioning usage by Licence/Works; easier access to iWAS information for customers; carryover forecast by account; amending water orders within lead times.
- Customers queried if apportioning will be available for groundwater and would like this
 included if not already. Would allow users more flexibility.

Action NP1903.01: WaterNSW to advise if apportioning usage by licence/works in iWAS will be available for groundwater.

Responsibility: J Dickson

- High cost of groundwater trades discussed. WaterNSW advised that it is working on something to put in the WAMC pricing proposal. We are looking at options, however are mindful that there may be fees for hydrological assessments etc.
- Customers advised that the process to correct a number entered wrong in iWAS is rigorous and suggested adding an "undo" button. Currently customers need to phone the operator/CFO if an incorrect number is entered.

Carryover Campaign

 WaterNSW's carryover campaign was a huge success last year with strong customer feedback on saving them on forfeiture. WaterNSW will run the campaign again this year, with new functionality in iWAS showing potential carryover.

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Ordering water – amending orders within lead time

- An issue was identified with iWAS only allowing users to order, amend or cancel a water order during business hours. There is an opportunity within iWAS to enable users to amend orders out of hours within lead time window to ensure water take has a compliant order. This will be trialled in the Lachlan valley and if successful will be rolled out to all valleys.
- Customers are very supportive of this initiative. WaterNSW is looking at how to increase notification/communication around supplementary events and how supplementary orders are done in iWAS.

4.6 Your WaterNSW Bill (J Dickson)

- In response to customer feedback, WaterNSW has updated the look and feel of our bill (invoice). We have sought to make understanding invoices easier and summarised charges on one page.
- New on our website: you can now access Algal Alerts, operational update notices and supplementary notices from our website homepage. Customers can register to receive specific alerts at <u>waternsw.com.au/supply/regional-nsw/alerts-and-updates</u>

4.7 CAG Term of Office (J Dickson)

- The current term of office for all CAGs expires on 30 June 2019. WaterNSW is calling for nominations for the 2019-22 term during February and March 2019.
- If you wish to continue your representation on the CAG, please liaise with your nominating organisation to register your interest. Nominations close 29 March 2019 and a nomination form has been sent to your nominating organisation.

5. Business Papers:

- Noted and taken as read.
- Customers questioned figures presented in the OPEX report for Customer Billing. \$126K budget, spent \$122K YTD will the budget be increased? WaterNSW advised that overspend in OPEX has no impact to customer prices as prices are set. An overrun is at the risk of WaterNSW. The only price risk to customers is where there is an overspend on capital and whether the Regulator allows this to enter the RAB.

6. General Business

6.1 Fish Passage Strategy

Customers questioned if there is a timeframe for the new fish passage strategy to be resolved and presented to customers. WaterNSW advised that the interagency fish passage task force is continuing to meet. There is still work being done on this and how it gets funded, but as yet there are no timeframes or costs available. Recent events that have taken place have provided increased cadence with getting a result.

Action NP1903.02: Provide information on the credit for Walgett Weir Fishway (item 1346) in the CAPEX report (\$14K).

Responsibility: M Clayton

Action NP1903.03: Provide information on the expenditure for Keepit Fish Passage Offsets (item 2123) in the CAPEX report (\$138K).

Responsibility: M Clayton

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Meeting Review and Close

Next Meeting: Thursday 25 July 2019

Meeting closed: 1.20pm

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Namoi-Peel Customer Advisory Group – Actions – 14 March 2019

Carried forward actions					
Action No.	Action	Responsibility	Status		
NP1808.03	WaterNSW to provide feedback and updates on dam wall debiting in the Namoi to D Phelps out of session.	D Berry/A Scott	Ongoing. D Phelps wrote to WaterNSW on 13 March 2019 seeking dam wall debiting be reinstated in the Namoi asap. Is a long-standing issue that has been raised at the CSC/CAG for a number of years that is yet to be resolved. The process was changed without consultation and has consequences for customers. Customers want WaterNSW to honour the system that was originally set up for continuous accounting in the Namoi. Stated that costs and regulatory issues given by WaterNSW as the reason for not reinstating the system is inadequate. WaterNSW advised that it was instructed to make the changes by DPI as the regulator in 2014. Water was to be accounted for at time of take, which has had unintended consequences. Action NP1903.04: WaterNSW to set up a meeting with D Phelps in the next month to discuss dam wall debiting issues and seek a resolution. Responsibility: T Hayer		

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New actions					
Action No.	Action	Responsibility	Status		
NP1903.01	WaterNSW to advise if apportioning usage by licence/works in iWAS will be available for groundwater.	J Dickson			
NP1903.02	Provide information on the credit for Walgett Weir Fishway (item 1346) in the CAPEX report (\$14K).	M Clayton			
NP1903.03	Provide information on the expenditure for Keepit Fish Passage Offsets (item 2123) in the CAPEX report (\$138K).	M Clayton			
NP1903.04	WaterNSW to set up a meeting with D Phelps in the next month to discuss dam wall debiting issues and seek a resolution.	T Hayes	Complete. A meeting has been arranged for 10 April 2019.		

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12.5 REPORT OF THE INTERNAL AUDIT AND RISK COMMITTEE

File Number:

Responsible Officer: Nicholas Ross, Executive Manager Human Resources

Author: Maree Bales, Business Process Officer

Attachments: 1. Internal Audit and Risk Committee Minutes - 20 March 2019 (under

separate cover) 🖺

DELIVERY PROGRAM ALIGNMENT

4. Leadership

Objective 4.4 Our strategic goals will be achieved through transparent and accountable

planning and reporting

Strategy 4.4.2 Ensure effective and sound local governance practice

EXECUTIVE SUMMARY

A meeting of the Internal Audit and Risk Committee was held on Wednesday 20 March 2019.

RECOMMENDATION

That Council note the Minutes of the Internal Audit and Risk Committee meeting held on 20 March 2019.

BACKGROUND

The objective of the Narrabri Shire Internal Audit and Risk Committee ("Committee") is to provide independent assurance and assistance the Council on risk management, control, governance and external accountability responsibilities.

CURRENT SITUATION

The minutes of the Committee meeting held on Wednesday, 20 March 2019 are an attachment to this report.

The Minutes contain no recommendations requiring Council consideration. The Minutes are provided for information.

FINANCIAL IMPLICATIONS

Nil.

STATUTORY AND POLICY IMPLICATIONS

Nil.

CONSULTATION

External Consultation

• Internal Audit and Risk Committee.

Internal Consultation

Nil.

12.6 INVESTMENT REPORT - MARCH 2019

File Number: 446808

Responsible Officer: Lindsay Mason, Director Corporate Services

Author: Luke Meppem, Senior Finance Officer

Attachments: Nil

DELIVERY PROGRAM ALIGNMENT

4. Leadership

Objective 4.4 Our strategic goals will be achieved through transparent and accountable

planning and reporting

Strategy 4.4.3 Report in a clear, concise manner that is easily understood

EXECUTIVE SUMMARY

Council is required to consider a report on its investments in accordance with clause 212 of the *Local Government (General) Regulation 2005.*

During the month:

- Five (5) investments matured, totalling \$10 million.
- Five (5) new investments were placed, totalling \$10 million.

Council's Responsible Accounting Officer has certified that Council's investments are in accordance with requirements.

RECOMMENDATION

That Council note the Investment Report for March 2019.

BACKGROUND

Council is required to consider a report on its investments in accordance with <u>clause 212</u> of the *Local Government (General) Regulation 2005.*

CURRENT SITUATION

The following is a summary of investment movements for March 2019:

Investments maturing during the month:

•	06/03/2019	BOQ	\$2,000,000	182 days @ 2.73%
•	06/03/2019	BOQ	\$2,000,000	182 days @ 2.73%
•	20/03/2019	AMP	\$3,000,000	182 days @ 2.80%
•	21/03/2019	BOQ	\$2,000,000	212 days @ 2.73%
•	27/03/2019	BOQ	\$1,000,000	210 days @ 2.73%

New investments secured during the month:

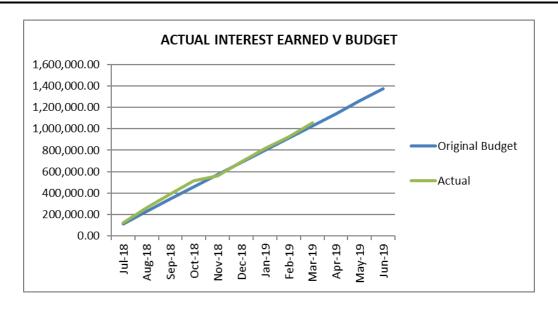
•	04/03/2019	Beyond	\$2,000,000	121 days @ 2.65%
•	06/03/2019	AMP	\$2,000,000	210 days @ 2.80%

•	06/03/2019	Defence Bank	\$2,000,000	364 days @ 2.80%
•	20/03/2019	AMP	\$3,000,000	273 days @ 2.80%
•	21/03/2019	BOQ	\$1,000,000	209 days @ 2.68%

	Market Value (\$)	Term (days)	Rate	Maturity Date	% of Portfolio
Short Term Deposits (<1 yr)	51,000,000.00				94.91%
Auswide Bank	3,000,000.00	183	2.78%	10/04/19	5.58%
ME Bank	1,000,000.00	154	2.70%	17/04/19	1.86%
Auswide Bank	2,000,000.00	181	2.73%	08/05/19	3.72%
BOQ	1,000,000.00	182	2.73%	22/05/19	1.86%
BOQ	1,000,000.00	180	2.73%	29/05/19	1.86%
Auswide Bank	2,000,000.00	183	2.80%	05/06/19	3.72%
BOQ	2,000,000.00	182	2.78%	05/06/19	3.72%
Rural Bank	2,000,000.00	364	2.91%	21/06/19	3.72%
Beyond	2,000,000.00	121	2.65%	03/07/19	3.72%
ME Bank	1,000,000.00	153	2.73%	24/07/19	1.86%
AMP	3,000,000.00	182	2.80%	21/08/19	5.58%
ME Bank	3,000,000.00	364	2.73%	28/08/19	5.58%
ME Bank	2,000,000.00	364	2.73%	04/09/19	3.72%
Defence Bank	2,000,000.00	279	2.80%	11/09/19	3.72%
AMP	2,000,000.00	210	2.80%	02/10/19	3.72%
NAB	3,000,000.00	369	2.75%	16/10/19	5.58%
BOQ	1,000,000.00	209	2.68%	16/10/19	1.86%
MyState Bank	3,000,000.00	363	2.80%	06/11/19	5.58%
Defence Bank	3,000,000.00	364	2.85%	13/11/19	5.58%
AMP	2,000,000.00	273	2.80%	20/11/19	3.72%
NAB	4,000,000.00	369	2.80%	04/12/19	7.44%
AMP	3,000,000.00	273	2.80%	18/12/19	5.58%
ME Bank	1,000,000.00	364	2.73%	12/02/20	1.86%
Defence Bank	2,000,000.00	364	2.80%	04/03/20	3.72%
Cash Deposits	2,735,067.94				5.09%
NAB At Call A/c	1,500,000.00	At Call	1.65%	n/a	2.79%
NAB Working A/c	1,235,067.94	At Call	1.25%	n/a	2.30%
Total Cash & Investments	53,735,067.94				100.00%

Movements within Bank account for the reporting period (\$)

Cash Book balance at 28 February 2019	2,391,485.43
Plus Receipts	12,736,467.87
Less Payments	-13,541,052.82
Cash Book balance at 31 March 2019	1,586,900.48
Less Outstanding Deposits	-970,400.49
Plus Unpresented Payments	618,567.95
Statement Balance as at 31 March 2019	1,235,067.94



Investment Rate Summary for March 2019

Average Interest Rate on Investments:	2.73%
Weighted Average Interest Rate on Investments	2.74%
Council's Benchmarks	
Bank Bill Swap Rate (BBSW) 90 day index (01/04/2019) ¹	1.77%
Average 11am Cash Rate	1.50%

FINANCIAL IMPLICATIONS

The interest income for the month:

Total Interest Income	\$126.752
Sewer Fund	\$22,386
Water Fund	\$35,613
Externally Restricted Funds	\$25,000
General Fund	\$43,753

STATUTORY AND POLICY IMPLICATIONS

<u>Clause 212</u> of the *Local Government (General) Regulation 2005* requires Council's Responsible Accounting Officer to provide a monthly report setting out the details of all money that the Council has invested under <u>section 625</u> of the *Local Government Act 1993*.

It is certified that Council's investments have been made in accordance with:

- Local Government Act 1993.
- Local Government (General) Regulation 2005.
- Ministerial Investment Order dated 12 January 2011.
- Council's Investment Policy dated 15 August 2017.

¹ Source: www.asx.com.au

CONSULTATION

External Consultation

Nil.

Internal Consultation

• Responsible Accounting Officer.

12.7 ACCEPTANCE OF TENDERS UNDER DELEGATION – MARCH 2019

File Number:

Responsible Officer: Stewart Todd, General Manager

Author: Carlie Lawty, Contracts and Systems Officer

Attachments: Nil

DELIVERY PROGRAM ALIGNMENT

4. Leadership

Objective 4.4 Our strategic goals will be achieved through transparent and accountable

planning and reporting

Strategy 4.4.2 Ensure effective and sound local governance practice

EXECUTIVE SUMMARY

Council has conditionally delegated to the General Manager the ability to determine tenders.

One of the conditions was that a cyclic quarterly report be provided to Council outlining the tenders that have been determined under the delegation.

For this reporting period four (4) tenders have been determined under delegation.

RECOMMENDATION

That Council note the determination of tenders under delegation for the period to March 2019.

BACKGROUND

Local Government Amendment (Governance and Planning) Act 2016

<u>Section 377</u> of the *Local Government Act 1993* ("**the LG Act**") provides for a council to delegate functions to the general manager. Prior to the *Local Government Amendment (Governance and Planning) Act 2016*; acceptance of tenders was a function that a council could not delegate.

The LG Act now enables a council to delegate the determination of tenders as long as the tender does not provide services currently provided by members of staff of a council.

CURRENT SITUATION

Council has delegated to the General Manager the ability to determine tenders, under the following conditions:

- 1. That the tender not be in excess of a total of \$1,500,000 (ex GST); and
- 2. That a cyclic report be submitted to Council on a three (3) monthly basis with information relating to tenders determined under the delegation.

The table below outlines the tenders determined under delegation for the reporting period:

Tei	nder/Contract Description	Successful Tenderer	No. of Tenders (Local Tenders)	Tender Price (ex GST)
1.	Contract 2018-19/15 – Cooma Road Shared Path	JLE Concreting Pty Ltd	1 (1)	\$472,061.24
2.	Contract 2018-19/17 — Purchase of Eight (8) Four Wheel Drive Utilities	Max Orman Toyota	4 (2)	\$435,626.40
3.	LGP 707-3 – Supply & Delivery of Compact Crawler Loader PSA Class 1250	Westrac Pty Ltd	5 (3)	\$202,924.50
4.	LGP 707-3 – Supply & Delivery of Backhoe Loader PSA Class 5	WJ Matthews (Holdings) Pty Ltd	5 (3)	\$173,195.00

FINANCIAL IMPLICATIONS

Nil.

STATUTORY AND POLICY IMPLICATIONS

Council previously conditionally delegated to the General Manager the ability to determine tenders. The conditions placed on the delegation were:

- 1. The authority to determine tenders involving a total of receipts or expenditures not in excess of a total of \$1,500,000 (ex GST) and in accordance with the Local Government Act, as amended; and
- 2. That a cyclic report be submitted to Council on a three (3) monthly basis with information relating to these tenders.

This report fulfils the second condition of the delegation.

CONSULTATION

External Consultation

Nil.

Internal Consultation

• Tender Panel.

12.8 OPERATIONAL AND SERVICE PLAN QUARTERLY REPORT - MARCH 2019

File Number:

Responsible Officer: Nicholas Ross, Executive Manager Human Resources

Author: Maree Bales, Business Process Officer

Attachments: 1. Quarterly Operational and Service Plan Report - March 2019 (under

separate cover) 🛣

DELIVERY PROGRAM ALIGNMENT

4. Leadership

Objective 4.4 Our strategic goals will be achieved through transparent and accountable

planning and reporting

Strategy 4.4.3 Report in a clear, concise manner that is easily understood

EXECUTIVE SUMMARY

Council's Quarterly Operational and Service Plan Report provides the community with an update on Council's progress in achieving its strategic objectives through specific actions, key performance measures and capital works projects. Quarterly Operational and Service Plan Reporting lets the community track each service of Council in regard to what that service is providing, at what cost and where works are occurring throughout the year. As at 31 March 2019, 85% of Council's Operational Plan Actions were either Achieved or On Target to be achieved by the 30 June 2019.

RECOMMENDATION

That Council adopt the Quarterly Operational and Service Plan Report, as attached, detailing Council's progress in meeting its actions, capital works and key performance measures for the March 2019 quarter.

BACKGROUND

In 2009, the NSW Government introduced the new <u>Integrated Planning and Reporting (IP&R) Framework</u>. The IP&R framework recognises that most communities share similar aspirations: a safe, healthy and pleasant place to live, a sustainable environment, opportunities for social interaction, opportunities for education and employment, and reliable infrastructure. This framework allows NSW councils to draw their various plans together, understand how they interact and get the maximum leverage from their efforts by planning holistically and sustainably for the future.

CURRENT SITUATION

This report presents the Council's quarterly progress report against its Actions, Capital Works Program, and Key Performance Measures for each of its service areas, as established in the Council's Integrated Planning and Reporting (IP&R) documents and related Service Plans. Council's Service Plans provide an in-depth strategic focus for all services of Council, defining exactly what each service is, what it provides, at what cost and where works are occurring. The community can analyse any of the individual Service Plans and ascertain what is being provided to the local community.

These Service Plans provide the community with key performance measures and a capital works program for each service area, that are measured in this report in terms of progress.

The attached March Quarterly Operational and Service Plan Report is Council's progress for the third quarter of the 2018/2019 financial year. Please note that the financial reporting of progress against budget is included in the separate quarterly financial report.

From the March Quarterly Service Plan Report you will see that significant progress has been made towards achieving Council's 2018/2019 activities.

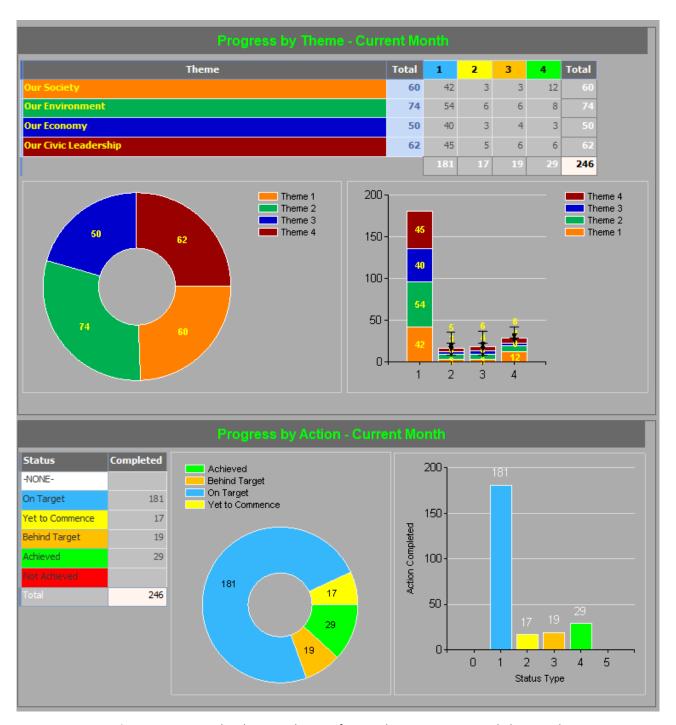


Figure 1 – Progress by Theme and Action for March 2019 – Operational Plan Portal

FINANCIAL IMPLICATIONS

Nil.

STATUTORY AND POLICY IMPLICATIONS

Nil.

CONSULTATION

External Consultation

Nil.

Internal Consultation

- Executive Management.
- Senior Management.

12.9 MARCH QUARTERLY BUDGET REVIEW

File Number:

Responsible Officer: Lindsay Mason, Director Corporate Services

Author: Tim McClellan, Financial Services Manager

Attachments: 1. Quarterly Budget Review Statement - March 2019 U

2. Capital Works Program - March 2019 U

DELIVERY PROGRAM ALIGNMENT

4. Leadership

Objective 4.2 Decision making will ensure Council remains financially sustainable

Strategy 4.2.1 Maintain and improve Council's financial sustainability with a focus on core

business

EXECUTIVE SUMMARY

This report is presented to Council quarterly to revise estimates of income and expenditure in accordance with clause 203 of the *Local Government (General) Regulation 2005*.

RECOMMENDATION

That Council adopt the Quarterly Budget Review Statement for the period ended 31 March 2019 as the revised Budget estimates for the year ended 30 June 2019 and the Operational Plan and Capital Works Plan be amended accordingly.

BACKGROUND

The budget review statement is provided in two formats. The first being by type and reflective of how the end of year Income Statement is reported. The second being by activity as per Note 2a of the Annual Financial Statements.

Council's Note 2a reflects the individual service plans that have been established as an additional reporting layer to the community. Pages 3 to 6 of the attachment provide an additional level of the information from the summary that appears on page 2.

A capital budget review is included on page 7 of the Quarterly Budget Review Statement attached, also reflecting individual service plan capital expenditures.

CURRENT SITUATION

This review is for the quarter ending 31 March 2019 and is attached for Council consideration.

Council's December Review projected an Operating Result (excluding Capital Income) deficit of \$1,789,000. The December Quarterly Budget Review, as presented, reflects a deterioration of \$370,000, resulting in a budgeted deficit of \$2,159,000. The budget result includes an adjustment down of \$3,550,000 at the September Review in expectation of Council only receiving half of its annual Financial Assistance Grant income this year (untied grant funding). The Commonwealth Government prepaid the first two quarters of the 2018/19 allocation in June 2018 to improve their forwards estimates position.

Movements in the 'Other than by QBRS' column of the Income and Expenditure summaries on page 2 are adjustments arising from the conversion of the original budget from Council's legacy system to its new finance platform. They are merely adjustments to better reflect the opening budget position as the new ledger structures settles in. They have no effect on the net operating result from all operations of the original budget.

Variations to the projected year end result as listed in the 'Variations for this Mar Qtr' on page 2 of the attached Quarterly Budget Review Statement are summarised by Directorate below:

Directorate	Variation	Budget Implication
Income		
General Purpose Revenue	\$0	No Change
Strategic Management & Governance	\$0	No Change
Corporate Services	\$106,000	Increase in Capital Income
Development & Economic Growth	\$1,217,000	Increase in Operating Income
	\$415,000	Increase in Capital Income
Infrastructure Delivery	(\$9,785,000)	Decrease in Capital Income
Expenditure		
Strategic Management & Governance	(\$120,000)	Increase in Expenditure
Corporate Services	(\$290,000)	Increase in Expenditure
Development & Economic Growth	(\$1,177,000)	Increase in Expenditure
Infrastructure Delivery	\$0	No Change
Result (incl. Capital Income)	(\$9,634,000)	
Result (excl. Capital Income)	(\$370,000)	Worse Net Operating Result

The capital budget on page 7 of Quarterly Budget Review Statement shows a net decrease in the expected cost of Capital Works of \$16,502,000. The majority of this decrease can be attributed to multi-year capital works projects:

- Culgoora Road Upgrade \$4.4m
- Tarriaro Bridge \$1.86m
- Numerous Kerb & Gutter projects \$800,000
- Boggabri Sewerage Treatment Works Augmentation \$4.25m
- Wee Waa Sewerage Treatment Works Augmentation \$2.3m

These capital works projects will continue into next financial year.

FINANCIAL IMPLICATIONS

The major variations (greater than \$10,000) are detailed below:

Strategic Management & Governance Expenditure (net increase in expenditure of \$120,000)

Strategic Management & Governance

- \$30,000 of administrative savings have been identified in Governance.
- Projected expenditure has been increased by \$250,000; following centralisation of a percentage of executive staff wages from across numerous cost centres to the strategic management service area, a contract payout and other minor Strategic Management budget adjustments such as software acquisitions.

Workforce Management

• \$100,000 of wages savings have been identified.

Corporate Services Revenue (net increase in capital income of \$106,000)

Information Services

• Received a capital grant of \$105,505 for CCTV surveillance in the CBD upgrade. These funds are not expected to be spent by 30 June and have therefore been restricted for next year.

Corporate Services Expenditure (net increase in expenditure of \$290,000)

Property Management

 Allowing for the sale of 72-74 Gibbons Street Narrabri (expected loss on sale of asset circa \$290,000).

Development and Economic Growth Revenue (net increase in operating income of \$1,217,000)

Economic Development Services

- Received an operating grant of \$100,000 for the Industrial Hub Business Case and Master Plan.
- Received operating grants for various projects under the Stronger Country Communities Fund (SCCF) (\$243,798) and the Drought Communities Program (DCP) (\$760,000).
- Other operating grants received for Boggabri Golf Club Automated Watering System (\$43,512), Edgeroi Roll of Honour (\$10,000) and Shire Aboriginal Heritage Study (\$20,000).

These operating grants are offset by corresponding expenditure budgets.

Swimming Pools

• Received an insurance claim recovery of \$39,941 for the Boggabri Pool.

Development and Economic Growth Revenue (net increase in capital income of \$415,000)

Parks & Open Spaces

 Received a number of capital grants for various projects under the Stronger Country Communities Fund (SCCF) and the Drought Communities Program (DCP).

These capital grants are offset by corresponding capital works expenditure budgets or will be transferred to external restrictions (unspent grant funds) if they are not spent by 30 June.

Development and Economic Growth Expenditure (net increase in expenditure of \$1,177,000)

Economic Development Services

• As referred to in the Economic Development operating income explanation – this is the corresponding grant expenditure.

Infrastructure Delivery Income (net decrease in capital income of \$9,785,000)

Roads and Ancillary Services

• \$4,415,000 of grant income for Culgoora Road is now expected to be received in 2019/20 as the works extend into next year.

Sewerage Services

• \$4,245,000 of grant income for Boggabri Treatment Plant Augmentation is now expected to be received in 2019/20 as the works extend into next year.

• \$1,125,000 of grant income for Wee Waa Treatment Plant Augmentation is now expected to be received in 2019/20 as the works extend into next year.

Capital Expenditure Budget (net decrease in expenditure of \$16,502,000)

There are a significant number of variances in the capital works program as Managers have critically reviewed what is likely to be achieved by 30 June and recommended deferment to the 2019/20 capital works program.

A complete list of the 2018/19 Capital Works Program movements are attached to this report. All adjustments made to capital works are also listed in individual service plan reviews with updated commentary, included in the Operational Plan Review (under a separate report).

STATUTORY AND POLICY IMPLICATIONS

A quarterly budget review is required under the *Local Government (General) Regulation 2005,* clause 203.

CONSULTATION

External Consultation

Nil.

Internal Consultation

Executive and senior management.

Quarterly Budget Review Statement

for the period 01/01/19 to 31/03/19

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Report by Responsible Accounting Officer

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

It is my opinion that the Quarterly Budget Review Statement for Narrabri Shire Council for the quarter ended 31/03/19 indicates that Council's projected financial position at 30/6/19 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed:	Tím McClellan	date: 8/4/19
	Tim McClellan Responsible Accounting Officer	

Page 1

Quarterly Budget Review Statement

for the period 01/01/19 to 31/03/19

Income & Expenses Budget Review Statement

Budget review for the quarter ended 31 March 2019

Income & Expenses (Income Statement) - Council Consolidated

20,344 11,226	Carry Forwards	Other than by QBRS (118)	Sep QBRS	Dec QBRS	Budget 2018/19	for this Mar Qtr	Notes Year End Result	YTD figures
20,344 11,226	Forwards		QBRS	QBRS	2018/19	Mar Qtr	Result	figures
11,226		(118)						
11,226		(118)						
					20,226	-	20,226	20,799
1 /182		89		(64)	11,251	-	11,251	6,293
1,402					1,482	-	1,482	1,121
2,317		109			2,426	40	2,466	1,418
9,840			(3,550)	56	6,346	1,177	7,523	5,401
16,990		(80)		750	17,660	(9,264)	8,396	5,103
62,199	-	-	(3,550)	742	59,391	(8,047)	51,344	40,135
16,583		983			17,566	150	17,716	14,760
282					282	-	282	221
12,467		(3.540)		(24)	8,903	1,077	9,980	5,493
9,950					9,950	-	9,950	7,463
56					56	10	66	41
245					245	90	335	249
3,961		2,557			6,518	(30)	6,488	3,062
-			-		-	290	290	-
43,544	-	-	-	(24)	43,520	1,587	45,107	31,289
18,655			(3,550)	766	15,871	(9,634)	6,237	8,846
1,665		80	(3,550)	16	(1,789)	(370)	(2,159)	3,743
	1,482 2,317 9,840 16,990 62,199 16,583 282 12,467 9,950 566 245 3,961 43,544 18,655	1,482 2,317 9,840 16,990 62,199 - 16,583 282 12,467 9,950 56 245 3,961 - 43,544 - 18,655 -	1,482 2,317 9,840 16,990 (80) 62,199 16,583 983 282 12,467 9,950 56 245 3,961 2,557 43,544	1,482 2,317 9,840 16,990 (80) 62,199 - (3,550) 16,583 983 282 12,467 9,950 56 245 3,961 2,557	1,482 2,317 9,840 16,990 (80) 750 62,199 - (3,550) 742 16,583 983 282 12,467 9,950 56 245 3,961 2,557 43,544 (24) 18,655 - (3,550) 766	1,482 1,482 2,317 109 2,426 9,840 (3,550) 56 6,346 16,990 (80) 750 17,660 62,199 - (3,550) 742 59,391 16,583 983 17,566 282 12,467 (3,540) (24) 8,903 9,950 9,950 9,950 9,950 56 245 245 3,961 2,557 6,518 43,544 (24) 43,520 18,655 - (3,550) 766 15,871	1,482 1,482 - 2,317 109 2,426 40 9,840 (3,550) 56 6,346 1,177 16,990 (80) 750 17,660 (9,264) 62,199 - - (3,550) 742 59,391 (8,047) 16,583 983 17,566 150 282 - 1,2467 1,2467 1,2467 1,2467 1,2467 1,2467 1,2467 1,247 1,246	1,482 1,482 - 1,482 - 1,482 - 1,482 2,466 40 2,466 9,840 (3,550) 56 6,346 1,177 7,523 7,523 7,523 8,396 8,396 62,199 - - (3,550) 742 59,391 (8,047) 51,344 16,583 983 17,566 150 17,716 282 - 282 - 282 1,2467 (3,540) (24) 8,903 1,077 9,980 9,950 - 9,950 - 9,950 - 9,950 - 9,950 - 9,950 - 9,950 - 9,950 - 9,950 - 9,950 - 9,950 - 9,950 - 9,950 - 9,950 - 9,950 - 9,950 - 9,950 - 9,950 - 9,950 - - 9,950 - - 245 90 335 3,961 2,557 6,518 (30) 6,488 - 290 290 290 43,544 - - <td< td=""></td<>

This statement provides a summary of the budget movements based on the presentation format for the Income Statement in Council's annual financial reporting. 'Grants & Contributions - Capital' are included in the 'Net Operating Result from All Operations', but then excluded to provide the 'Net Operating Result before Capital Items'.

Budget review for the quarter ended 31 March 2019

Income & Expenses (Directorate Summary) - Council Consolidated

modifie a Expenses (Directorate Summary)	- o o un ci	001130110	ateu						
	Original		Approved (Changes		Revised	Variations	Projected	Actual
(\$000's)	Budget	Carry	Other than	Sep	Dec	Budget	for this	Notes Year End	YTD
	2018/19	Forwards	by QBRS	QBRS	QBRS	2018/19	Mar Qtr	Result	figures
Income									
General Purpose Revenue	20,412	-	-	(3,550)	-	16,862	-	16,862	16,103
Strategic Management & Governance	105	-	-	-	-	105	-	105	76
Corporate Services	1,922	-	-	-	(60)	1,862	106	1,968	1,342
Development & Economic Growth	6,967	-	-	-	52	7,019	1,632	8,651	6,689
Infrastructure Delivery	32,793	-	-	-	750	33,543	(9,785)	23,758	15,925
Total Income from Continuing Operations	62,199	-		(3,550)	742	59,391	(8,047)	51,344	40,135
Expenses									
Strategic Management & Governance	1,842		901	-		2,743	120	2,863	1,963
Corporate Services	6,033		836	-	(80)	6,789	290	7,079	4,914
Development & Economic Growth	10,020		792	-	56	10,868	1,177	12,045	7,597
Infrastructure Delivery	25,649		(2,529)		-	23,120	-	23,120	16,815
Total Expenses from Continuing Operations	43,544				(24)	43,520	1,587	45,107	31,289
Net Operating Result incl. Capital Income	18,655			(3,550)	766	15,871	(9,634)	6,237	8,846
Net Operating Result excl. Capital Income	1,665		80	(3,550)	16	(1,789)	(370)	(2,159)	3,743

This statement provides a summary of the budget movements of Council's service activities based on directorate responsibilities. The following pages (3-6) provides the services reported in Note 2(a) of Council's annual financial statements. This is broken down a further level (line items in green font) to provide a better understanding of the costing components of the services where applicable.

Quarterly Budget Review Statement

for the period 01/01/19 to 31/03/19

Detailed Income & Expenses Budget Review Statement of Directorate Summary (on page 2)

Budget review for the quarter ended 31 March 2019 Income & Expenses - General Purpose Income

modifie a Expenses Ceneral alpose me	,,,,,								
	Original		Approved	Changes		Revised	Variations	Projected	Actual
(\$000's)	Budget	Carry	Other than	Sep	Dec	Budget	for this	Notes Year End	YTD
	2018/19	Forwards	by QBRS	QBRS	QBRS	2018/19	Mar Qtr	Result	figures
Income									
Rates & Charges	12,927			-		12,927	-	12,927	12,928
Interest & Investment Revenue	497			-		497	-	497	373
General Purpose (Untied) Grants	6,988			(3,550)		3,438	-	3,438	2,802
Total Income from Continuing Operations	20,412		-	(3,550)		16,862	-	16,862	16,103
Expenses									
Nil						-			
Total Expenses from Continuing Operations		-	-	-	-	-	-	-	-
Net Operating Result before Capital Items	20,412		-	(3,550)	-	16,862	-	16,862	16,103

Budget review for the quarter ended 31 March 2019

Income & Expenses - Strategic Management & Governance

	Original		Approved	Changes		Revised	Variations	Projected	Actual
(\$000's)	Budget	Carry	Other than	Sep	Dec	Budget	for this	Notes Year End	YTD
	2018/19	Forwards	by QBRS	QBRS	QBRS	2018/19	Mar Qtr	Result	figures
Income									
Strategic Management & Goverance	-					-	-	-	-
Workforce Management	105		-			105	-	105	76
Total Income from Continuing Operations	105	-	-	-	-	105	-	105	76
Expenses									
Strategic Management & Governance	1,122		(93)	-		1,029	220	1,249	953
Governance	806		(15)			791	(30)	761	501
Strategic Management	316		(78)			238	250	488	452
Workforce Management	720	-	994	-	-	1,714	(100)	1,614	1,010
Human Resources Management	424		928			1,352	-	1,352	974
Organisational Development	296		66			362	(100)	262	36
Total Expenses from Continuing Operations	1,842	-	901	-	-	2,743	120	2,863	1,963
Net Operating Result before Capital Items	(1,737)	-	(901)	-	-	(2,638)	(120)	(2,758)	(1,887)

Quarterly Budget Review Statement

for the period 01/01/19 to 31/03/19

Detailed Income & Expenses Budget Review Statement of Directorate Summary (on page 2)

Budget review for the quarter ended 31 March 2019 Income & Expenses - Corporate Services

	income & Expenses - Corporate Services	Original		Approved (Changes		Revised	Variations	Projected	Actual
Income Community & Customer Relations	(\$000's)	Budget	Carry	Other than	Sep		Budget	for this	Notes Year End	YTD
Financial Services	Income	2010/10	1 01114145	0) 00110	45110	40.10	2010/10	mar aga	, ttosun	ngares
Information Services	Community & Customer Relations		-	-		-	-	-	-	-
Property Services		85	-	-	-	-	85	-		25
Depot Services			-	-	-	-	-	106		106
Airport Management 155 (115) - - - - - - - - -			-	-	-		331	-	331	257
Airside Operations			-	-	-	(1)	-	-		-
Airside Operations 71 115 186 - 185				-	-	-	227	-	227	109
Landside Operations								-		
Avaidon Fuel Facilities 30				115				-		105
The Crossing Theatre								-		4
TCT Management						(115)		-		836
Cinemas 320 (40) 280 280 280 7			-	(22.0)	•			-	.,	27
Front of House				(236)				-		221
The Crossing Cafe				400				-		323
User Pays Le Events				100						143
User Pays Live Events		140		66						29
Entrepreneural Live Events						(10)				48
Libraries 113 -		145		,,,		(45)				45
Library - Narrabri			-	-		(40)				9
Library - New Was 48										1
Library - Boggabri									0.5	6
Library - Boggabri										2
Total Income from Continuing Operations		48					48		48	- 1
Expenses Community & Customer Relations 420 243 663 663 663 663 Customer Management 400 (445) 355 355 Records Management 400 (445) 355 355 Records Management 160		1,922	-	-	-	(60)	1,862	106	1,968	1,342
Community & Customer Relations		,				,,	-		,	
Customer Management										
Records Management					-	-		-		538
Communications 20		400								323
Financial Services								-		104
Financial Support 705 (45) 660 - 660 Procurement & Stores 154 1 1 155 - 155 Information Services 364 92 - 456 - 456 IT Technical Support 190 (11) 179 - 179 IT Corporate Network 174 103 277 - 277 Property Services 1,597 (43) - 1,554 290 1,844 Property Management 1,023 (36) 987 290 1,277 Geospatial Information Services 130 (6) 124 - 124 Insurance Management 444 (1) 443 - 443 Depot Management 444 (1) 443 - 214 Depot Management - 199 19 - 19 Depot Operations - Narrabri 130 3 (1) 133 - 133 - 133 Depot Operations - Narrabri 130 3 (1) 133 - 133 Depot Operations - Narrabri 130 3 (1) 133 - 133 Depot Operations - Wee Waa 42 4 4 4 46 - 46 Depot Operations - Boggabri 12 4 4 16 - 16 Airport Services 626 1113 - 739 - 739 Airport Management 495 99 594 - 594 Airside Operations 64 12 76 76 Tables Aviation Fuel Facilities 5 6 11 17 The Crossing Theatre 1,288 4 419 (80) 1,627 - 1,627 TCT Management 601 391 - 8092 - 992 Cinemas 62 (4) 58 - 58 Front of House 81 55 136 - 136 The Crossing Theatre 108 108 (7) (40) 61 - 61 User Pays Events 108 (7) (40) 61 - 61 User Pays Events 108 (7) (40) 61 - 61 User Pays Events 108 (7) (40) 61 - 61 User Pays Events 108 (7) (40) 61 - 61 User Pays Events 108 (7) (40) 61 - 61 User Pays Events 108 (7) (40) 62 - 721 - 721 Libraries Management 324 48 372 - 372 Library - Wee Waa 88 (5) 83 - 838 Library - Boggabri 47 (3) 44 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4								-		111
Procurement & Stores 154			-		-	-		-		625
Information Services 364 92 - 456 - 456 IT Technical Support 190 (11) 179 - 179 IT Corporate Network 174 103 277 - 227 Property Services 1,597 - (43) - 1,554 290 1,844 Property Management 1,023 (36) 987 290 1,277 Geospatial Information Services 130 (6) 124 - 124 Insurance Management 444 (1) 443 - 443 Depot Services 184 - 30 - 214 - 214 Depot Operations - Wee Waa - 19 19 - 9 19 Depot Operations - Wee Waa 42 4 46 - 46 Depot Operations - Wee Waa 42 4 46 - 46 Depot Operations - Wee Waa 42 4 16 - 16 Airport Management 495 99 594 - 594 Airport Management 495 99 594 - 5								-		519
IT Technical Support								-		106
Tr Corporate Network					-	-		-		233
Property Services								-		48
Property Management								-		185
Geospatial Information Services 130 (6) 124 124 124 124 184 184 194 144 194 194 143 144 195			-		-	-			.,	1,246
Insurance Management								290		793
Depot Services								-		68 385
Depot Management								-		192
Depot Operations - Narrabri 130		104	-		-	-				192
Depot Operations - Wee Waa 42		420						-		152
Depot Operations - Boggabri 12								-		23
Airport Services 626 - 113 - 739 - 739 Airport Management 495 99 594 - 594 Airside Operations 64 12 76 - 76 Landside Operations 62 (4) 58 - 58 Aviation Fuel Facilities 5 6 11 - 11 The Crossing Theatre 1,288 - 419 - (80) 1,627 - 1,627 TCT Management 601 391 992 - 992 - 992 Cinemas 62 (4) 58 - 58 - 58 Front of House 81 55 136 - 136 - 136 The Crossing Café 167 (10) 157 - 157 <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>-</td> <td></td> <td>16</td>								-		16
Airport Management 495 99 594 - 594 Airside Operations 64 12 76 - 76 Landside Operations 62 (4) 58 - 58 Aviation Fuel Facilities 5 6 11 - 11 The Crossing Theatre 1,288 - 419 - (80) 1,627 - 1,627 TCT Management 601 391 992 - 992 - 992 Cinemas 62 (4) 58 - 58 - 58 Front of House 81 55 136 - 136 - 136 - 136 - 136 - 136 - 136 - 136 - 136 - 136 - 136 - 136 - 136 - 136 - 136 - 136 - 136 - 136 - 136				-				1		472
Airside Operations 64 12 76 - 76 Landside Operations 62 (4) 58 - 58 Aviation Fuel Facilities 5 6 11 - 11 The Crossing Theatre 1,288 - 419 - (80) 1,627 - 1,627 TCT Management 601 391 992 - 992 Cinemas 62 (4) 58 - 58 Front of House 81 55 136 - 136 The Crossing Café 167 (10) 157 - 157 User Pays Events 108 (7) (40 61 - 61 User Pays Live Events 108 (7) (40 61 - 61 Entrepreneurial Live Events 161 1 (40) 122 - 122 Libraries 695 - 26 - 721 - 721 Libraries Management 324 48 372 - 372 Library - Narrabri 236 (14) 222 - 222 Library - Wee Waa 8 (5) 83 - 83 Library - Boggabri 47 (3) 44 - 44 Total Expenses from Continuing Operations			-		-	-				353
Landside Operations 62 (4) 58 - 58 Avaition Fuel Facilities 5 6 11 - 11 The Crossing Theatre 1,288 - 419 - (80) 1,627 - 1,627 TCT Management 601 391 992 - 162 - 136 - 136 - 136 - 157 - 157								-		65
Aviation Fuel Facilities 5 6 11 - 11 The Crossing Theatre 1,288 - 419 - (80) 1,627 - 1,627 TCT Management 601 391 992 - 992 Cinemas 62 (4) 58 - 58 Front of House 81 55 136 - 136 The Crossing Café 167 (10) 157 - 157 User Pays Events 108 (7) (40) 61 - 61 User Pays Live Events 108 (7) 101 - 101 Entrepreneurial Live Events 161 1 (40) 122 - 122 Libraries 695 - 26 - 721 - 721 Libraries Management 324 48 372 - 372 Library - Narrabri 236 (14) 222 - 222 Library - Wee Waa 88 (5) 83 - 83 Library - Boggabri 47 (3) 44 - 44 Total Expenses from Continuing Operations 6,033 - 836 - (80) 6,789 290 7,079								-		46
The Crossing Theatre 1,288 - 419 - (80) 1,627 - 1,627 TCT Management 601 391 992 - 992 Cinemas 62 (4) 58 - 58 Front of House 81 55 136 - 136 The Crossing Café 167 (10) 157 - 157 User Pays Events 108 (7) (40) 61 - 61 User Pays Live Events 108 (7) 101 - 102								-		8
TCT Management 601 391 992 - 992 Cinemas 62 (4) 58 - 58 Front of House 81 55 136 - 136 The Crossing Café 167 (10) 157 - 157 User Pays Events 108 (7) (40) 61 - 61 User Pays Live Events 108 (7) 101 - 101 Entrepreneurial Live Events 161 1 (40) 122 - 122 Libraries 695 - 26 - 721 - 721 Libraries Management 324 48 372 - 372 Library - Narrabri 236 (14) 222 - 222 Library - Wee Waa 8 (5) 83 - 83 Library - Boggabri 47 (3) 44 - 44 Total Expenses from Continuing Operations 6,033 - 836 - (80) 6,789 290 7,079						(80)				1,303
Cinemas 62 (4) 58 - 58 Front of House 81 55 136 - 136 The Crossing Café 167 (10) 157 - 157 User Pays Events 108 (7) (40) 61 - 61 User Pays Live Events 108 (7) 101 - 122 - 122 -					-	(00)				312
Front of House The Crossing Café The Crossing Ca								_		158
The Crossing Café 167 (10) 157 - 157 User Pays Events 108 (7) (40) 61 - 61 User Pays Events 108 (7) 101 - 101 Entrepreneurial Live Events 161 1 (40) 122 - 122 Libraries 695 - 26 - 721 - 721 Libraries Management 324 48 372 - 372 Library - Narrabri 236 (14) 222 - 222 Library - Wee Waa 88 (5) 83 - 83 Library - Boggabri 47 (3) 44 - 44 Total Expenses from Continuing Operations 6,033 - 836 - (80) 6,789 290 7,079							-			340
User Pays Events 108 (7) (40) 61 - 61 User Pays Live Events 108 (7) 101 - 101 Entrepreneurial Live Events 161 1 (40) 122 - 122 Libraries 695 - 26 - 721 - 721 Libraries Management 324 48 372 - 372 Library - Narrabri 236 (14) 222 - 222 Library - Wee Waa 88 (5) 83 - 83 Library - Boggabri 47 (3) 44 - 44 Total Expenses from Continuing Operations 6,033 - 836 - (80) 6,789 290 7,079										223
User Pays Live Events 108 (7) 101 - 101 Entrepreneurial Live Events 161 1 (40) 122 - 122 Libraries 695 - 26 - - 721 - 721 Libraries Management 324 48 372 - 372 Library - Narrabri 236 (14) 222 - 222 Library - Wee Waa 88 (5) 83 - 83 Library - Boggabri 47 (3) 44 - 44 Total Expenses from Continuing Operations 6,033 - 836 - (80) 6,789 290 7,079						(40)				60
Entrepreneurial Live Events						(-10)				107
Libraries 695 - 26 - 721 - 721 Libraries Management 324 48 372 - 372 Library - Narrabri 236 (14) 222 - 222 Library - Wee Waa 88 (5) 83 - 83 Library - Boggabri 47 (3) 44 - 44 Total Expenses from Continuing Operations 6,033 - 836 - (80) 6,789 290 7,079				4		(40)				103
Libraries Management 324 48 372 - 372 Library - Narrabri 236 (14) 222 - 222 Library - Wee Waa 88 (5) 83 - 83 Library - Boggabri 47 (3) 44 - 44 Total Expenses from Continuing Operations 6,033 - 836 - (80) 6,789 290 7,079				26		(40)				305
Library - Narrabri 236 (14) 222 - 222 Library - Wee Waa 88 (5) 83 - 83 Library - Boggabri 47 (3) 44 - 44 Total Expenses from Continuing Operations 6,033 - 836 - (80) 6,789 290 7,079										27
Library - Wee Waa Library - Boggabri 47 (3) 44 - 44 Total Expenses from Continuing Operations 6,033 - 836 - (80) 6,789 290 7,079										185
Library - Boggabri 47 (3) 44 - 44 Total Expenses from Continuing Operations 6,033 - 836 - (80) 6,789 290 7,079										64
Total Expenses from Continuing Operations 6,033 - 836 - (80) 6,789 290 7,079										29
	Total Expenses from Continuing Operations	6,033	-		-	(80)	6,789	290	7,079	4,914
Net Operating Result before Capital Items (4,111) - (836) - 20 (4,927) (184) (5,111)	Net Operating Result before Capital Items	(4,111) -	(836)	-	20	(4,927)	(184)	(5,111)	(3,572)

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Quarterly Budget Review Statement for the period 01/01/19 to 31/03/19

Detailed Income & Expenses Budget Review Statement of Directorate Summary (on page 2)

Budget review for the quarter ended 31 March 2019 Income & Expenses - Development & Economic Growth

Income & Expenses - Development & Eco		wth				_			
(\$000'e)	Original		Other than			Revised Budget	Variations for this	Projected	Actual YTD
(\$000's)	Budget	Carry Forwards	by QBRS	Sep QBRS	Dec QBRS	2018/19	Mar Qtr	Notes Year End Result	figures
Income	2010/13	Tolwards	by QBR3	QDKS	QDRS	2010/13	mai Qu	Result	liguies
Planning & Regulatory Services	2,073		-			2,073	-	2,073	1,352
Environmental Health Services	117	-	-		-	117	-	117	117
Solid Waste Management Services	3,475					3,475	-	3,475	3,234
Urban Waste Management	2,320		(694)			1,626	-	1,626	1,666
Narrabri Waste Depot	879		694			1,573		1,573	1,300
Rural Waste (incl Transfer Stations)	276					276	-	276	268
Economic Development Services	2		-			2	1,177	1,179	778
Cemeteries	219					219	-	219	136
Swimming Pools	470	-	-		-	470	40	510	360
Swimming Pool Operations - Narrabri	371					371	-	371	235
Swimming Pool Operations - Wee Waa	48					48	-	48	40
Swimming Pool Operations - Boggabri	36					36	40	76	77
Artesian Bore Baths - Pilliga	15					15		15	8
Parks & Open Spaces	201	-	-			201	415	616	366
Open Space Maintenance							128	128	128
Sporting Facilities	93					93	42	135	30
Recreational Parks	108					108	155	263	162
Central Business District Maintenance	225					225	90	90	46 139
Saleyard Services	225 173		-			173	-	225 173	104
Saleyard Operations	52					52	-		35
Truck Wash Facilities Tourism Services	185		-	_	52	237		52 237	207
Visitor Information Centre Operations	86		-		52	86	-	86	61
Shire Marketing & Promotion	71				52	123		123	118
Event Facilitation	28				52	28		28	28
Total Income from Continuing Operations	6,967				52	7,019	1,632	8,651	6,689
rotal moons from commany operations	0,000					.,	1,002	0,001	0,000
Expenses									
Planning & Regulatory Services	1,214		12		-	1,226	-	1,226	973
Environmental Health Services	334		60		-	394	-	394	210
Environmental Health Management	17		20			37		37	34
Environmental Health Control	59		(20)			39	-	39	1
Weeds Management	156		60			216	-	216	67
Weeds North West Action Program	102					102	-	102	108
Solid Waste Management Services	3,244		56			3,300	-	3,300	2,335
Urban Waste Management	1,156		18			1,174		1,174	769
Narrabri Waste Depot	1,265		41			1,306	-	1,306	1,123
Rural Waste (incl Transfer Stations)	823 358		(3) 69		50	820 477	1,177	820 1,654	443 690
Economic Development Services Economic Development	166		56		30	252	100	352	271
Community Development	100		18		15	133	100	133	110
Grants Administration	92		(5)		5	92	1,077	1,169	309
Cemeteries	385		103			488	1,077	488	142
Swimming Pools	1,392		272			1,664		1,664	1,103
Swimming Pools Management	39		(2)			37		37	54
Swimming Pool Operations - Narrabri	909		158			1,067		1,067	663
Swimming Pool Operations - Wee Waa	223		59			282		282	158
Swimming Pool Operations - Boggabri	195		33			228		228	209
Artesian Bore Baths - Pilliga	26		24			50		50	19
Parks & Open Spaces	2,267		9			2,276	-	2,276	1,517
Parks & Open Spaces Management	687		292			979		979	609
Community Use & Event Support	79		(5)			74	-	74	17
Open Space Maintenance	284		(121)			163	-	163	249
Sporting Facilities	225		(14)			211	-	211	209
Recreational Parks	572		(117)			455		455	116
Public Waste / Litter Control	110		(7)			103	-	103	32
Street Trees Program	71		(4)			67	-	67	19
Public Amenities & Monument Maintenance	149		(9)			140	-	140	164
Central Business District Maintenance	90		(6)			84	-	84	102
Saleyard Services	362		21		-	383	-	383	185
Saleyard Operations	296		22			318	-	318	162
Truck Wash Facilities	66		(1)			65	-	65	23
Tourism Services	464		190		6	660	-	660	442
Visitor Information Centre Operations	320		155			475	-	475	271
Tourism Network Management	70		(3)			67	-	67	50
Shire Marketing & Promotion	29		39		6	74	-	74	102
Event Facilitation Total Expanses from Continuing Operations	40.020		(1)		EC	10 060	4 477	12.045	7 507
Total Expenses from Continuing Operations	10,020		792		56	10,868	1,177	12,045	7,597
Net Operating Result before Capital Items	(3,053)		(792)		(4)	(3,849)	455	(3,394)	(908)
not operating result before Capital Rellis	(3,033)		(132)		(4)	(3,049)	400	(3,334)	(300)

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Quarterly Budget Review Statement

for the period 01/01/19 to 31/03/19

Detailed Income & Expenses Budget Review Statement of Directorate Summary (on page 2)

Budget review for the quarter ended 31 March 2019 Income & Expenses - Infrastructure Delivery

Original Revised **Variations** Projected Actual Approved Changes (\$000's) Budget Carry Dec Budget for this Year End YTD 2018/19 Forwards QBRS 2018/19 Result figures by QBRS QBRS Mar Qtr Income Infrastructure Delivery Support Design & Investigation Services 18 18 18 5 Fleet Management 283 283 283 35 Emergency Support 202 202 202 228 725 Roads & Ancillary Services 13.991 14.716 (4,415)10.301 5.293 State Highway Maintenance Contract 4,983 4,983 2,764 4,983 Regional Roads Maintenance 1,566 1,566 855 Shire Roads Maintenance 6,015 6,015 (4,415)1,600 749 Bridges Maintenance 1,372 884 1,372 1,372 Town Streets Maintenance 725 Quarries Roads Private Works 25 25 8,653 Water Services 8,628 8,653 6,728 Water Management 396 396 396 398 Baan Baa Water Operations 54 54 54 55 **Bellata Water Operations** 101 101 101 Boggabri Water Operations 589 25 614 614 462 Gwabegar Water Operations 61 61 61 52 Narrabri Water Operations 6,506 6,506 6,506 4,960 Pilliga Water Operations 107 107 107 81 Wee Waa Water Operations 814 814 814 630 (5.370)Sewerage Services 9.668 9.668 4.298 3.634 Sewerage Management 246 246 246 221 Boggabri Sewerage Operations 4,969 4.969 (4,245) 724 473 Narrabri Sewerage Operations 2,498 2,498 2,498 2,142 Wee Waa Sewerage Operations **Total Income from Continuing Operations** 32,793 750 33,543 (9,785)23,758 15.925 Expenses Infrastructure Delivery Support 165 (30) 135 135 49 Design & Investigation Services 510 (15) 495 495 321 Fleet Management Emergency Support 177 (141)36 36 1.316 921 921 328 924 (3) 9,347 Roads & Ancillary Services 17,237 (2,274)14,963 14,963 Roads Management 4,940 5,209 5,209 4,470 State Highway Maintenance Contract 4.041 4.046 4.046 961 Regional Roads Maintenance (107) 872 765 Shire Roads Maintenance 4,092 (1,059)3,033 3,033 2,354 Bridges Maintenance 142 (21) 121 121 Culverts / Causeways Maintenance 92 92 17 108 (16)Town Streets Maintenance 1,949 830 830 820 Footpaths 211 (33)178 178 Kerb & Guttering 38 211 (33)178 178 333 301 301 (32) 110 Quarries 171 (26) 145 145 138 Roads Private Works 167 (102)35 Water Services 3,241 2,688 3,279 (38) Water Management 69 348 Baan Baa Water Operations 91 (1) (2) 47 **Bellata Water Operations** 106 (2) (2) 102 102 82 **Boggabri Water Operations** 466 (5) (10)451 451 354 Gwabegar Water Operations 75 (1) (2) 72 72 61 Narrabri Water Operations 1,831 (21) (39) 1,771 1,771 1,276 Pilliga Water Operations 119 (2) (2) 115 115 64 Wee Waa Water Operations 591 (6) (12)573 573 456 Sewerage Services 3,357 (28) 3,329 3,329 2,766 **Boggabri Sewerage Operations** 438 (3) 435 435 287 2.189 2.170 1.859 Narrabri Sewerage Operations (19)2.170 Waa Sewerage Operations 23,120 **Total Expenses from Continuing Operations** 25,649 (2.529)23.120 16,815 7,144 2,529 750 10,423 638 (890) Net Operating Result before Capital Items

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Quarterly Budget Review Statement

for the period 01/01/19 to 31/03/19

Capital Budget Review Statement

Budget review for the quarter ended 31 March 2019
Capital Budget - Council Consolidated

	Original		Approved (Revised	Variations	Projected	Actual
(\$000's)	Budget		Other than	Sep	Dec	Budget	for this	Notes Year End	YTD
	2018/19	Forwards	by QBRS	QBRS	QBRS	2018/19	Mar Qtr	Result	figures
Capital Expenditure									
New Assets									
- Plant & Equipment	995	153		49	(6)	1,191	135	1,326	839
- Land & Buildings	342	-		-	(12)	330	18	348	52
 Roads, Bridges, Footpaths 	-			725		725	25	750	10
 Water & Sewerage Assets 	850	288		25		1,163	(914)		48
- Other	2,692	420		(4)	53	3,161	(1,540)	1,621	434
Renewal Assets (Replacement)									
- Plant & Equipment	2,412	84		1,305		3,801	1,123	4,924	900
- Land & Buildings	610	84		60	(14)	740	10	750	362
 Roads, Bridges, Footpaths 	13,491	2,693		475	(1,581)	15,078	(7,877)	7,201	2,469
 Water & Sewerage Assets 	13,218	773		-		13,991	(6,876)	7,115	4,625
- Other	1,954	682		(53)	16	2,599	(606)		845
Loan Repayments (Principal) - General	836					836	-	836	693
Total Capital Expenditure	37,400	5,177	-	2,582	(1,544)	43,615	(16,502)	27,113	11,277
Capital Funding									
Rates & Other Untied Funding	643		80	13	(6)	730	21	751	405
Capital Grants & Contributions	16,930	515	(80)	750		18,115	(9,660)	8,455	5,928
Reserves:									
 Restrictions/Reserves 	11,417	3,532		1,819	(1,538)	15,230	(2,626)		3,996
 VPA Restrictions 	2,411	23				2,434	(1,591)		23
- s94a	641					641	(297)	344	94
- Water Fund	1,286	773				2,059	897	2,956	182
- Sewerage Fund	3,259	334				3,593	(3,246)	347	313
Receipts from Sale of Assets									
- Plant & Equipment	813					813	-	813	336
- Land & Buildings				-					
Total Capital Funding	37,400	5,177	*	2,582	(1,544)	43,615	(16,502)	27,113	11,277
Net Capital Funding - Surplus/(Deficit)					-			-	-

Budget review for the quarter ended 31 March 2019

Capital Expenditure by Activity - Council Consolidated

	Original		Approved	Changes		Revised	Variations	Projected	Actual
(\$000's)	Budget	Carry	Other than	Sep	Dec	Budget	for this	Notes Year End	YTD
		Forwards	by QBRS	QBRS	QBRS		Mar Qtr	Result	figures
Capital Expenditure									
Information Services	1,125	119		1	18	1,263	(45)	1,218	865
Property Services	1,900	50		60	101	2,111	(1,601)	510	224
Depots	481	25			(36)	470	25	495	126
Airport	250	90		15	(25)	330	(35)	295	219
The Crossing Theatre	175			13	(15)	173	(4)	169	103
Libraries	68	55				123		123	47
Planning & Regulatory	-	248		-		248		248	7
Solid Waste Management	515	106		(37)		584	(153)	431	168
Economic Development	20					20	(20)	-	~
Saleyards	90	37				127		127	68
Tourism	6				(6)	-		-	-
Cemeteries	50	183				233	(141)	92	34
Swimming Pools	79	57				136	(10)	126	70
Parks & Open Spaces	1,004	485				1,489	(159)	1,330	584
Fleet Management	1,970			1,305		3,275	1,183	4,458	680
Transport	14,291	2,615		1,200	(1,581)	16,525	(7,823)	8,702	2,502
Water Supplies	5,386	773		25		6,184	897	7,081	4,124
Sewerage Services	9,154	334				9,488	(8,616)	872	763
Loan Repayments (Principal) - General	836					836		836	693
Total Capital Expenditure	37,400	5,177	-	2,582	(1,544)	43,615	(16,502)	27,113	11,277

This statement provides the same capital expenditure information as above, but in Service activity format in line with Council's Service Plans.

Quarterly Budget Review Statement

for the period 01/01/19 to 31/03/19

Cash & Investments Budget Review Statement

Budget review for the quarter ended 31 March 2019 Cash & Investments - Council Consolidated

	Original		Approved (Changes		Revised	Variations	Projected	Actual
(\$000's)	Budget	Carry	Other than	Sep	Dec	Budget	for this	Notes Year End	YTD
	2018/19	Forwards	by QBRS	QBRS	QBRS	2018/19	Mar Qtr	Result	figures
Externally Restricted (1)									
Unexpended Loans	204					204	-	204	
Developer Contributions - General	8,433	(23)	25			8,435	1,888	10,323	
RMS Contributions			406			406	-	406	
Specific Purpose Unexpended Grants	-	(515)	678			163	234	397	
Water Supplies	10,097	(773)	3,184			12,508	(897)	11,611	
Sewerage Services	7,401	(334)	500			7,567	3,246	10,813	
Sewerage Services (Federation Farm)	160		-			160	-	160	
Domestic Waste Management	501		60			561	-	561	
Total Externally Restricted	26,796	(1,645)	4,853	-		30,004	4,471	34,475	
(1) Funds that must be spent for a specific purpose									
Internally Restricted (2)									
Plant Reserve	1,893		466	(1,305)		1,054	(1,033)	21	
ELE Reserve	1,114		46			1,160	-	1,160	
Carry Over Reserve	-	(309)	309			-	-	-	
Deposits, Retentions & Bonds	89		216			305	-	305	
Airport Reserve	168	(90)	208	(15)	25	296	35	331	
Boggabri Community Reserve (Min. 270/2016)	100		-	(90)		10	-	10	
Buildings Infrastructure Reserve	1,181	(765)	(80)	(60)	(4)	272	174	446	
Corporate Information System Reserve	-	(39)	39			-	-	-	
Crown Reserves Management	-		68			68	-	68	
Election Costs Reserve	127		-			127	-	127	
FAG Payments Received in Advance			3,550	(3,550)			-	-	
Heritage (Old Gaol) Reserve	13		(10)			3	-	3	
Housing (Doctors) Reserve	152					152	-	152	
Leards Forest Precinct Environmental Trust			261			261	-	261	
Narrabri CBD Masterplan			136			136	-	136	
Narrabri Depot RA	-	(25)	76		(51)	-	25	25	
Narrabri Library RA		(30)	47			17	-	17	
Narrabri West (Old Turrawan Road Masterplan)	150	(,	-			150	-	150	
Office Equipment (incl F&F) Reserve	173		(158)	(2)	(13)	-	-		
Parks & Gardens (Bulk Water Reserve)	178		158	1-7	(/	336	3	339	
Parks & Gardens (Tree Replacement Reserve)	6		-			6	-	6	
Quarries Reserve	231		44			275	-	275	
Risk Management Reserve	122		35			157	-	157	
RMS Warranty	100					100	-	100	
Roads Infrastructure Reserve		(326)	1,030	(385)	1,581	1,900	3,262	5,162	
Roads Infrastructure (Stormwater) Reserve	306	(-23)	206	,,,,,,	.,	512	-,	512	
s355 Friends of the Crossing Theatre	70		(23)			47		47	
Service Reviews Reserve			200			200	-	200	
Smart Community Strategies			250			250	_	250	
Statutory Land Planning Reserve	295		200			295	-	295	
Strategic Projects Master Planning	200		250			450		450	
Swimming Pools	867	(34)	124			957	7	964	
Tonnage Payments (Gravel) Reserve	40	(0-1)	(13)			27	-	27	
Tonnage Payment (Mining) Reserve	15	(1,774)	1,804			45		45	
Tourism - Kamilaroi Highway Group	45	(1,114)	11			56		56	
Waste Management	98	(106)	45	38		75	153	228	
Total Internally Restricted	7,733	(3,498)	9,295	(5,369)	1,538	9,699	2,626	12,325	
(2) Funds that Council has earmarked for a specific purpose	.,. 55	(5, 150)	0,200	(0,000)	1,000	0,000	2,020	.2,323	
for the second s									
Unrestricted (ie available after the above Restrictions)	678	(34)	-	-	-	644	-	644	
Total Cash & Investments	35,207	(5,177)	14,148	(5,369)	1,538	40,347	7,097	47,444	54,087
		(-,)	,	2-17	-,		.,		,

Reconciliation Status

The YTD Cash & Investment figure reconciles to the actual balances held as for	sollows: \$ 000's
Cash at Bank (as per bank statements) Investments on Hand	1,235 52,500
	Difference) (618) Difference) 970
Reconciled Cash at Bank & Investments	54,087

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Quarterly Budget Review Statement

for the period 01/01/19 to 31/03/19

Key Performance Indicators Budget Review Statement - Industry KPI's (OLG)

Budget review for the quarter ended 31 March 2019

 Current Projection
 Original
 Actuals

 (\$000's)
 Amounts Indicator
 Budget
 Prior Periods

 18/19
 18/19
 18/19
 18/19
 17/18
 16/17

NSW Local Government Industry Key Performance Indicators (OLG):

1. Operating Performance
Operating Revenue (excl. Capital) - Operating Expenses
Operating Revenue (excl. Capital Grants & Contributions) - 2,159
42,948 -5.0 % 3.7 % 12.0 % 18.1 %

This ratio measures Council's achievement of containing operating expenditure within operating revenue.

2. Own Source Operating Revenue
Operating Revenue (excl. ALL Grants & Contributions)
Total Operating Revenue (incl. Capital Grants & Cont)

35,425
51,344
69.0 %
56.8 %
71.7 %
58.8 %

This ratio measures fiscal flexibility, It is the degree of reliance on external funding sources such as operating grants & contributions.





Quarterly Budget Review Statement

for the period 01/01/19 to 31/03/19

Contracts Budget Review Statement

Budget review for the quarter ended 31 March 2019

Part A - Contracts Listing - contracts entered into during the quarter

Contractor	Contract detail & purpose	Contract Value	Start Date	Duration of Contract	Budgeted (Y/N)	Notes
JLE Concreting P/L	Contract 2018-19/15 - Cooma Road Shared Path	472,061	25/02/19	3 Months	Υ	
Max Orman Toyota	Contract 2018-19/17 - 8 4WD Utilities	435,636	14/02/19	On Delivery	Υ	

Notes:

- Minimum reporting level is 1% of estimated income from continuing operations of Council or \$50,000 whatever is the lesser.
 Contracts listed are those entered into during the quarter being reported and exclude contractors on Council's Preferred Supplier list.
- 3. Contracts for employment are not required to be included.

Consultancy & Legal Expenses Budget Review Statement

Budget review for the quarter ended 31 March 2019

Consultancy & Legal Expenses Overview

Expense	YTD Expenditure (Actual Dollars)	Bugeted (Y/N)
Consultancies	249,777	N
Legal Fees	40,578	Υ

Definition of a consultant:

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

Comments

Expenditure included in the above YTD figure but not budgeted includes:

Additional consultancy costs associated with the Inland Rail grant received (\$90,000 budgeted).

Companies (whomation system (remainder of project) 50,000 72,879 72,775 73,741 73	Description	Original Budget	Carry Overs	Sept QBR	Dec QBR	March QBR	Revised Budget	YTD
17. Regises Access Control Systems at Admin Office, Depté & Amport 75,000 0 -45,000 35,000 30,000 17. Regiseries for Coultons Service Reft 10,000 0 -45,000 13,000 13,000 17. Regiseries for Coultons Service Reft 10,000 0 -45,000 13,000 13,000 14	Corporate Information System (remainder of project)		72,899				872,899	712,775
T- Ugenche Name In CEID CETV System								25,447
T. Regiser Servers 100,000 0 1,525 18,475 20,000 57,324 17 - Server (Fr. Servers							7.000	
Tr. Saughernet for Customer Service Refet 0		200700000000000000000000000000000000000				-45,000		
TSmart (1)-Strategy	IT - Replace Servers	100,000	0					
Poperty - Publishing Environmental sustainability Project 150,000 0 150,000 150,000 150,000 150,000 150,000 150,000 160,000 150,000	IT - Equipment for Customer Service Refit	0		1,525	18,475		20,000	
Pipentry - Again after Numer agent system 15,000 0 0 0 0 0 14,897	IT - Smart City Strategy	0	46,172				46,172	44,325
Poperty Administration Building Referbishment \$1,000	Property - Buildings Environmental Sustainability Project	150,000	0				150,000	168
Property-Staff Housing Improvements	Property - Keys and Key Management System	15,000	0				15,000	
Property - Property - Boggabri Courthouse Internal Structure 0				60,000	65,589	-1,692		143,897
Property - Francis treet Subdivision	Property - Staff Housing Improvements							
Popethy-Poctar's Creek House (Barwan \$1) Denoillotton								
Depots - Narral Pis Ore Office Construction 100,000 0 2,500 51,00								
Depots - Namark Store - Dineway Avening 16,500 0 2,500 10,000 14,045	11 / 2. T. C.							
Depots - Narrakir Office Workplake Imgrovements 20,000 0 24,543 457 457 50 50 14,043 145						50,000		51,408
Depos Narrakri Welding Shed Endosure (deferred from 2017/18) 7,000 0 76,444 146,444 53,835 50,000 0 76,444 146,444 53,835 50,000 0 76,444 146,444 53,835 50,000 0 70,000 0 76,444 146,444 53,835 50,000 0 70,000 0 76,444 146,444 53,835 76,000 0 70,000 0 76,444 146,444 76,8385 76,000 0 70,000 0 76,444 76,44					2,500			
Depots - New Nate Port Narrabri Ol/Nater sperator & Tanks (deferred from 2016/17) 70,000 0 100,000 150,000 6,205			177					
Depots - New Yaw Depot Office Building Replacement (ind removal of existing building) - 201	143 TABLE CONTROL OF C	(C)				-24,543		
Depots Narrabri Securify Stughting		5400 T 1000						
Airport - New Mercu Penning			and the second second		-100,000			6,250
Airport - New Water Pump & Retriculation System 15,000 0 25,000 4-708 292 292 Airport - Electricity Upgrade 55,000 0 25,000 35,000 6,23 Airport - Electricity Upgrade 50 0 0 15,000 20,000 35,000 6,23 Airport - Electricity Upgrade 0 0 20,000 -20,000 35,000 14,350 Airport - Tel-Down Area Upgrade 0 0 20,000 -20,000 0 0 14,350 Airport - Tel-Down Area Upgrade 0 0 0 -20,000 0 0 0 0 0 0 0 0						10.000		***
Airport - New Security Carle	4 P. C.				2000	10,000		
Airport - Electricity Upgrade 55,000 0 20,000 35,000 6,23 Airport - Tie-Down Area Upgrade 0 20,000 15,000 20,000 -20,000 14,355 Airport - Tie-Down Area Upgrade 0 20,000 -20						4.700		7,20,000
Airpont- Sealing of Taxiway to Aero Club Hanger 0 0 0 15,000 20,000 35,000 14,350					-25,000			
Airport - The Obown Area Upgrade				15 000	20.000	-20,000		
TCT - Re-carpet Venue				15,000	20,000	20,000		14,330
TCT - Painting of Interior CTC - Band Room Refurbishment (Incl Storage) S0,000 0 1CT - Ungrade Lighting (IED lights) S1,000 0 1S,000 STCT - Undoor Projector & Screen S0,000 STCT - Outdoor Projector & Screen S0,000 STCT - Outdoor Projector & Screen S0,000								41 455
TCT - Band Room Refurbishment (Ind Storage) \$0,000 0 15,000 3,206 TCT - Outdoor Projector & Screen 0 0 0 13,218 13,218 13,218 13,218 14					-15 107	-4,000		
TCT - Upgrade Lighting (LED lights) 15,000 0 13,218 14,58,511 10,000 10,					-15,107			44,893
TCT - Outdoor Projector & Screen 0 0 0 13,218 14,218 13,218 14,218 13,218 14,218 14,220 14,20			3/					3.206
Ubraries - Narrabri Seurity Cameras 20,000 0 20,000 47,965 45,831 Ubraries - Narrabri Replace Carpet 0 0 20,000 20,000 20,000 20,000 Ubraries - Narrabri Replace Carpet 0 0 20,000 20,000 20,000 Ubraries - Narrabri Replace Carpet 0 0 20,000 20,000 20,000 Ubraries - Narrabri Replace Blinds 0 0 10,000 25,000 25,000 Caravan Park - Boggabri Upgrade 1,700,000 0 25,000 27,600				13 218				9.50000
Libraries - Boggabri Shelving & Furniture			120	13,210				15,216
Libraries - Narrabri Replace Carpet 0 20,000 1,156 1,000 1,000 1,156 1,000 1,156 1,000 1,000 1,156 1,156 1								45.831
Libraries - Narrabri Replace Blinds 0 10,000 10,000 10,000 10,000 10,000 10,000 10,000 14,616 10,000 10,000 14,616 10,000 10,000 14,616 10,000 10,000 14,616 10,000 10,000 14,616 10,000 10,000 14,616 10,000 10,000 14,616 10,000 10,000 14,616 10,000 10,000 14,616 10,000 10,000 14,616 10,000 10,0								
Libraries - Narrabri Repair & Paint Interior 1,000 25,000 1,600,000 14,616 1,600,000 14,616 1,600,000 14,616 1,600,000 14,616 1,600,000			200000000000000000000000000000000000000					1,150
Caravan Park - Boggabri Upgrade 1,700,000 0 -1,600,000 100,000 14,616 Caravan Park - Narrabri Internal Road Improvement 29,721 -2,041 27,680 27,680 27,680 27,680 27,680 27,680 27,680 27,680 27,680 28,478 248,478 248,478 6,618 248,478 248,								
Caravan Park - Narrabri Internal Road Improvement 29,721 2,041 27,680 27,680		1.700.000				-1.600.000		14.616
Regulatory - Narrabri Animal Shelter Facility 0 248,478 248,478 6,618	#/2013/01/01 PARKED 19 18 17 TO 18 18 TO 18 18 18 18 18 18 18 18 18 18 18 18 18		29,721		-2,041			
Waste - Narrabri Landfill - Construction of a New Cell - Design 200,000 8,910 -158,910 -20,000 30,000 12,537 Waste - Narrabri Landfill - Leachate Pond Renewal 100,000 0 -70,000 30,000 Waste - Narrabri Landfill - Community Recycling Centre Extension 15,000 0 85,000 100,000 0 Waste - Transfer Stations Fencing Upgrades - Bellata, Wee Waa, Pilliga & Gwabegar 100,000 0 100,000 0 Waste - Transfer Stations - Access Road Upgrades for all Transfer Stations 100,000 0 -5,000 0 Waste - Transfer Stations - Renew Fence Edgeroi & Bellata 0 5,000 -5,000 0 Waste - Transfer Stations - Redesign Edgeroi & Bellata 0 5,000 70,000 100,000 Waste - Narrabri Landfill - Catchment Fence Waste Disposal 0 50,000 70,000 100,000 155,176 Waste - Narrabri Landfill - Cardboard Compactor Baler 0 33,000 -330,000 0 155,176 Waste - Narrabri Landfill - Fence DrumMuster Compound 0 5,000 -5,000 0 0 Waste - Nar		0						
Waste - Narrabri Landfill - Leachate Pond Renewal 100,000 0 -70,000 30,000 Waste - Narrabri Landfill - Community Recycling Centre Extension 15,000 0 85,000 -100,000 0 Waste - Transfer Stations Pencing Upgrades - Bellata, Wee Waa, Pilliga & Gwabegar 100,000 0 -100,000 0 Waste - Transfer Stations - Access Road Upgrades for all Transfer Stations 100,000 0 -5,000 0 Waste - Transfer Stations - Renew Fence Edgeroi & Bellata 0 5,000 -5,000 0 Waste - Transfer Stations - Redesign Edgeroi & Bellata 0 5,000 70,000 100,000 Waste - Transfer Stations - Redesign Edgeroi & Bellata 0 5,000 70,000 100,000 Waste - Narrabri Landfill - Catchment Fence Waste Disposal 0 50,000 70,000 150,000 155,176 Waste - Narrabri Landfill - Cardboard Compactor Baler 0 33,000 -33,000 0 40,000 Waste - Narrabri Landfill - Fence DrumMuster Compound 0 5,000 40,000 40,000 Waste - Narrabri Landfill - Asbestos Gun 0 0	[1] 등 - 1 (1.4.2) [1.1.1] [1.1.1] [1.1.1] [1.1.1] [1.1.1] [1.1.1] [1.1.1] [1.1.1] [1.1.1] [1.1.1] [1.1.1]	200,000		-158,910		-20,000	11 17 18 18 18 18 18 18 18 18 18 18 18 18 18	
Waste - Transfer Stations Fencing Upgrades - Bellata, Wee Waa, Pilliga & Gwabegar 100,000 0 -100,000 0 Waste - Transfer Stations - Access Road Upgrades for all Transfer Stations 100,000 0 -100,000 0 Waste - Transfer Stations - Renew Fence Edgeroi & Bellata 0 5,000 100,000 100,000 Waste - Transfer Stations - Redesign Edgeroi & Bellata 0 0 100,000 100,000 Waste - Narrabri Landfill - Cardhomert Fence Waste Disposal 0 50,000 70,000 50,000 170,000 155,176 Waste - Narrabri Landfill - Cardboard Compactor Baler 0 33,000 -33,000 0 0 0 Waste - Narrabri Landfill - Ceru Comera 0 5,000 36,000 -5,000 0	Waste - Narrabri Landfill - Leachate Pond Renewal		0	-70,000			30,000	
Waste - Transfer Stations - Access Road Upgrades for all Transfer Stations 100,000 0 -100,000 0 Waste - Transfer Stations - Renew Fence Edgeroi & Bellata 0 5,000 150,000 100,000 Waste - Transfer Stations - Redesign Edgeroi & Bellata 0 0 100,000 100,000 Waste - Narrabri Landfill - Catchment Fence Waste Disposal 0 50,000 70,000 50,000 170,000 155,176 Waste - Narrabri Landfill - Cardboard Compactor Baler 0 33,000 -33,000 0	Waste - Narrabri Landfill - Community Recycling Centre Extension	15,000	0	85,000		-100,000	0	
Waste - Transfer Stations - Renew Fence Edgeroi & Bellata 0 5,000 -5,000 0 Waste - Transfer Stations - Redesign Edgeroi & Bellata 0 0 100,000 100,000 100,000 100,000 100,000 155,176 Waste - Narrabri Landfill - Cartchment Fence Waste Disposal 0 50,000 70,000 50,000 170,000 155,176 Waste - Narrabri Landfill - Fence DrumMuster Compactor Baler 0 33,000 -33,000 0 40,000 0 Waste - Narrabri Landfill - Fence DrumMuster Compound 0 5,000 5,000 0 40,000 0 40,000 0 <td>Waste - Transfer Stations Fencing Upgrades - Bellata, Wee Waa, Pilliga & Gwabegar</td> <td>100,000</td> <td>0</td> <td></td> <td></td> <td>-100,000</td> <td>0</td> <td></td>	Waste - Transfer Stations Fencing Upgrades - Bellata, Wee Waa, Pilliga & Gwabegar	100,000	0			-100,000	0	
Waste - Transfer Stations - Redesign Edgeroi & Bellata 0 0 100,000 100,000 100,000 100,000 100,000 155,176 Waste - Narrabri Landfill - Catchment Fence Waste Disposal 0 50,000 70,000 50,000 170,000 155,176 155,176 Waste - Narrabri Landfill - Cardboard Compactor Baler 0 33,000 -33,000 0	Waste - Transfer Stations - Access Road Upgrades for all Transfer Stations	100,000	0			-100,000	0	
Waste - Narrabri Landfill - Carchment Fence Waste Disposal 0 50,000 70,000 50,000 170,000 155,176 Waste - Narrabri Landfill - Cardboard Compactor Baler 0 33,000 -33,000 0 Waste - Narrabri Landfill - Fence DrumMuster Compound 0 5,000 -5,000 0 Waste - Narrabri Landfill - CCTV Camera 0 4,000 36,000 40,000 Waste - Narrabri Landfill - Asbestos Gun 0 0 50,000 50,000 Waste - Narrabri Landfill - Temporary Transfer Station 0 0 10,000 10,000 Waste - Narrabri Landfill - Temporary Transfer Station 0 0 10,000 10,000 Narrabri - Portable Alfresco Dining Deck (deferred from 2017/18) 20,000 0 -20,000 0 Saleyards - Ugrade Drainage Systems from Saleyards and Truck Wash 80,000 0 -17,184 62,816 30,918 Saleyards - Yards painting and repairs (half deferred from 2017/18) 10,000 0 10,000 10,000	Waste - Transfer Stations - Renew Fence Edgeroi & Bellata	0	5,000			-5,000	0	
Waste - Narrabri Landfill - Cardboard Compactor Baler 0 33,000 -33,000 0 Waste - Narrabri Landfill - Fence DrumMuster Compound 0 5,000 -5,000 0 Waste - Narrabri Landfill - CCTV Camera 0 4,000 36,000 40,000 Waste - Narrabri Landfill - Asbestos Gun 0 0 50,000 50,000 Waste - Narrabri Landfill - Temporary Transfer Station 0 0 10,000 10,000 Narrabri - Portable Alfrexco Dining Deck (deferred from 2017/18) 20,000 0 -20,000 0 Saleyards - Upgrade Drainage Systems From Saleyards and Truck Wash 80,000 0 -17,184 62,816 30,918 Saleyards - Yards painting and repairs (half deferred from 2017/18) 10,000 0 10,000 10,000	Waste - Transfer Stations - Redesign Edgeroi & Bellata	0	0			100,000	100,000	
Waste - Narrabri Landfill - Fence DrumMuster Compound 0 5,000 -5,000 0 Waste - Narrabri Landfill - CCTV Camera 0 4,000 36,000 40,000 Waste - Narrabri Landfill - Asbestos Gun 0 0 50,000 50,000 Waste - Narrabri Landfill - Temporary Transfer Station 0 0 10,000 10,000 Waste - Narrabri Landfill - Fence Druming Deck (deferred from 2017/18) 20,000 0 -20,000 0 Saleyards - Upgrade Drainage Systems from Saleyards and Truck Wash 80,000 0 -17,184 62,816 30,918 Saleyards - Yards painting and repairs (half deferred from 2017/18) 10,000 0 10,000 10,000	Waste - Narrabri Landfill - Catchment Fence Waste Disposal	0	50,000	70,000		50,000	170,000	155,176
Waste - Narrabri Landfill - CCTV Camera 0 4,000 36,000 40,000 Waste - Narrabri Landfill - Asbestos Gun 0 0 50,000 50,000 Waste - Narrabri Landfill - Temporary Transfer Station 0 0 10,000 10,000 Narrabri - Portable Alfresco Dining Deck (deferred from 2017/18) 20,000 0 -20,000 0 Saleyards - Upgrade Drainage Systems from Saleyards and Truck Wash 80,000 0 -17,184 62,816 30,918 Saleyards - Yards painting and repairs (half deferred from 2017/18) 10,000 0 10,000 10,000	Waste - Narrabri Landfill - Cardboard Compactor Baler	0	33,000			-33,000	0	
Waste - Narrabri Landfill - Asbestos Gun 0 0 50,000 50,000 50,000 50,000 50,000 50,000 10,000<	Waste - Narrabri Landfill - Fence DrumMuster Compound	0	5,000			-5,000	0	
Waste - Narrabri Landfill - Temporary Transfer Station 0 0 10,000 10,000 Narrabri - Portable Alfresco Dining Deck (deferred from 2017/18) 20,000 0 -20,000 0 Saleyards - Upgrade Drainage Systems from Saleyards and Truck Wash 80,000 0 -17,184 62,816 30,918 Saleyards - Yards painting and repairs (half deferred from 2017/18) 10,000 0 10,000 10,000	Waste - Narrabri Landfill - CCTV Camera	0	4,000	36,000			40,000	
Narrabri - Portable Alfresco Dining Deck (deferred from 2017/18) 20,000 0 -20,000 0 Saleyards - Upgrade Drainage Systems from Saleyards and Truck Wash 80,000 0 -17,184 62,816 30,918 Saleyards - Yards painting and repairs (half deferred from 2017/18) 10,000 0 10,000		0	0			50,000	50,000	
Saleyards - Upgrade Drainage Systems from Saleyards and Truck Wash 80,000 0 -17,184 62,816 30,918 Saleyards - Yards painting and repairs (half deferred from 2017/18) 10,000 0 10,000		0				100 100 100 100 100 100 100 100 100 100	10,000	
Saleyards - Yards painting and repairs (half deferred from 2017/18) 10,000 0 10,000	[19] [2] [2] [3] [3] [3] [3] [3] [3] [4] [4] [4] [5] [4] [5] [6] [5] [5] [6] [6] [6] [6] [6] [6] [6] [6] [6] [6					0.000		
						-17,184		30,918
Saleyards - Water Recycling Project 0 6,500 17,184 23,684 23,684			Company of the Compan					
	Saleyards - Water Recycling Project	0	6,500			17,184	23,684	23,684

Seleyands Lyabine Upgrade 0 30,248 0.000 0	Description	Original Budget	Carry Overs	Sept QBR	Dec QBR	March QBR	Revised Budget	YTD
Cornetine-In-Narrahir Old Cornetine-In-Narrahir Old Cornetine-In-Narrahir Illusine -Renow Internal Rodo & Carpark	Saleyards - Lighting Upgrade	0	30,248				30,248	13,341
Contention-Farmarian Lawn-Revoem Internal Basels & Carpan's 0 15,011 31,017 12,000 43,072 31,177 12,000 43,070	iProximity Information Billboards	6,000	0		-6,000		0	
Contention-NamePort Lawn-New Sections	Cemeteries - Narrabri Old Cemetery - establish new section	50,000	0				50,000	
Commercian Sharmbri Olds - Replace France 0 4,950 1,100 1,00	Cemeteries - Narrabri Lawn - Renew Internal Roads & Carpark	0	135,021			-109,379	25,642	25,642
Pools - Regular Pool - Pool Clasers Vaccum System 12,000	Cemeteries - Narrabri Lawn - New Sections	0	43,172			-31,172	12,000	4,350
Pools - Supplied Proof - Tables & Chains for BBQ Area 5,000 0 1,331 3,669 3,669 Pools - Narrabh Aquatic Certir - Lowers & Data Korland For Moder Pool Room 30,000 0 7,000 29,000 Pools - Warrabh Aquatic Certir - Lowers & Data Korland For Moder Pool Room 30,000 0 1,151 1,151 1,151 1,151 1,151 1,151 1,151 1,151 1,151 1,151 1,151 1,151 1,151 1,151 3,600 1,151 1,151 3,600 1,151 1,151 3,600 3,000 1,000	Cemeteries - Narrabri Old - Replace Fence	0	4,950				4,950	3,540
Pools - Narrahin Aquatic Centre - Outdoor Tables & Chain for Conteen Aree 10,000 3,19 Pools - Narrahin Aquatic Centre - Outdoor Tables & Chain for for for for for or Pool for for more for for for for pool or Pool on 1,163 13,69 3,00 Pools - Wee Was Pool - Pool Clearer Vaccum System 10,00 0 1,163 13,163 13,69 3,69 Pools - Wee Was Pool - Lippe and Wirk & Compliance there 0 3,50 3,50 15,012 3,50 15,012 Pools - Wee Was Pool - Lippe and Wirk & Compliance there 0 20,000 1,50 3,50 15,012 Pools - Wee Was Pool - Lippe and Wirk & Compliance there 0 20,000 1,50 1,50 Narrabin - Cossing French 0 1,50	Pools - Boggabri Pool - Pool Cleaner Vaccum System	12,000	0			-1,100	10,900	10,900
Pools - New Yaka Pool - Food Ceaner Vestures System 12,000 0 1,163 13,163 13,169	Pools - Boggabri Pool - Tables & Chairs for BBQ Area	5,000	0			-1,331	3,669	3,669
Pools - Wee Was Pool - Pool Claner Vaccum System 12,000 0 1,153 13,163 36,69 Pools - Wee Was Pool - Jabes & Charier S	Pools - Narrabri Aquatic Centre - Outdoor Tables & Chairs for Canteen Area	10,000	0				10,000	3,319
Pools - Wew Nam Pool - Tables & Charler for BBQ Area 3,869 1,331 3,669 1,331 3,669 13,519 13,569 13,519 13,519 13,569 13,51	Pools - Narrabri Aquatic Centre - Louvres & Extraction Fans for Indoor Pool Room	35,000	0			-7,000	28,000	
Pools - Week Was Pool - Upgrade WHS & Compliance Items	Pools - Wee Waa Pool - Pool Cleaner Vaccum System	12,000	0			1,163	13,163	13,163
Pools - Boggabin Pool - Upgrader MrS & Compliance Items	Pools - Wee Waa Pool - Tables & Chairs for BBQ Area	5,000	0			-1,331	3,669	3,669
Number	Pools - Wee Waa Pool - Upgrade WHS & Compliance Items	0	33,864				33,864	15,812
Narrabi - Peccint Fine for Tourist Centre Area Narrabi tulae - Renew Sealed Pathway 0 78,962 -28,962 50,000 16,788	Pools - Boggabri Pool - Upgrade WHS & Compliance Items	0	23,462				23,462	19,519
Numbri N	Narrabri - Crossing Theatre Parkland - New Portable Power Boards for Events	0	10,000				10,000	
Narrabi Lake - Renw Sealed Pathway 0 78,962 29,942 50,000 497 497 80gabh - Jubilec Qual - Feabuage Sal ports 8,000 0 0 0 0 0 0 0 0 0	Narrabri - Precinct Plan for Tourist Centre Area	0	20,000				20,000	14,500
Number Creek - Walls / Cycle Pathway 0	Narrabri West - Recreational Precinct	0	12,988				12,988	
Boggabin - Jubile (owl - replace goal posts 8,000 0 8,406 13,406	Narrabri Lake - Renew Sealed Pathway	0	78,962			-28,962	50,000	16,788
Boggabin - Jubilee Owal - replace/add bollards to training field 5,000 0 8,486 13,486 13,486 13,486 13,486 12,000 0 1,200 0 0 1,200 0 0 1,200 0 0 1,200 0 0 1,200 0 0 1,200 0 1,200 0 1,200 0 1,200 0 1,200 0 1,500 1,500 1,500 1,500 1,500 1,500 1,500 <	Narrabri Creek - Walk / Cycle Pathway	0	0			497	497	497
Narrabri - Cooms Owl - playsyround see additional seating	Boggabri - Jubilee Oval - replace goal posts	8,000	0			-8,000	0	0
Narrabri - Cooma Ouil - playground sera equipment replacement	Boggabri - Jubilee Oval - replace/add bollards to training field	5,000	0			8,486	13,486	13,486
Narrabri - Cooms Oul - piygrround area ferce & gate	Narrabri - Cooma Oval - playground area additional seating	5,000	0			-2,406	2,594	2,594
Narrabri - Cooma Oul - Joyrground area soft fall replacement 8,000 0 -3,000 5,000 0 -3,000 5,000 0 -3,000 5,000 0 -3,000	Narrabri - Cooma Oval - playground area equipment replacement	12,000				-12,000	0	
Narrabri - Cooma Oual - pump (irrigation) site replace security fence & gate 8,000 0 -1,0000 0 -1,0000 0 0 0 0 0 0 0 0	Narrabri - Cooma Oval - playground area fence & gate	7,500	0			-584	6,916	6,916
Narrabri - Coma Oval - renew cricket nets	Narrabri - Cooma Oval - playground area soft fall replacement	8,000	10.00			721	A CONTRACTOR OF THE PARTY OF TH	8,721
Narrabri - Cooma Oval - replace car park perimeter fence (eastern side) 10,000 0 1,500 15,00	Narrabri - Cooma Oval - pump (irrigation) site replace security fence & gate	8,000	10.7			-3,000		
Narrabri - Cooma Oval - replace car park perimeter fence (western side) Narrabri - Cooma Oval - replacement program for synthetic wickets (2/yr for 3yrs) 8,500 Narrabri - Cooma Oval - viden access rare to Ugoas Street car park 5,000 10,000	Narrabri - Cooma Oval - renew cricket nets	10,000	0			-10,000	0	0
Narrabri - Cooma Oval - replacement program for synthetic wickets (2/yr for 3yrs) 8,500 0 -2,511 2,389 2,389 Pilliga - Tennis Courts - removal of tennis court lighting 10,000 0 -2,511 2,389 2,389 Pilliga - Tennis Courts - removal of tennis court lighting 10,000 0 -2,511 2,5381 Narrabri - Hogan & Leitch Oval Lighting Replacement 0 0 0 38,510 38,5	Narrabri - Cooma Oval - replace car park perimeter fence (eastern side)	10,000	0			-1,500	8,500	
Narrabri - Cooma Oval - widen access area to Ugoa Street car park		15,000						
Filliga - Tennis Courts - removal of tennis court lighting 10,000 0 -10,000 0 -10,000 0 -10,000 0 -10,000 0 -10,000 0 -10,000	Narrabri - Cooma Oval - replacement program for synthetic wickets (2/yr for 3yrs)	8,500	0				8,500	
Narrabri - Hogan & Leitch Oval Lighting Replacement 0 279,298 23,917 255,381 255,381 35,510 Narrabri - Gately Field - Insurance Works 0 0 0 38,510 38	Narrabri - Cooma Oval - widen access area to Ugoa Street car park	5,000	0			-2,611	2,389	2,389
Narrabri - Gately Field - Insurance Works 0 0 0 38,510 38,510 38,510 38,510 38,510 Narrabri - Collins Park Irrigation Connection to Town Water 0 0 0 50,000 50,000 13,921 Baan Baa - Hall- new playground & shade 60,000 0 10,000 12,51 Baan Baa - Tables & Chairs 0 0 0 12,000 12,	Pilliga - Tennis Courts - removal of tennis court lighting	10,000				-10,000	0	
Narrabri - Collins Park Irrigation Connection to Town Water 0 0 0 50,000 13,921 Baan Baa - Hall – new playground & shade 60,000 0 60,000 251 Baan Baa - Faloles & Chairs 0 0 0 10,000 10,000 12,000 Baan Baa - Fence 0 0 0 12,000 12,000 Baan Baa - Fence 0 0 0 12,000 12,000 12,000 Baan Baa - Fathway 0 0 0 8,000 8,000 8,000 868 Bellata - Bellata Coval - replace wire fence (deferred from 2017/18) 10,000 0 -2,000 8,000 4,000 Boggabri - Anzac Park - move stones & fence to park 8,000 0 -2,000 14,000 8,100 Boggabri - Middle Park - install additional pkrint table & shelter 20,000 0 -5,000 14,000 8,100 Boggabri - Middle Park - install shade shelter 20,000 0 -5,9860 140 140 Boggabri - Anzac Park - replace soft fall 7,000 0 -5,9860 140 140 Gwabegar - Anzac Park - replace wire playground equipment 60,000 0 -5,9860 140 140 Gwabegar - Anzac Park - install shade shelter 9 0 0 8,000 8,000 Gwabegar - Anzac Park - install fence to restrict vehicle access to river bank area 35,000 0 -3,000 30,000 Narrabri - Collins Park - bold refere to restrict vehicle access to riverbank area 15,000 0 -3,000 32,000 22,336 Narrabri - Collins Park - four new seating structures for the riverbank area 15,000 0 -8,379 9,621 9,621 Narrabri - Pirate Playground - additional shelter over playground equipment 50,000 0 -50,	Narrabri - Hogan & Leitch Oval Lighting Replacement	0	279,298			-23,917	255,381	255,381
Baan Baa - Hall - new playground & shade 60,000 0 10,000 10,000 10,000 10,000 10,000 10,000 12	\$ COM TOTAL TOTAL STATE OF THE	0				38,510	38,510	
Baan Baa - Tables & Chairs 0 0 10,000 10,000 10,000 12,000 12,000 12,000 12,000 12,000 12,000 12,000 12,000 12,000 12,000 12,000 12,000 12,000 8,000 8,000 4,000 8,000 4,000 8,000 4,000 8,000 4,000 8,000 4,000 8,000 14,000 8,000 8,000 14,000 8,100 8,000 14,000 8,100 8,000 14,000 8,100 8,100 8,000 14,000 8,100	Narrabri - Collins Park Irrigation Connection to Town Water	0	0			50,000	50,000	13,921
Baan Baa - Fence 0 0 12,000 12,000 Baan Baa - Pathway 0 0 8,000 8,000 Bellata - Bellata Oval - replace wire fence (deferred from 2017/18) 10,000 0 -2,000 8,000 4,000 Boggabri - Anzac Park - move stones & fence to park 8,000 0 -6,000 14,000 8,100 Boggabri - Widdle Park - install additional picnic table & shelter 20,000 0 -6,000 14,000 8,100 Boggabri - Widdle Park - install shade shelter 20,000 0 -6,000 14,000 8,100 Gwabegar - Anzac Park - renew playground equipment 60,000 0 -59,860 140 140 Gwabegar - Anzac Park - pathway 0 0 8,000 8,000 8,000 Gwabegar - Anzac Park - pathway 0 0 8,000 8,000 8,000 Gwabegar - Anzac Park - bollard fence to restrict vehicle access to riverbank area 35,000 0 30,000 30,000 Narrabri - Collins Park - bollard fence to restrict vehicle access to riverbank area 15,000 0 -8,370		60,000	- EA					251
Baan Baa - Pathway 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	Baan Baa - Tables & Chairs	0				10,000		
Bellata - Bellata Oval - replace wire fence (deferred from 2017/18) 10,000 0 -2,000 8,000 4,000 Boggabri - Anzac Park - move stones & fence to park 20,000 0 -6,000 14,000 8,100 Boggabri - Middle Park - install additional picnic table & shelter 20,000 0 -6,000 14,000 8,100 Boggabri - Vickery Park - replace soft fall 7,000 7,000 7,000 Gwabegar - Anzac Park - install shade shelter 25,000 0 -59,860 140 140 Gwabegar - Anzac Park - renew playground equipment 60,000 0 -59,860 140 140 Gwabegar - Anzac Park - renew playground equipment 0 0 0 8,000 8,000 Gwabegar - Anzac Park - install shade shelter 0 0 0 0 8,000 30,000 Gwabegar - Anzac Park - install fance to restrict vehicle access to riverbank area 35,000 0 30,000 30,000 Narrabri - Collins Park - bollard fence to restrict vehicle access to riverbank area 35,000 0 -3,000 32,000 22,336 Narrabri - Follins Park - freplace two shade shelter pionic sets 18,000 0 -8,379 9,621 9,621 Narrabri - Pirate Playground - additional shelter & BBQ area 45,000 0 -8,379 9,621 9,621 Narrabri - Pirate Playground - shade shelter over playground 30,000 0 -50,000 0 Pilliga - Anzac Park - install new playground equipment 50,000 0 -50,000 0 Pilliga - Anzac Park - install shade shelter 25,000 0 -3,000 0 Pilliga - Anzac Park - install shade shelter 3,000 0 -3,000 0 Wee Waa - Dangar Park - construct shelters 45,000 0 -45,000 45,000 0 Wee Waa - Dangar Park - construct shelters 45,000 0 -45,000 45,000 0 Wee Waa - Dangar Park - construct shelters 45,000 0 -45,000 45,000 0							5-14/10/06/0	
Boggabri - Anzac Park - move stones & fence to park 8,000 0 8,000 8,	Baan Baa - Pathway	0	0				8,000	
Boggabri - Middle Park - install additional picnic table & shelter 20,000 0 14,000 8,100 8,200 Combangar - Anzac Park - replace soft fall 7,000 0 25,000 25,000 Combangar - Anzac Park - renew playground equipment 60,000 0 6,000 140	Bellata - Bellata Oval - replace wire fence (deferred from2017/18)	10,000				-2,000	8,000	4,000
Boggabri - Vickery Park - replace soft fall			11.75					
Gwabegar - Anzac Park - install shade shelter 25,000 0 25,000 Gwabegar - Anzac Park - renew playground equipment 60,000 0 59,860 140 140 Gwabegar - Anzac Park - pathway 0 0 8,000 8,000 8,000 Gwabegar - Anzac Park - irrigation system 0 0 30,000 30,000 30,000 Narrabri - Collins Park - bollard fence to restrict vehicle access to riverbank area 35,000 0 -3,000 32,000 22,336 Narrabri - Collins Park - four new seating structures for the riverbank area 15,000 0 -6,948 8,052 8,052 Narrabri - Collins Park - replace two shade shelter picinic sets 18,000 0 -8,379 9,621 9,621 Narrabri - Pirate Playground - additional shelter & BBQ area 45,000 0 45,000 45,000 Narrabri - Pirate Playground - shades shelter over playground 30,000 0 -8,379 9,621 9,621 Narrabri - Pirate Playground - shades shelter over playground 30,000 0 -8,300 0 Pilliga - Anzac Park - install shades shelter	1979年		W. 7			-6,000		8,100
Gwabegar - Anzac Park - renew playground equipment 60,000 0 -59,860 140 140 Gwabegar - Anzac Park - pathway 0 0 8,000 8,000 8,000 Gwabegar - Anzac Park - irrigation system 0 0 30,000 30,000 30,000 Narrabri - Collins Park - bollard fence to restrict vehicle access to riverbank area 35,000 0 -3,000 32,000 22,336 Narrabri - Collins Park - four new seating structures for the riverbank area 15,000 0 -6,948 8,052 8,052 Narrabri - Pirate Playground - additional shelter ex best pink sets 18,000 0 -8,379 9,621 9,621 Narrabri - Pirate Playground - shade shelter over playground 30,000 0 45,000 45,000 Narrabri - Pirate Playground - shade shelter over playground 30,000 0 30,000 9 Pilliga - Anzac Park - install shade shelter 25,000 0 -50,000 0 Pilliga - Anzac Park - install shade shelter 25,000 0 -25,000 0 Pilliga - Bore Baths - replace picnic table 8,000								
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Narrabri - Collins Park - bollard fence to restrict vehicle access to riverbank area 35,000 0 -3,000 32,000 22,336 Narrabri - Collins Park - four new seating structures for the riverbank area 15,000 0 -6,948 8,052 8,052 Narrabri - Collins Park - replace two shade shelter picnic sets 18,000 0 -8,379 9,621 9,621 Narrabri - Pirate Playground - additional shelter & BBQ area 45,000 0 45,000 Narrabri - Pirate Playground - shade shelter over playground 30,000 0 30,000 Pilliga - Anzac Park - install new playground equipment 50,000 0 -50,000 0 Pilliga - Anzac Park - install shade shelter	Gwabegar - Anzac Park - pathway					0.0011.0011.001	The second secon	
Narrabri - Collins Park - four new seating structures for the riverbank area 15,000 0 -6,948 8,052 8,052 Narrabri - Collins Park - replace two shade shelter picnic sets 18,000 0 -8,379 9,621 9,621 Narrabri - Pirate Playground - additional shelter & BBQ area 45,000 0 45,000 Narrabri - Pirate Playground - shade shelter over playground 30,000 0 30,000 Pilliga - Anzac Park - install new playground equipment 50,000 0 -50,000 0 Pilliga - Anzac Park - install shades shelter 25,000 0 -25,000 0 Pilliga - Bore Baths - replace picnic table 8,000 0 383 8,383 8,383 Pilliga - Rural Transaction Centre - replace picnic shelter 3,000 0 -3,000 0 Wee Waa - Dangar Park - construct shelters 45,000 0 45,000 400		1000000						
Narrabri - Collins Park - replace two shade shelter picnic sets 18,000 0 -8,379 9,621 9,621 Narrabri - Pirate Playground - additional shelter & BBQ area 45,000 0 45,000 Narrabri - Pirate Playground - shade shelter over playground 30,000 0 30,000 Pilliga - Anzac Park - install new playground equipment 50,000 0 -50,000 0 Pilliga - Anzac Park - install shade shelter 25,000 0 -25,000 0 Pilliga - Bore Baths - replace picnic table 8,000 0 383 8,383 8,383 Pilliga - Bural Transaction Centre - replace picnic shelter 3,000 0 -3,000 0 Wee Waa - Dangar Park - construct shelters 45,000 0 45,000 400								
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Pilliga - Anzac Park - install new playground equipment 50,000 0 -50,000 0 Pilliga - Anzac Park - install shades shelter 25,000 0 -25,000 0 Pilliga - Bore Baths - replace picnic table 8,000 0 383 8,383 8,383 Pilliga - Rural Transaction Centre - replace picnic shelter 3,000 0 -3,000 0 Wee Waa - Dangar Park - construct shelters 45,000 0 45,000 400								
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Pilliga - Rural Transaction Centre - replace picnic shelter 3,000 0 -3,000 0 Wee Waa - Dangar Park - construct shelters 45,000 0 45,000 400			7					
Wee Waa - Dangar Park - construct shelters 45,000 0 45,000 400								8,383
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Wee Waa - Dangar Park - install basketball half court & rebound wall 50,000 0 50,000 669			1,57				100000000000000000000000000000000000000	
	Wee Waa - Dangar Park - install basketball half court & rebound wall	50,000	0				50,000	669

Description	Original Budget	Carry Overs	Sept QBR	Dec QBR	March QBR	Revised Budget	YTD
Wee Waa - Dangar Park - install new outdoor gym equipment	40,000	0			-39,888	112	112
Wee Waa - Dangar Park - install pathway to link entry to facilities	15,000	0				15,000	851
Wee Waa - Dangar Park - install shade sail to playground	35,000	0				35,000	
Wee Waa - Dangar Park - renew cricket nets	8,000	0			-1,391	6,609	6,609
Wee Waa - Dangar Park - replace fencing	15,000	0			-1,000	14,000	7,356
Wee Waa - Dangar Park - replace playground equipment	50,000	0			-50,000	0	
Wee Waa - Ludowici Park - install BBQ into sheltered area	8,000	0			-166	7,834	7,834
Wee Waa - Ludowici Park - install pathway to link new shelter to playground	20,000	0			3,204	23,204	23,204
Wee Waa - Ludowici Park - install shade shelter	35,000	0			-2,254	32,746	32,746
Wee Waa - Ludowici Park - replace swing set	8,000	0			-1,414	6,586	6,586
Wee Waa - Dangar Park - Fencing to George St	0	14,457			-2,457	12,000	4,853
Wee Waa - CBD Green Space - Drought Communities Fund	0	0			117,272	117,272	
Wee Waa - CBD Upgrade (VPA)	0	0			60,000	60,000	
Wee Waa - Ludowici Park - Renew Irrigation	0	30,000			-1,127	28,873	28,873
Pilliga - Main Street - replace street bins	4,000	0			-900	3,100	3,100
Wee Waa - Cook Oval - structural works to amenities building	80,000	0			-75,000	5,000	
Pilliga - Rural Transaction Centre - replace amenities	60,000	0			-60,000	0	
Narrabri - Collins Park Toilet Refurbishment	0	38,944			-2,944	36,000	26,585
Fleet Acquisition - Heavy Plant	1,008,127	0	70,885		799, 195	1,878,207	
Fleet Acquisition - Trucks	219,591	0	1,000,409		59, 139	1,279,139	339,138
Fleet Acquisition - Minor (Miscellaneous)	20,859	0	64,070		76,142	161,071	31,318
Fleet Acquisition - Light Vehicles	721,881	0	-109,881		191,079	803,079	309,245
Fleet Acquisition - Trailers	0	0	124,600		-52,270	72,330	686
Fleet Acquisition - Vegetation Control Plant	0	0	154,720		109,323	264,043	
Roads Capex - Grain Valley Road	800,000	0				800,000	40,291
Roads Capex - Reseals	1,088,000	0		205,950		1,293,950	
Roads Capex - Reseals (possible grant contribution)	500,000	0				500,000	
Roads Capex - Gravel Resheeting	1,905,000	0		170,000	-1,825,000	250,000	216,926
Roads Capex - SR028 Binalong Rd Resheeting 6028010-050	0	0			100,000	100,000	50,664
Roads Capex - SR033 Forest Way Resheeting 6033040-110	0	0			170,000	170,000	109,237
Roads Capex - SR039 Gwabegar Rd Resheeting 6039400-460	0	0			250,000	250,000	3,413
Roads Capex - SR047 Middle Route Rd Resheeting 6047260-400	0	0			250,000	250,000	165,037
Roads Capex - SR125 Caroona Lane Resheeting 6125010-030	0	0				0	0
Roads Capex - Sealed Roads Rehabilitation	1,266,000	0		-956,000		310,000	1,147
Roads Capex - Culgoora Road Upgrade	5,414,804	0			-4,414,804	1,000,000	597,651
Roads Capex - Avon/Fraser Street (deferred from 2017/18)	150,000	0				150,000	
Roads Capex - Bullawa Creek Bridge Replacement	853,000	326,207		-313,207	13,007	879,007	879,007
Roads Capex - Eulah Creek 2 Bridge Replacement	150,000	0	550,000	-688,000	2,443	14,443	14,443
Roads Capex - Tarriaro Bridge	1,890,000	0			-1,860,000	30,000	
Roads Capex - Boston Street Bridge - Concept & Geotechnical works	30,000	0				30,000	1,410
Roads Capex - Bullawa Cr Bridge Eulah Creek Rd - Concept, Geotechnical	30,000	0				30,000	2,480
Roads Capex - Spring Cr Bridge Bald Hill Rd - Concept, Geotechnical	30,000	0				30,000	1,277
Roads Capex - Tullamullen Cr Bridge Old Nbri Rd - Concept, Geotechnical	30,000	0				30,000	1,109
Roads Capex - Barney Creek Bridge Replacement	0	514,726	-164,726			350,000	214,311
Roads Capex - Horse Arm Ck Bridge - Concept, Geotechnical	0	0			3, 258	3,258	3,258
Roads Capex - Boggabri Lynn Street Extension & Cul de Sac	0	0	25,000		25,000	50,000	1,034
Roads Capex - Boggabri Oakham Street	0	0	90,000		27,925	117,925	117,925
Roads Capex - Narrabri James Street Rehabilitation	0	53,000				53,000	
Roads Capex - Narrabri Lane (Barwon-Balonne Streets) Resheeting 1385030	0	4,509				4,509	
Roads Capex - Narrabri Lane (Barwon-Balonne Streets) Resheeting 1385050, 60	0	9,178				9,178	
Roads Capex - Narrabri Lane (Nandewar-Reid Streets) Resheeting 1395020	0	4,507				4,507	
Roads Capex - Wee Waa Gabo-Empire-Maitland Streets Rehabilitation	0	168,839				168,839	
Roads Capex - Boggabri Lane (Wee Waa) Resheeting 3110010	0	4,339				4,339	
Roads Capex - Boggabri Lane (Wee Waa) Resheeting 3110060	0	4,235				4,235	
Roads Capex - Boggabri Lane (Merton) Resheeting 3115050	0	4,237				4,237	
Roads Capex - Boggabri Lane (Lynn) Resheeting 3125010	0	4,345				4,345	
Roads Capex - 1245 Genanagie St Narrabri Resheeting 1425030	0	0				0	15,373
Roads Capex - Narrabri Fitzroy Street Rehabilitation	0	102,504				102,504	

Description	Original Budget	Carry Overs	Sept QBR	Dec QBR	March QBR	Revised Budget	YTD
Roads Capex - Narrabri CBD Upgrade	0	120,706				120,706	32,653
Roads Capex - Wee Waa CBD Upgrade	0	0			10,000	10,000	6,401
Roads Capex - Warrior St WW Culvt Repl (SubSys WW02-Fac ID N0006)	0	0			270,000	270,000	11,923
Footpath Capex - Footpath Replacement	93,000	0			-53,000	40,000	
Footpath Capex - PAMP Cooma Road Shared Pathway	0	0	700,000			700,000	8,918
Footpath Capex - Narrabri Doyle Street	0	23,600				23,600	
K&G Capex - Narrabri 2018/19 Replacement Program	0	942,648			-792,648	150,000	6,183
K&G Capex - Wee Waa 2018/19 Replacement Program	0	326,940				326,940	
Stormwater Capex - Relining of Stormwater Shultze - Narrabri	60,000	0				60,000	
Water Capex - Bellata - New Rising Main from Pump to Elevated Storage	200,000	0				200,000	
Water Capex - Bellata - Replace Galvanised Pipe	8,000	0				8,000	
Water Capex - Bellata - Replace Elevated Storage Deck and Ladders (2017/18)	120,000	0			-115,793	4,207	4,207
Water Capex - Bellata - Bore process automation (deferred from 2017/18)	120,000	0			-120,000	0	
Water Capex - Bellata Bore Replacement	0	107,186			-72,186	35,000	15,924
Water Capex - Boggabri - improvement works (deferred from 2017/18)	44,000	0			-44,000	0	
Water Capex - Boggabri Water Mains Renewals	100,000	0			-100,000	0	
Water Capex - Boggabri Water Mains Lynn Street Installation	0	0	25,000		-12,973	12,027	12,027
Water Capex - Gwabegar - improvement works (deferred from 2017/18)	27,000	0	,		-22,793	4,207	4,207
Water Capex - Gwabegar Bore Replacement	0	126,059			-91,059	35,000	20,591
Water Capex - Narrabri Water Augmentation	4,100,000	0			1,400,000	5,500,000	3,942,413
Water Capex - Narrabri Water Mains Renewals	200,000	0			300,000	500,000	-,,
Water Capex - Pilliga Bore Replacement	0	128,321			-93,321	35,000	12,291
Water Capex - Pilliga Replace Access Ladders	0	220,000			-215,793	4,207	4,207
Water Capex - Wee Waa - improvement works (deferred from 2017/18)	64,000	0			-64,000	0	,
Water Capex - Wee Waa Water Mains Renewals	100,000	0			-100,000	0	
Water Capex - Wee Waa Stop Valves in Reticulation	0	60,534			-60,534	0	
Water Capex - Wee Waa Metering of Council Properties	0	19,778			-19,778	0	
Water Capex - Wee Waa Replace Mains Charles & James Sts	0	100,087			169,913	270,000	
Water Capex - Wee Waa Reservoir Roof & Access Steps	0	11,030			-6,262	4,768	4,768
Water Capex - Bulk Water Supply Unit Instal (Water Security)	0	0			150,000	150,000	1,000
Water Capex - Telemetry Upgrades - Water Services	272,988	0			0	272,988	58,409
Water Capex - Water Quality Analysing Units	30,000	0				30,000	28,610
Water Capex - Baan Baa Water Supply	0	0			15,553	15,553	15,553
Sewer Capex - Boggabri Sewerage Treatment Works Augmentation	4,595,000	0			-4,245,000	350,000	295,957
Sewer Capex - Boggabri Sewer Mains - CCTV and relining of mains	100,000	0			-100,000	0	
Sewer Capex - Boggabri Sewer Pump Station Isolation Valves	0	20,000			-20,000	0	
Sewer Capex - Narrabri Doctors Creek rising main construction	650,000	287,881			-932,881	5,000	4,276
Sewer Capex - Narrabri Treatment Works - process automation (2017/18)	140,000	0			-125,000	15,000	13,933
Sewer Capex - Narrabri Pump Stations - improvement works (2017/18)	340,000	0			-340,000	0	
Sewer Capex - Narrabri Sewer Mains - CCTV and relining of mains	100,000	0			-100,000	0	
Sewer Capex - Narrabri Sewer Replace Pump Station Motors	0	26,359			-26,352	7	7
Sewer Capex - Wee Waa Sewerage Treatment Works Augmentation	2,600,000	0			-2,250,000	350,000	306,303
Sewer Capex - Wee Waa Pump Stations - improvement works (2017/18)	360,000	0			-360,000	0	
Sewer Capex - Wee Waa Sewer Mains - CCTV and relining of mains	100,000	0			-100,000	0	
Sewer Capex - Telemetry Upgrades - Sewerage Services	168,744	0			-33,744	135,000	125,637
Sewer Capex - 20 Droubalgie Street Narrabri	0	0			16,500	16,500	16,497
CAPITAL WORKS TOTALS	36,563,459	5,176,437	2,581,910	-1,543,558	-16,502,065	26,276,183	10,584,017
Plus Loan Repayments	836,348	0	0	0	0	836,348	692,842
CAPITAL EXPENDITURE TOTALS	37,399,807	5,176,437	2,581,910	-1,543,558	-16,502,065	27,112,531	11,276,859
CAPITAL EXPENDITURE TOTALS	37,007	3,1/0,43/	2,361,910	-1,343,338	-10,502,005	27,112,551	11,270,039

12.10 DRAFT CODE OF MEETING PRACTICE

File Number:

Responsible Officer: Lindsay Mason, Director Corporate Services

Author: **Lindsay Mason, Director Corporate Services**

Attachments: Draft Code of Meeting Practice (2019) (under separate cover)

DELIVERY PROGRAM ALIGNMENT

4. Leadership

4.4 Our strategic goals will be achieved through transparent and accountable Objective

planning and reporting

4.4.2 Ensure effective and sound local governance practice Strategy

EXECUTIVE SUMMARY

Council is required to adopt a new Code of Meeting Practice by the end of June 2019.

RECOMMENDATION

- 1. That Council endorse the draft Code of Meeting Practice for Narrabri Shire Council.
- 2. That Council place on exhibition the draft Code of Meeting Practice for Narrabri Shire Council for a minimum period of 28 days; and also call for and receive submissions from the public for 42 days from the first day of exhibition.

BACKGROUND

Council is required to adopt a Code of Meeting Practice under Section 360 of the Local Government Act 1993. This Code applies to any Council or Council Committee meetings.

CURRENT SITUATION

A new Model of Code of Meeting Practice was prescribed for all councils in NSW on 14 December 2018. Councils were required to adopt a new Code of Meeting Practice by the end of June 2019, which includes mandatory and subjective content, guided by the Local Government Act 1993, and practices specific to Narrabri Shire Council.

FINANCIAL IMPLICATIONS

Nil.

STATUTORY AND POLICY IMPLICATIONS

<u>Section 360</u> Local Government Act 1993.

CONSULTATION

External Consultation

Office of Local Government.

Internal Consultation

• General Manager.

12.11 DRAFT CODE OF CONDUCT

File Number:

Responsible Officer: Lindsay Mason, Director Corporate Services

Author: **Lindsay Mason, Director Corporate Services**

Attachments: Draft Code of Conduct (2019) (under separate cover)

DELIVERY PROGRAM ALIGNMENT

4. Leadership

Objective 4.4 Our strategic goals will be achieved through transparent and accountable

planning and reporting

Strategy 4.4.2 Ensure effective and sound local governance practice

EXECUTIVE SUMMARY

Council is required to adopt a new Code of Conduct by the end of June 2019.

RECOMMENDATION

- 1. That Council endorse the draft Code of Conduct for Narrabri Shire Council.
- 2. That Council place on exhibition the draft Code of Conduct for Narrabri Shire Council for a minimum period of 28 days; and also call for and receive submissions from the public for 42 days from the first day of exhibition.

BACKGROUND

Council is required to have an adopted Code of Conduct under Section 440 of the Local Government Act 1993.

CURRENT SITUATION

A new Model of Code of Conduct was prescribed for all councils in NSW on 14 December 2018. Councils are required to adopt a new Code of Conduct by the end of June 2019.

FINANCIAL IMPLICATIONS

Nil.

STATUTORY AND POLICY IMPLICATIONS

Section 440 Local Government Act 1993.

CONSULTATION

External Consultation

Office Local Government.

Internal Consultation

General Manager.

12.12 DRAFT 2019/2020 OPERATIONAL PLAN

File Number:

Responsible Officer: Nicholas Ross, Executive Manager Human Resources

Author: Maree Bales, Business Process Officer

Attachments: 1. Draft 2019/2020 Operational Plan (under separate cover)

2. Draft 2019/2020 Revenue Policy (under separate cover)

3. Draft 2019/2020 Fees and Charges (under separate cover)

4. Draft 2019/2020 Operational Budget (under separate cover)

5. Draft 2019/2020 Capital Works Program (under separate cover)

DELIVERY PROGRAM ALIGNMENT

4. Leadership

Objective 4.4 Our strategic goals will be achieved through transparent and accountable

planning and reporting

Strategy 4.4.2 Ensure effective and sound local governance practice

EXECUTIVE SUMMARY

The attached draft Operational Plan 2019/2020 and its related financial appendices provides the public with a draft plan of Council's strategic and business activities, spending, financial planning and fees and charges for the next financial year.

This incorporates Actions identified in the four-year Delivery Program, the draft Operational Budget, the draft Capital Works Program, the draft Revenue Policy and draft Fees and Charges for the 2019/2020 financial year.

Under the NSW Government's Integrated Planning and Reporting Framework the draft Operational Plan must be publicly exhibited for 28 days prior to formal adoption.

This draft plan, once endorsed by Council, will be publicly exhibited with a process set up to receive public submissions and feedback. After consideration of submissions and feedback, the final plan will be prepared and presented to Council for consideration and adoption in June.

The Actions identified in the Operational Plan are a result of the pre-planning that exists in the Delivery Program, ensuring Council is focusing on the specific Actions marked as a priority for the 2019/2020 financial year in its longer-term strategic plan.

This plan marks the third Operational Plan from Council's four-year Delivery Program 2017/2021.

There has been consultation with executive and senior management staff to ensure the plan represents the intended activities and priorities for the next financial year, as well as sound financial planning.

The draft Operational Plan was developed following significant community consultation, undertaken to develop the Community Strategic Plan 2017/2027.

There have been additional new Actions added that have been identified following the development of new relationships and activities in the current financial year.

A small number of Actions have been identified as needing to be 'carried over' from the current financial year (2018/2019) to allow more time for completion.

Please note the reference numbers for Actions in the draft Plan are subject to change in the final plan.

RECOMMENDATION

- 1. That Council endorse the following draft documents for public exhibition for a minimum period of 28 days pursuant to the requirements of the Local Government Act 1993:
 - a. Draft 2019/2020 Operational Plan.
 - b. Draft 2019/2020 Revenue Policy.
 - c. Draft 2019/2020 Fees and Charges.
 - d. Draft 2019/2020 Operational Budget.
 - e. Draft 2019/2020 Capital Works Program.
- 2. That Council place on exhibition the draft documents (a. e. above) for a period of at least 28 days, during the exhibition period call for and accept submissions from the public on the draft documents.

BACKGROUND

All councils in NSW must have an annual Operational Plan, adopted before the beginning of each financial year, outlining the activities to be undertaken that year, as part of the four year Delivery Program under the Integrated Planning and Reporting framework.

In 2009, the NSW Government introduced a new integrated planning and reporting framework for NSW Local Government. This was embedded into the *Local Government Act 1993* ("**LG Act**"). It includes the requirement to prepare a long-term Community Strategic Plan, along with a four-year Delivery Program, Operational Program and Resourcing Strategy.

Council's suite of documents under the framework were adopted in June 2017, and these included:

- Community Engagement Strategy 2017 2027.
- Delivery Program 2017 2021.
- Resourcing Strategy 2017 2021.
- Operational Plan 2016 2017 (to be updated each financial year up to 2021).

The Integrated Planning and Reporting Framework and Operational Plan guidelines are pursuant to Sections <u>405</u> and <u>406</u> of the LG Act.

CURRENT SITUATION

Under the LG Act, Council must prepare a draft Operational Plan incorporating Council's draft Budget, Revenue Policy and Capital Works Program each financial year.

The draft 2019/2020 Operational Plan details the activities Council will undertake during the next financial year in order to meet Delivery Program objectives. The draft Operational Plan sets the priority areas of focus for Council; detailing the programs, actions and capital works that will be carried out. It also shows the public the draft budget for the coming financial year and Council's proposed revenue policy and fees and charges.

Once the draft plan has been endorsed by Council, it will be publicly exhibited for a minimum of 28 days.

FINANCIAL IMPLICATIONS

This report proposes the public exhibition of the draft budget for 2019/2020 financial year. Council is not yet adopting the 2019/2020 budget.

STATUTORY AND POLICY IMPLICATIONS

<u>Section 405</u> of the *Local Government Act 1993* addresses the requirements and the process for the establishment, by a council, of an annual Operational Plan.

<u>Section 406</u> identifies the guidelines councils are to follow to establish the Integrated Planning and Reporting Framework.

CONSULTATION

External Consultation

If Council resolves to do so, external consultation will commence with the draft documents being placed on public exhibition for a minimum period of 28 days. Council will call for and accept submissions from the public on the draft documents for further consideration at the current scheduled Ordinary Council Meeting of 25 June 2019.

Internal Consultation

• Executive and senior management (including additional Council staff).

12.13 SALE OF 72-74 GIBBONS STREET, NARRABRI

File Number:

Responsible Officer: Lindsay Mason, Director Corporate Services

Author: Tan Vo, Manager Property Services

Attachments: Nil

DELIVERY PROGRAM ALIGNMENT

4. Leadership

Objective 4.2 Decision making will ensure Council remains financially sustainable

Strategy 4.2.1 Maintain and improve Council's financial sustainability with a focus on core

business

EXECUTIVE SUMMARY

Council at its meeting of 26 March 2019 resolved to sell 72-74 Gibbons Street, Narrabri to Nurruby Children's Services Incorporated (Nurruby) for the price of \$31,805.80. To effect the sale, Council is required to pass a resolution authorising the affixing of Council's common seal to any documents relating to this matter.

RECOMMENDATION

That Council authorise the affixing of Council's common seal to any documents relating the sale of 72-74 Gibbons Street, Narrabri to Nurruby Children's Services Incorporated for the price of \$31,805.80.

BACKGROUND

Council at its meeting of 26 March 2019 considered a report on this matter and resolved (Minute 063/2019):

"That Council sell the Council owned property of 72-74 Gibbons Street, Narrabri, to Nurruby Children's Services Incorporated, for the price of the deposit that has currently been paid; \$31,805.80."

CURRENT SITUATION

Council's Solicitors, Webb and Boland Lawyers, have been instructed to make the necessary arrangements for completing the sale of the property as per Council's resolution.

Nurruby and their Solicitors have been advised of Council's resolution.

FINANCIAL IMPLICATIONS

This reports only deals with the authorisation of Council's common seal, no financial implications are expected.

STATUTORY AND POLICY IMPLICATIONS

The affixing of Council's common seal cannot be delegated under section 377 of the Local Government Act, 1993. To enter into a contract and/or deed of agreement for the sale of land,

Council is required to pass a resolution specifically authorising the affixing of Council's common seal to documents relating to the matter.

CONSULTATION

External Consultation

• Council's Solicitors, Webb and Boland Lawyers.

Internal Consultation

• Nil.

13 CONFIDENTIAL (CLOSED COUNCIL) MEETING

RECOMMENDATION

That Council move into Closed (Public Excluded) Meeting of Council and that the press and members of the public be asked to leave the room whilst Council considers the following items:

13.1 Industrial and Logistics Hub

This matter is considered to be confidential under Section 10A(2) - (d)(i) and (d)(ii) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and information that would, if disclosed, confer a commercial advantage on a competitor of the council.

13.2 2019 National Volunteer Week

This matter is considered to be confidential under Section 10A(2) - (a) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

RECOMMENDATION

That Council move out of Closed (Public Excluded) Meeting and that the resolutions from the Closed (Public Excluded) Meeting be read out aloud.

14 MEETING CLOSED